



Date Filed with City Office:

Volunteer Planning Commission Application

Contact Information

Name	
Street Address	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Have you ever been a member of any board or commission or employed by a municipality?

Yes No

If Yes, in what capacity and/or municipality:

Occupational/employment and educational background:

Civic/volunteer activities (past/present):

Describe how your background and/or experience make you a suitable candidate for appointment to this position:

Briefly state your views regarding current and future development in the City of Spring Park:

List three things you believe the City of Spring Park could do differently, better or more efficiently:

- 1) _____
- 2) _____
- 3) _____

The Planning Commission meets on the second Wednesday of every month at 7 PM. Are there extended periods of time throughout the year that you are outside of Spring Park and/or unable to attend meetings?

Yes No

If yes, please explain:

I certify that I am a resident of the City of Spring Park and that the foregoing information is true and correct. I also understand that this appointment may be discussed at a public meeting.

Name (printed)	
Signature	
Date	

Thank you for completing this application form. Once your application is received, City staff will contact you to schedule an interview with the City Council. This brief interview is an opportunity for the Council to get to know more about a candidate and their reasons for wanting to be on the Planning Commission. It is also a time for the candidate to ask questions, understand what the position entails, and discuss expectations. Completed applications should be returned to the City offices, 4349 Warren Avenue, Spring Park, MN 55384 or by emailing: www.jkhoffman@ci.spring-park.mn.us.

Data Practices Advisory

This form is subject to the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13. Certain information that you supply is considered private; however, all information in this application will be provided to the City Council. The City Council will review the data, conduct an interview with the applicant and discuss recommendations for appointment at a public meeting. If you are appointed to the Planning Commission, the following data will become public: street address and phone or e-mail address (or both) that you designate for public contact. Although you are not legally required to provide any of the information requested in this application, the information is needed to determine your suitability for appointment to a board or commission, and failure to provide it may result in you not being considered for a position.

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

About the Planning commission

The Planning Commission is a board of five Spring Park residents who serve at the pleasure of the Mayor and the City Council and serve in an advisory capacity to the Council on various issues. They hold public hearings, review land use applications, and make recommendations on comprehensive plan amendments, rezoning, subdivisions, conditional use permits, variances, sign permits, and other areas of interest to the City. Planning Commissioners are appointed by the City Council and serve four year terms.