



CITY OF SPRING PARK
WORK SESSION MINUTES
JULY 17, 2023 – 5:30 PM
SPRING PARK CITY HALL

(Work Session discussion times are approximate)

1. 5:30: LMCC Survey – Jim Lundberg
Jim reviewed the LMCC presentation and recapped the 3 survey choices for each member city. He requested each city to use rank choice voting for all 3 choices and report the results back to them by August 1st. Council Member Sippel asked what administrative services the City would be required to take over if option 3 (dissolution of the LMCC) was to be the final decision. Jim stated the City would need to take over the franchise agreement with Mediacom, the expenses, the franchise administration, franchise fees, recording of City meetings, retaining a TV channel, and posting meetings online using You Tube or something similar.
2. 5:45: HR & Payroll Outsourcing – Services/Costs Grid
Staff reviewed the vendor options, services, and costs for outsourcing the HR & Payroll services. Staff recommended Press Gold Group at \$2,200/annually as they align the best at what the City is looking for. The Council would like staff to contact Press Gold Group for a price to lock into a 2 or 3-year term.
3. 6:00: IT RFP Responses – Services/Costs Grid
Staff outlined the results of the RFP for IT Managed Services. Seven responses were reviewed and after review and analysis, four annual costs for each of . Mayor Rockvam would like to see a cost comparison between Solution Builders and our current provider 5 Tech.
4. 6:10: First Look - 2024 Budget
City Administrator Anderson recapped the items to include in the preliminary levy for 2024 and asked Council to review and advise of any other items to be included.
5. 6:20 Miscellaneous
Council Member Chase brought forward the difficulty the City Engineer is facing in dealing with Mediacom. Council Member Sippel recommended contacting Jim at LMCC for contacts at Mediacom in an effort to resolve the issue.
6. 6:30: Adjourn
There being no further discussion, Council Member Hoffman motioned, being seconded by Council Member Horton, to adjourn the Work Session at 6:30.