

Permit No.	-	ROW
Expiration Date	_____	



CITY OF SPRING PARK
WORK IN PUBLIC RIGHT-OF-WAY
PERMIT APPLICATION

Obstruction Permit

Excavation Permit

APPLICANT INFORMATION:

Applicant is: (Check all that apply)

- Business Owner Property Owner Contractor Other (describe) _____

Site Address _____ Property ID# _____

Location (to and from) _____

Name of 24 Hour Emergency Contact _____ 24 Hour Phone # For Emergency Contact _____

Applicant's Name _____ Applicant's Phone _____

Applicant's Address _____ City _____ State _____ Zip Code _____

PROPERTY & WORK DETAILS:

Property Use: Residential Commercial Multi-Family Other (describe): _____

Type of Work: Gas Communications Electric Other (describe): _____

Nature of Work: New Repair Disconnect Other (describe): _____

Construction Type: Trench Hole Aerial Bore Other (describe): _____

EXCAVATION PERMIT DETAILS:

Required scaled drawing attached? (Must include all known existing and proposed facilities) Yes No

Type of Surface Being Disturbed: Concrete Gravel Asphalt Sod Other (describe): _____

Excavation Size: Length _____ Width _____ Depth _____ Total Linear Footage _____

Structures: Curb & Gutter Sidewalk Signals Apron Other (describe): _____

OBSTRUCTION PERMIT DETAILS:

Type: Sidewalk Boulevard Drive Lane Parking Lane Median Bus Turnout Other: _____

Street Classification: Arterial/Collector/Distributor Residential

CONSTRUCTION TIMELINE*:

Est. Start Date: _____ Completion Date: _____

Weekend Dates: _____ After Hour Dates: _____

**Please note: Construction cannot occur outside of the dates specified on this application without prior written authorization from the City.*

TRAFFIC CONTROL INFORMATION*:

Detour Route Needed? Yes No

If yes, describe route _____

**Please note: Additional permits from Hennepin County may be required if any of the work or detour routes involve county roads.*

ADDITIONAL APPLICANT COMMENTS ABOUT PROJECT:

APPLICANT ACKNOWLEDGMENT AND SIGNATURE:

In the course of your application for a permit, you may be asked to supply non-public data. The purpose and intended use of this data is to provide a means for the City to evaluate whether you comply with the application requirements for the general permit application. You may refuse to supply the requested data, but this may result in an incomplete application which may result in your application being denied. This non-public data may be reviewed by the City of Spring Park, employees of the City of Spring Park who are assigned to review such information, and the City of Spring Park’s legal consultant.

The undersigned has fully read and understands this application and Spring Park City Code Chapter 36, Article II: REGISTRATION AND PERMITS and agrees to respect and obey all regulations of Spring Park’s City Code with regard to work in the public right-of-way. Additionally the undersigned has fully read and understands Minnesota Statute Sections 216D.03 through 216D.07 regarding excavations and agrees to obey all regulations required by the State of Minnesota.

The undersigned represents and warrants that the undersigned is authorized to represent, act on behalf of and bind the applicant.

The undersigned hereby represents upon all the penalties of law, for the purpose of inducing the City of Spring Park to take the action requested, that all statements and information contained in this application are true, correct and complete and that all work herein mentioned will be done in accordance with the ordinances of the City of Spring Park and all laws, statutes, and rules of the State of Minnesota. Failure to complete, supply, or be truthful with any or all information contained within this application will result in a delay or denial or revocation of your permit and/or application.

The applicant agrees to re-fill the excavations as soon as reasonably possible, or no more than 14 calendar days, and replace the paving and sidewalks in at least as good condition as before the excavation; in filling, lay the earth in layers not over six inches deep, and to tamp each layer thoroughly. If within one year after such re-filling, the City Administrator shall find any defect caused by improper excavation or improper re-filling, to remedy such defects on reasonable notice. The applicant also agrees to remove all rubbish and surplus earth at once.

Also, the undersigned does hereby agree to defend, indemnify, and hold harmless, the City of Spring Park, its officers, employees and agents, for any and all claims, causes of action, lawsuits, losses or expenses, including reasonable attorney’s fees and costs, on account of bodily injury, sickness, disease, death, and property damage as the result of any action of the undersigned.

Applicant Printed Name: _____ Date: _____

Applicant Signature: _____

*****WARNING*****

**Before digging you must call Gopher State One – (651) 454-0002 or (800) 252-1166
Call Spring Park City Hall to schedule all ROW inspections at (952) 471-9051**

(For office use only)

Date application received: _____

Permit #: _____ Date: _____

Fee Amount: \$150.00 Receipt/Check #: _____

Date permit expires: _____

Escrow Amount: \$1,000.00 Receipt/Check #: _____

Extension Request

Required Drawing Attached? _____ Yes _____ No

Date Extension Request Received: _____

Public Works Reviewed/Approved? _____ Yes _____ No

Additional Fees Required? _____ Yes _____ No

By: _____ Date: _____

Fee Amount: _____ Receipt/Check #: _____

Hennepin County Permit Required? _____ Yes _____ No

Public Works Reviewed/Approved? _____ Yes _____ No

Additional conditions attached? _____ Yes _____ No

By: _____ Date: _____

Date of HC Approval: _____

City Administrator Approval: _____

City Administrator Approval: _____

New Permit Expiration Date: _____

Comments: _____

Required Inspections

Start of Work Date: _____ By: _____

Inspection Notes: _____

Routine Date: _____ By: _____

Concrete Form Date: _____ By: _____

Final Date: _____ By: _____

Follow-Up Restoration Date: _____ By: _____
