



CITY OF SPRING PARK
CITY COUNCIL AGENDA
OCTOBER 17, 2022 – 7:00 PM
SPRING PARK CITY HALL

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ADOPT MEETING AGENDA
4. ADOPT CONSENT AGENDA*
 - a. Approve Regular City Council minutes from October 3, 2022
 - b. Approve October 17, 2022 - Claims for Payment
 - c. Approve Special Event Permit #22-18: Back Channel Brewing, Trunk or Treat, Saturday, October 29, 2022
 - d. Introducing Ordinance #22-XX: Amending Chapter 18: Definitions & Setting Public Hearing for November 9
 - e. Introducing Ordinance #22-XX: Amending Chapter 13: Duration & Setting Public Hearing for November 9
- PUBLIC FORUM**
5. PRESENTATIONS & GUEST SPEAKERS
 - a. Senator Osmek Presentation
 - b. LMCD Update: Gabriel Jabbour
6. PUBLIC HEARINGS
7. PETITIONS, REQUESTS, & APPLICATIONS
 - a. 4608 West Arm Road – Yard Maintenance Reimbursement Request
8. ORDINANCES & RESOLUTIONS:
9. REPORTS OF OFFICERS AND COMMITTEES
 - a. Mayor & Council:
 - b. City Staff:
 - c. Contract Staff:
10. NEW BUSINESS & COMMUNICATIONS
 - a. Approve Holiday Lighting Quote: Norling's
11. UPCOMING MEETINGS & TRAINING
 - a. November 7, 2022 - Regular City Council Meeting – 7:00PM
 - b. November 9, 2022 - Planning Commission Meeting – 6:00PM
 - c. November 21, 2022 - City Council Work Session – 6:00PM
 - d. November 21, 2022 - Regular City Council Meeting – 7:00PM
12. MISCELLANEOUS (INFORMATION ONLY)
13. ADJOURNMENT

* The Consent Agenda lists those items of business which are considered to be routine, recommended for approval, and/or which need no discussion. The several separate items listed on the Consent Agenda are acted upon by one motion. There will be no separate discussion of these items unless a Council Member makes a request, in which event the item will be removed from the Consent Agenda and placed elsewhere on the regular agenda for Council discussion and action.

** Under Public Forum individuals may address the City Council about any item not contained on the regular agenda. Each speaker should keep their statements to three minutes to allow sufficient time for others. The Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.



CITY OF SPRING PARK
CITY COUNCIL MINUTES
OCTOBER 3, 2022 – 7:00 PM
SPRING PARK CITY HALL

1. CALL TO ORDER

The meeting was called to order at 7:00p.m.

Mayor Jerome P. Rockvam and Council Member's Chase, Hughes, Hoffman, and Horton were present.

Staff Present: City Administrator Anderson, City Engineer Nielson

2. PLEDGE OF ALLEGIANCE

Mayor Rockvam led the audience in the Pledge of Allegiance.

3. ADOPT MEETING AGENDA

Council Member Horton made a motion, being seconded by Council Member Hughes, to adopt the meeting agenda as presented. On vote being taken, the motion was unanimously approved.

4. ADOPT CONSENT AGENDA*

Council Member Horton motioned, being seconded by Council Member Chase to:

- a. Approve Regular City Council minutes from September 19, 2022
- b. Approve Work Session minutes from September 19, 2022
- c. Approve October 3, 2022 - Claims for Payment
- d. Approve Special Event Permit #22-17: Harrison's Bay Fundraiser; Back Channel Brewery – October 3, 2022

On vote being taken, the motion was unanimously approved.

5. PUBLIC FORUM** - none

6. PRESENTATIONS & GUEST SPEAKERS - none

7. PUBLIC HEARINGS - none

8. PETITIONS, REQUESTS, & APPLICATIONS – none

9. ORDINANCES & RESOLUTIONS - none

10. REPORTS OF OFFICERS AND COMMITTEES

a. Mayor & Council:

Council Member Hoffman brought forward a suggestion to change the Council and Work Session meetings to an earlier time. Council agreed that 6:30 worked the best for all. Hours will be changed for 2023 via Resolution.

Council Member Chase suggested we decorate City Hall with lights have a holiday party and lighting ceremony. Discussion was had. All agreed a date of December 5th was set for the gathering.

b. City Staff: none

c. Contract Staff:

City Engineer Nielson provided a status update on Black Lake Road regarding burying lines, meter hookups, and permanent easements. Regarding West Arm West, the road construction contractor stated they couldn't get the work done this year due to the delays caused by one resident. There is also a concrete shortage that has added to the delay. The contractor stated they could complete the storm sewer construction this Fall. City Engineer Nielson didn't believe it would gain us anything but asked Council for direction. Council agreed to wait and do it next year in conjunction with the road construction. Nielson did confirm that the utility poles will come down and streetlights will go up on both roads yet this year.

11. NEW BUSINESS & COMMUNICATIONS

a. Utility Rates Discussion

City Administrator Anderson briefly reviewed the preliminary water/sewer rates and rate study showing the breakeven point for each. He wants to review further and will bring to the October Work Session to discuss in more depth.

12. UPCOMING MEETINGS & TRAINING

a. October 12, 2022 - Planning Commission Meeting – 6:00PM

b. October 17, 2022 - Regular City Council Meeting – 7:00PM

c. October 17, 2022 - City Council Work Session – 6:00PM

d. November 7, 2022 - Regular City Council Meeting – 7:00PM

13. MISCELLANEOUS (INFORMATION ONLY) - none

14. ADJOURNMENT

There being no further discussion, Council Member Hoffman motioned, being seconded by Council Member Hughes to adjourn the meeting at 7:22p.m. On vote being taken, the motion was unanimously approved.

Jamie Hoffman, City Clerk

Mike Anderson, City Administrator

Check #	Employee/Council Name	Check Amount	Check Date
5952	Anderson, Mike D.	\$2,912.07	10/15/2022
5953	Hoffman, Jamie K.	\$2,053.81	10/15/2022
5954	Xiong, Patria	\$1,742.96	10/15/2022
	Sub Total	\$6,708.84	
	Chase, Mark		
	Hoffman, Jeff		
	Horton, Pam		
	Hughes, Gary		
	Rockvam, Jerry		
	Sub Total	\$0.00	
Electronic Misc. Disbursements			
EFT# 30884	PERA Employer Payroll Payment for 10/15/2022	\$1,219.40	10/17/2022
EFT# 30885	FICA Employee/Employer Payroll Withholding Taxes for 10/15/2022	\$1,696.00	10/17/2022
EFT# 30886	Sept. 22' Wells Fargo Monthly Bank Charge	\$29.45	10/11/2022
EFT# 30887	Sept. 22' PSN monthly fee for (Payment Services Network)	\$139.95	10/3/2022
EFT# 30888	Sept. 22' Sales & Use Taxes collected - 2nd Qtr. Bus. Utility Payments	\$13.00	10/17/2022
EFT# 30889	3rd Qtr. 2022 State Surcharge	\$36.78	10/17/2022
	Sub Total	\$3,134.58	
	Claims: Ck# 33028-33044	\$47,582.46	10/13/2022
	TOTALS	\$57,425.88	

CITY OF SPRING PARK

10/14/22 8:54 AM

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*Check Summary Register©

Batch: 101322PAY,101322GoodToBeHome,101322RepRec,20221013CHKUB0

Name	Check Date	Check Amt	
10100 Wells Fargo Bank NA			
33028	GOOD TO BE HOME CLEANING	10/13/2022	\$375.00 Sept. 22' City Hall Cleaning Services
33029	CITY OF BLOOMINGTON	10/13/2022	\$22.00 Aug. 2022 Water Testing Fee
33030	BOB MARTY ELECTRIC, INC.	10/13/2022	\$23,890.00 West Arm Rd utility conversion from overhead t
33031	CENTERPOINT ENERGY	10/13/2022	\$308.53 Gas Usage for Lift#1-6 8/20/22-9/20/22
33032	CIVICPLUS, LLC	10/13/2022	\$125.00 2022 OrdBank Subscription Renewal
33033	MEDIACOM, LLC	10/13/2022	\$355.90 Internet Services 10/11/22-11/10/22
33034	MNSPECT, LLC	10/13/2022	\$1,440.88 Sept. 22' Residential & Commercial Inspections
33035	CITY OF MOUND FINANCE DEPT.	10/13/2022	\$3,615.50 Remaining payment of 3rd and 4th qtr. 2022
33036	NAVARRE TRUE VALUE HARDW	10/13/2022	\$4.98 Purchase of two single cut keys
33037	REPUBLIC SERVICES, INC	10/13/2022	\$1,692.98 City Parks Garbage Pick-Up 10/01-11/30/22
33038	SAMBATEK, INC.	10/13/2022	\$14,960.64 Engi.Fees - 2020 West Arm Road West (SUIP)
33039	SUMMIT FIRE PROTECTION	10/13/2022	\$63.58 2022 Fire Extinguisher Inspection
33040	UNICLEAN CLEANROOM SERVIC	10/13/2022	\$134.70 Sept. 22' Cleaning Services for Rugs
33041	VELOCITY TELEPHONE	10/13/2022	\$284.14 Oct. 22' Phone & Long Distance Service 10/21/
33042	XCEL ENERGY	10/13/2022	\$113.33 Electric Usage for Unit X-Mas Lights 8/24/22-9/
33043	ROHRBACH, RYAN	10/14/2022	\$102.93 Utility Billing Credit Refund
33044	SOREL, RICHARD	10/14/2022	\$92.37 Utility Billing Credit Refund
	Total Checks		\$47,582.46

CITY OF SPRING PARK

***Check Detail Register©**

Batch: 101322PAY,101322GoodToBeHome,101322RepRec,20221013CHKUB0

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Wells Fargo Bank NA					
33028	10/13/22	GOOD TO BE HOME CLEANING SERVI			
E 101-41900-310		Contracted Services	\$375.00	1138	Sept. 22' City Hall Cleaning Services
		Total	\$375.00		
33029	10/13/22	CITY OF BLOOMINGTON			
E 601-49400-306		Testing Fees	\$22.00	21178	Aug. 2022 Water Testing Fee
		Total	\$22.00		
33030	10/13/22	BOB MARTY ELECTRIC, INC.			
E 101-43100-310		Contracted Services	\$23,890.00	7446	West Arm Rd utility conversion from overhead to underground
		Total	\$23,890.00		
33031	10/13/22	CENTERPOINT ENERGY			
E 602-49450-381		Utilities/Electric/Gas	\$94.01	101322A	Gas Usage for Lift#1-6 8/20/22-9/20/22
E 101-41900-381		Utilities/Electric/Gas	\$16.80	101322B	Gas Usage for City Hall 8/20/22-9/20/22
E 601-49400-381		Utilities/Electric/Gas	\$197.72	101322C	Gas Usage for WTP 8/20/22-9/20/22
		Total	\$308.53		
33032	10/13/22	CIVICPLUS, LLC			
E 101-41500-119		Ordinance Codification	\$125.00	241104	2022 OrdBank Subscription Renewal
		Total	\$125.00		
33033	10/13/22	MEDIACOM, LLC			
E 601-49400-324		Internet Service	\$118.63	101322	Internet Services 10/11/22-11/10/22
E 101-42000-324		Internet Service	\$118.64	101322	Internet Services 10/11/22-11/10/22
E 602-49450-324		Internet Service	\$118.63	101322	Internet Services 10/11/22-11/10/22
		Total	\$355.90		
33034	10/13/22	MNSPECT, LLC			
E 101-42400-310		Contracted Services	\$761.94	9133A	Sept. 22' Residential & Commercial Inspections/Permit Fees/General Fees/Staff Meeting
E 101-42400-305		Plan Check Fees	\$528.31	9133B	Sept. 22' Plan Check Fees
E 101-42400-310		Contracted Services	\$150.63	9133C	Sept. 22' Code Enforcement
		Total	\$1,440.88		
33035	10/13/22	CITY OF MOUND FINANCE DEPT.			
E 101-42260-310		Contracted Services	\$3,615.50	00002511-E	Remaining payment of 3rd and 4th qtr. 2022
		Total	\$3,615.50		
33036	10/13/22	NAVARE TRUE VALUE HARDWARE			
E 101-41900-437		Other Miscellaneous	\$4.98	339238	Purchase of two single cut keys
		Total	\$4.98		
33037	10/13/22	REPUBLIC SERVICES, INC			
E 101-42900-310		Contracted Services	\$1,494.60	08940059100	Sept..22' Residential Recycling Services 09/01-09/30/22
E 101-45200-384		Refuse/Garbage Disposal	\$50.98	08940059167	City Parks Garbage Pick-Up 10/01-11/30/22
E 101-41900-384		Refuse/Garbage Disposal	\$90.24	08940059167	City Hall Garbage Pick-Up 10/01-11/30
E 101-41500-310		Contracted Services	\$19.05	0894-005945	Document Destruction Services on 09/13/22

CITY OF SPRING PARK

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***Check Detail Register©**

Batch: 101322PAY,101322GoodToBeHome,101322RepRec,20221013CHKUB0

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 601-49400-310		Contracted Services	\$19.06	0894-005945	Document Destruction Services on 09/13/22
E 602-49450-310		Contracted Services	\$19.05	0894-005945	Document Destruction Services on 09/13/22
		Total	\$1,692.98		
33038	10/13/22	SAMBATEK, INC.			
E 101-41910-303		Engineering Fees	\$21.25	22838	Engi.Fees - 2020 West Arm Road West (SUIP) - 8/14/22-9/17/22 - Meeting with Bobcat to discuss seeding
E 101-41910-303		Engineering Fees	\$452.50	22840	Engi.Fees - Boat Launch on Sunset Dr. 8/14/22-9/17/22
E 101-41910-303		Engineering Fees	\$1,142.01	22859	Engi.Fees - General Services/Meetings 8/14/22-9/17/22
E 201-43100-529		Black Lake Rd Feasibility	\$7,379.00	22860	Engi.Fees - Black Lake Road - 8/14/22-9/17/22
E 201-43100-528		Road Pavement Project 2	\$5,965.88	22861	Engi. Fees - West Arm Road Pavement Project 8/14/22-9/17/22
		Total	\$14,960.64		
33039	10/13/22	SUMMIT FIRE PROTECTION			
E 101-41900-437		Other Miscellaneous	\$63.58	130038387	2022 Fire Extinguisher Inspection
		Total	\$63.58		
33040	10/13/22	UNICLEAN CLEANROOM SERVICES			
E 101-41500-310		Contracted Services	\$134.70	198096	Sept. 22' Cleaning Services for Rugs
		Total	\$134.70		
33041	10/13/22	VELOCITY TELEPHONE			
E 601-49400-321		Telephone and Mtce Agre	\$94.71	13862330-n	Oct. 22' Phone & Long Distance Service 10/21/22-11/21/22
E 602-49450-321		Telephone and Mtce Agre	\$94.72	13862330-n	Oct. 22' Phone & Long Distance Service 10/21/22-11/21/22
E 101-41500-321		Telephone and Mtce Agre	\$94.71	13862330-n	Oct. 22' Phone & Long Distance Service 10/21/22-11/21/22
		Total	\$284.14		
33042	10/13/22	XCEL ENERGY			
E 101-43100-381		Utilities/Electric/Gas	\$15.30	0992370274	Electric Usage for Unit X-Mas Lights 8/24/22-9/25/22
E 101-43100-381		Utilities/Electric/Gas	\$98.03	0992466897	Electric Usage for Traffic Signal at 4468 Shoreline Drive 8/24/22-9/25/22
		Total	\$113.33		
33043	10/14/22	ROHRBACH, RYAN			
R 601-37100		Water Sales	\$102.93	01000452060	Utility Billing Credit Refund
		Total	\$102.93		
33044	10/14/22	SOREL, RICHARD			
R 601-37100		Water Sales	\$92.37	01000378060	Utility Billing Credit Refund
		Total	\$92.37		
		10100 Wells Fargo Bank NA	\$47,582.46		

CITY OF SPRING PARK

***Check Detail Register©**

Batch: 101322PAY,101322GoodToBeHome,101322RepRec,20221013CHKUB0

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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Fund Summary

10100 Wells Fargo Bank NA

101 GENERAL FUND	\$33,263.75
201 PUBLIC IMPROV REVOLVING FUND	\$13,344.88
601 WATER FUND	\$647.42
602 SEWER FUND	\$326.41
	<hr/>
	\$47,582.46



License No. 22-18SPEV

CITY OF SPRING PARK
SPECIAL EVENT/MUSIC CONCERT
PERMIT APPLICATION

GENERAL EVENT INFORMATION:

- Single day special event (checked)
Single day special event with live music
Multiple day special event
Music Concert - single event
Music Concert - season series

Name of event: Trunk or Treat

Type of event (run/walk/bike race, wedding, party, etc): kid-focused trick or treating in an

Description of event: organized fashion throughout our parking lot from 30 local trunk sponsors.

Address or route of event: 4787 Shoreline Drive

Describe event location on the property: North & East Parking lots

Estimated number of participants: 1,000 Estimated number of volunteers/staff: Staff 8-10 Volunteers 10

List all dates of event: Saturday, October 29 Hours of event: 3-4pm Trunk Sponsors-30

APPLICANT INFORMATION:

Sponsoring Organization Name: Back Channel Brewing Organization Phone: 952.855.9315

Organization Address: 4787 Shoreline Drive City: Spring Park State: MN Zip Code: 55384

Event Planner Name: Melissa Leddy E-mail Address: melissa@backchannelbrewing.com

Name/Title Contact Person During Event: Melissa Leddy / Co-owner Cell Phone # For Contact Person on Event Day: 612.327.0911

SPECIFIC EVENT DETAILS:

PARTICIPANTS/GUESTS

Is the event open to the public? (checked) Yes
Is public property used for the event? (checked) Yes
If yes, please contact the appropriate entity as additional permits may be necessary.

PARKING & TRAFFIC CONTROL

Will you have a designated responsible person to direct vehicles as to where/how to park? (checked) Yes

Approximately how many vehicles are expected? Full Marina center lot

On-Site Parking: How many vehicles could be parked on the property? 30-trunks + 30

Off-Site Parking: How many vehicles would need to be parked off the property? Marina Center 150+

List location(s) of off-site parking

Describe method(s) of transporting guests/participants of event from off-site parking

Empty box for describing transport methods.

FOOD & BEVERAGE

Will food be prepared on-site? Yes No

If yes, please contact the Hennepin County Health Department as additional permits may be necessary.

Will food trucks be on-site? Yes No

If yes, how many? 3 List food truck power source: generator + our hook up

(A separate permit from the City of Spring Park is required for all Mobile Food Units (MFU) that wish to operate in the City)

Will alcohol be served at the event? Yes No

Liquor License Holder: 670657 Phone #: 952.855.9315

Will alcohol be contained inside a certain area of the event space? Yes No

Provide alcohol security details:

Within our lot - Volunteers & staff will monitor & enforce

SET-UP *(Separate permits from the Mound Fire Department and/or the City Building Official/MNSPECT are required)*

Will there be canopies or tents? Yes No

If yes, how many? 1 - 10x10 tent at start of trunk route Dimensions: _____

Provide anchoring details: tent weights

Date installed: NA Date removed: _____

Will a stage be set-up? Yes No

If yes, provide dimensions: _____

Date installed: _____ Date removed: _____

Will there be temporary fencing or barricades? Yes No

Dimensions: _____ Type of material: Steel-Safety rails

Date installed: Day of Date removed: Date of

GARBAGE & SANITATION

Are there indoor bathrooms available to the event? Yes No

Will you provide portable bathrooms outdoors? Yes No

If yes, how many? 2

Date installed: 10/28/22 Date removed: 10/31/22

Describe trash removal and clean-up plan during and after the event:

Volunteer will help clean up lot after event. All trash & recycling will go in our dumpsters.

FIREWORKS & RECREATIONAL FIRES *(Separate permits from the Mound Fire Department are required)*

Will there be fireworks at your event? Yes No

Will there be recreational fire at your event? Yes No

If yes, how many? _____ Dimensions: _____

MUSIC & AMPLIFIED SOUND*

Will there be live music? *(Please note: disc jockeys or "DJ's" are classified as live music)* Yes No

List hours of live music: _____

Will there be amplified sound? *(requires on-site contact person)* Yes No

List hours and type of amplified sound: _____

Contact Person: _____ Cell Phone #: _____

**Please note: The Orono Police Department has the authority to reduce or completely shut down live music upon receiving legitimate noise complaints.*

PRIVATE PROPERTY OWNER ACKNOWLEDGMENT AND SIGNATURE:

If the event is held on private property, other than the event organizer's property, a signature from the property owner is required.

The applicant has permission to use my property for the event described in this application:

NA

Printed Name: _____ Date: _____

Property Owner/Agent Signature: _____

APPLICANT ACKNOWLEDGMENT AND SIGNATURE:

PLEASE NOTE THAT ADDITIONAL PERMITS OR LICENSES MAY BE REQUIRED BY THE CITY, STATE, COUNTY OR OTHER AGENCIES FOR YOUR EVENT. IT IS THE RESPONSIBILITY OF THE APPLICANT TO DETERMINE WHICH LICENSES AND PERMITS ARE REQUIRED FOR THE PROPOSED EVENT AND TO OBTAIN SUCH LICENSES AND PERMITS IN ADVANCE OF THE EVENT.

The applicant agrees to defend, indemnify, and hold harmless the City of Spring Park, its Council members, employees, officers, contractors and agents from and against any and all liability, claims, causes of action, lawsuits, damages, costs, judgments and expenses, including attorneys fees, on account of bodily injury, sickness, disease, death and property damage resulting directly or indirectly from any act or omission arising out of, caused by, or related to the conduct of the activities authorized by the permit.

The applicant agrees to comply with all applicable codes, ordinances, rules, and regulations of the City of Spring Park with respect to the Event, including, but not limited to, all codes, ordinances, rules and regulations governing alcohol, noise, nuisance, building occupancy, public safety, and fire safety.

In the course of your application for a permit, you may be asked to supply non-public data. The purpose and intended use of this data is to provide a means for the City to evaluate whether you comply with the application requirements for the general permit application. You may refuse to supply the requested data, but this may result in an incomplete application which may result in your application being denied. This non-public data may be reviewed by the City of Spring Park, employees of the City of Spring Park who are assigned to review such information, and the City of Spring Park's legal consultant. In addition, this data may be reviewed by specific advisory boards and subcommittees of the City of Spring Park, who assist the City in evaluating your application. You hereby agree to release the data to those boards and subcommittees for the purpose of effectuating that review.

The undersigned, an applicant for a permit under the rules and regulations of the City of Spring Park, understands and consents to the release and use of private or confidential data, as described above.

The undersigned represents and warrants that the undersigned is authorized to represent, act on behalf of and bind the applicant.

The applicant states that the information contained in this application is true, correct and complete. If any information contained in this application is found to be false or to constitute a substantial misrepresentation of the Event, the application will be denied and/or the permit revoked.

Applicant Printed Name: Melissa Heddy Date: 9/29/22

Applicant Signature: 

(For office use only)

Date application received: 10/3/22

Fee Amount: \$100.00 Receipt/Check #: 51019

Escrow Amount: — * Receipt/Check #: —

Orono Police Dept Approval? Yes No

By: Chief Farniok Date: 10/5/22

Mound Fire Dept Approval? Yes No

By: Breg Pederson Date: 10/12/22

City Staff Recommendation? Yes No

By: JKH Date: 10/11/22

City Council Approval? Yes No

Additional conditions attached? Yes No

Permit #: 22-18 SPEV Date: 10/17/22

Property owner permission? Yes No

Sample written notice to prop. owners? Yes No

Certificate of Insurance? Yes No

Severe Weather/Emergency Plan? Yes No

Alcohol Security Plan? Yes No

Master Site Plan? Yes No

Additional permits? Yes No

Food truck? Yes No

Temporary sign? Yes No

Building permit? Yes No

MFD - tent, fireworks, rec. fire? Yes No

HC/LMCD/Three Rivers? Yes No

Comments: _____

* Private property - no escrow should be required.

CITY OF SPRING PARK
COUNTY OF HENNEPIN
STATE OF MINNESOTA

ORDINANCE NO. 22 –

AN ORDINANCE AMENDING CHAPTER 18 ENVIRONMENT, ARTICLE IV
NUISANCES, SECTION 18-181 (DEFINITIONS) PERTAINING TO THE
DEFINITION OF HOOP HOUSE SPRING PARK CITY CODE

THE CITY COUNCIL OF THE CITY OF SPRING PARK, MINNESOTA
ORDAINS AS FOLLOWS:

Section 1. Section 18-181 (Definitions) of Article IV (Nuisances) of Chapter 18 (Environment) is hereby amended to delete the strikeouts and add the underlined language to read as follows:

~~Hoop housing. A tunnel made of polyethylene, usually semi-circular, square or elongated in shape.~~

Hoop house / building. a structure having a frame of metal, plastic pipe or wood; covered with a fabric, canvas, plastic or polyethylene exterior material.

Section 5. Effective Date. This ordinance shall be in full force and effective immediately upon its passage and publication.

ADOPTED by the City Council of Spring Park this ____ day of _____, 2022.

CITY OF SPRING PARK

By: _____
Jerry Rockvam, Mayor

ATTEST:

By: _____
Jamie Hoffman, City Clerk



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.957.1100 Website: www.nacplanning.com

MEMORANDUM:

TO: Mike Anderson
FROM: Alan Brixius
DATE: October 6, 2022
RE: Hoop house / structure definition
FILE NO: 175.01 22.03

BACKGROUND

At the September meeting the Planning Commission discussed the need to amend the definition of hoop house with the Nuisance section of the city code. The current language is vague and open for interpretation and argument. At the meeting examples of more specific hoop house definitions were discussed. These examples definitions related more to the construction type and materials of the structure than the configuration of the building. The Planning Commission directed City Staff to prepare a hoop house definition similar to the examples provided at the meeting.

ANALYSIS

The attached ordinance amendment repeals the current hoop housing definition and provides new language. The new language attempts to be more specific defining these structures to avoid alternative interpretations.

1. The definition includes both hoop house and structures.
2. The definition reference the structure framing to include a variety of materials.
3. The definition reference the structure covering to include a variety of materials.

CONCLUSION

The draft amendment is offered to the Planning Commission for review, discussion and editing to ensure that the code addresses the City's concerns.

CC. Jamie Hoffman Scott Qualle Mary Tietjen

CITY OF SPRING PARK
COUNTY OF HENNEPIN
STATE OF MINNESOTA

ORDINANCE NO. 22-

AN ORDINANCE AMENDING THE SPRING PARK CITY CODE
CHAPTER 13, SECTION 13-34: PEDDLERS, SOLICITORS AND TRANSIENT
MERCHANTS, RELATING TO MOBILE FOOD UNITS

THE CITY COUNCIL OF THE CITY OF SPRING PARK, MINNESOTA ORDAINS AS
FOLLOWS:

Section 1. The City Council of the City of Spring Park hereby amends Chapter 13, Article 2, Section 13-34 by adding the following double underlined language:

Sec. 13-34. - Duration.

All licenses issued under this chapter shall be valid only during the time period indicated on the license up to a maximum of 14 days per calendar year. The city council at its sole discretion may grant an extension for up to 45 additional days per calendar year upon application for an extension.

Licenses for mobile food units are issued per calendar year and do not have a maximum annual number of operating days. However, in no case shall an individual mobile food unit operate for more than 21 consecutive days. An exception to the license duration may be approved by the City Council for mobile food units that operate at a single restaurant, tavern, taproom or other food service site for periods longer than 21 consecutive days.

Section 2. This ordinance shall take effect following its adoption and publication.

ADOPTED by the City of Spring Park this _____ day of _____, 2022.

CITY OF SPRING PARK

By: _____
Jerome Rockvam, Mayor

ATTEST:

By: _____
Jamie Hoffman, City Clerk

October 4, 2022

To: City of Spring Park

From: Gene and Wendy Shavlik

Address: 4608 West Arm Road

Issue: Poorly completed ground repair on our property

Here is the background:

A couple of seasons ago the city decided to work on the underground sewer system (I think that was the purpose). Anyway, the project affected ours and number of other properties near us. In order to get to the line the contractor had to dig large holes, mostly on our property. Our property incurred the brunt of the digging because our property is at the end of the line and they needed to go from the street to the lake. Apparently there were a number of significant connections located on our property. The contractor only went across the other properties, they didn't have to dig holes like they did on ours. After they were done, the contractor filled the holes with dirt brought in from outside. They also hydro seeded it. Apparently the dirt brought in was contaminated with weeds. I continued mowing but all I was mowing were weeds.

A couple of months ago our neighbors took the lead and suggested we hire a landscaper who would come in and hydro seed the properties. They even had a contractor in mind that one of the neighbors had recently used on his property. We went along with it but confess we knew little about the process. We were not in the loop about the plan, the schedule, or even when it would be done. The contractor and neighbors did not take into account that issues on our property were different than theirs due to the holes. Then one day I saw the contractor, city engineer, and two neighbors walking nearby in our neighbor's yard. I went out to see what was going on. To my surprise, I was informed the work was to begin the very next day! I only had 15 minutes to show the contractor the affected areas in our property before I had to leave for my dental appointment in Wayzata. That is the extent of the pre-planning concerning our property!

In those 15 minutes I was also able to show the city engineer and the contractor the area by the lake where there was a large hole that was dug and not properly filled in with enough dirt. The city engineer agreed and was even suggesting possibilities about how much can be filled in.

The contractor showed up the next day and started on the western end and worked his way toward our property. He got to our property about 8 PM. He hydro seeded the lake area but did not fill the holes we talked about. Then he added dirt and hydro seeded the property on the road side. Then he asked me if it looked OK and I said yes. He said I should keep it watered, which I did. We have an underground watering system and I manually did the one small area the water did not hit.

The next day I was bothered because he did not add the dirt as we agreed to. I should have been more direct with him before he left the prior day. The the next day I called him and asked why he did not add the dirt that he and the city engineer agreed he should do. His response was that I said it looked OK and he would not come back! I also called the city the same day to notify them and also the neighbor that hired him to let them know we were not satisfied with his work. We agreed the hydro seeded areas looked good, at the time, however nothing had emerged yet.

Fast forward to where we are today:

The area where there were weeds looks worse now! All he did was to fertilize the weeds that were previously there.

I talked to another landscaper about the problem. It appears the main problem is that the contractor failed to do any planning with us about our situation which was entirely different than the neighbors. I was also told that he should have been here at least a week or two prior to kill all the weeds that were growing in the affected area before he was to hydro seed.

I am not an expert, but after going through all of this, I know a lot more now than I did a few months ago.

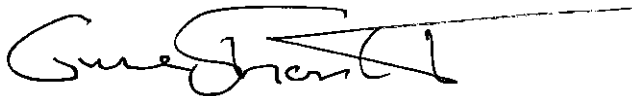
The bottom line:

We were informed by the city that there was to be extensive work on our property to update the sewer line. We were assured that the condition of our property would be restored to what it was before they started. See attached memo from the City. We were very accommodating and patient with the contractors.

On September 7, Mike Anderson came over to learn more about the problem. When he and I first started talking about the weed problem, it was obvious that he didn't know much about the details. I get the feeling after talking a while that he now understands our predicament. Mike then suggested that we might wait to fix the weed issue and tie it into the road project currently going on because when that project is completed there will also be landscaping issues to resolve. However, let me warn you. The contractors that worked on the sewer lines were not landscapers. They had what appeared to be their own employees bring in dirt and then hydro seed the area. As noted above, it turned out to be a total disaster. I don't know that it would be any different now. I would be willing to talk with their landscaper to be assured they know the issues and get their commitment that it will turn out right.

If you want us to handle the problem, I would be willing to do that. In fact, that would be my preference. I have discussed our issue with a landscaper that I know and he has indicated that he is willing to complete the project for \$476. I will take full responsibility for his work. The area in question is about 45 feet by 30 feet. That is how large the hole was! In addition, I would like you to provide up to \$100 of dirt and seed for the area down by the lake. Please let me know your choice. If anyone would like to look at the areas in question, please give me a call.

Thanks,



Gene and Wendy Shavlik 952-220-0010



May 10th, 2021

Re: West Arm Road West – Sanitary and Water Improvements

Dear Occupant/Property Owner,

The City of Spring Park's West Arm Road West Sanitary and Water Improvements Project is in the final stages of completion. Part of this process is ensuring that all project related repairs have been made to your property.

The contractor is in the process of making several repairs along West Arm Road West. If there is an item that needs to be addressed on your property, please contact one of the following individuals.

Dustin Leduc, Project Manager
Phone: 612-490-4258
Email: DLeduc@sambatek.com

Gunner

Corey Bergman, City Engineer
Phone: 763-259-6695
Email: CBergman@sambatek.com

320-233-4724

Thank you for your patience and cooperation during this time and during the overall project.

Sincerely,

Scott

Dustin Leduc

Dustin Leduc, PE
Construction Manager
Phone: 612-490-4285
Email: DLeduc@sambatek.com

320-237-6139

NORLING'S

Lake Minnetonka Landscapes, Inc.
Spring Park, MN 55384
Phone (952) 471-0255 Norlings.net

October 06, 2022

City of Spring Park
4349 Warren Avenue
Spring Park, MN 55384

Based on site measurement and inspection, we propose to furnish and install the following:

WINTER DECORATION SERVICES

- Install C7 bulb size, white holiday lights on front and side roof line of City Hall
- Wrap front pillars and City Hall sign with garland and small bulb, warm white lights with (6) 24" wreaths on top
- Install small bulb, warm white lights on (1) front Maple tree trunk and branches
- Install small bulb, multi-color lights on (2) large Arborvitae, (4) front Globe Arborvitae and (2) Arborvitae by City Hall sign

WINTER DECORATION TOTAL: \$2,925.00

This proposal reflects a job using quality materials, workmanship performed at a high standard.
Complete clean up.

Sincerely,

Jeremy Fehr
Landscape Maintenance Manager
Jeremy@norlings.net

I have read and agree to the above terms and have initialed acceptance for Landscape Services

Signature

Date

Norling's Lake Minnetonka Landscapes, Inc.