



CITY OF SPRING PARK
CITY COUNCIL MINUTES
NOVEMBER 17, 2025 – 6:00 PM
SPRING PARK CITY HALL

1. CALL TO ORDER

The meeting was called to order at 6:00p.m.

Council Present: Mayor Chase, Council Member's Sippel, Suttle, and Turner were present. Council Member Horton was absent.

Staff Present: City Administrator Anderson

2. PLEDGE OF ALLEGIANCE

Mayor Chase led the audience to recite the Pledge of Allegiance.

3. APPROVAL OF AGENDA

Council Member Sippel motioned, being seconded by Council Member Suttle, to approve the agenda as amended removing items 7 b. Resolution #25-13: PHS Lake Minnetonka -Approving Termination of Pilot Agreement and 7c. PHS Lake Minnetonka: Termination of Agreement for Payments in Lieu of Taxes from the agenda. On vote being taken, the motion was unanimously approved.

4. PUBLIC COMMENT: none

5. REQUESTS & PRESENTATIONS: none

6. CONSENT AGENDA*

a. Regular City Council & Work Session Minutes – November 3, 2025

b. Approve Payroll, Expenditures, and Claims for Payment

c. Special Event Permit #25-21: Back Channel Jingle Bar 12/2/25 -1/5/26

Council Member Sippel motioned, being seconded by Council Member Suttle, to approve the consent agenda as presented. On vote being taken, the motion was unanimously approved.

7. ACTION AGENDA

a. Administrative Committee: Approve 2026 Merit and COLA increase for Staff

~~b. Resolution #25-13: PHS Lake Minnetonka -Approving Termination of Pilot Agreement~~

~~c. PHS Lake Minnetonka: Termination of Agreement for Payments in Lieu of Taxes~~

Council Member Sippel motioned, being seconded by Council Member Horton, to approve item 7a. 2026 Merit and COLA increases for Staff. On vote being taken, the motion was unanimously approved.

8. REPORTS

a. Mayor & Council: Council Member Suttle asked if she could be part of the decision on what date to book the holiday lighting for 2026. Council Member Sippel stated the obituary for Bruce Williamson has been posted in the paper.

b. Staff: City Administrator Anderson brought up replacing the wreaths for the light poles along Shoreline Drive that are old and don't light up. Anderson shared that we have money in the budget to replace this year. Council decided to wait and replace next year and start discussions for same in early January.

9. ANNOUNCEMENTS/MISCELLANEOUS (INFORMATION ONLY)

- a. November 27 & 28 – City Hall Closed for Thanksgiving Holiday
- b. December 1, 2025 – Regular City Council Meeting – 6:00PM
- c. December 10, 2025 – Planning Commission Meeting – 6:00PM
- d. December 15, 2025 – Regular City Council Meeting – 6:00PM
- e. December 15, 2025 – Council Work Session – 5:00PM

10. ADJOURNMENT

There being no further discussion, Council Member Suttle motioned, being seconded by Council Member Sippel, to adjourn the meeting at 7:19p.m. On vote being taken, the motion was unanimously approved.

Respectfully submitted,
Jamie Hoffman, City Clerk