



CITY OF SPRING PARK
CITY COUNCIL MINUTES
NOVEMBER 7, 2022 – 7:00 PM
SPRING PARK CITY HALL

1. CALL TO ORDER

The meeting was called to order at 7:00p.m.

Mayor Jerome P. Rockvam and Council Member's Chase, Hughes, and Hoffman were present.

Council Member Horton was absent.

Staff Present: City Administrator Anderson

2. PLEDGE OF ALLEGIANCE

Mayor Rockvam led the audience in the Pledge of Allegiance.

3. ADOPT MEETING AGENDA

Council Member Hughes made a motion, seconded by Council Member Chase, to adopt the meeting agenda as presented.

On vote being taken, the motion was unanimously approved.

4. ADOPT CONSENT AGENDA*

Council Member Chase motioned, being seconded by Council Member Hughes to:

- a. Approve Regular City Council minutes from October 17, 2022
- b. Approve Work Session minutes from October 17, 2022
- c. Approve November 7, 2022 - Claims for Payment

On vote being taken, the motion was unanimously approved.

5. PUBLIC FORUM** - none

6. PRESENTATIONS & GUEST SPEAKERS - none

7. PUBLIC HEARINGS - none

8. PETITIONS, REQUESTS, & APPLICATIONS - none

9. ORDINANCES & RESOLUTIONS:

a. Enterprise Rate Increase Memo

b. Resolution 22-24: Adopting 3-year Utility Rate Schedule

Council Member Hoffman motioned, being seconded by Council Member Chase, to approve Resolution #22-24: Adopting 3-year Utility Rate Schedule. On vote being taken, the motion was unanimously approved.

c. Ordinance 23-01: Amending Master Fee Schedule Effective January 1, 2023

Council Member Hoffman motioned, being seconded by Council Member Chase, to approve Ordinance #23-01: Amending Master Fee Schedule effective January 1, 2023. On vote being taken, the motion was unanimously approved.

10. REPORTS OF OFFICERS AND COMMITTEES

- a. Mayor & Council: Council Member Hughes stated the Fire Commission meetings have been cancelled and he is waiting for these to be rescheduled.

- b. City Staff: City Administrator Anderson clarified the leave pickup date of 11/12/2022. He stated if the Council wanted to discuss the final budget numbers before approval, it can be part of the next work session. He also confirmed the date of the holiday lighting ceremony will be December 8, 2022.
- c. Contract Staff: City Administrator Anderson confirmed both street projects are underway, utilities have been buried, and lights will be put up soon after that. Mayor Rockvam asked about any updates on Sunset Drive. City Administrator Anderson stated we should think about obtaining the easements for this road in 2023 and possibly burying lines prior to the road reconstruction project by Hennepin County that is scheduled for 2024. Further discussion will be had on this project at the next work session.

11. NEW BUSINESS & COMMUNICATIONS

12. UPCOMING MEETINGS & TRAINING

- a. November 09, 2022 - Planning Commission Meeting & Public Hearing - 6:00PM
- b. November 21, 2022 - City Council Work Session - 6:00PM
- c. November 21, 2022 - Regular City Council Meeting - 7:00PM
- d. December 05, 2022 - Regular City Council Meeting - 7:00PM

13. MISCELLANEOUS (INFORMATION ONLY)

14. ADJOURNMENT

There being no further discussion, Council Member Hoffman motioned, being seconded by Council Member Chase, to adjourn the meeting at 7:11p.m. On vote being taken, the motion was unanimously approved.

Jamie Hoffman, City Clerk

Mike Anderson, City Administrator