



CITY OF SPRING PARK  
CITY COUNCIL MINUTES  
SEPTEMBER 6, 2022 – 7:00 PM  
SPRING PARK CITY HALL

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1. CALL TO ORDER

The meeting was called to order at 7:00p.m.

Mayor Jerome P. Rockvam and Council Member's Chase, Hughes, Hoffman were present. Council Member Horton was absent.

Staff Present: City Administrator Anderson, City Engineer Nielson

2. PLEDGE OF ALLEGIANCE

Mayor Rockvam led the audience in the Pledge of Allegiance.

3. ADOPT MEETING AGENDA

*Council Member Chase motioned, being seconded by Council Member Hughes, to adopt the meeting agenda as presented. On vote being taken, the motion was unanimously approved.*

4. ADOPT CONSENT AGENDA\*

*Council Member Chase motioned, being seconded by Council Member Hoffman to*

- a. Approve Regular City Council minutes from August 15, 2022
- b. Approve Work Session minutes from August 15, 2022
- c. Approve September 6, 2022 - Claims for Payment
- d. Approve 2023 LMCC Budget Proposal
- e. Special Event: Back Channel Brewery, Hoktoberfest – September 24, 2022

*On vote being taken, the motion was unanimously approved.*

5. PUBLIC FORUM\*\* - Bobcat asked if the outlet dead end sign on West Arm Road West could be moved closer to Shoreline Drive so people could see it before they turn down the road. City Engineer Nielson said we can move as part of the road reconstruction.

6. PRESENTATIONS & GUEST SPEAKERS - none

7. PUBLIC HEARINGS - none

8. PETITIONS, REQUESTS, & APPLICATIONS – none

9. ORDINANCES & RESOLUTIONS:

- a. Resolution #22-22: Amend Resolution #22-06, Meetings, Holidays and Office Hours

*Council Member Hoffman motioned, being seconded by Council Member Chase, to approve Resolution #22-22; Amend Resolution #22-06 Meetings, Holidays, and Office Hours. On vote being taken, the motion was unanimously approved.*

## 10. REPORTS OF OFFICERS AND COMMITTEES

### a. Mayor & Council:

Mayor Rockvam brought forward concerns with proper fencing surrounding the SeaNote. Currently it is an orange construction fence - it should be a 6ft. chain link fence or some other similar material. He asked City Administrator Anderson to follow up on it.

Council Member Hoffman asked about the status of the Sunset Drive Lake Access. City Administrator Anderson stated the City Engineer will provide an update in a few minutes.

Council Member Hughes asked about the leaf pickup.

Council Member Chase mentioned it would be a good idea for next year to add either Biffs or look at a permanent bathroom facility at the Parks. Council Member Hoffman suggested adding to the Planning Commission agenda to research options. City Administrator Anderson stated he has it on the list for 2023.

### b. City Staff:

City Administrator Anderson brought forward the date for the Fall cleanup that is tentatively scheduled for November 12<sup>th</sup>. The Council agreed to schedule and post.

### c. Contract Staff:

- Black Lake Road:
- West Arm Road West:
- Sunset Drive – Lake Access: City Engineer Nielson provided Council with the survey that was completed by the Sambatek surveyors and confirmed the NW property pin had been placed and that it was accurate based on the prior surveys and that both adjacent property owners have agreed. He also recapped the current encroachments from the house at 4000 Sunset and stated the attorneys are working on the metes and bounds legal description for the easement and the encroachment agreement. Discussion was had surrounding design - adding bollards & concrete pads or planks.

## 11. NEW BUSINESS & COMMUNICATIONS

- a. Citywide Clean Up (Spring and Fall) Discussion
- b. Quote: Bob Marty Electric: Electric Meter Socket Replacement - Black Lake Road and West Arm Road West
- c. Quote: Bob Marty Electric: Relocation Electrical Service at Norling's
- d. Quote: Quality Flow Systems – Water Treatment Plant

*Council Member motioned, being seconded by Council Member , to approve the quotes from Bob Marty Electric. On vote being taken, the motion was unanimously approved.*

## 12. UPCOMING MEETINGS & TRAINING

- a. September 14, 2022 - Planning Commission Meeting – 6:00PM
- b. September 19, 2022 - Regular City Council Meeting – 7:00PM
- c. September 19, 2022 - Council Work Session – 6:00PM
- d. October 3, 2022 - Regular City Council Meeting – 7:00PM

13. MISCELLANEOUS (INFORMATION ONLY)

14. ADJOURNMENT

*There being no further discussion, Council Member Hoffman motioned, being seconded by Council Member Chase to adjourn the meeting at 7:47p.m. On vote being taken, the motion was unanimously approved.*

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Jamie Hoffman, City Clerk

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Mike Anderson, City Administrator