



CITY OF SPRING PARK  
CITY COUNCIL AGENDA  
JANUARY 2, 2024 – 6:30 PM  
SPRING PARK CITY HALL

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT\*\*

Those wishing to speak must state their name and address for the record. Each person will have three (3) minutes to make their remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council will **not take official action** on any item presented during the Public Comment period. If appropriate, the Council will refer items discussed to the City Administrator for follow-up.

5. REQUESTS & PRESENTATIONS

None

6. CONSENT AGENDA\*

- a. Minutes - Regular City Council & Work Session – December 18, 2023
- b. Approve Payroll, Expenditures, and Claims for Payment
- c. YTD Budget to Actual Finance Report
- d. Resolution 24-01: Naming Official Depository
- e. Resolution 24-02: Establishing Order of Business
- f. Resolution 24-04: Pre-authorizing Certain City Claim Payments
- g. Resolution 24-05: Credit Card Use
- h. Resolution 24-06: Designating Official City Newspaper
- i. Resolution 24-07: Electronic Funds Transfers
- j. Resolution 24-08: Designating Polling Place
- k. Approving 2024 Official Appointments
- l. 2024 Committee Assignments

7. ACTION AGENDA

- a. Sunset Drive Recommendation
  - i. Resolution #23-25: Support Hennepin County Road Reconstruction – Sunset Drive

8. REPORTS

- a. Mayor & Council
- b. Staff

9. ANNOUNCEMENTS/MISCELLANEOUS (INFORMATION ONLY)

- a. January 2, 2024 – Regular City Council Meeting – 6:30PM
- b. January 10, 2024 – Planning Commission Meeting – 6:00PM
- c. January 16, 2024 – Regular City Council Meeting – 6:30PM
- d. January 16, 2024 – Council Work Session – 5:30PM

10. ADJOURNMENT

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\* The Consent Agenda lists those items of business which are routine, recommended for approval, and/or need no discussion. The several separate items listed on the Consent Agenda are acted upon by one motion. There will be no separate discussion of these items unless a Council Member makes a request, in which event the item will be removed from the Consent Agenda and placed elsewhere on the regular agenda for Council discussion and action.

\*\* Under Public Comment, individuals may address the City Council about any item not contained on the regular agenda. Each speaker should keep their statements to three minutes to allow sufficient time for others. The Council will take no official action on items discussed at the forum, except for referral to staff for future report.



CITY OF SPRING PARK  
CITY COUNCIL MINUTES  
DECEMBER 18, 2023 – 6:30 PM  
SPRING PARK CITY HALL

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

Council Present: Mayor Rockvam, Council Member's Chase, Hoffman, Horton, and Sippel.

Staff Present: City Administrator Anderson

2. PLEDGE OF ALLEGIANCE

Mayor Rockvam led the audience in the Pledge of Allegiance

3. APPROVAL OF AGENDA

*Council Member Horton motioned, being seconded by Council Member Chase, to approve the agenda as presented. On vote being taken, the motion was unanimously approved.*

4. PUBLIC COMMENT\*\*

Those wishing to speak must state their name and address for the record. Each person will have three (3) minutes to make their remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council will **not take official action** on any item presented during the Public Comment period. If appropriate, the Council will refer items discussed to the City Administrator for follow-up.

5. REQUESTS & PRESENTATIONS

None for 12/18/23

6. CONSENT AGENDA\*

- a. Minutes - Regular City Council – December 4, 2023
- b. Approve Payroll, Expenditures, and Claims for Payment
- c. 2023 YTD Budget to Actual Financials
- d. Special Event Permit #23-19 SPEV: Lord Fletcher's Beer Dabbler, February 17<sup>th</sup>, 2024
- e. Resolution #23-24 & Attachment A: Adopting Sick and Safe Time Policy
- f. Resolution #24-03: Meeting Dates and Holidays

*Council Member Horton motioned, being seconded by Council Member Chase, to approve the consent agenda as presented. On vote being taken, the motion was unanimously approved.*

7. ACTION AGENDA

- a. Engineering Services Recommendation Approval

*Council Member Chase motioned, being seconded by Council Member Sippel, to approve Moore Engineering as our next City Engineer and for staff to engage in contract negotiations with Moore and bring it back to Council for approval in a future meeting. On vote being taken, the motion was unanimously approved.*

All meetings of the Spring Park City Council are video recorded and available for viewing on-line at [www.ci.spring-park.mn.us](http://www.ci.spring-park.mn.us) or [Spring Park | Lake Minnetonka Cable Commission \(lmcc-tv.org\)](http://Spring Park | Lake Minnetonka Cable Commission (lmcc-tv.org)). Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

b. Warren Ave/Kings/Interlachen Update

City Administrator Anderson will circle back with the Engineer regarding the curb and sidewalk on Interlachen.

c. Sunset Drive Recommendation

i. Resolution #23-25: Support Hennepin County Road Reconstruction – Sunset Drive

*Council Member Hoffman motioned, being seconded by Council Member Horton, to table approval of Resolution #23-25: Support Hennepin County Road Reconstruction until the next meeting in January 2024. On vote being taken, the motion was unanimously approved.*

8. REPORTS

a. Mayor & Council: None

b. Staff

- i. 2023 CPP Award Announcement; City Administrator Anderson shared with the Council that we received a \$350,000 grant to assist with the undergrounding costs on Sunset. He also advised Council that we should be hearing back soon about our LRIP grant application which would be \$1.5M to assist with the Sunset Drive road reconstruction project.

9. ANNOUNCEMENTS/MISCELLANEOUS (INFORMATION ONLY)

- a. January 2, 2024 – Regular City Council Meeting – 6:30PM  
b. January 10, 2024 – Planning Commission Meeting – 6:00PM  
c. January 16, 2024 – Regular City Council Meeting – 6:30PM  
d. January 16, 2024 – Council Work Session – 5:30PM

10. ADJOURNMENT

*There being no further discussion, Council Member Hoffman motioned, being seconded by Council Member Horton, to adjourn the meeting at 7:16p.m. On vote being taken, the motion was unanimously approved.*

Respectfully submitted,  
Jamie Hoffman, City Clerk



CITY OF SPRING PARK  
WORK SESSION MINUTES  
DECEMBER 18, 2023 – 5:30 PM  
SPRING PARK CITY HALL

(Work Session discussion times are approximate)

Mayor Rockvam opened the discretionary public hearing to order at 5:30pm.

1. 5:30: Sunset Drive Discretionary Public Hearing (**3 minutes per person, items not previously brought forth**) Residents and business owners shared their presentations, concerns, and feedback on the Sunset Drive reconstruction project.
2. 6:00: Council Deliberation and Discussion for Recommendation  
Council Member Chase and Sippel stated a sidewalk should be included in the reconstruction project. Council Member Horton agreed with Council Member's Sippel and Chase to have a sidewalk but said it should be on the lakeside v. the roadside. Mayor Rockvam asked the County to look at the properties that will be the most affected by the project, meet with those residents, and see what can be worked out. Council Member Hoffman asked Amber Klein, Hennepin County, what the county's requirements are for the reconstruction project and whether a multi-use trail was required. Klien's response was the county wants some kind of trail or sidewalk in the corridor. Council Member Hoffman asked if there would be any land condemnation of residents' properties. Klien stated that is largely correct, there will be no land condemnation of residents, but there may be some at the intersections due to the small areas of right-of-way on the city streets. Mayor Rockvam asked Klien what would happen if we couldn't come to a consensus on the project. She stated she didn't know as this was unprecedented and commented they have never had a situation where they couldn't come to an agreement with a city. If that happened, she stated most likely the County would not continue with the project. When questioned what was absolutely required, Klien stated the county would agree to a sidewalk but only if bikeable shoulders were included. She was clear however that their preference is a multi-use trail. Mayor Rockvam asked Klien to escalate the situation to her superiors. Klien said she will but that their safety team will, at the least, require a sidewalk in the corridor. Council Member Chase asked about the tree count and how many could possibly be lost, Klein said at last count it was 30-40 at the most.
3. 6:25 Miscellaneous: none
4. 6:30: Adjourn  
After no further discussion, Council Member Horton motioned, seconded by Council Member Chase, to close the discretionary public hearing at 6:30pm.

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**\*Check Summary Register©**

Batch: 010224PAY

Name	Check Date	Check Amt	
<b>10100 Wells Fargo Bank NA</b>			
33606	BACK CHANNEL BREWING COLL	12/22/2023	\$351.00 RETURN ESCROW for Special Multiday Event
33607	CITY VIEW PLMBG&HEATING,IN	12/22/2023	\$199.00 Heater Maintenance on 12/04/23
33608	HAWKINS, INC.	12/22/2023	\$30.00 Purchased Chemicals for WTP
33609	MARK HODGES	12/22/2023	\$60.00 Dec. 23' Recording services for Spring Park W
33610	LOFFLER COMPANIES, INC.	12/22/2023	\$149.89 Copier Usage 11/22/23-12/21/23
33611	MNSPECT, LLC	12/22/2023	\$8,016.67 July 23' Residential & Commercial Inspections/
33612	NORLINGS LAKE MTKA LANDSC	12/22/2023	\$8,131.02 Landscaping Services - Nov. 2023 Job #M165
33613	XIONG, PATRIA	12/22/2023	\$303.27 Mileage Reim. For 2023 Bank and Store trips
33614	PRESBYTERIAN HOMES & SERV	12/22/2023	\$53,402.73 2023 2nd Half Tax Settlement for TIF 1-3
33615	SAMBATEK, INC.	12/22/2023	\$2,430.00 Engi. Fees - West Arm Road Pavement 10/28/
33616	VALLEY-RICH CO INC	12/22/2023	\$12,354.06 Services on 12/08/23 for Watermain Break on
<b>Total Checks</b>			<b>\$85,427.64</b>

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**\*Check Detail Register©**

Batch: 010224PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 Wells Fargo Bank NA</b>					
<b>33606</b>	12/22/23	<b>BACK CHANNEL BREWING COLLECTIV</b>			
G 101-21700		Escrow Account	\$351.00	23-09SPEV	RETURN ESCROW for Special Multiday Event Permit No.23-09SPEV - Artimer Market
		Total	\$351.00		
<b>33607</b>	12/22/23	<b>CITY VIEW PLMBG&amp;HEATING,INC.</b>			
E 101-41900-310		Contracted Services	\$199.00	136352164	Heater Maintenance on 12/04/23
		Total	\$199.00		
<b>33608</b>	12/22/23	<b>HAWKINS, INC.</b>			
E 601-49400-216		Chemicals and Chem Pro	\$30.00	6646113	Purchased Chemicals for WTP
		Total	\$30.00		
<b>33609</b>	12/22/23	<b>MARK HODGES</b>			
E 101-41100-109		Recording Service	\$60.00	8-05152023	Dec. 23' Recording services for Spring Park Work Sessions
		Total	\$60.00		
<b>33610</b>	12/22/23	<b>LOFFLER COMPANIES, INC.</b>			
E 101-41500-413		Office Equipment/Rental	\$49.97	4556491	Copier Usage 11/22/23-12/21/23
E 601-49400-413		Office Equipment/Rental	\$49.96	4556491	Copier Usage 11/22/23-12/21/23
E 602-49450-413		Office Equipment/Rental	\$49.96	4556491	Copier Usage 11/22/23-12/21/23
		Total	\$149.89		
<b>33611</b>	12/22/23	<b>MNSPECT, LLC</b>			
E 101-42400-310		Contracted Services	\$919.50	0101986-IN	July 23' Code Enforcement Services
E 101-42400-310		Contracted Services	\$4,644.73	0102008-IN	July 23' Residential & Commercial Inspections/Permit Fees/General Fees/Staff Meeting
E 101-42400-305		Plan Check Fees	\$2,452.44	0102008-IN	July 23' Residential & Commercial Inspections/Permit Fees/General Fees/Staff Meeting
		Total	\$8,016.67		
<b>33612</b>	12/22/23	<b>NORLINGS LAKE MTKA LANDSCAPE</b>			
E 101-41900-310		Contracted Services	\$3,775.00		Landscaping Services - Nov. 2023 Job #M165 and Holiday Lighting Décor
E 101-41940-432		Landscaping/Gardens/Mai	\$4,356.02	42652	Landscaping Services - Nov. 2023 Job #M165 and Holiday Lighting Décor
		Total	\$8,131.02		
<b>33613</b>	12/22/23	<b>XIONG, PATRIA</b>			
E 101-41500-437		Other Miscellaneous	\$303.27		Mileage Reim. For 2023 Bank and Store trips
		Total	\$303.27		
<b>33614</b>	12/22/23	<b>PRESBYTERIAN HOMES &amp; SERVICES</b>			
E 205-46500-439		Other - TIF	\$53,402.73		2023 2nd Half Tax Settlement for TIF 1-3
		Total	\$53,402.73		
<b>33615</b>	12/22/23	<b>SAMBATEK, INC.</b>			
E 201-43100-529		Black Lake Rd Feasibility	\$540.75	25733	Engi. Fees - Black Lake Rd 10/28/23-12/02/23

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**\*Check Detail Register©**

Batch: 010224PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 201-43100-528		Road Pavement Project 2	\$1,889.25	25734	Engi. Fees - West Arm Road Pavement 10/28/23-12/02/23
		Total	\$2,430.00		
<b>33616</b>	12/22/23	<b>VALLEY-RICH CO INC</b>			
E 601-49400-411		Repairs / Breaks	\$12,354.06	32867	Services on 12/08/23 for Watermain Break on Sunset & Shadywood - Job No. R230652
		Total	\$12,354.06		
		<b>10100 Wells Fargo Bank NA</b>	\$85,427.64		

Fund Summary

<b>10100 Wells Fargo Bank NA</b>	
101 GENERAL FUND	\$17,110.93
201 PUBLIC IMPROV REVOLVING FUND	\$2,430.00
205 TIF PRESBYTERIAN HOMES	\$53,402.73
601 WATER FUND	\$12,434.02
602 SEWER FUND	\$49.96
	<u>\$85,427.64</u>

**CITY OF SPRING PARK**  
**\*Budget YTD Rev-Exp©**

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Current Period: December 2023

			2023	2023	December	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>GENERAL FUND</b>							
<b>Revenues</b>			\$1,523,185.00	\$2,445,344.68	\$761,839.62	-\$922,159.68	160.54%
<b>Expenditures</b>			\$1,676,985.00	\$1,539,040.64	\$92,354.57	\$137,944.36	91.77%
<b>Gain/(Loss)</b>			<b>(\$153,800.00)</b>	<b>\$906,304.04</b>	<b>\$669,485.05</b>	<b>(\$1,060,104.04)</b>	<b>-589.27%</b>
<b>Revenue</b>							
Active	R 101-31010	Current Ad Valorem T	\$1,379,435.00	\$1,361,408.79	\$760,823.62	\$18,026.21	98.69%
Active	R 101-31090	In Lieu of Taxes	\$34,000.00	\$33,551.19	\$0.00	\$448.81	98.68%
Active	R 101-32000	Dock Licenses	\$1,000.00	\$800.00	\$0.00	\$200.00	80.00%
Active	R 101-32105	Cigarette Permits	\$50.00	\$300.00	\$0.00	(\$250.00)	600.00%
Active	R 101-32110	Alcoholic Beverages	\$14,500.00	\$14,546.00	\$0.00	(\$46.00)	100.32%
Active	R 101-32120	Sign Permits	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	R 101-32160	Garbage Haulers	\$750.00	\$525.00	\$0.00	\$225.00	70.00%
Active	R 101-32170	Special Events	\$2,500.00	\$4,200.00	\$0.00	(\$1,700.00)	168.00%
Active	R 101-32180	Other Licenses/Permit	\$10,000.00	\$7,769.50	\$150.00	\$2,230.50	77.70%
Active	R 101-32210	Building Permits	\$30,000.00	\$21,682.73	\$0.00	\$8,317.27	72.28%
Active	R 101-32215	Building Permit - Surc	\$0.00	(\$162.01)	\$0.00	\$162.01	0.00%
Active	R 101-33100	Grants and Aids	\$5,000.00	\$536,829.83	\$0.00	(\$531,829.83)	10736.60%
Active	R 101-33404	PERA Aid	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
Active	R 101-33620	Recycling	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	R 101-34103	Variance/CUP Reque	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	R 101-34104	Plan Check Fee	\$20,000.00	\$10,971.13	\$0.00	\$9,028.87	54.86%
Active	R 101-34105	Dance & Police Fees	\$2,000.00	\$1,600.00	\$0.00	\$400.00	80.00%
Active	R 101-34401	Recycling Apartments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-35100	Court Fines	\$10,000.00	\$10,640.66	\$0.00	(\$640.66)	106.41%
Active	R 101-36100	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36210	Interest Earnings	\$5,000.00	\$416,241.91	\$0.00	(\$411,241.91)	8324.84%
Active	R 101-39102	LMCIT Dividend	\$2,500.00	\$756.00	\$756.00	\$1,744.00	30.24%
Active	R 101-39104	Other Revenue	\$3,000.00	\$23,683.95	\$110.00	(\$20,683.95)	789.47%
Active	R 101-39203	Trsfr from General Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Revenue</b>			<b>\$1,523,185.00</b>	<b>\$2,445,344.68</b>	<b>\$761,839.62</b>	<b>(\$922,159.68)</b>	<b>160.54%</b>
<b>Expenditure</b>							
Active	E 101-41100-105	Salaries	\$19,200.00	\$14,400.00	\$0.00	\$4,800.00	75.00%
Active	E 101-41100-109	Recording Servic	\$800.00	\$540.00	\$60.00	\$260.00	67.50%
Active	E 101-41100-121	PERA/FICA/Hosp	\$2,000.00	\$1,101.60	\$0.00	\$898.40	55.08%
Active	E 101-41100-437	Other Miscellaneous	\$1,000.00	\$758.98	\$0.00	\$241.02	75.90%
Active	E 101-41410-105	Salaries	\$0.00	(\$105.00)	\$0.00	\$105.00	0.00%
Active	E 101-41410-200	Office Supplies	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-41410-351	Legal Notices Pu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41410-437	Other Miscellaneous	\$0.00	\$156.85	\$156.85	(\$156.85)	0.00%
Active	E 101-41500-101	Administrator	\$42,000.00	\$43,510.84	\$0.00	(\$1,510.84)	103.60%
Active	E 101-41500-102	Clerk	\$27,825.00	\$19,492.24	\$0.00	\$8,332.76	70.05%
Active	E 101-41500-107	Office Assistant	\$19,860.00	\$15,305.78	\$0.00	\$4,554.22	77.07%
Active	E 101-41500-119	Ordinance Codific	\$2,000.00	\$2,255.32	\$225.00	(\$255.32)	112.77%
Active	E 101-41500-121	PERA/FICA/Hosp	\$35,700.00	\$42,051.73	\$458.29	(\$6,351.73)	117.79%
Active	E 101-41500-200	Office Supplies	\$2,000.00	\$1,211.81	\$164.50	\$788.19	60.59%
Active	E 101-41500-207	Computer Suppor	\$1,700.00	\$2,511.10	\$88.38	(\$811.10)	147.71%
Active	E 101-41500-299	Admin Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-301	Auditing Services	\$7,500.00	\$7,166.66	\$0.00	\$333.34	95.56%
Active	E 101-41500-302	Accounting Servic	\$675.00	\$9,256.09	\$0.00	(\$8,581.09)	1371.27%



**CITY OF SPRING PARK**  
**\*Budget YTD Rev-Exp©**

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**Current Period: December 2023**

			<b>2023</b>	<b>2023</b>	<b>December</b>	<b>2023</b>	<b>% of</b>
			<b>YTD Budget</b>	<b>YTD Amt</b>	<b>MTD Amt</b>	<b>YTD Balance</b>	<b>Budget</b>
Active	E 101-41500-310	Contracted Servic	\$2,000.00	\$6,825.21	\$76.32	(\$4,825.21)	341.26%
Active	E 101-41500-321	Telephone and Mt	\$125.00	\$887.57	\$83.95	(\$762.57)	710.06%
Active	E 101-41500-322	Postage & Meter	\$1,000.00	\$1,006.05	\$171.87	(\$6.05)	100.61%
Active	E 101-41500-330	IT Technology Su	\$3,900.00	\$3,975.12	\$242.67	(\$75.12)	101.93%
Active	E 101-41500-350	Print/Binding	\$1,500.00	\$2,312.13	\$0.00	(\$812.13)	154.14%
Active	E 101-41500-361	Liability/Prop Ins/	\$8,000.00	\$8,089.80	\$0.00	(\$89.80)	101.12%
Active	E 101-41500-413	Office Equipment/	\$1,500.00	\$1,355.72	\$111.45	\$144.28	90.38%
Active	E 101-41500-433	Membership/Due	\$5,000.00	\$6,871.93	\$0.00	(\$1,871.93)	137.44%
Active	E 101-41500-437	Other Miscellaneous	\$13,000.00	\$6,695.73	\$1,296.39	\$6,304.27	51.51%
Active	E 101-41500-439	Other - TIF	\$2,500.00	\$2,405.00	\$0.00	\$95.00	96.20%
Active	E 101-41500-581	Historical Society	\$3,000.00	\$3,000.00	\$0.00	\$0.00	100.00%
Active	E 101-41510-310	Contracted Servic	\$129,500.00	\$127,210.00	\$10,434.00	\$2,290.00	98.23%
Active	E 101-41550-310	Contracted Servic	\$30,000.00	\$49,168.20	\$0.00	(\$19,168.20)	163.89%
Active	E 101-41600-304	Legal Fees	\$25,000.00	\$14,101.25	\$1,566.00	\$10,898.75	56.41%
Active	E 101-41600-351	Legal Notices Pu	\$1,500.00	\$1,026.51	\$78.38	\$473.49	68.43%
Active	E 101-41600-353	Ordinance Public	\$500.00	\$143.76	\$0.00	\$356.24	28.75%
Active	E 101-41900-310	Contracted Servic	\$24,500.00	\$25,884.73	\$4,224.00	(\$1,384.73)	105.65%
Active	E 101-41900-361	Liability/Prop Ins/	\$4,000.00	\$4,044.90	\$0.00	(\$44.90)	101.12%
Active	E 101-41900-381	Utilities/Electric/G	\$3,500.00	\$3,944.34	\$97.39	(\$444.34)	112.70%
Active	E 101-41900-384	Refuse/Garbage	\$500.00	\$855.16	\$91.79	(\$355.16)	171.03%
Active	E 101-41900-437	Other Miscellaneous	\$250.00	\$403.18	\$0.00	(\$153.18)	161.27%
Active	E 101-41910-303	Engineering Fees	\$25,000.00	(\$3,364.25)	\$0.00	\$28,364.25	-13.46%
Active	E 101-41910-310	Contracted Servic	\$20,000.00	\$10,751.10	\$584.50	\$9,248.90	53.76%
Active	E 101-41940-431	Flags/Banners/M	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
Active	E 101-41940-432	Landscaping/Gar	\$40,000.00	\$37,839.16	\$8,712.04	\$2,160.84	94.60%
Active	E 101-42000-304	Legal Fees	\$12,000.00	\$11,000.00	\$2,000.00	\$1,000.00	91.67%
Active	E 101-42000-310	Contracted Servic	\$514,000.00	\$461,812.36	\$41,673.96	\$52,187.64	89.85%
Active	E 101-42000-312	Workhouse Exp	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
Active	E 101-42000-313	Booking Per Die	\$1,000.00	\$114.35	\$0.00	\$885.65	11.44%
Active	E 101-42000-321	Telephone and Mt	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42000-324	Internet Service	\$800.00	\$1,575.18	\$0.00	(\$775.18)	196.90%
Active	E 101-42100-310	Contracted Servic	\$6,000.00	\$4,045.00	\$1,011.25	\$1,955.00	67.42%
Active	E 101-42260-310	Contracted Servic	\$175,000.00	\$172,163.00	\$0.00	\$2,837.00	98.38%
Active	E 101-42400-305	Plan Check Fees	\$15,000.00	\$8,290.07	\$2,527.50	\$6,709.93	55.27%
Active	E 101-42400-310	Contracted Servic	\$30,000.00	\$23,897.91	\$6,112.21	\$6,102.09	79.66%
Active	E 101-42800-310	Contracted Servic	\$20,000.00	\$14,997.34	\$0.00	\$5,002.66	74.99%
Active	E 101-42900-310	Contracted Servic	\$14,500.00	\$17,110.17	\$1,551.84	(\$2,610.17)	118.00%
Active	E 101-43100-303	Engineering Fees	\$5,000.00	\$8,916.19	\$0.00	(\$3,916.19)	178.32%
Active	E 101-43100-361	Liability/Prop Ins/	\$2,750.00	\$2,696.60	\$0.00	\$53.40	98.06%
Active	E 101-43100-381	Utilities/Electric/G	\$16,000.00	\$16,571.56	\$1,564.92	(\$571.56)	103.57%
Active	E 101-43100-399	Storm Damage	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-43100-402	Repairs/Maint Str	\$31,500.00	\$44,044.80	\$6,897.33	(\$12,544.80)	139.82%
Active	E 101-43101-307	Snow Removal -	\$15,000.00	\$15,107.50	\$0.00	(\$107.50)	100.72%
Active	E 101-43101-309	Snow Plowing - S	\$20,000.00	\$17,222.50	\$0.00	\$2,777.50	86.11%
Active	E 101-43101-318	Street Salt-Sandi	\$25,000.00	\$25,682.50	\$0.00	(\$682.50)	102.73%
Active	E 101-43150-303	Engineering Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	E 101-43150-402	Repairs/Maint Str	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	E 101-45180-310	Contracted Servic	\$11,000.00	\$0.00	\$0.00	\$11,000.00	0.00%
Active	E 101-45200-310	Contracted Servic	\$17,500.00	\$40,543.16	\$0.00	(\$23,043.16)	231.68%
Active	E 101-45200-361	Liability/Prop Ins/	\$1,500.00	\$1,348.30	\$0.00	\$151.70	89.89%

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			2023	2023	December	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-45200-381	Utilities/Electric/G	\$750.00	\$215.74	\$0.00	\$534.26	28.77%
Active	E 101-45200-384	Refuse/Garbage	\$1,500.00	\$525.22	\$91.79	\$974.78	35.01%
Active	E 101-46000-310	Contracted Servic	\$450.00	\$479.00	\$0.00	(\$29.00)	106.44%
Active	E 101-47500-601	Debt Srv Bond Pri	\$184,000.00	\$135,000.00	\$0.00	\$49,000.00	73.37%
Active	E 101-47500-611	Bond Interest	\$20,000.00	\$39,210.89	\$0.00	(\$19,210.89)	196.05%
Active	E 101-47500-612	Bond Premium A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-47500-620	Fiscal Agent s Fe	\$1,000.00	\$1,425.00	\$0.00	(\$425.00)	142.50%
<b>Total Expenditure</b>			<b>(\$1,676,985.00)</b>	<b>(\$1,539,040.64)</b>	<b>(\$92,354.57)</b>	<b>(\$137,944.36)</b>	<b>91.77%</b>
<b>Total GENERAL FUND</b>			<b>(\$153,800.00)</b>	<b>\$906,304.04</b>	<b>\$669,485.05</b>	<b>(\$1,060,104.04)</b>	<b>-589.27%</b>

**PUBLIC IMPROV REVOLVING FUND**

<b>Revenues</b>	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Expenditures</b>	\$50,000.00	\$2,109,567.37	\$2,430.00	-\$2,059,567.37	4219.13%
<b>Gain/(Loss)</b>	<b>(\$50,000.00)</b>	<b>(\$2,109,567.37)</b>	<b>(\$2,430.00)</b>	<b>\$2,059,567.37</b>	<b>4219.13%</b>

**Revenue**

Active	R 201-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-39108	Inter.Gov.Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-39310	Proceeds-Gen Obligat	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Revenue</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

**Expenditure**

Active	E 201-41900-520	City Hall Ramp Pr	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-41900-521	Records Presevat	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-41900-522	Sidewalk/ADA Pr	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-41900-527	City Hall Improve	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-41900-723	Playgrounds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-43100-227	Street Light Repai	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-43100-407	Seal Coating	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-43100-501	West Arm West F	\$0.00	\$40,181.75	\$0.00	(\$40,181.75)	0.00%
Active	E 201-43100-528	Road Pavement	\$0.00	\$700,888.07	\$1,889.25	(\$700,888.07)	0.00%
Active	E 201-43100-529	Black Lake Rd Fe	\$0.00	\$1,362,997.55	\$540.75	(\$1,362,997.55)	0.00%
Active	E 201-43100-724	Comprehensive P	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-43150-209	West Arm Road	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-43150-402	Repairs/Maint Str	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-43200-526	West Arm Road	\$0.00	\$5,500.00	\$0.00	(\$5,500.00)	0.00%
Active	E 201-43200-599	Water & Sewer In	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
Active	E 201-43200-724	Comprehensive P	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-45200-518	Thor Thompson P	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-47500-590	Water Tower Impr	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-47500-613	Bond Issuance C	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-47500-620	Fiscal Agent s Fe	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-49999-720	Operating Transfe	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Expenditure</b>			<b>(\$50,000.00)</b>	<b>(\$2,109,567.37)</b>	<b>(\$2,430.00)</b>	<b>\$2,059,567.37</b>	<b>4219.13%</b>
<b>Total PUBLIC IMPROV REVOLVING FUND</b>			<b>(\$50,000.00)</b>	<b>(\$2,109,567.37)</b>	<b>(\$2,430.00)</b>	<b>\$2,059,567.37</b>	<b>4219.13%</b>

**HOUSING DEV PROJ FUND (TIF)**

<b>Revenues</b>	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Expenditures</b>	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Gain/(Loss)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

**Expenditure**

Active	E 202-46500-301	Auditing Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
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			2023	2023	December	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 202-46500-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 202-46500-437	Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 202-49999-720	Operating Transfe	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Expenditure</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Total HOUSING DEV PROJ FUND (TIF)</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>CAPITAL SPEC REV FUND</b>							
<b>Revenues</b>			\$0.00	\$118,529.58	\$0.00	-\$118,529.58	0.00%
<b>Expenditures</b>			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Gain/(Loss)</b>			<b>\$0.00</b>	<b>\$118,529.58</b>	<b>\$0.00</b>	<b>(\$118,529.58)</b>	<b>0.00%</b>
<b>Revenue</b>							
Active	R 203-36210	Interest Earnings	\$0.00	\$118,529.58	\$0.00	(\$118,529.58)	0.00%
<b>Total Revenue</b>			<b>\$0.00</b>	<b>\$118,529.58</b>	<b>\$0.00</b>	<b>(\$118,529.58)</b>	<b>0.00%</b>
<b>Expenditure</b>							
Active	E 203-43200-515	Sunset Drive Impr	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 203-46500-301	Auditing Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 203-46500-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 203-46500-437	Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 203-49999-720	Operating Transfe	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Expenditure</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Total CAPITAL SPEC REV FUND</b>			<b>\$0.00</b>	<b>\$118,529.58</b>	<b>\$0.00</b>	<b>(\$118,529.58)</b>	<b>0.00%</b>
<b>TIF LAKEVIEW LOFTS</b>							
<b>Revenues</b>			\$0.00	\$30,340.85	\$0.00	-\$30,340.85	0.00%
<b>Expenditures</b>			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Gain/(Loss)</b>			<b>\$0.00</b>	<b>\$30,340.85</b>	<b>\$0.00</b>	<b>(\$30,340.85)</b>	<b>0.00%</b>
<b>Revenue</b>							
Active	R 204-36210	Interest Earnings	\$0.00	\$30,340.85	\$0.00	(\$30,340.85)	0.00%
<b>Total Revenue</b>			<b>\$0.00</b>	<b>\$30,340.85</b>	<b>\$0.00</b>	<b>(\$30,340.85)</b>	<b>0.00%</b>
<b>Expenditure</b>							
Active	E 204-46500-439	Other - TIF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 204-49999-720	Operating Transfe	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Expenditure</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Total TIF LAKEVIEW LOFTS</b>			<b>\$0.00</b>	<b>\$30,340.85</b>	<b>\$0.00</b>	<b>(\$30,340.85)</b>	<b>0.00%</b>
<b>TIF PRESBYTERIAN HOMES</b>							
<b>Revenues</b>			\$160,000.00	\$72,323.44	\$56,213.40	\$87,676.56	45.20%
<b>Expenditures</b>			\$150,000.00	\$124,729.59	\$53,402.73	\$25,270.41	83.15%
<b>Gain/(Loss)</b>			<b>\$10,000.00</b>	<b>(\$52,406.15)</b>	<b>\$2,810.67</b>	<b>\$62,406.15</b>	<b>-524.06%</b>
<b>Revenue</b>							
Active	R 205-31050	Tax Increments	\$160,000.00	\$56,213.40	\$56,213.40	\$103,786.60	35.13%
Active	R 205-36210	Interest Earnings	\$0.00	\$16,110.04	\$0.00	(\$16,110.04)	0.00%
<b>Total Revenue</b>			<b>\$160,000.00</b>	<b>\$72,323.44</b>	<b>\$56,213.40</b>	<b>\$87,676.56</b>	<b>45.20%</b>
<b>Expenditure</b>							
Active	E 205-46500-437	Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 205-46500-439	Other - TIF	\$150,000.00	\$124,729.59	\$53,402.73	\$25,270.41	83.15%
<b>Total Expenditure</b>			<b>(\$150,000.00)</b>	<b>(\$124,729.59)</b>	<b>(\$53,402.73)</b>	<b>(\$25,270.41)</b>	<b>83.15%</b>
<b>Total TIF PRESBYTERIAN HOMES</b>			<b>\$10,000.00</b>	<b>(\$52,406.15)</b>	<b>\$2,810.67</b>	<b>\$62,406.15</b>	<b>-524.06%</b>

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			2023	2023	December	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>TIF DEBT SERVICE</b>							
<b>Revenues</b>			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Expenditures</b>			\$0.00	\$1,760.00	\$0.00	-\$1,760.00	0.00%
<b>Gain/(Loss)</b>			\$0.00	(\$1,760.00)	\$0.00	\$1,760.00	0.00%
<b>Revenue</b>							
Active	R 301-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Revenue</b>			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Expenditure</b>							
Active	E 301-47500-437	Other Miscellaneo	\$0.00	\$1,760.00	\$0.00	(\$1,760.00)	0.00%
Active	E 301-47500-601	Debt Srv Bond Pri	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 301-47500-611	Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 301-47500-620	Fiscal Agent s Fe	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Expenditure</b>			\$0.00	(\$1,760.00)	\$0.00	\$1,760.00	0.00%
<b>Total TIF DEBT SERVICE</b>			\$0.00	(\$1,760.00)	\$0.00	\$1,760.00	0.00%
<b>2010A GO BONDS</b>							
<b>Revenues</b>			\$0.00	\$12,025.38	\$0.00	-\$12,025.38	0.00%
<b>Expenditures</b>			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Gain/(Loss)</b>			\$0.00	\$12,025.38	\$0.00	(\$12,025.38)	0.00%
<b>Revenue</b>							
Active	R 302-31010	Current Ad Valorem T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-36210	Interest Earnings	\$0.00	\$12,025.38	\$0.00	(\$12,025.38)	0.00%
<b>Total Revenue</b>			\$0.00	\$12,025.38	\$0.00	(\$12,025.38)	0.00%
<b>Expenditure</b>							
Active	E 302-47500-601	Debt Srv Bond Pri	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 302-47500-611	Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 302-47500-620	Fiscal Agent s Fe	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Expenditure</b>			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total 2010A GO BONDS</b>			\$0.00	\$12,025.38	\$0.00	(\$12,025.38)	0.00%
<b>2015 GO BONDS</b>							
<b>Revenues</b>			\$0.00	\$71,592.21	\$0.00	-\$71,592.21	0.00%
<b>Expenditures</b>			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Gain/(Loss)</b>			\$0.00	\$71,592.21	\$0.00	(\$71,592.21)	0.00%
<b>Revenue</b>							
Active	R 303-31010	Current Ad Valorem T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 303-36100	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 303-36210	Interest Earnings	\$0.00	\$71,592.21	\$0.00	(\$71,592.21)	0.00%
<b>Total Revenue</b>			\$0.00	\$71,592.21	\$0.00	(\$71,592.21)	0.00%
<b>Expenditure</b>							
Active	E 303-47500-601	Debt Srv Bond Pri	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 303-47500-611	Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Expenditure</b>			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total 2015 GO BONDS</b>			\$0.00	\$71,592.21	\$0.00	(\$71,592.21)	0.00%
<b>CHANNEL ROAD</b>							
<b>Revenues</b>			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Expenditures</b>			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Gain/(Loss)</b>			\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Current Period: December 2023

			2023	2023	December	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>Expenditure</b>							
Active	E 401-49999-720	Operating Transfe	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Expenditure</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Total CHANNEL ROAD</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>KINGS RD/WARREN DRAINAGE IMPRV</b>							
<b>Revenues</b>			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Expenditures</b>			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Gain/(Loss)</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Revenue</b>							
On Hold	R 402-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Revenue</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Total KINGS RD/WARREN DRAINAGE IMPRV</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>WATER FUND</b>							
<b>Revenues</b>			\$0.00	\$929,385.79	\$400.56	-\$929,385.79	0.00%
<b>Expenditures</b>			\$379,330.00	\$403,968.39	\$23,276.52	-\$24,638.39	106.50%
<b>Gain/(Loss)</b>			<b>(\$379,330.00)</b>	<b>\$525,417.40</b>	<b>(\$22,875.96)</b>	<b>(\$904,747.40)</b>	<b>-138.51%</b>
<b>Revenue</b>							
Active	R 601-33100	Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-33439	PERA Pension Reven	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36210	Interest Earnings	\$0.00	\$480,939.90	\$0.00	(\$480,939.90)	0.00%
Active	R 601-37100	Water Sales	\$0.00	\$413,139.76	\$353.14	(\$413,139.76)	0.00%
Active	R 601-37150	Meter Deposit & Perm	\$0.00	\$581.00	\$0.00	(\$581.00)	0.00%
Active	R 601-37151	Connect/Reconnect F	\$0.00	\$418.05	\$0.00	(\$418.05)	0.00%
Active	R 601-37160	Water Penalty	\$0.00	\$1,849.44	\$36.25	(\$1,849.44)	0.00%
Active	R 601-39100	Testing Fees	\$0.00	\$8,211.57	\$11.17	(\$8,211.57)	0.00%
Active	R 601-39104	Other Revenue	\$0.00	\$24,246.07	\$0.00	(\$24,246.07)	0.00%
Active	R 601-39311	Trsfr from Water Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Revenue</b>			<b>\$0.00</b>	<b>\$929,385.79</b>	<b>\$400.56</b>	<b>(\$929,385.79)</b>	<b>0.00%</b>
<b>Expenditure</b>							
Active	E 601-47500-601	Debt Srv Bond Pri	\$60,000.00	\$45,000.00	\$0.00	\$15,000.00	75.00%
Active	E 601-47500-611	Bond Interest	\$12,000.00	\$28,051.97	\$0.00	(\$16,051.97)	233.77%
Active	E 601-47500-612	Bond Premium A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-47500-613	Bond Issuance C	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-47500-620	Fiscal Agent s Fe	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-101	Administrator	\$31,500.00	\$15,097.77	\$0.00	\$16,402.23	47.93%
Active	E 601-49400-102	Clerk	\$29,460.00	\$18,918.93	\$0.00	\$10,541.07	64.22%
Active	E 601-49400-103	People Service/O	\$40,000.00	\$41,736.00	\$3,478.00	(\$1,736.00)	104.34%
Active	E 601-49400-107	Office Assistant	\$18,960.00	\$14,855.61	\$0.00	\$4,104.39	78.35%
Active	E 601-49400-121	PERA/FICA/Hosp	\$23,160.00	\$36,585.93	\$458.29	(\$13,425.93)	157.97%
Active	E 601-49400-129	Pension Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-200	Office Supplies	\$500.00	\$442.27	\$0.00	\$57.73	88.45%
Active	E 601-49400-201	Meters & Supplie	\$4,000.00	\$3,837.86	\$0.00	\$162.14	95.95%
Active	E 601-49400-206	GIS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-207	Computer Suppor	\$2,000.00	\$1,772.32	\$88.37	\$227.68	88.62%
Active	E 601-49400-215	Shop Supplies	\$7,500.00	\$605.46	\$0.00	\$6,894.54	8.07%
Active	E 601-49400-216	Chemicals and C	\$4,000.00	\$10,340.19	\$30.00	(\$6,340.19)	258.50%
Active	E 601-49400-220	Repair/Maint Sup	\$5,000.00	\$5,974.20	\$2,439.22	(\$974.20)	119.48%
Active	E 601-49400-299	Admin Expenses	\$500.00	\$0.00	\$0.00	\$500.00	0.00%

**CITY OF SPRING PARK**  
**\*Budget YTD Rev-Exp©**

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Current Period: December 2023

			2023	2023	December	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 601-49400-301	Auditing Services	\$7,000.00	\$9,207.68	\$0.00	(\$2,207.68)	131.54%
Active	E 601-49400-302	Accounting Serv	\$4,000.00	\$3,256.10	\$0.00	\$743.90	81.40%
Active	E 601-49400-303	Engineering Fees	\$3,000.00	\$2,413.88	\$0.00	\$586.12	80.46%
Active	E 601-49400-306	Testing Fees	\$5,000.00	\$4,807.00	\$899.00	\$193.00	96.14%
Active	E 601-49400-310	Contracted Serv	\$5,000.00	\$22,591.90	\$87.79	(\$17,591.90)	451.84%
Active	E 601-49400-321	Telephone and Mt	\$1,000.00	\$887.50	\$83.95	\$112.50	88.75%
Active	E 601-49400-322	Postage & Meter	\$500.00	\$744.18	\$171.86	(\$244.18)	148.84%
Active	E 601-49400-323	Web Host	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 601-49400-324	Internet Service	\$1,000.00	\$1,575.17	\$0.00	(\$575.17)	157.52%
Active	E 601-49400-330	IT Technology Su	\$4,000.00	\$3,337.52	\$242.67	\$662.48	83.44%
Active	E 601-49400-350	Print/Binding	\$0.00	\$2,065.29	\$0.00	(\$2,065.29)	0.00%
Active	E 601-49400-361	Liability/Prop Ins/	\$5,500.00	\$5,932.52	\$0.00	(\$432.52)	107.86%
Active	E 601-49400-381	Utilities/Electric/G	\$32,500.00	\$37,727.79	\$2,831.87	(\$5,227.79)	116.09%
Active	E 601-49400-400	Repairs/Maint Ge	\$10,000.00	\$10,377.69	\$0.00	(\$377.69)	103.78%
Active	E 601-49400-405	Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-410	Facility Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-411	Repairs / Breaks	\$60,000.00	\$74,810.08	\$12,354.06	(\$14,810.08)	124.68%
Active	E 601-49400-413	Office Equipment/	\$1,500.00	\$848.92	\$111.44	\$651.08	56.59%
Active	E 601-49400-433	Membership/Due	\$500.00	\$166.66	\$0.00	\$333.34	33.33%
Active	E 601-49400-437	Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Expenditure</b>			<b>(\$379,330.00)</b>	<b>(\$403,968.39)</b>	<b>(\$23,276.52)</b>	<b>\$24,638.39</b>	<b>106.50%</b>
<b>Total WATER FUND</b>			<b>(\$379,330.00)</b>	<b>\$525,417.40</b>	<b>(\$22,875.96)</b>	<b>(\$904,747.40)</b>	<b>-138.51%</b>

**SEWER FUND**

<b>Revenues</b>	\$0.00	\$541,744.89	\$732.89	-\$541,744.89	0.00%
<b>Expenditures</b>	\$652,870.00	\$594,702.01	\$28,333.14	\$58,167.99	91.09%
<b>Gain/(Loss)</b>	<b>(\$652,870.00)</b>	<b>(\$52,957.12)</b>	<b>(\$27,600.25)</b>	<b>(\$599,912.88)</b>	<b>8.11%</b>

**Revenue**

Active	R 602-33100	Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-33439	PERA Pension Reven	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-36210	Interest Earnings	\$0.00	\$16,808.31	\$0.00	(\$16,808.31)	0.00%
Active	R 602-37200	Sewer Sales	\$0.00	\$521,795.48	\$666.26	(\$521,795.48)	0.00%
Active	R 602-37260	Swr Penalty	\$0.00	\$3,141.10	\$66.63	(\$3,141.10)	0.00%
Active	R 602-39104	Other Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-39312	Trsfr from Sewer Fun	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Revenue</b>			<b>\$0.00</b>	<b>\$541,744.89</b>	<b>\$732.89</b>	<b>(\$541,744.89)</b>	<b>0.00%</b>

**Expenditure**

Active	E 602-47500-601	Debt Srv Bond Pri	\$62,000.00	\$45,000.00	\$0.00	\$17,000.00	72.58%
Active	E 602-47500-611	Bond Interest	\$12,000.00	\$29,369.17	\$0.00	(\$17,369.17)	244.74%
Active	E 602-47500-612	Bond Premium A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-47500-613	Bond Issuance C	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-101	Administrator	\$31,500.00	\$15,097.64	\$0.00	\$16,402.36	47.93%
Active	E 602-49450-102	Clerk	\$29,460.00	\$18,918.83	\$0.00	\$10,541.17	64.22%
Active	E 602-49450-103	People Service/O	\$40,000.00	\$41,736.00	\$3,478.00	(\$1,736.00)	104.34%
Active	E 602-49450-107	Office Assistant	\$18,960.00	\$14,855.61	\$0.00	\$4,104.39	78.35%
Active	E 602-49450-121	PERA/FICA/Hosp	\$25,000.00	\$36,585.89	\$458.29	(\$11,585.89)	146.34%
Active	E 602-49450-129	Pension Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-200	Office Supplies	\$500.00	\$442.27	\$0.00	\$57.73	88.45%
Active	E 602-49450-206	GIS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-207	Computer Suppor	\$1,500.00	\$1,726.75	\$88.36	(\$226.75)	115.12%

**CITY OF SPRING PARK**  
**\*Budget YTD Rev-Exp©**

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Current Period: December 2023

			2023	2023	December	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 602-49450-215	Shop Supplies	\$7,500.00	\$165.29	\$0.00	\$7,334.71	2.20%
Active	E 602-49450-220	Repair/Maint Sup	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 602-49450-301	Auditing Services	\$7,000.00	\$9,207.66	\$0.00	(\$2,207.66)	131.54%
Active	E 602-49450-302	Accounting Serv	\$2,500.00	\$3,256.09	\$0.00	(\$756.09)	130.24%
Active	E 602-49450-303	Engineering Fees	\$5,000.00	\$2,413.88	\$0.00	\$2,586.12	48.28%
Active	E 602-49450-310	Contracted Serv	\$2,500.00	\$3,550.50	\$87.79	(\$1,050.50)	142.02%
Active	E 602-49450-321	Telephone and Mt	\$1,000.00	\$887.48	\$83.94	\$112.52	88.75%
Active	E 602-49450-322	Postage & Meter	\$500.00	\$744.18	\$171.87	(\$244.18)	148.84%
Active	E 602-49450-323	Web Host	\$350.00	\$0.00	\$0.00	\$350.00	0.00%
Active	E 602-49450-324	Internet Service	\$1,000.00	\$1,575.10	\$0.00	(\$575.10)	157.51%
Active	E 602-49450-327	MCES Sewer Ser	\$255,000.00	\$283,554.91	\$21,068.56	(\$28,554.91)	111.20%
Active	E 602-49450-330	IT Technology Su	\$10,000.00	\$3,337.46	\$242.66	\$6,662.54	33.37%
Active	E 602-49450-350	Print/Binding	\$250.00	\$2,065.28	\$0.00	(\$1,815.28)	826.11%
Active	E 602-49450-361	Liability/Prop Ins/	\$4,500.00	\$4,853.88	\$0.00	(\$353.88)	107.86%
Active	E 602-49450-381	Utilities/Electric/G	\$14,000.00	\$21,823.31	\$1,491.73	(\$7,823.31)	155.88%
Active	E 602-49450-400	Repairs/Maint Ge	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 602-49450-403	Cleaning-Televisi	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active	E 602-49450-404	Repairs/Existing	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 602-49450-405	Depreciation	\$75,000.00	\$40,580.99	\$0.00	\$34,419.01	54.11%
Active	E 602-49450-410	Facility Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-411	Repairs / Breaks	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 602-49450-413	Office Equipment/	\$600.00	\$848.88	\$111.44	(\$248.88)	141.48%
Active	E 602-49450-433	Membership/Due	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-437	Other Miscellaneo	\$20,000.00	\$3,134.90	\$1,050.50	\$16,865.10	15.67%
Active	E 602-49450-491	LS Repair/Maint	\$0.00	\$3,420.06	\$0.00	(\$3,420.06)	0.00%
Active	E 602-49450-492	LS Repair/Maint	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-493	LS Repair/Maint	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-494	LS Repair/Maint	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-495	LS Repair/Maint	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-496	LS Repair/Maint	\$0.00	\$5,550.00	\$0.00	(\$5,550.00)	0.00%
Active	E 602-49450-497	LS Repair/Maint	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Expenditure</b>			<b>(\$652,870.00)</b>	<b>(\$594,702.01)</b>	<b>(\$28,333.14)</b>	<b>(\$58,167.99)</b>	<b>91.09%</b>
<b>Total SEWER FUND</b>			<b>(\$652,870.00)</b>	<b>(\$52,957.12)</b>	<b>(\$27,600.25)</b>	<b>(\$599,912.88)</b>	<b>8.11%</b>

**CONVERSION FUND**

<b>Revenues</b>	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Expenditures</b>	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Gain/(Loss)</b>	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

**Revenue**

Active	R 999-31010	Current Ad Valorem T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 999-33439	PERA Pension Reven	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 999-39310	Proceeds-Gen Obligat	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Revenue</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

**Expenditure**

Active	E 999-49999-100	Wage	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49999-129	Pension Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49999-405	Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49999-500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49999-601	Debt Srv Bond Pri	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49999-611	Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

**CITY OF SPRING PARK**  
**\*Budget YTD Rev-Exp©**

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Current Period: December 2023

			2023	2023	December	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 999-49999-612	Bond Premium A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Expenditure</b>			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total CONVERSION FUND</b>			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Report Total</b>			(\$1,226,000.00)	(\$552,481.18)	\$619,389.51	(\$673,518.82)	45.06%



**CITY OF SPRING PARK  
SPRING PARK, MINNESOTA**

**RESOLUTION #24-01  
NAMING OFFICIAL DEPOSITORY**

**BE IT RESOLVED** by the City Council of the City of Spring Park that Wells Fargo Bank of Minnesota, Mound, MN is hereby appointed the official depository for the funds of the City of Spring Park effective to January 1, 2024.

**BE IT FURTHER RESOLVED** that Wells Fargo Bank of Minnesota, Mound, MN is hereby directed to honor and pay any checks or orders when signed by the Mayor and City Clerk or their duly appointed alternates as indicated on signature card duly executed and previously transmitted to said depository for the withdrawal or transfer of funds on deposit in said bank in whatever form.

**BE IT FURTHER RESOLVED** that in case such deposits shall at any time exceed Two Hundred and Fifty Thousand (\$250,000.00) dollars, said depository shall immediately furnish bond or securities in lieu of bond as collateral according to law.

**BE IT FURTHER RESOLVED** that said bank shall be entitled to rely upon this resolution until written notice of modification or revision has been furnished to and received by said bank.

**ADOPTED** by the City Council of the City of Spring Park this 2<sup>nd</sup> day of January 2024.

CITY OF SPRING PARK

Approved:

\_\_\_\_\_  
Jerome P. Rockvam, Mayor

Attest:

\_\_\_\_\_  
Jamie Hoffman, City Clerk

**CITY OF SPRING PARK  
SPRING PARK, MINNESOTA**

**RESOLUTION #24-02  
ESTABLISHING ORDER OF BUSINESS**

**BE IT RESOLVED** by the City Council of the City of Spring Park that the business of the City Council shall be conducted in the following order effective January 1, 2024:

1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda
4. Public Comment
5. Requests and Presentations
6. Consent Agenda
7. Action Agenda
8. Reports
9. Announcements/Miscellaneous (Information Only)
10. Adjournment

**ADOPTED** by the City Council of the City of Spring Park this 2<sup>nd</sup> day of January 2024.

CITY OF SPRING PARK

Approved:

\_\_\_\_\_  
Jerome P. Rockvam, Mayor

Attest:

\_\_\_\_\_  
Jamie Hoffman, City Clerk

**CITY OF SPRING PARK  
SPRING PARK, MINNESOTA  
RESOLUTION #24-04  
RESOLUTION APPROVING PRE-AUTHORIZATION OF CERTAIN CITY CLAIM  
PAYMENTS FOR 2024**

**WHEREAS**, the Spring Park City Council is required to review expenditures before payments are made, and

**WHEREAS**, Minnesota Statute §412.271 permits that a City Council can delegate authority in the payment of certain claims and disbursements that do not require prior Council approval, and

**WHEREAS**, business and contractor billing cycles do not always align with the City Council meeting schedule, and

**WHEREAS**, some businesses and contractors include finance charges for bills not paid within 10, 15, 20, or 30 days, and

**WHEREAS**, it is in the City's best interest to pay debts in a timely manner.

**THEREFORE, BE IT RESOLVED**, that the Spring Park City Council authorizes City staff to issue payments, drawn on the proper fund, for the following expenditures:

All utilities (water, sewer, electrical, natural gas, telephone, etc.); postage; payroll activity; lease and rental payments; monthly insurance premiums; miscellaneous claims and office expenses not to exceed \$7,500; principal or interest on bond obligations where the exact amounts have been previously fixed by contract; replenishment of the petty cash fund; and other set payments from a contract that was previously approved by the City Council.

**AND BE IT FURTHER RESOLVED** that City staff will present documentation regarding payment of the above-mentioned claims to the City Council for its review at its next regularly scheduled meeting.

**ADOPTED** by the City Council of the City of Spring Park this 2<sup>nd</sup> day of January 2024.

CITY OF SPRING PARK

\_\_\_\_\_  
Jerome P. Rockvam, Mayor

Attest:

\_\_\_\_\_  
Jamie Hoffman, City Clerk

**CITY OF SPRING PARK  
SPRING PARK, MINNESOTA**

**RESOLUTION #24-05  
RESOLUTION AUTHORIZING THE USE OF CREDIT CARDS BY DESIGNATED  
CITY EMPLOYEES TO MAKE PURCHASES ON BEHALF OF THE CITY OF  
SPRING PARK FOR 2024**

WHEREAS, pursuant to Minnesota Statute 471.382, the City Council may authorize the use of credit cards by City employees otherwise authorized to make purchases on behalf of the City; and

WHEREAS, the City of Spring Park has developed a City Purchasing Card Policy which complies with State Statutes, Rules, and the City of Spring Park's policies regarding City purchases; and

WHEREAS, the authorization is subject to modification and revocation at any time by the Spring Park City Council;

NOW, THEREFORE, BE IT RESOLVED, that the following designated City staff are hereby authorized to use purchasing/credit cards in the name of the City of Spring Park:

- City Administrator
- City Clerk
- Finance Clerk

BE IT FURTHER RESOLVED that the designated City staff are hereby authorized to use the following City credit card to make purchases on behalf of the City of Spring Park:

- One VISA credit card issued through US Bank in the name of the City.

ADOPTED by the City Council of the City of Spring Park this 2<sup>nd</sup> day of January 2024.

CITY OF SPRING PARK

\_\_\_\_\_  
Jerome P. Rockvam, Mayor

Attest:

\_\_\_\_\_  
Jamie Hoffman, City Clerk

**CITY OF SPRING PARK  
SPRING PARK, MINNESOTA**

**RESOLUTION #24-06  
NAMING OFFICIAL NEWSPAPER**

**WHEREAS**, Minnesota Statutes, section 412.831 states that the Council shall, annually, at its first meeting of the year, designate an official newspaper and;

**WHEREAS**, the newspaper is to be used for publication of ordinances and other matters that are legally required to be published. The official newspaper should also be used for the publication of any other matters that the Council deems to be in the public interest, and;

**WHEREAS**, Minnesota Statutes, section 331A.03 subdivision 3 authorizes the City to use its website or recognized industry trade journals as an alternative to the official newspaper as a means of soliciting bids, requests for information, and requests for proposals as long as they are disseminated in substantially the same format and for the same period of time as required for published solicitations.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Spring Park that The Lake Pioneer is designated as the official newspaper for the City of Spring Park.

**ADOPTED** by the City Council of the City of Spring Park this 2<sup>nd</sup> day of January 2024.

CITY OF SPRING PARK

Approved:

\_\_\_\_\_  
Jerome P. Rockvam, Mayor

Attest:

\_\_\_\_\_  
Jamie Hoffman, City Clerk

**CITY OF SPRING PARK  
SPRING PARK, MINNESOTA**

**RESOLUTION #24-07  
ELECTRONIC FUNDS TRANSFER**

**WHEREAS**, Minnesota Statutes, section 471.38, Claims, states that cities may use the electronic funds transfer process to pay claims for payment via mechanical means without the use of checks, drafts, or similar negotiable instruments, and;

**WHEREAS**, a local government may make electronic funds transfers for the following:

- (1) a claim for a payment from an imprest payroll bank account or investment of excess money.
- (2) a payment of tax or aid anticipation certificates.
- (3) a payment of contributions to pension or retirement fund.
- (4) vendor payments; and
- (5) payment of bond principal, bond interest and a fiscal agent service charge from the debt redemption fund.

**WHEREAS**, this authorization only extends to a local government that has enacted all of the following policy controls:

- (a) the governing body shall annually delegate the authority to make electronic funds transfers to a designated business administrator or chief financial officer or the officer's designee.
- (b) the disbursing bank shall keep on file a certified copy of the delegation of authority.
- (c) the initiator of the electronic transfer shall be identified.
- (d) the initiator shall document the request and obtain an approval from the designated business administrator, or chief financial officer or the officer's designee, before initiating the transfer as required by internal control policies.
- (e) a written confirmation of the transaction shall be made no later than one business day after the transaction and shall be used in lieu of a check, order check or warrant required to support the transaction.
- (f) a list of all transactions made by electronic funds transfer shall be submitted to the governing body at its next regular meeting after the transaction.

**NOW, THEREFORE, BE IT RESOLVED**, that the following designated City staff are hereby authorized to use electronic funds transfer as a means for payment of claims for the City of Spring Park:

- City Administrator
- Finance Clerk

**ADOPTED** by the City Council of the City of Spring Park this 2<sup>nd</sup> day of January 2024.

CITY OF SPRING PARK

Approved:

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Jerome P. Rockvam, Mayor

Attest:

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Jamie Hoffman, City Clerk

**CITY OF SPRING PARK  
SPRING PARK, MINNESOTA**

**RESOLUTION # 24-08  
DESIGNATING ANNUAL POLLING PLACE**

WHEREAS, it is important that citizens exercise their right to vote at their local polling place;  
and

WHEREAS, Minn. Stat. § 204B.16 requires the City Council to designate its local polling place for elections annually;

**NOW, THEREFORE, BE IT RESOLVED** that as required by Minn. Stat. § 204B.16, Subd. 1, the City Council of the City of Spring Park, in Hennepin County, Minnesota does hereby designate Spring Park City Hall, located at 4349 Warren Avenue, Spring Park, Minnesota as its polling place in 2024.

**BE IT FURTHER RESOLVED**, that the City notify residents of this designation by following the requirements of Minn. Stat. § 205.16.

ADOPTED by the City Council of the City of Spring Park this 2<sup>nd</sup> day of January, 2024.

CITY OF SPRING PARK

Approved:

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Jerome P. Rockvam, Mayor

Attest:

---

Jamie Hoffman, City Clerk



**CITY OF SPRING PARK  
SPRING PARK, MINNESOTA  
OFFICIAL APPOINTMENTS FOR YEAR 2024**

- |   |   |
|---|---|
| 1. ACTING MAYOR   | Hoffman   |
| 2. ACCOUNTANT   | Abdo  |
| 3. AUDITOR  | Abdo  |
| 4. CITY ATTORNEY  | Carson, Clelland, and Schreder                        |
| 5. CITY PROSECUTING ATTORNEY  | Carson, Clelland, and Schreder                        |
| 6. CITY PLANNER   | WSB   |
| 7. EMERGENCY MANAGEMENT DIRECTOR<br>LOCAL COORDINATOR   | Chief of Police<br>Orono Public Works                 |
| 8. CITY ENGINEER  | Moore Engineering                                     |
| 9. CITY ASSESSOR  | Hennepin County                                       |
| 10. OFFICIAL SIGNATURES<br>ALTERNATE SIGNATURES   | Mayor, City Clerk<br>Acting Mayor, City Administrator |
| 11. OFFICIAL NEWSPAPER  | The Laker Pioneer                                     |
| 12. WEED INSPECTOR<br>ALTERNATE   | Rockvam<br>Chase                                      |
| 13. ADMINISTRATIVE COMMITTEE<br>ALTERNATE   | Rockvam, Chase<br>Hoffman                             |
| 14. GILLESPIE CENTER REPRESENTATIVES<br>(City may appoint up to 2, 1 shall be a council member) | Horton, Mason (resident)                              |
| 15. POLICE COMMISSION<br>ALTERNATE  | Chase, Administrator<br>Hoffman                       |
| 16. PLANNING COMMISSION REPRESENTATIVE  | Hoffman   |

ALTERNATE

Horton

17. BEAUTIFICATION COMMISSION

Planning Commission

18. LMCC

Sippel

19. SUBURBAN RATE AUTHORITY (SRA)

City Administrator

20. DATA PRACTICES COMPLIANCE OFFICIAL  
RESPONSIBLE AUTHORITY

City Clerk  
City Clerk

21. INVESTMENT, FINANCE & PERSONNEL

Rockvam, Hoffman, City Administrator

22. FIRE COMMISSION  
ALTERNATE (City may appoint up to 2)

Chase, City Administrator  
Hoffman

23. LMCD BOARD OF DIRECTORS

Gabe Jabbour

24. PLANNING COMMISSION

Hoffman (Chair)  
Avalos  
Homan  
Mason  
Terryll



## 2024 COMMITTEE ASSIGNMENT INFO

Committee	City Council Liaison	City Council Alternate	Meeting Date & Time	Meeting Location	Who to contact if you are unable to attend
Administrative	Rockvam, Chase	Hoffman	Monthly - Tuesday of the week that follows 1st Council Mtg @ 12 p.m.	Spring Park City Hall	City Administrator
Fire Commission	Chase, City Administrator	Chase	Quarterly - dates & times are set at the beginning of the year	Mound Fire Department, 2415 Wilshire Blvd	City Administrator & your alternate
Gillespie Center	Horton, Mason (resident)	N/A	Second Thursday of every month @ 4:30 p.m.	Gillespie Center, 2590 Commerce Blvd	Your co-liaison
Investment, Finance, & Personnel	Rockvam, Hoffman, City Administrator	N/A	As needed, you will be contacted by City staff	Spring Park City Hall	City Administrator
LMCC	Sippel	N/A	Quarterly - Second Thursday of February*, May, August & November @ 7 p.m.  *Commissioner orientation on Feb. 13 @ 6 p.m.	LMCC Studio, 4071 Sunset Dr	Jim Lundberg LMCC Operations Mgr <a href="mailto:jim@lmcc-tv.org">jim@lmcc-tv.org</a>
LMCD Board of Directors	Gabe Jabbour	N/A	Second & Fourth Wednesday of every month  Work Session @ 6 p.m. Regular Meeting @ 7 p.m.	Wayzata City Hall, 600 Rice St	LMCD
Planning Commission	Hoffman	Horton	Second Wednesday of every month @ 6 p.m.	Spring Park City Hall	Your alternate
Police Commission	Chase, City Administrator	Hoffman	Quarterly - dates & times are set at the beginning of the year	Navarre Fire Station, 3770 Shoreline Dr	Administrator & your alternate
Weed Inspector	Rockvam	Chase	As needed, for any required meetings or trainings you will be contacted by the Hennepin County inspector or City staff		

CITY OF SPRING PARK  
COUNTY OF HENNEPIN  
STATE OF MINNESOTA

**RESOLUTION NO. 23-25**

**SUPPORTING THE COUNTY OF HENNEPIN LAYOUT NO. 8 FOR THE RECONSTRUCTION OF COUNTY STATE AID HIGHWAY (CSAH) NO. 51 (SUNSET DRIVE) AND FOR PARKING RESTRICTION ON SUNSET DRIVE BETWEEN SHORELINE DRIVE AND SHADYWOOD ROAD IN THE CITY OF SPRING PARK, MINNESOTA**

**WHEREAS**, the County of Hennepin (“County”) in partnership with the City of Spring Park (“City”) has planned a reconstruction project on CSAH 51 (Sunset Drive) from CSAH 15 (Shoreline Drive) to CSAH 19 (Shadywood Road) and prepared Layout No. 8 (the “Layout”), dated 10032023, County Project (CP) 2182000 (the “Project”); and

**WHEREAS**, the Layout is consistent with the City’s Transportation Plan and long term goals; and

**WHEREAS**, the County and the City will continue to cooperate toward the final design, construction, and completion of the Project; and

**WHEREAS**, the Project requires no parking of motor vehicles along Sunset Drive between Spring Street and Shadywood Road.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Spring Park approves Layout No. 8 (CSAH 51 Reconstruction Project between Shoreline Drive and Shadywood Road) and the following:

- The County is hereby authorized to acquire all right-of-way, permits, and/or easements required for the Project in accordance with the Layout.
- The City agrees to ban the parking of motor vehicles at all times and to provide enforcement for the prohibition of on-street parking along Sunset Drive between Shoreline Drive and Shadywood Road within the City limits recognizing the concurrent jurisdiction of the Sheriff of Hennepin County.
- The City reserves the right to approve the final construction plans and construction cooperative agreement prior to the construction of the Project.

**ADOPTED** by the City Council of City of Spring Park on XXXXXX.

By: \_\_\_\_\_  
Jerome P. Rockvam, Mayor

**ATTEST:**

By: \_\_\_\_\_  
Jamie Hoffman, City Clerk