



CITY OF SPRING PARK
WORK SESSION MINUTES
MARCH 17, 2025 – 5:00 PM
SPRING PARK CITY HALL

(Work Session discussion times are approximate)

1. **5:00: Lord Fletchers 2025 Permit Application – Tom Emer**

The Council discussed the special event permit and music dates with Tom. The police will continue monitoring the sound and compliance to the noise ordinance and Lord Fletcher's will conduct additional sound monitoring and send their results to City Hall.

2. **5:30: Hotel Lodging Tax**

- a. The city can implement an ordinance to collect up to 3% lodging tax.
- b. The tax would be collected and remitted by hotels directly to the city (charged as a per night/per room tax).
- c. 95% of the lodging tax needs to be used to fund "a local convention or travel bureau".
- d. Possible next steps: determine use for tax within the city; establish process for tax collection/clearing; ordinance creation; timing and communication plan.
- e. Please note: this topic has been discussed previously with past council and mayor.
- f. Links: <https://www.revisor.mn.gov/statutes/cite/469.190>;
<https://www.house.mn.gov/hrd/pubs/lodgetax.pdf>

Unless we use the funds for a local convention or tourism bureau or board, we cannot collect the hotel lodging tax. We would need to form a separate tourism or convention board that is responsible for attracting outside people to the City of Spring Park. Council Member Suttle will continue to research further.

3. **5:55: Rental Licensing**

City Administrator Anderson stated several years back it was brought forward by the Planning Commission to the Council to require Rental Licensing and inspections on rental properties. The Council at the time did not approve but Anderson said he would like to bring it back for discussion based on complaints the City has received from several renters. He stated that Safebuilt can provide the inspection services that would be needed and recommended we bring them in for a presentation. Council agreed and a presentation will be set up at a future meeting.

4. 6:00: Adjourn

After no further discussion, the works session was adjourned.

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