



CITY OF SPRING PARK
WORK SESSION MINUTES
OCTOBER 16, 2023 – 6:00 PM
SPRING PARK CITY HALL

(Work Session discussion times are approximate)

CALL TO ORDER

Present: Jerome P. Rockvam, Mark Chase, Jeff Hoffman, Pamela Horton, and Doug Sippel
Mayor Rockvam chaired the meeting.

1. 6:00: Engineering RFP
Council reviewed the draft RFP and would like the following bullet points of responsibility added to insure there is clarity around expectations:
 - Engineer and/or project manager will take the lead in working with property owners and the power company on coordination of any undergrounding.
 - Engineer and/or project manager will take the lead on all community involvement and road construction communications and next steps.
 - A Project Manager is to be assigned and available onsite during construction to address any resident concerns.
2. 6:10 2024 Budget
 - The Council would like to reduce the City Hall Beautification and Warren Ave. overlay project estimates from \$95K to \$50K for 2024 and subsequently add \$100K into the 2025 levy.
Administrator Anderson will make the change.
3. 6:20 Miscellaneous
 - Administrator Anderson stated the date for the holiday lighting is Thursday, December 7.
 - Council Member Sippel requested a breakdown of the utility rate charges be shown on the utility bills.
4. 6:30: Adjourn
There being no further discussion, Council Member Hoffman motioned, being seconded by Council Member Horton, to adjourn the meeting at 6:30pm. On vote being taken, the motion was unanimously approved.