



CITY OF SPRING PARK
CITY COUNCIL MINUTES
APRIL 15, 2024 – 6:30 PM
SPRING PARK CITY HALL

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

Council Present: Mayor Hoffman and Council Member's Chase and Horton were present. Council Member Sippel was absent.

Staff Present: City Administrator Anderson

2. PLEDGE OF ALLEGIANCE

Mayor Hoffman led the audience in the Pledge of Allegiance

3. APPROVAL OF AGENDA

Council Member Horton motioned, being seconded by Council Member Chase, to approve the agenda as presented. On vote being taken, the motion was unanimously approved.

4. PUBLIC COMMENT**

Those wishing to speak must state their name and address for the record. Each person will have three (3) minutes to make their remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council will **not take official action** on any item presented during the Public Comment period. If appropriate, the Council will refer items discussed to the City Administrator for follow-up.

5. REQUESTS & PRESENTATIONS

6. CONSENT AGENDA*

- a. Regular City Council Meeting Minutes – April 1, 2024
- b. Approval of Expenditure and Financial Reports
- c. Annual Dock Permits
- d. Back Channel Brewing – Special Events;
 - i. Run for a Reason 5K
 - ii. Dance Agenda
 - iii. Artimer Market

Council Member Horton motioned, being seconded by Mayor Hoffman, to approve the consent agenda as presented. On vote being taken, the motion was unanimously approved.

7. ACTION AGENDA

- a. Ordinances 24-01 & 24-02: Adding As-Built Survey Requirements into City Code
 - i. Ordinance #24-01: As-Built Surveys for Remodel's, Rebuilds, Additions, etc.

Council Member Chase motioned, being seconded by Council Member Horton, to approve Ordinance #24-01. On vote being taken, the motion was unanimously approved.

*The Consent Agenda lists those items of business which are routine, recommended for approval, and/or need no discussion. The several separate items listed on the Consent Agenda are acted upon by one motion. There will be no separate discussion of these items unless a Council Member makes a request, in which event the item will be removed from the Consent Agenda and placed elsewhere on the regular agenda for Council discussion and action.

** Under Public Comment, individuals may address the City Council about any item not contained on the regular agenda. Each speaker should keep their statements to three minutes to allow sufficient time for others. The Council will take no official action on items discussed at the forum, except for referral to staff for future report.

ii. Ordinance #24-02: As-Built Survey for Subdivided Land

Council Member Horton motioned, being seconded by Council Member Chase, to approve Ordinance #24-02. On vote being taken, the motion was unanimously approved.

b. Vacant Council Seat; Application Process

Mayor Hoffman and Council requested staff to set up interviews with all four applicants.

c. Scope of Work & Cost Estimate: Moore Engineering - Warren Ave Project

John from Moore Engineering reviewed the revised scope of work and cost estimate from the changes requested by Council at the prior meeting. The estimate is \$280K. Next step is to review the final plans which will occur at the May Work Session.

Council Member Horton motioned, being seconded by Council Member Chase, to approve the curb and gutter and storm drainage and rough estimate of \$280K and move forward with final plans. On vote being taken, the motion was unanimously approved.

8. REPORTS

a. Mayor & Council:

Council Member Horton stated she is going to purchase another arbor to go to Wilkes Park.

b. Staff: City Administrator Anderson mentioned the Celebration of Life at Lord Fletcher's for the late Mayor Rockvam.

9. ANNOUNCEMENTS/MISCELLANEOUS (INFORMATION ONLY)

a. May 06, 2024 – Regular City Council Meeting – 6:30PM

b. May 08, 2024 – Planning Commission Meeting – 6:00PM

c. May 20, 2024 – Regular City Council Meeting – 6:30PM

d. May 20, 2024 – Council Work Session – 5:30PM

e. Orono Support Letter for LMCD Code Changes for Watercraft Rentals

10. ADJOURNMENT

There being no further discussion, Council Member Horton motioned, being seconded by Council Member Chase, to adjourn the meeting at 7:04p.m. On vote being taken, the motion was unanimously approved.

Respectfully submitted,
Jamie Hoffman, City Clerk

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