



CITY OF SPRING PARK  
CITY COUNCIL MINUTES  
OCTOBER 2, 2023 – 6:30 PM  
SPRING PARK CITY HALL

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

Council Present: Mayor Rockvam, Council Member's Horton, Hoffman, and Sippel. Council Member Chase was absent.

Staff Present: City Administrator Anderson,

2. PLEDGE OF ALLEGIANCE

Mayor Rockvam led the audience in the Pledge of Allegiance

3. APPROVAL OF AGENDA

*Council Member Horton motioned, being seconded by Council Member Hoffman, to approve the agenda as presented. On vote being taken, the motion was unanimously approved.*

4. PUBLIC COMMENT: none

5. REQUESTS & PRESENTATIONS

a. 2022 Audit Presentation – MMKA (Jim Eichten)

Jim Eichten reviewed the 2022 audit report with Council. In summary he recommended that the Council receives financial reporting from Staff on a quarterly basis if not more often. He also stated the reason for the audit delay was caused by loss of an auditor at MMKR and the Staff not providing an acceptable adopted budget report that met the requirements for the financial reporting.

6. CONSENT AGENDA

*Council Member Horton motioned, being seconded by Council Member Hoffman, to approve the consent agenda as presented. On vote being taken, the motion was unanimously approved.*

a. Minutes - Regular City Council & Work Session – September 18, 2023

b. Approve Payroll and Expenditures

Council Member Sippel questioned a payment that was made for fence damage for a property in Orono. Administrator Anderson stated that the damage was done by Larson during plowing. Council Member Sippel and Hoffman both stated that we should not be paying for contractor damage nor plowing into Navarre (Orono) due to liability reasons.

7. ACTION AGENDA

a. Introduce Ordinance #23-03: Public Use of Cannabis

The Council discussed and agreed to put the ordinance in place to ensure no cannabis use is conducted in public places such as City streets and parks. Administrator Anderson will provide a final copy for approval at the next meeting.

8. REPORTS

a. Mayor & Council; Mayor Rockvam brought forward the application request from Back Channel to the LMCD requesting the addition of docks and variance to the current requirement of 200' feet from the shoreline. Administrator Anderson stated that our LMCD representative will review and provide feedback and their decision in the next few weeks.

- b. Staff; City Administrator Anderson stated Bituminous Roadways will be completing the driveway repairs and slope issues at Seton Village in a few weeks. They will also make various repairs for a few other residents and remove the construction debris once the project is complete. Anderson also stated we will be sending out an RFP for engineering services.

9. ANNOUNCEMENTS/MISCELLANEOUS (INFORMATION ONLY)

- a. October 11, 2023 – Planning Commission Meeting – 6:00PM
- b. October 16, 2023 – Regular City Council Meeting – 6:30PM
- c. October 16, 2023 – Council Work Session – 5:30PM
- d. November 6, 2023 – Regular City Council Meeting – 6:30PM

10. ADJOURNMENT

*There being no further discussion, Council Member Hoffman motioned, being seconded by Council Member Horton, to adjourn the meeting at 7:37p.m. On vote being taken, the motion was unanimously approved.*

Respectfully submitted,  
Jamie Hoffman, City Clerk