



CITY OF SPRING PARK
CITY COUNCIL AGENDA
JUNE 15, 2020 – 7:00 PM
SPRING PARK CITY HALL

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ADOPT MEETING AGENDA
4. ADOPT CONSENT AGENDA*
 - a. City Council Regular Meeting Minutes from June 1, 2020
 - b. Approval of Covid-19 Preparedness Plan
5. PUBLIC FORUM**
6. PRESENTATIONS & GUEST SPEAKERS
7. PUBLIC HEARINGS
8. PETITIONS, REQUESTS, & APPLICATIONS
9. ORDINANCES & RESOLUTIONS
 - a. Resolution 20-14: Approving Variance Request at 2463 Black Lake Road
10. REPORTS OF OFFICERS AND COMMITTEES
 - a. Mayor & Council
 - b. City Staff
 - c. Contract Staff
11. NEW BUSINESS & COMMUNICATIONS
12. CLAIMS FOR PAYMENT
13. UPCOMING MEETINGS & TRAINING
 - a. June 23 – Special Capital Projects Work Session Meeting – 5:00 PM
 - b. June 24 – LMCD – 6:00 PM
 - c. July 6 – Regular City Council Meeting – 7:00 PM
14. MISCELLANEOUS (INFORMATION ONLY)
 - a. Narrows Channel Closure
 - b. Mound Fire Department Weekly Covid-19 Update
15. ADJOURNMENT

* The Consent Agenda lists those items of business which are considered to be routine, recommended for approval, and/or which need no discussion. The several separate items listed on the Consent Agenda are acted upon by one motion. There will be no separate discussion of these items unless a Council Member makes a request, in which event the item will be removed from the Consent Agenda and placed elsewhere on the regular agenda for Council discussion and action.

** Under Public Forum individuals may address the City Council about any item not contained on the regular agenda. Each speaker should keep their statements to three minutes to allow sufficient time for others. The Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.



CITY OF SPRING PARK
 CITY COUNCIL MINUTES
 JUNE 1, 2020 – 7:00 PM
 SPRING PARK CITY HALL

1. CALL TO ORDER - The meeting was called to order by Mayor Rockvam at 7:00 p.m.

Council Members Present: Jerome P. Rockvam, Mayor; Mark Chase; Jeff Hoffman; Pamela Horton; and Gary Hughes

Staff Present: Dan Tolsma, City Administrator; Mary Tietjen, City Attorney; and Theresa Schyma, City Clerk

2. PLEDGE OF ALLEGIANCE – Mayor Rockvam led the audience in the Pledge of Allegiance.

3. ADOPT MEETING AGENDA

Council Member Hughes requested that Item #7a be added for the MS4 Public Hearing as it was inadvertently left off the printed agenda but the legal notice was published in the paper.

M/Hughes, S/Horton to adopt the meeting agenda as amended.

Motion carried 5-0.

4. ADOPT CONSENT AGENDA

- a. City Council Regular Meeting Minutes from May 18, 2020
- b. Liquor, Cigarette, & Dinner Dance License Renewals

M/Horton, S/Hoffman to adopt the Consent Agenda.

Motion carried 5-0.

5. PUBLIC FORUM

Michael Mason, 3950 Del Otero Avenue, discussed the current construction project that has closed the Narrows Bridge for three months and impacts traffic and travel in the community. He said he does not believe County officials properly notified the community about the project and its impact to residents.

6. PRESENTATIONS & GUEST SPEAKERS – None.

7. PUBLIC HEARINGS

- a. MS4 Public Hearing – City Administrator Tolsma discussed the City’s municipal separate storm sewer system (MS4) and the annual requirement to have a public hearing. He noted that the

hearing is a chance for residents to ask questions and make comments regarding the City's storm sewer system.

Mayor Rockvam opened the public hearing at 7:05 p.m.

There were no comments at the start of the public hearing; Mayor Rockvam requested the public hearing remain open until the end of the meeting.

M/Rockvam, S/Hughes to close the public hearing at 7:22.

Motion carried 5-0.

8. PETITIONS, REQUESTS, & APPLICATIONS – None.

9. ORDINANCES & RESOLUTIONS

a. Resolution 20-13: Authorizing Regulatory Flexibility for Outdoor Dining

City Administrator Tolsma provided a summary of the resolution that provides flexibility for businesses during the COVID-19 pandemic. He noted that Back Channel Brewery has expressed an interest to temporarily expand their patio until their business can return to normal capacity for their indoor area as permitted by State guidelines.

City Attorney Tietjen stated that normally a permanent expansion of this kind would require more official approval but this resolution allows flexibility for the businesses to work with City staff as long as requirements are met.

Mayor Rockvam asked about the restaurants around the State that have fully re-opened their establishments and ignored the Governor's order.

City Attorney Tietjen responded that the businesses could be cited, but State and local law enforcement have mainly been choosing to educate business owners.

Mayor Rockvam stated that some cities have passed resolutions stating they disagree and will not comply with the State's order.

City Attorney Tietjen responded that there is risk for a city in stating that they are choosing to openly defy State orders.

M/Horton, S/Chase to approve Resolution 20-13, authorizing regulatory flexibility for outdoor dining.

Motion carried 5-0.

10. REPORTS OF OFFICERS AND COMMITTEES

a. Mayor & Council

Mayor Rockvam stated he received an email from Orono Police Chief Farniok regarding the current unrest that is occurring in the Twin Cities. He discussed the threats on social media that have been reported recently and that some of the alleged threats include supposed targets in suburban areas of

the metro. He urged local officials to spread a message that these threats are not valid or truthful, were meant to spread fear in suburban communities, and that further spreading of these false threats ties up important public safety resources in chasing rumors and speculation. He stated groups have a First Amendment right to gather and protest peacefully. He further asked residents to notify law enforcement if they witness any suspicious activity including criminal activity or any planning of criminal activity.

Council Member Hughes discussed changes to the LMCD's summer rules for 2020 and distributed new pamphlets to the Council. He provided an update on the Save the Lake Committee and current issues being brought to the LMCD.

Council Member Chase asked for an update on a particular dock in the city that is a public safety concern.

Council Member Hughes responded that it has been a process of two years to try and bring this dock into compliance. His last update on the issue was that the property owner had contacted a company to remove the dock but that deal fell through. He added that he would check into the current status of the dock.

b. City Staff – None.

c. Contract Staff – None.

11. NEW BUSINESS & COMMUNICATIONS – None.

12. CLAIMS FOR PAYMENT

a. June 1, 2020 Claims

M/Chase, S/Hoffman to approve all claims for payment.

Motion carried 5-0.

13. UPCOMING MEETINGS & TRAINING – None.

14. MISCELLANEOUS (INFORMATION ONLY)

a. Mound Fire Department Weekly Update

15. ADJOURNMENT

The meeting was adjourned by unanimous consent at 7:23 p.m.

Date Approved: June 15, 2020

Dan Tolsma, City Administrator

Theresa Schyma, City Clerk



COVID-19 Preparedness Plan for the City of Spring Park, Minnesota

The City of Spring Park is committed to providing a safe and healthy workplace for all our employees and customers. To ensure we have a safe and healthy workplace, we have developed the following COVID-19 Preparedness Plan in response to the COVID-19 pandemic. The City Administrator and staff are all responsible for implementing this plan. Our goal is to mitigate the potential for transmission of COVID-19 in our workplace and community, and that requires full cooperation among our staff and customers. Only through this cooperative effort can we establish and maintain the safety and health of all persons in our workplace.

The City Administrator and staff are responsible for implementing and complying with all aspects of this COVID-19 Preparedness Plan. The City of Spring Park employees have our full support in enforcing the provisions of this policy and we encourage our workers to ask questions, raise safety and health concerns and offer suggestions related to the plan and its implementation.

Our COVID-19 Preparedness Plan follows State of Minnesota Industry Guidance for our business, Centers for Disease Control and Prevention (CDC) Guidelines, federal Occupational Safety and Health Administration (OSHA) standards related to safety and health precautions required in response to COVID-19 and applicable executive orders. The plan addresses the following:

1. policies and procedures that assist in the identification of sick workers and ensure sick workers stay home;
2. implementation of engineering and administrative controls for social distancing;
3. worker hygiene and source controls;
4. workplace building and ventilation protocols;
5. workplace cleaning and disinfecting protocols;
6. drop-off, pick-up and delivery practices and protocols; and
7. communications, training and supervision practices and protocols.

The City of Spring Park COVID-19 Preparedness Plan includes how the City of Spring Park has implemented the following additional requirements:

8. what customers and clients can do to minimize transmission;
9. additional protections and protocols for receiving and exchanging payment;
10. additional protections and protocols for managing occupancy;
11. additional protections and protocols to limit face-to-face interactions; and
12. additional protection and protocols for distancing and barriers.

1. Policies and procedures that assist in the identification of sick workers and ensure sick workers stay home

Workers have been informed of and encouraged to self-monitor for signs and symptoms of COVID-19. The following policies and procedures are being implemented to assess workers' health status prior to entering the workplace and for workers to report when they are sick or experiencing symptoms. City staff are encouraged to self-monitor for signs and symptoms of COVID-19. At this time, the City of Spring Park does not plan to formally assess an employee's health status prior to entering the workplace (e.g. taking an employee's temperature before entering City Hall.) City staff and any on-site contracted staff are directed to stay home if they are ill or are experiencing any symptoms of COVID-19. Any staff member who is ill or experiencing symptoms is required to contact the City Administrator as soon as practicable.

If an employee comes to work ill, they will be asked to go home immediately. If the employee refuses to leave work, the City Administrator has the authority to require the employee to leave the workplace. If the employee is too ill to leave the workplace on their own, the employee will self-isolate in the Council Chambers until other arrangements can be made for their safe return home. At such time, another staff member will wear appropriate PPE and sanitize the Council Chambers.

It is the responsibility of all staff members to be diligent in ensuring the safest work environment for all staff and customers and to follow the State of Minnesota Industry Guidance for essential places of business.

The City of Spring Park has implemented leave policies that promote workers staying at home when they are sick, when household members are sick, or when they are required to isolate or quarantine themselves or a member of their household. The City of Spring Park's personnel policy outlines the use of FMLA. An emergency leave program is available to City employees, and the rules are identified under the Families First Corona Response Act (FFCRA) which is effective from April 1, 2020 through December 31, 2020. Employees should contact the City Administrator for specific information about proper documentation and use of the emergency leave program, but in general employees who regularly work 40 hours per week are granted 80 hours of paid emergency leave and employees who regularly work under 40 hours per week will be granted an equivalent of two weeks of regularly scheduled hours of paid emergency leave. Accommodations for workers with underlying medical conditions or who have household members with underlying health conditions have been implemented.

The City of Spring Park has also implemented a policy for informing workers if they have been exposed to a person with COVID-19 at their workplace and requiring them to quarantine for the required amount of time of 14 days. Should an employee be diagnosed with COVID-19 or be asked to quarantine by a medical provider or the Minnesota Department of Health for COVID-19 related symptoms, the identification of the employee will be kept confidential to protect the privacy of the employee's health status and health information.

2. Social distancing – maintaining six feet of physical distancing

Social distancing of six feet will be implemented and maintained between workers in the workplace through the following engineering and administrative protocols: City staff have provided their own facemasks that they are comfortable wearing throughout their work day. When an employee is unable to maintain social distance from

another individual, they will wear their facemask. All employee desks are already properly distanced for safe social distancing.

Employees who are equipped to and have been given permission by the City Administrator are able to work from home as much as possible to reduce the number of employees at City Hall during regular business hours. Remote work is not a substitute for dependent/childcare and employees are expected to make dependent/childcare arrangements for the period they will be working from home.

Employees have also been given the option to work alternate hours or schedules in order to stagger shifts at City Hall while ensuring all essential City business is being completed in a timely manner.

During this time of minimum staffing at City Hall and remote work, City staff will be diligent about maintaining proper communication with each other. Daily staff meetings via conference call will aid in the continued operation of essential services and all business at City Hall. Additional communication via email and voice mail, to City staff and contract staff, will be necessary to ensure business is conducted in a timely manner. The regularly scheduled monthly meeting with contracted staff will be conducted virtually until it is deemed safe to return to in-person meetings.

When City Hall is able to re-open to the general public and operate at full capacity, employees will be expected to return to work as usual and during standard business hours unless other arrangements have been approved by the City Administrator.

Social distancing of six feet will be implemented and maintained between workers and customers or clients in the workplace through the following engineering and administrative protocols: Visitors to City Hall are encouraged to wear a facemask inside the building. Hand Sanitizer is available to the public and staff. Signs are posted regarding handwashing, staying home when ill, wearing facemasks, and practicing social distancing. Visitors and staff are separated by a secure door that has a built-in glass teller window that protects both the customer and staff. Social distancing is being maintained in the public areas of the building by removing and rearranging furniture to reduce the number of persons allowed in the space. Furthermore, social distancing markers have been placed in the hallway to remind customers to maintain distance if more than one customer is in line at City Hall at one time.

3. Worker hygiene and source controls

Worker hygiene and source controls are being implemented at our workplaces at all times. Upon arriving at City Hall, staff will sanitize all common surfaces with virus and bacteria killing disinfectants. Plastic gloves, disinfecting wipes, and hand sanitizer are available to all employees.

4. Workplace building and ventilation protocols

Reopening the workplace includes necessary sanitation, assessment and maintenance of building systems including water, plumbing, electrical and HVAC systems. The City of Spring Park contracts regular HVAC maintenance to assure proper ventilation.

5. Workplace cleaning and disinfection protocols

Regular housekeeping practices are being implemented, including routine sanitizing of the workplace and frequent sanitizing of high-touch areas. Workers have been instructed that personal equipment and tools should not be shared and, if shared, should be disinfected between users. As stated above in #3, upon arriving at City Hall, staff will sanitize all common surfaces with virus and bacteria killing disinfectants. Plastic gloves, disinfecting wipes, and hand sanitizer are available to all employees.

Appropriate and effective cleaning and disinfectant supplies have been purchased and are available for use in accordance with product labels, safety data sheets and manufacturer specifications, and are being used with required personal protective equipment for the product. Virus and bacteria killing disinfectants, antibacterial hand soap, plastic gloves, disinfecting wipes, and hand sanitizer are available to all employees. All employees have been made aware of what products should be used on the surfaces of common areas to ensure the building is properly sanitized for staff and visitors to City Hall.

6. Drop-off, pick-up and delivery practices and protocols

The City of Spring Park receives drop-off items and disinfects deliveries as is practical.

7. Communications, training and supervision practices and protocols

The City of Spring Park conducts on-going training and communication through conference calls and via email. The City Administrator will monitor how effective the program has been implemented by recognizing staff's participation in safe workplace practices and through staff feedback. The City Administrator and staff are to work through this new program together and update the training as necessary. This COVID-19 Preparedness Plan has been certified by the Spring Park City Administrator and was posted throughout the workplace in June 2020. The City Administrator should be contacted with any questions at dtolsma@ci.spring-park.mn.us or 952-471-9051. The plan will be updated as necessary.

8. What customers and clients can do to minimize transmission of COVID-19

The City of Spring Park guidelines to minimize transmission of COVID-19 include: 1) practicing social distancing with a minimum of six feet; 2) wearing facemasks; 3) washing hands and/or using hand sanitizer; and 4) staying home when ill.

9. Additional protections and protocols for receiving and exchanging payment

Customers are able to mail in payments, use the drop-box at the rear entrance to City Hall, or the mail-slot at the front entrance to City Hall for a contact-free payment option.

10. Additional protections and protocols for managing occupancy

Visitors and staff are separated by a secure door that has a built-in glass teller window that protects both the customer and staff. This secure door also limits the number of individuals allowed in the staff area.

Signs have been posted with guidelines for public space including handwashing/hand sanitizing, staying home if ill, face masks, and social distancing.

Social distancing markers have been placed in the hallway to remind customers to maintain distance if more than one customer is in City Hall at one time. Further social distancing measures are in place by removing and rearranging furniture in the public areas of the building to reduce the number of persons allowed in the space.

11. Additional protections and protocols to limit face-to-face interactions

Residents have been informed of alternative methods of interaction with City staff through the City's website, email, and the quarterly newsletter sent via bulk mail. Customers have also been informed of alternative methods of interaction through phone and email communication. While City offices will be minimally staffed to ensure essential services continue, residents and customers can communicate with staff via email and phone at 952-471-9051 during regular business hours. More detailed contact information has been posted on the City's website at www.ci.spring-park.mn.us to ensure their questions are routed to the correct staff member.

12. Additional protection and protocols for distancing and barriers

During the Primary and General Elections in 2020 standards for social distancing, sanitizing, and other protective protocols as described throughout this plan will be in place to protect election judges and voters. Furthermore, due to recent legislation, the City of Spring Park has been given the option to opt-out of in-person absentee voting for the State Primary. City staff and the City Council are in agreement and have decided it is in the best interest of the City to opt-out of in-person absentee voting at Spring Park City Hall for the State Primary in 2020.

The COVID-19 Preparedness Plan was presented to and approved by the Spring Park City Council at their regular meeting on June 15, 2020. The plan will be implemented by the City Administrator and city staff. As the COVID-19 pandemic is a rapidly changing situation, this plan may need to be amended or altered in the future. The City Council has given the City Administrator approval to amend or alter the plan as necessary. However, if the City Administrator believes that any amendments or alterations to this plan would greatly impact resident services or City finances, he will bring those amendments or alterations to the City Council for review, discussion, and approval.

Certified by:

Dan Tolsma
City Administrator



COVID-19 Preparedness Plan for the City of Spring Park, Minnesota

I acknowledge that I have received and read the *City of Spring Park's COVID-19 Preparedness Plan*. I understand that it describes the conduct and behavior expected of me as an employee who works at Spring Park City Hall.

By my signature, I acknowledge that I will not report to work if I am experiencing symptoms of COVID-19 or otherwise sick.

Employee Signature/Date

Employee Printed Name

Please return this signed acknowledgment form to the City Administrator



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.957.1100 Website: www.nacplanning.com

MEMORANDUM:

TO: City Council
FROM: Alan Brixius / Dan Tolsma
DATE: June 12, 2020
RE: 2463 Black Lake Road – Street Side Variance
FILE NO: 175.01 20.01
PROPERTY ADDRESS: 2463 Black Lake Road

BACKGROUND:

The Spring Park Planning commission considered the street side variance request of Gregg and Carol Steiger for their property located at 2463 Black Lake Road at a May 13, 2020 public hearing . The proposed variance is for the teardown of an attached single stall garage and the construction of a new two stall garage and living space (above the garage). The existing garage has a failing foundation and needs to be replaced.

At the public hearing the City Staff presented the planning report with the recommendation of denial of the variance with specific findings. Upon considering the staff recommendation and at the request of the applicant; the public hearing for the variance request was continued to the June 10, 2020 planning commission meeting to allow the applicant to explore alternative building design and layout that may increase the setback between the garage and street.

The applicant has submitted a new plan showing a two car garage with the door oriented to the south to eliminate direct access to Black Lake Road.

- Exhibit A March 14, 2020 Site Plan
- Exhibit B May 30, 2020 Site Plan
- Exhibit C Alternative Option
- Exhibit D Street Side Elevation
- Exhibit E South Side Elevation

ANALYSIS:

The March 2020 Site plan shows the existing garage being 5 feet 5 inches from the street pavement and 2.5 feet from the east lot line with the new addition being 4 feet 4 inches from the street and 4 feet from the street.

May Site Plan:

The May 2020 site plan show an increase of 1 foot of setback in the area of the existing garage and not increase in setback in the area of the new addition.

The May site plan does not provide an increased setback that addresses the concerns of the previous April 23, 2020 planning report. The City Engineer has reviewed the May site plan and offers the following comments.

"I reviewed the tie cards for the property. Dimensioning the curb box location from the submitted plans shows that it is just within the new structure. I think it is important for the owner to verify the curb box on their plans to confirm that the curb box will still be located outside of the structure.

The proposed street and utility improvement project will require replacement/rehab of the water main. With the location of the water main being closer to the garage, this could potentially eliminate trenching the water main as an improvement option. Based on the location of the curb box, a new connection to a new future water main would again be closer to the structure, requiring excavation near the structure. In addition, the road would be widened to a minimum 20'. The road base/subbase would be improved with this as well which would require a minimum 2-3' cut at the edge of bituminous near the face of the garage (or more if poor soils are found), to be replaced with suitable road materials to ensure the life of the road.

There is a moderate to high amount of risk to the City with allowing the garage to remain in the same space and be extended. The major risk being the undermining of the garage with future street and utility projects. Approval of their plan would force any future ROW acquisitions and road widening to occur on the opposite side of the road. This would be further exacerbated with the inclusion of curb and gutter. There is additional risk of the corners of the building being struck during snow removal and would likely require bollards. I have not yet checked fire apparatus turning radii as it relates to this road, but with the utility pole located on the opposite side of the road, the garage would create a pinch point for fire vehicles and their turning radius requirements.

In my opinion, the risks to the City far outweigh the benefits."

As noted in the Engineer's comments approval of the street side variance in the amount being requested in the June site plan would negatively impact the city's future street and utility project but could also damage the applicant garage in the conducting the city improvements (trenching, filling, compaction, etc.) The building proximity to the street may also present difficulties for traffic, fire service and snow plowing.

Alternative Options:

Both the March and May site plans demonstrate that the construction of a two car garage and the applicant's proposed location on the lot requires street side variances that the City Staff cannot support.

The applicant currently has a legal nonconforming single car garage that is in a deteriorating condition and does not address the storage needs of the property owner. As a legal nonconforming building the garage may be razed and rebuilt in the same location, in the same size and configuration of what exists today. The rebuilding of the existing garage would not allow the second story addition.

An option that may be considered in the reconstruct of a new single car garage oriented to the south with a second story living space. The Standard Single car garage is 12 feet wide, with a garage door ranging in width of 8 to 9 feet. With this design the new addition would provide a street side setback ranging from 7 feet at the northeast garage corner to 9 feet from the southeast corner of the garage measured to the property line (not the street pavement) according to the submitted site plan.

The aforementioned single car garage option offers the following benefits:

1. The current garage needs to be replaced due to the structural issues. The single car option will allow for the replacement of the garage and second story living space. The design of the garage may offer expanded storage over the existing garage.
2. The expanded setback will aid in the City's future street and utility improvement project for Black Lake Road.
3. The expanded setback will provide addition area for snow storage and better protection for the new garage.
4. The southern orientation of the garage will eliminate the direct access and egress into the garage; improving traffic safety along this very narrow street.
5. The increased street side setback improves on an existing legal nonconforming condition that may be reestablished if the alternative variance is not considered.

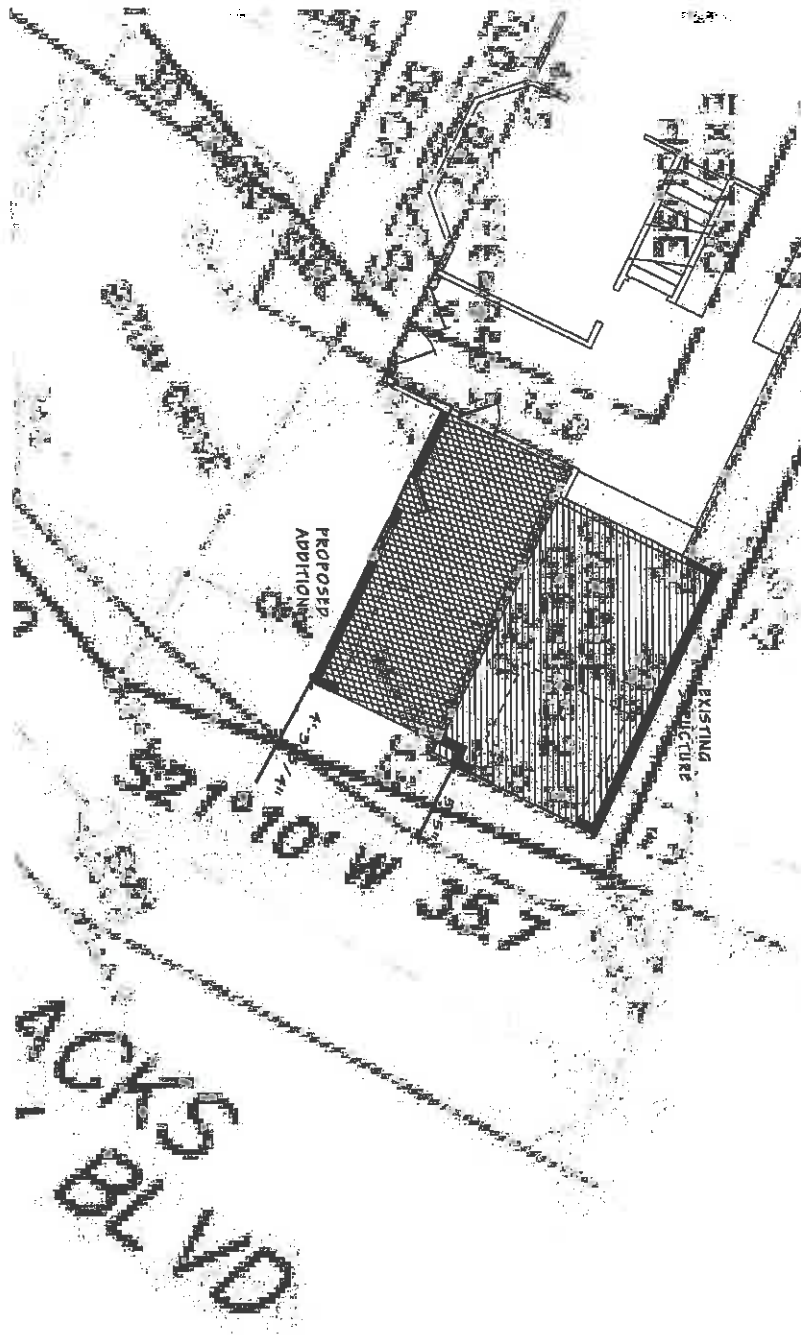
CONCLUSION:

The April 23, 2020 planning report outlines the findings for denying the requested variance. These findings again apply to both the March site plan the newly submitted May site plan. Staff would recommend denial of the variance request illustrated in both of these site plans per the staff findings.

If the alternative concept of a single car garage with the door oriented to the south is acceptable to both the applicant and the planning commission, staff recommends approval of a street side setback of 7 feet to the garage's northeast corner and 9 feet to the garage's southeast corner as shown in Exhibit C of this report with the following conditions.

1. The applicant shall provide a survey or identify the property line monuments for the east lot line to verify the requested setback variances prior to issuance of building permits.
2. The applicant shall submit a revised site and building plans that illustrates the single garage design and site layout with confirmed lot boundaries and illustrating the approved setback variances. Said plans shall be reviewed by City Staff for compliance with the conditions of the approved variance.
3. All new exterior finishes shall match in color and material type to the existing home.
4. The applicant shall replace the hard cover between the garage and street with landscaping or a pervious surface to reduce the percentage of hard cover on the lot.
5. Direct access onto Black Lake Road is prohibited; the garage must be access from the south side of the garage with all access and egress movements occurring on private property.

Cc: Theresa Schyma
Brian Hare
Mary Tietjen
Gregg and Carol Steiger



Plot Plan
SCALE: 1/8" = 1'-0"

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EXHIBIT A

SHEET 1

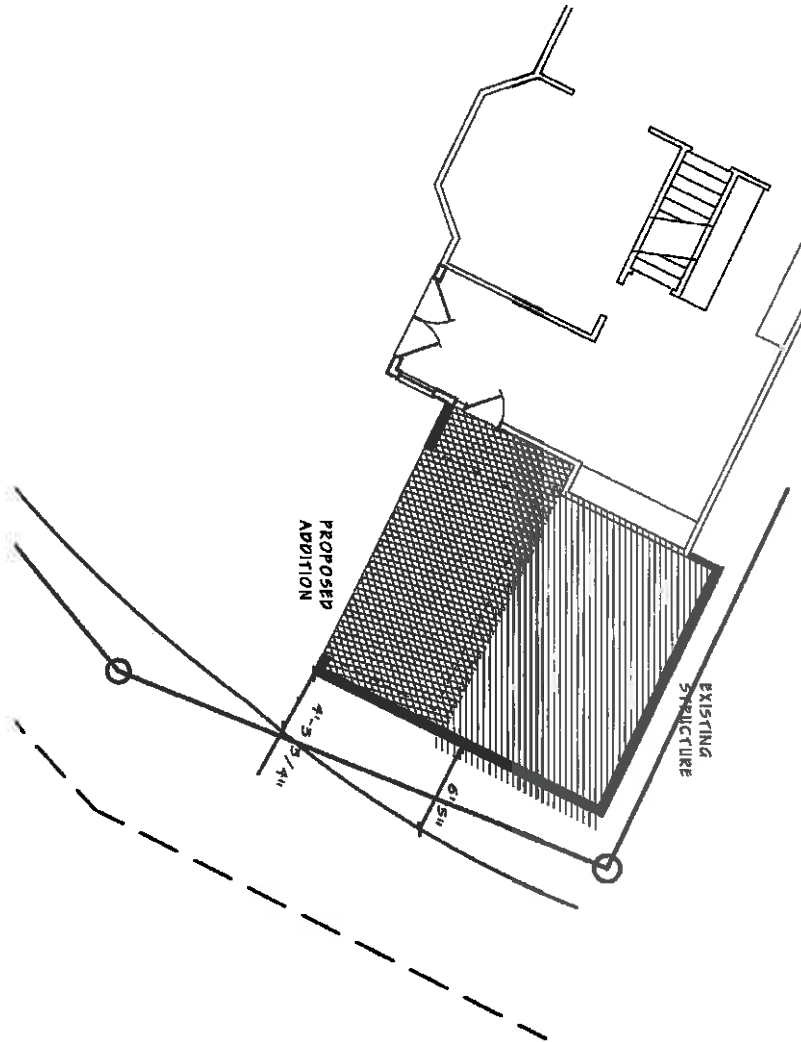
of 5

Date:	3-14-2020
SCALE:	1/4" = 1'-0"

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 New Home & Remodeling Design
 952 - 828 - 9906
 Eden Prairie, MN 55346
 Hart'sDesign@Comcast.net

Residence/
Homeowner

Stalger Residence
2465 Black Lake Rd.
Spring Park, MN 55384



Plot Plan

SCALE: 1/8" = 1'-0"

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EXHIBIT B

SHEET 1

of 5

SCALE:
1/4" = 1'-0"

Date:
5-30-2020

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 New Home & Remodeling Design
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 Eden Prairie, MN 55346
 Hart'sDesign@Comcast.net

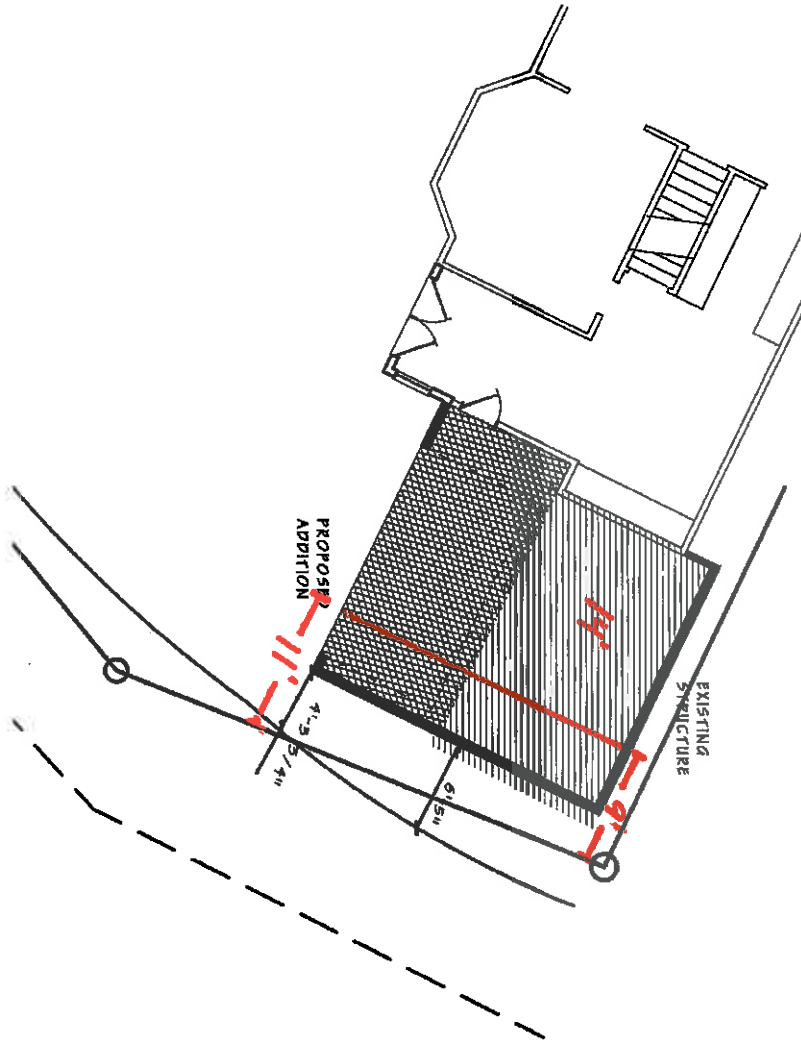
Residence/
Homeowner

Steiger Residence
 2463 Black Lake Rd.
 Spring Park, MN 55384

Exhibit C
 "PC Approved"

Plot Plan

SCALE: 1/8" = 1'-0"



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EXHIBIT B

SHEET 1

of 5

SCALE:
1/4" = 1'-0"

Date:
5-20-2020

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Eden Prairie, MN 55346
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Residence/
 Homeowner

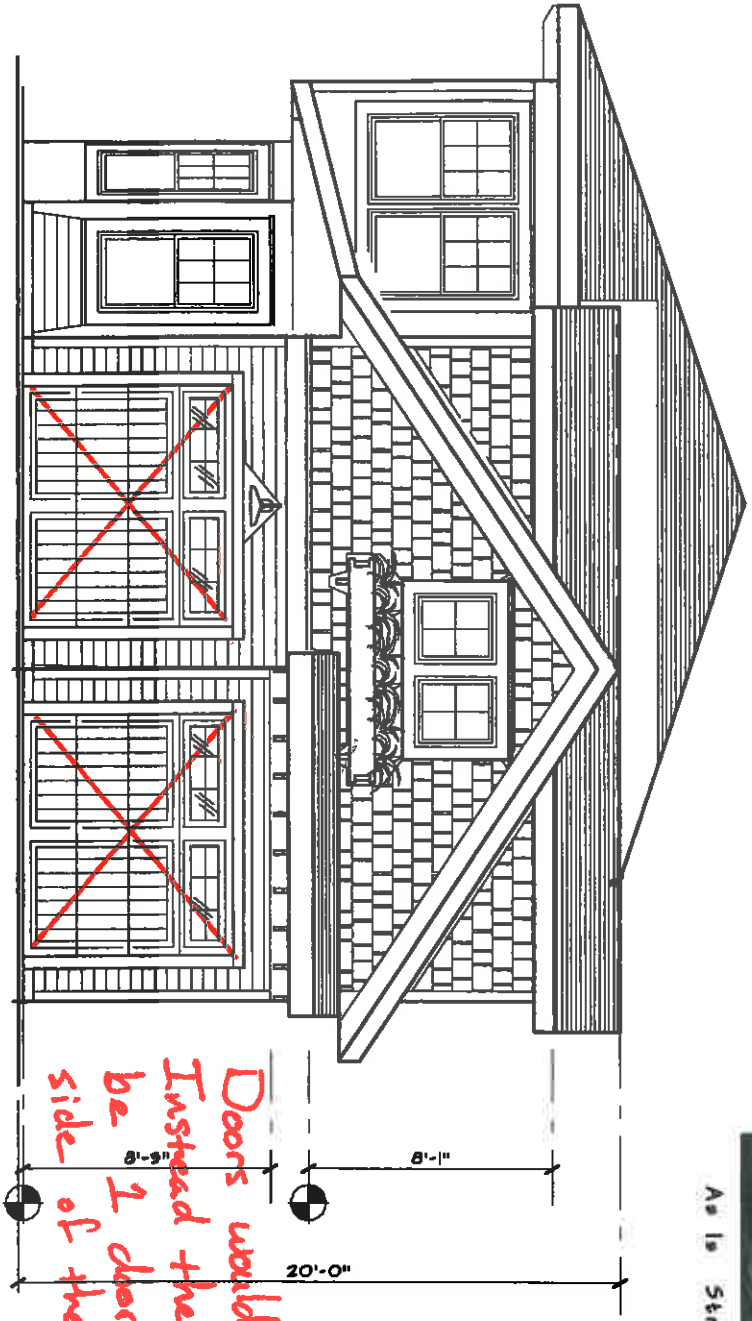
Steiger Residence
 2463 Black Lake Rd.
 Spring Park, MN 55384

1. 1. 1.

2. 2. 2.

Street Side Elevation

SCALE: 1/4" = 1'-0"



Doors would be removed -
 Instead these would only
 be 1 door on the south
 side of the addition



As Is Street Side Elevation
 NOT TO SCALE

C:\DWG\2020\Steiger\Steiger - 3-14-20 - Version.dwg - 03/14/2020 - 10:27 AM - Sheet 1 of 4

SCALE: 1/4" = 1'-0"
 SHEET 4
 of 5

Date: 5-14-2020

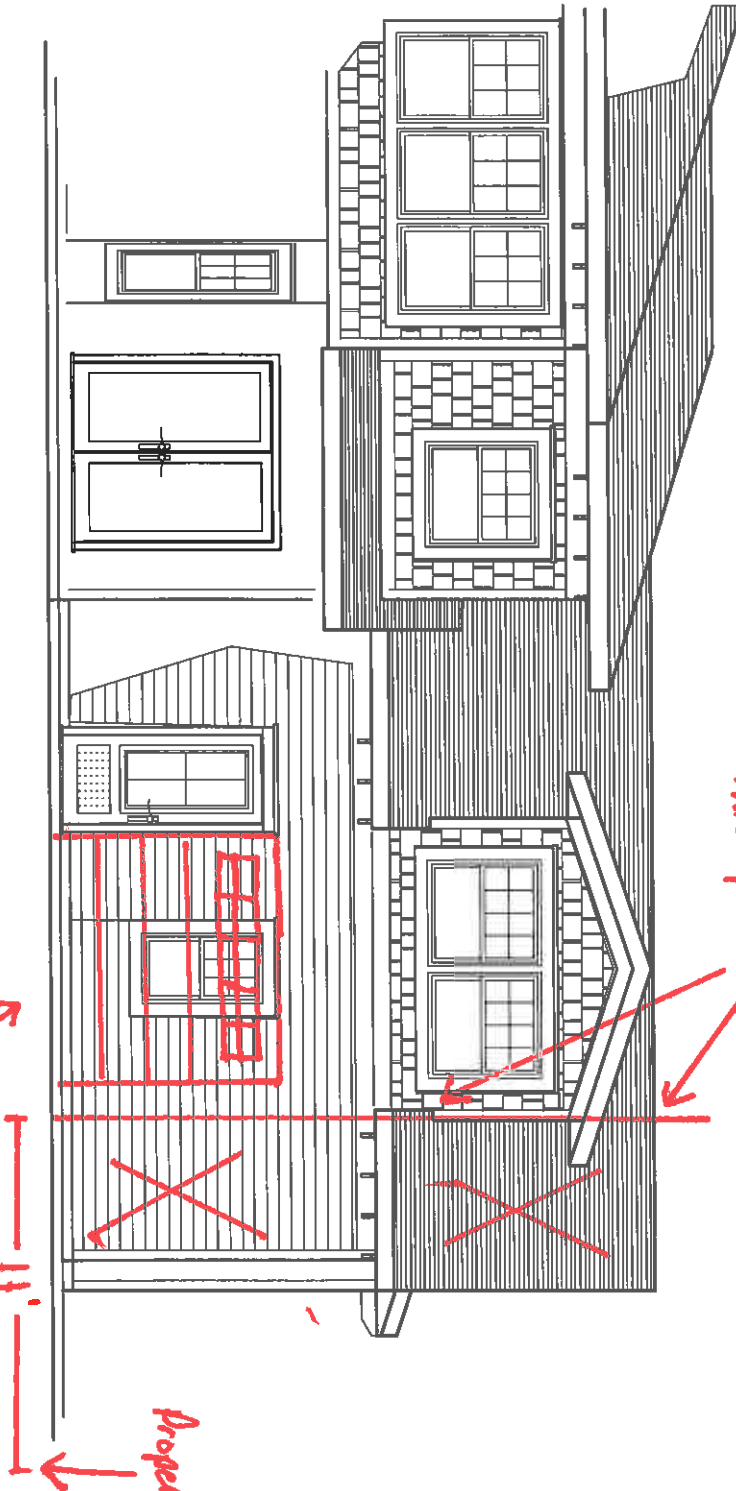
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 Eden Prairie, MN 55346
 HartsDesign@Comcast.net

Residence/
 Homeowner

Steiger Residence
 2469 Black Lake Rd.
 Spring Park, MN 55364

Left Elevation

SCALE: 1/4" = 1'-0"



Garage door would be relocated to this side.

PC approved addition would not expand beyond this point

Property Line

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Date: 5-14-2020
 SCALE: 1/4" = 1'-0"
 SHEETS 5
 of 1

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Steiger Residence
 2465 Black Lake Rd.
 Spring Park, MN 55364
 Residence/
 Homeowner

RESOLUTION NO. 20-14

**CITY OF SPRING PARK
HENNEPIN COUNTY, MINNESOTA**

**A RESOLUTION ADDRESSING VARIANCES FOR STREET SIDE SETBACK
LOCATED AT 2463 BLACK LAKE ROAD WITHIN THE CITY OF SPRING PARK**

WHEREAS, Gregg and Carol Steiger have applied for street side setback variances for the expansion of their home and garage at their property located at 2463 Black Lake Road in the City of Spring Park; and

WHEREAS, City Staff has reviewed submitted plans and prepared a planning report dated April 23, 2020 and a revised planning report dated June 5, 2020 and

WHEREAS, the Planning Commission of the City of Spring Park held a public meeting on May 13, 2020 to consider the application materials, the planning report of April 23, 2020, and hear public testimony; and

WHEREAS. With a staff recommendation to deny the requested street side variance per the plans dated March 14, 2020 based on the findings outlined in the April 23, 2020 planning report, the applicant requested that the public hearing be continued to June 10, 2020 to allow them to investigate alternative garage designs and a lesser setback variance request; and

WHEREAS, the Applicant has submitted revised plans dated May 30, 2020 and staff planning report dated June 5, 2020 outlined concerns with the revised plans and again recommended denial of the request street Side variance as illustrated on the May 30, 2020 plans; and

WHEREAS, the June 5, 2020 planning report offer an alternative garage layout that would increase the street side setback significantly over existing conditions and staff recommended approval of the alternative garage layout variances to the street side setback; and

WHEREAS, the Planning Commission continued the public hearing at their June 10, 2020 meeting and consider the June 5, planning report and City Engineers comments and testimony of the applicants. Upon closing the public hearing the Planning Commission made the following findings and recommendations for City Council consideration

1. The requested variances illustrated in the plans dated March 14 and May 30 2020, failed to meet Spring Park's criteria for variance approval as outlined in the April 23, 2020 planning report. These variances failed to receive a recommendation of approval.

2. The Planning Commission made a second motion to approve a street side setback of 7 feet between the northeast corner of the new garage to the east lot line and a street side setback of 9 feet between the southeast corner of the new garage and the east lot line subject to the conditions of the June 5, 2020 planning report and the City Engineer's recommendation to locate the water service shut off valve prior to the building permit.

The findings in support of the Planning Commission recommendation #2 include:

1. The current garage needs to be replaced due to the structural issues. The single car option will allow for the replacement of the garage and second story living space. The design of the garage will offer more storage compared to the existing garage.
2. The expanded setback will aid in the City's future street and utility improvement project for Black Lake Road.
3. The expanded setback will provide addition area for snow storage and better protection for the new garage.
4. The southern orientation of the garage will eliminate the direct access and egress into the garage; improving traffic safety along this very narrow street.
5. The increased street side setback improves on an existing legal nonconforming condition that may be reestablished if the alternative variance is not considered.

WHEREAS, the City Council of the City of Spring Park met on June 15, 2020 to consider the variance application; and

WHEREAS, the City Council of the City of Spring Park agrees with the findings, recommendations and conditions of the Planning Commission.

NOW, THEREFORE BE IT RESOLVED, that the City Council of Spring Park, Minnesota hereby denies the requested street side setback as illustrated in the site plans dated March 14 and May 30, 2020 based on the findings outlined in the April 23, 2020 and June 5, 2020 planning reports.

The City Council approves a variance for street side setback for a new garage and second story living area of 7 feet for the northeast corner of the new building addition and 9 feet for the southeast corner of the new building addition measured between the new building and the east lot line subject to the following conditions.

1. The applicant shall provide a survey or identify the property line monuments for the east lot line to verify the requested setback variances prior to issuance of building permits.

- 2. The applicant shall submit a revised site and building plans that illustrates the single garage design and site layout with confirmed lot boundaries and illustrating the approved setback variances. Said plans shall be reviewed by City Staff for compliance with the conditions of the approved variance.
- 3. All new exterior finishes shall match in color and material type to the existing home.
- 4. The applicant shall replace the hard cover between the garage and street with landscaping or a pervious surface to reduce the percentage of hard cover on the lot.
- 5. Direct access onto Black Lake Road is prohibited; the garage must be accessed from the south side of the garage with all access and egress movements occurring on private property.
- 6. Applicant shall identify the location of the water service shut off valve on the site prior to building permit. The water service shut off valve shall maintain a minimum of 2 foot setback from the new building addition to insure access and operation of the valve by the city.

ADOPTED by the City Council of the City of Spring Park this 15th day of June 2020.

CITY OF SPRING PARK

By: _____
Jerome P. Rockvam, Mayor

ATTEST:

By: _____
Theresa Schyma, City Clerk

Traffic impact alert



Narrows Bridge (County Road 19) in Orono and Tonka Bay

You are receiving this message because you have been identified as an individual or organization that needs to be aware of major disruptions and closures occurring in Orono and Tonka Bay.

Narrows Channel to close June 22

Situation

Starting at 7 a.m. on Monday, June 22, crews will close the Narrows Channel as part of the Narrows Bridge rehabilitation project in Orono and Tonka Bay. Closing the channel will allow crews to safely remove the existing bridge deck over the channel.

This is the first of two anticipated five-day closures for the project.

Timing

The channel is anticipated to remain closed through Friday, June 26.

Access and impacts

During the closure, people boating will need to use alternate channels or other means to get around the closure.

We will have signage at the channel to inform people of the upcoming closure.

For questions, please contact:

Zachary Rothstein, P.E.
612-596-0410
zachary.rothstein@hennepin.us
www.hennepin.us/narrowsbridge





2415 Wilshire Boulevard
Mound, MN 55364
952-472-3555

COVID-19: Status update for Mound Fire Department
Week of June 8, 2020 – **Changes from previous week highlighted in yellow**

I. General Overview and/or Update:

- **NO change:** MFD still in full response mode, serving our communities with no current limitations. All of the 911 emergency and nonemergency calls for service are being responded to in a timely manner.

II. Major Status or Operational Changes:

- **NO change:** effective Friday April 17, 2020 our comprehensive “Exposure Control Plan” was updated with new PPE requirements. We are training our staff on the new exposure control protocols.

III. Staffing Situation

STAFF	AVAILABLE	QUARANTINED (Self or Other)
Administrative	2	0
Active Firefighters	40	All Fire Staff healthy and available to respond.

IV. Potential Challenges or Problems:

- Staffing shortage due to quarantine or illness: NO
- Personal Protective Equipment (PPE) shortage: NO:
- A large number of EMS COVID-19 related calls: NO, NOT AT THIS TIME

V. Response Plan: Fires or Personal Injury Accidents

- **NO change:** for “High Risk Emergency Calls” that require large number of firefighters on the scene, there has been no operational or response protocol changes. Response plan is operating normally.

VI. Response Plan: Emergency Medical (EMS)

- **NO change:** we have adopted and implemented the *Metro Region EMS System Patient Care and PPE Guidelines for First Responders*. COVID 19 update: effective April 17th, Dr. Sipprell recommends mask, gloves and eye protection for ALL patient encounters. Only make patient contact if needed. Effective June 1st, all staff must wear a simple mask inside rescue truck when responding to EMS

VII. Other

- Hennepin County Sheriff Radio Dispatch is refining the process of notifying public safety agencies of confirmed or suspected COVID 19 illness cases when police and fire are dispatched to medical call.
- All appropriate safety measures and personal protective equipment (PPE) are in place and protocols continue to be followed. We are continuously adding new PPE for safety (I.e. face masks, face shields).
- This week we purchased and distributed (2) PPE simple (or surgical) masks for each Mound firefighter. These new masks are to replace the throw away version, and save \$\$ on throw away masks. The health and wellness of our entire staff, and our ability to respond are critical to sustaining operations.

Please contact the Mound Fire Department Administrative Offices at 952.472.3555 if you have any questions or need additional information about this update.

