



CITY OF SPRING PARK
WORK SESSION AGENDA
JULY 15, 2024 – 5:30 PM
SPRING PARK CITY HALL

(Work Session discussion times are approximate)

1. 5:30: Back Channel – Special Event Permit - Awakening
2. 5:45: 2025 Budget Introduction & Discussion
3. 6:20 Miscellaneous
4. 6:30: Adjourn



STAFF MEMO
SPECIAL EVENT
BACK CHANNEL
SPRING PARK AWAKENING
JULY 27, 2024

1. **BACKGROUND:** Back Channel has submitted special event permit applications for a special event to take place July 27, 2024 at 5:00AM. The event is a wellness inspired event with live music from 5:30 a.m. – 1:00 p.m.
2. **DISCUSSION:** The request for live outdoor music (including music played by a DJ) requires a special event permit. The live music will take place from 5:30 a.m. to 1:00 p.m. and does not comply with **Section 18-122** of the Spring Park City Code. The levels prescribed in **Section 18-122** shall not apply to special events which have been granted a noise standards exemption by the city council. Application for such exemption shall be made in a timely manner prior to the event and may be approved if the city council finds that the proposed event will not adversely affect the citizens of the city and is otherwise consistent with the public health, safety and welfare of the city.

Any alcoholic beverages being taken outside of the principal building or patio area shall be limited to a defined area. At no point shall any alcoholic beverages be allowed outside of the outdoor patio area, the area demarcated by barriers, or the principal building.

The event organizers will need to coordinate with the Mound Fire Department and Orono Police Department prior to the event to ensure that all necessary safety precautions have been put into place.

3. **FINANCIAL & SAFETY CONSIDERATIONS:** All required permit fees have been received and both the Orono Police and Mound Fire have approved these events without concern.
4. **RECOMMENDED ACTION:** Approve Special Event Applications No.#24-09 with conditions including notifying all residents within 350 feet of the event and possible noise before 8:00 AM.



Staff Memo: General Fund: 2025 Preliminary Levy

To: Spring Park – Mayor and Council

From: Mike Anderson, City Administrator

Subject: 2025 Preliminary Levy Proposal

The purpose of this memorandum is to provide you with the calculations and background information regarding the proposed 2025 preliminary levy in preparation for Truth in Taxation in December.

As of today, we are currently looking at a 6.6% (or \$132,335.00 dollars) increase over last year.

This is based on staff recommendations to this date. discussions and projected increases for contracts, bond payments, and includes the capital project funds.

The proposed levy increase includes:

- Police Contract: \$16,000, increase of 3%
- Public Works Contract: \$4,500, increase of 3%
- Fire Services: \$10,000, increase of 5%
- New line item for potential Merit Salary adjustments for staff: \$15,000
- Administrator salary adjustment – 15% or roughly \$15,000
- Additional \$5,000 for snow removal and Spring Clean Up
- Additional \$7,000 for annual recycling costs
- COLA for Staff: 5%

Each 1% equals roughly \$19,000. Staff would like to discuss the proposal with the Council to establish the Preliminary percentage (%) increase for 2025. This will allow us to have the appropriate Resolution ready for final approval at the December 2, 2024, Truth in Taxation meeting.

City of Spring Park

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