



CITY OF SPRING PARK
PLANNING COMMISSION MINUTES
MAY 11, 2022 – 6:00 PM
SPRING PARK CITY HALL

1. CALL TO ORDER

The meeting was called to order at 6:00p.m.

Planning Chair Hoffman and Commissioners Avalos, Homan, Mason, and Terryl were all present.

Staff Present: Interim City Administrator Brimeyer, City Planner Brixius

2. ROLL CALL – Interim Administrator Brimeyer conducted roll call.

3. APPROVAL OF MINUTES

a. Planning Commission Meeting Minutes from April 13, 2022

Commissioner Avalos motioned, being seconded by Commissioner Terryl to approve the minutes as presented. On vote being taken, the motion was unanimously approved.

Chair Hoffman suggested we would move forward with videotaping the Planning Commission minutes, along with posting the minutes on the website like the Council meeting minutes.

4. CONSIDERATION/DISCUSSION ITEMS

a. Parlor Food Trailer – Business Case for Permanent Food Truck at Back Channel

i. City Planner Brixius summarized the request from Back Channel regarding the permanent, full time, food truck. Discussion was had. Several questions and concerns were brought forward regarding parking, storage location, and hours of operation. All Commissioners agreed to have Brixius request further detail and plan information from Back Channel to get a better understanding of how the operation will run.

b. Wilkes Park Arbor honoring Megan Pavot

i. Brimeyer provided a few options for the Arbor. Commissioner Mason said he wanted more of a black rod iron v. wood. Brimeyer said he will go back to Norling's to see what they have.

c. June date for Planning Commission for Public Hearing

i. The regularly scheduled Planning Commission meeting on June 8th will be moved to June 15th to allow for a Public Hearing for a zoning code text amendment from The Yacht Club and allow for a conditional use permit to allow a hotel and restaurant with outdoor dining.

d. Update on Park/City Hall signs

i. Signs are still production.

e. Compensation for Planning Commission Members

- i. Commissioner Mason brought forward his recommendation for compensation to the Planning Commission. He stated he believes this might generate more interest in obtaining/retaining members. Chair Hoffman asked what amount Mason was suggesting for payment, Mason did not really know but stated maybe \$75.00/month.

Commissioner Mason motioned for Planning Commissioners to receive compensation. No second was obtained. Motion denied.

f. Election of Officers

- i. Commissioner Mason brought forward the Election of Officers for the Chair and Vice Chair positions. Commissioner Homan stated he does not see a need for a change as he feels Chair Hoffman is doing a great job.

Commissioner Homan motioned, being seconded by Commissioner Avalos for Chair Hoffman to continue as Chair of the Planning Commission. On vote being taken, the motion was unanimously approved.

Chair Hoffman motioned, being seconded by Commissioner Terryll, for Commissioner Homan to continue as Vice Chair of the Planning Commission. On vote being taken, the motion was unanimously approved.

5. MISCELLANEOUS

- a. Interviews with City Administrator Finalist Candidates – Tuesday, May 10th – 12:45 – 4:00PM
- i. Chair Hoffman provided an update on the candidate interviews and selection process.

6. ADJOURNMENT

There being no further discussion, Chair Hoffman motioned, being seconded by Commissioner Terryll to adjourn the meeting at 7:33p.m. On vote being taken, the motion was unanimously approved.