



CITY OF SPRING PARK  
CITY COUNCIL MINUTES  
OCTOBER 3, 2022 – 7:00 PM  
SPRING PARK CITY HALL

1. CALL TO ORDER

The meeting was called to order at 7:00p.m.

Mayor Jerome P. Rockvam and Council Member's Chase, Hughes, Hoffman, and Horton were present.

Staff Present: City Administrator Anderson, City Engineer Nielson

2. PLEDGE OF ALLEGIANCE

Mayor Rockvam led the audience in the Pledge of Allegiance.

3. ADOPT MEETING AGENDA

*Council Member Horton made a motion, being seconded by Council Member Hughes, to adopt the meeting agenda as presented. On vote being taken, the motion was unanimously approved.*

4. ADOPT CONSENT AGENDA\*

*Council Member Horton motioned, being seconded by Council Member Chase to:*

- a. Approve Regular City Council minutes from September 19, 2022
- b. Approve Work Session minutes from September 19, 2022
- c. Approve October 3, 2022 - Claims for Payment
- d. Approve Special Event Permit #22-17: Harrison's Bay Fundraiser; Back Channel Brewery – October 3, 2022

*On vote being taken, the motion was unanimously approved.*

5. PUBLIC FORUM\*\* - none

6. PRESENTATIONS & GUEST SPEAKERS - none

7. PUBLIC HEARINGS - none

8. PETITIONS, REQUESTS, & APPLICATIONS – none

9. ORDINANCES & RESOLUTIONS - none

10. REPORTS OF OFFICERS AND COMMITTEES

a. Mayor & Council:

Council Member Hoffman brought forward a suggestion to change the Council and Work Session meetings to an earlier time. Council agreed that 6:30 worked the best for all. Hours will be changed for 2023 via Resolution.

Council Member Chase suggested we decorate City Hall with lights have a holiday party and lighting ceremony. Discussion was had. All agreed a date of December 5<sup>th</sup> was set for the gathering.

b. City Staff: none

c. Contract Staff:

City Engineer Nielson provided a status update on Black Lake Road regarding burying lines, meter hookups, and permanent easements. Regarding West Arm West, the road construction contractor stated they couldn't get the work done this year due to the delays caused by one resident. There is also a concrete shortage that has added to the delay. The contractor stated they could complete the storm sewer construction this Fall. City Engineer Nielson didn't believe it would gain us anything but asked Council for direction. Council agreed to wait and do it next year in conjunction with the road construction. Nielson did confirm that the utility poles will come down and streetlights will go up on both roads yet this year.

#### 11. NEW BUSINESS & COMMUNICATIONS

a. Utility Rates Discussion

City Administrator Anderson briefly reviewed the preliminary water/sewer rates and rate study showing the breakeven point for each. He wants to review further and will bring to the October Work Session to discuss in more depth.

#### 12. UPCOMING MEETINGS & TRAINING

a. October 12, 2022 - Planning Commission Meeting – 6:00PM

b. October 17, 2022 - Regular City Council Meeting – 7:00PM

c. October 17, 2022 - City Council Work Session – 6:00PM

d. November 7, 2022 - Regular City Council Meeting – 7:00PM

#### 13. MISCELLANEOUS (INFORMATION ONLY) - none

#### 14. ADJOURNMENT

*There being no further discussion, Council Member Hoffman motioned, being seconded by Council Member Hughes to adjourn the meeting at 7:22p.m. On vote being taken, the motion was unanimously approved.*

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Jamie Hoffman, City Clerk

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Mike Anderson, City Administrator