



CITY OF SPRING PARK  
CITY COUNCIL MINUTES  
DECEMBER 5, 2022 – 7:00 PM  
SPRING PARK CITY HALL

1. CALL TO ORDER

The meeting was called to order at 7:00p.m.

Council Member's Hughes, Hoffman, and Horton were present. Council Member Chase was absent.

Staff Present: City Administrator Anderson, City Engineer Nielson

2. PLEDGE OF ALLEGIANCE

Mayor Rockvam led the audience in the Pledge of Allegiance.

3. ADOPT MEETING AGENDA

*Council Member Horton made a motion, seconded by Council Member Hughes, to adopt the meeting agenda as presented. On vote being taken, the motion was unanimously approved.*

4. ADOPT CONSENT AGENDA\*

*Council Member Horton motioned, being seconded by Council Member Hoffman to:*

- a. Approve Regular City Council minutes from November 21, 2022
- b. Approve Work Session minutes from November 21, 2022
- c. Approve December 5, 2022 - Claims for Payment

*On vote being taken, the motion was unanimously approved.*

5. PUBLIC FORUM\*\* - Three residents came forward to share their concerns for the property tax and levy increases. Mayor Rockvam noted that we will be discussing in further detail under 9b.

6. PRESENTATIONS & GUEST SPEAKERS - none

7. PUBLIC HEARINGS - none

8. PETITIONS, REQUESTS, & APPLICATIONS – none

9. ORDINANCES & RESOLUTIONS:

- a. Resolution #22-26: Adopting 2023 General Fund Budget

City Administrator Anderson explained the increase in the General Fund Budget and Tax Levy. He stated the increase is needed to cover the cost increase associated with the public works contract, park improvements, and road reconstruction projects that are required due to aging infrastructure, replacement of streetlights, and undergrounding of utilities.

*Council Member Hoffman motioned, being seconded by Council Member Horton, to approve Resolution #22-26; Adopting 2023 General Fund Budget.*

*On roll call, the motion was unanimously approved; Hoffman – yes, Hughes – yes, Horton – yes, Rockvam – yes.*

b. Resolution #22-27: Adopting 2023 Final Tax Levy  
*Council Member Hoffman motioned, being seconded by Council Member Hughes, to approve Resolution #22-27: Adopting 2023 Final Tax Levy. On vote being taken, the motion was unanimously approved.*

10. REPORTS OF OFFICERS AND COMMITTEES

- a. Mayor & Council: Mayor Rockvam read an appreciation proclamation for Council Member Gary Hughes as his last council meeting will be December 19, 2022.
- b. City Staff: City Administrator Anderson recommended Gary Hughes to stay on as the City representative for the fire commission. Gary agreed and Council approved. He also provided a reminder of the holiday lighting ceremony.
- c. Contract Staff: City Engineer Nielson stated the residents on WAW requested an additional streetlight at the end of WAW. It was noted that we could put in one on a pole for free or install a matching one for \$750.00. Council agreed.

11. NEW BUSINESS & COMMUNICATIONS

- a. Order of Business Discussion: City Administrator presented a new order of business that he would like to implement starting the beginning of the year. Council agreed.

12. UPCOMING MEETINGS & TRAINING

- a. December 08, 2022 - Holiday Lighting at City Hall- 5:00PM
- b. December 14, 2022 - Planning Commission Meeting/Public Hearing - 6:00PM
- c. December 19, 2022 - City Council Work Session - 6:00PM
- d. December 19, 2022 - Regular City Council Meeting - 7:00PM

13. MISCELLANEOUS (INFORMATION ONLY)

14. ADJOURNMENT

*There being no further discussion, Council Member Hoffman made a motion, being seconded by Council Member Horton, to adjourn the meeting at 7:50p.m. On vote being taken, the motion was unanimously approved.*

---

Jamie Hoffman, City Clerk

---

Mike Anderson, City Administrator