



CITY OF SPRING PARK  
CITY COUNCIL AGENDA  
MAY 6, 2024 – 6:30 PM  
SPRING PARK CITY HALL

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT\*\*

Those wishing to speak must state their name and address for the record. Each person will have three (3) minutes to make their remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council will **not take official action** on any item presented during the Public Comment period. If appropriate, the Council will refer items discussed to the City Administrator for follow-up.

5. REQUESTS & PRESENTATIONS

6. CONSENT AGENDA\*

- a. Regular City Council & Work Session Minutes – April 15, 2024
- b. Approval of Expenditure and Financial Reports

7. ACTION AGENDA

- a. Vacant Council Seat Appointment
- b. Water Treatment Plant Upgrades – Approve Quote from Quality Control

8. REPORTS

- a. Mayor & Council
- b. Staff

9. ANNOUNCEMENTS/MISCELLANEOUS (INFORMATION ONLY)

- a. May 08, 2024 – Planning Commission Meeting – 6:00PM
- b. May 20, 2024 – Regular City Council Meeting – 6:30PM
- c. May 20, 2024 – Council Work Session – 5:30PM
- d. May 27, 2024 – Closed – Memorial Day
- e. June 03, 2024 - Regular City Council Meeting – 6:30PM

10. ADJOURNMENT

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\* The Consent Agenda lists those items of business which are routine, recommended for approval, and/or need no discussion. The several separate items listed on the Consent Agenda are acted upon by one motion. There will be no separate discussion of these items unless a Council Member makes a request, in which event the item will be removed from the Consent Agenda and placed elsewhere on the regular agenda for Council discussion and action.

\*\* Under Public Comment, individuals may address the City Council about any item not contained on the regular agenda. Each speaker should keep their statements to three minutes to allow sufficient time for others. The Council will take no official action on items discussed at the forum, except for referral to staff for future report.



CITY OF SPRING PARK  
CITY COUNCIL MINUTES  
APRIL 15, 2024 – 6:30 PM  
SPRING PARK CITY HALL

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

Council Present: Mayor Hoffman and Council Member's Chase and Horton were present. Council Member Sippel was absent.

Staff Present: City Administrator Anderson

2. PLEDGE OF ALLEGIANCE

Mayor Hoffman led the audience in the Pledge of Allegiance

3. APPROVAL OF AGENDA

*Council Member Horton motioned, being seconded by Council Member Chase, to approve the agenda as presented. On vote being taken, the motion was unanimously approved.*

4. PUBLIC COMMENT\*\*

Those wishing to speak must state their name and address for the record. Each person will have three (3) minutes to make their remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council will **not take official action** on any item presented during the Public Comment period. If appropriate, the Council will refer items discussed to the City Administrator for follow-up.

5. REQUESTS & PRESENTATIONS

6. CONSENT AGENDA\*

- a. Regular City Council Meeting Minutes – April 1, 2024
- b. Approval of Expenditure and Financial Reports
- c. Annual Dock Permits
- d. Back Channel Brewing – Special Events;
  - i. Run for a Reason 5K
  - ii. Dance Agenda
  - iii. Artimer Market

*Council Member Horton motioned, being seconded by Mayor Hoffman, to approve the consent agenda as presented. On vote being taken, the motion was unanimously approved.*

7. ACTION AGENDA

- a. Ordinances 24-01 & 24-02: Adding As-Built Survey Requirements into City Code
  - i. Ordinance #24-01: As-Built Surveys for Remodel's, Rebuilds, Additions, etc.

*Council Member Chase motioned, being seconded by Council Member Horton, to approve Ordinance #24-01. On vote being taken, the motion was unanimously approved.*

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ii. Ordinance #24-02: As-Built Survey for Subdivided Land

*Council Member Horton motioned, being seconded by Council Member Chase, to approve Ordinance #24-02. On vote being taken, the motion was unanimously approved.*

b. Vacant Council Seat; Application Process

Mayor Hoffman and Council requested staff to set up interviews with all four applicants.

c. Scope of Work & Cost Estimate: Moore Engineering - Warren Ave Project

John from Moore Engineering reviewed the revised scope of work and cost estimate from the changes requested by Council at the prior meeting. The estimate is \$280K. Next step is to review the final plans which will occur at the May Work Session.

*Council Member Horton motioned, being seconded by Council Member Chase, to approve the curb and gutter and storm drainage and rough estimate of \$280K and move forward with final plans. On vote being taken, the motion was unanimously approved.*

8. REPORTS

a. Mayor & Council:

Council Member Horton stated she is going to purchase another arbor to go to Wilkes Park.

b. Staff: City Administrator Anderson mentioned the Celebration of Life at Lord Fletcher's for the late Mayor Rockvam.

9. ANNOUNCEMENTS/MISCELLANEOUS (INFORMATION ONLY)

a. May 06, 2024 – Regular City Council Meeting – 6:30PM

b. May 08, 2024 – Planning Commission Meeting – 6:00PM

c. May 20, 2024 – Regular City Council Meeting – 6:30PM

d. May 20, 2024 – Council Work Session – 5:30PM

e. Orono Support Letter for LMCD Code Changes for Watercraft Rentals

10. ADJOURNMENT

*There being no further discussion, Council Member Horton motioned, being seconded by Council Member Chase, to adjourn the meeting at 7:04p.m. On vote being taken, the motion was unanimously approved.*

Respectfully submitted,  
Jamie Hoffman, City Clerk

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CITY OF SPRING PARK  
WORK SESSION MINUTES  
APRIL 15, 2024 – 6:00 PM  
SPRING PARK CITY HALL

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(Work Session discussion times are approximate)

1. 6:00: Council Vacancy Discussion; Interview Process & Next Steps

The Council decided they would like to interview all 4 candidates. These interviews will take place at the May 6<sup>th</sup> meeting and directed staff to let the applicants know the next steps.

2. 6:25 Miscellaneous

Mayor Hoffman brought forward the letter from the Orono Police department regarding the LMCD watercraft rental ordinance. Council agreed to support the ordinance for safety reasons as these private owners are not licensed and/or properly insured. Mayor Hoffman suggested the City draft something up using the same narrative as the Orono Police and also send it to Gabe Jabbour and others at the LMCD.

Council Member Horton asked about the docks at Back Channel. Mayor Hoffman advised that the decision to allow additional dock space at that location is up to the LMCD.

Discussion was had regarding the Warren Avenue Project components and cost estimate.

3. 6:30: Adjourn

After no further discussion, Council Member Chase motioned, being seconded by Council Member Horton, to adjourn the work session at 6:20p.m.

CITY OF SPRING PARK

05/02/24 2:35 PM

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**\*Check Summary Register©**

Batch: 050124PresHomesDocks,050624PAY,050624PAY02

| Name                             | Check Date                   | Check Amt |   |
|----------------------------------|------------------------------|-----------|---|
| <b>10100 Wells Fargo Bank NA</b> |                              |           |   |
| 33757                            | ASSA ABLOY                   | 4/30/2024 | \$451.59 Back entry door services for automatic opener    |
| 33758                            | HAWKINS, INC.                | 4/30/2024 | \$30.00 Purchased Chemicals for WTP                       |
| 33759                            | LAKESIDE NETWORKS            | 4/30/2024 | \$275.00 Installation and Internet Services from 04/26/24 |
| 33760                            | LOFFLER COMPANIES, INC.      | 4/30/2024 | \$99.38 Copier Usage 03/22/24-04/21/24                    |
| 33761                            | METRO COUNCIL ENVIRON SER    | 4/30/2024 | \$21,568.56 May 24' Wastewater Treatment Monthly Fee      |
| 33762                            | METRO CITIES                 | 4/30/2024 | \$846.00 2024 Metro Cities Membership Dues                |
| 33763                            | MINUTEMAN PRESS              | 4/30/2024 | \$153.49 Purchase of Spring Park Logo Flag                |
| 33764                            | OPTUM BANK                   | 4/30/2024 | \$11.25 HSA Employee Monthly Service Fee                  |
| 33765                            | PRESBYTERIAN HOMES & SERV    | 4/30/2024 | \$256.25 Refund for Online payment license at 4515 Sho    |
| 33766                            | PRESS PERFECT PRINTING & G   | 4/30/2024 | \$1,040.30 Spring 2024 Newsletter                         |
| 33767                            | QUALITY CONTROL & INTEGR., I | 4/30/2024 | \$10,820.00 Install new keystone valves at WTP            |
| 33768                            | SECURITY & SOUND CO          | 4/30/2024 | \$22,613.00 2024 Annual Fee for Monitoring Security Syste |
| 33769                            | SOLUTION BUILDERS, INC.      | 4/30/2024 | \$615.76 Security System Setup                            |
| 33770                            | CITY OF SPRING PARK          | 4/30/2024 | \$105.98 1st Qtr. Utility 2024 - City Hall                |
| 33771                            | STA-SAFE LOCKSMITHS CO.      | 4/30/2024 | \$300.00 City Hall & WTP Lock Rekeyed                     |
| 33772                            | UNICLEAN CLEANROOM SERVIC    | 4/30/2024 | \$122.37 Rug rental services 03/24/24-04/20/24            |
| 33773                            | US BANK                      | 4/30/2024 | \$1,128.38 March 24' Credit Card Purchases - Microsoft &  |
| 33774                            | WSB & ASSOCIATES, INC.       | 4/30/2024 | \$1,104.00 March 24' Planning Services - General          |
| 33776                            | CITY OF BLOOMINGTON          | 5/2/2024  | \$28.00 March 24' Water Testing Fees                      |
| 33777                            | MARK HODGES                  | 5/2/2024  | \$60.00 April 24' Work Session Recording                  |
| <b>Total Checks</b>              |                              |           | <b>\$61,629.31</b>  |

CITY OF SPRING PARK

**\*Check Detail Register©**

Batch: 050124PresHomesDocks,050624PAY,050624PAY02

| Check #                          | Check Date | Vendor Name                                  | Amount      | Invoice    | Comment   |
|----------------------------------|------------|--|-------------|------------|---|
| <b>10100 Wells Fargo Bank NA</b> |            |  |             |            |   |
| <b>33757</b>                     | 04/30/24   | <b>ASSA ABLOY</b>                            |             |            |   |
| R 101-33100                      |            | Grants and Aids                              | \$451.59    | 92994      | Back entry door services for automatic opener             |
|                                  |            | Total  | \$451.59    |            |   |
| <b>33758</b>                     | 04/30/24   | <b>HAWKINS, INC.</b>                         |             |            |   |
| E 601-49400-216                  |            | Chemicals and Chem Pro                       | \$30.00     | 6731550    | Purchased Chemicals for WTP                               |
|                                  |            | Total  | \$30.00     |            |   |
| <b>33759</b>                     | 04/30/24   | <b>LAKESIDE NETWORKS</b>                     |             |            |   |
| E 101-42000-324                  |            | Internet Service                             | \$91.68     | 001862     | Installation and Internet Services from 04/26/24-05/25/24 |
| E 601-49400-324                  |            | Internet Service                             | \$91.66     | 001862     | Installation and Internet Services from 04/26/24-05/25/24 |
| E 602-49450-324                  |            | Internet Service                             | \$91.66     | 001862     | Installation and Internet Services from 04/26/24-05/25/24 |
|                                  |            | Total  | \$275.00    |            |   |
| <b>33760</b>                     | 04/30/24   | <b>LOFFLER COMPANIES, INC.</b>               |             |            |   |
| E 101-41500-413                  |            | Office Equipment/Rental                      | \$33.14     | 4671580    | Copier Usage 03/22/24-04/21/24                            |
| E 601-49400-413                  |            | Office Equipment/Rental                      | \$33.12     | 4671580    | Copier Usage 03/22/24-04/21/24                            |
| E 602-49450-413                  |            | Office Equipment/Rental                      | \$33.12     | 4671580    | Copier Usage 03/22/24-04/21/24                            |
|                                  |            | Total  | \$99.38     |            |   |
| <b>33761</b>                     | 04/30/24   | <b>METRO COUNCIL ENVIRON SERVICES</b>        |             |            |   |
| E 602-49450-327                  |            | MCES Sewer Service Chg                       | \$500.00    | 0001171763 | 2024 Industrial Discharge Permit for Jan - Dec. 2024      |
| E 602-49450-327                  |            | MCES Sewer Service Chg                       | \$21,068.56 | 1170611    | May 24' Wastewater Treatment Monthly Fee                  |
|                                  |            | Total  | \$21,568.56 |            |   |
| <b>33762</b>                     | 04/30/24   | <b>METRO CITIES</b>                          |             |            |   |
| E 101-41500-433                  |            | Membership/Dues/Edu                          | \$846.00    | 1774       | 2024 Metro Cities Membership Dues                         |
|                                  |            | Total  | \$846.00    |            |   |
| <b>33763</b>                     | 04/30/24   | <b>MINUTEMAN PRESS</b>                       |             |            |   |
| E 101-41940-431                  |            | Flags/Banners/Maint/Labo                     | \$153.49    | 24035      | Purchase of Spring Park Logo Flag                         |
|                                  |            | Total  | \$153.49    |            |   |
| <b>33764</b>                     | 04/30/24   | <b>OPTUM BANK</b>                            |             |            |   |
| E 101-41500-437                  |            | Other Miscellaneous                          | \$11.25     | 0001580208 | HSA Employee Monthly Service Fee                          |
|                                  |            | Total  | \$11.25     |            |   |
| <b>33765</b>                     | 04/30/24   | <b>PRESBYTERIAN HOMES &amp; SERVICES</b>     |             |            |   |
| R 101-32180                      |            | Other Licenses/Permits                       | \$256.25    |            | Refund for Online payment license at 4515 Shoreline       |
|                                  |            | Total  | \$256.25    |            |   |
| <b>33766</b>                     | 04/30/24   | <b>PRESS PERFECT PRINTING &amp; GRAPGICS</b> |             |            |   |
| E 101-41500-350                  |            | Print/Binding                                | \$200.59    | 25010      | Spring 2024 Newsletter                                    |
| E 601-49400-350                  |            | Print/Binding                                | \$200.58    | 25010      | Spring 2024 Newsletter                                    |
| E 602-49450-350                  |            | Print/Binding                                | \$200.58    | 25010      | Spring 2024 Newsletter                                    |
| E 101-41500-200                  |            | Office Supplies                              | \$438.55    | 25010      | Purchase of window envelopes                              |

CITY OF SPRING PARK

05/02/24 2:37 PM

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**\*Check Detail Register©**

Batch: 050124PresHomesDocks,050624PAY,050624PAY02

| Check #         | Check Date | Vendor Name                               | Amount      | Invoice     | Comment  |
|-----------------|------------|---|-------------|-------------|--|
|                 |            |   | Total       | \$1,040.30  |  |
| <b>33767</b>    | 04/30/24   | <b>QUALITY CONTROL &amp; INTEGR., INC</b> |             |             |  |
| E 601-49400-400 |            | Repairs/Maint General                     | \$10,820.00 | 46676       | Install new keystone valves at WTP   |
|                 |            |   | Total       | \$10,820.00 |  |
| <b>33768</b>    | 04/30/24   | <b>SECURITY &amp; SOUND CO</b>            |             |             |  |
| R 101-33100     |            | Grants and Aids                           | \$20,753.00 | 28088       | Security Alarm & Access Control Upgrade for City Hall & WTP                  |
| E 601-49400-310 |            | Contracted Services                       | \$360.00    | 28093       | 2024 Annual Fee for Monitoring Security System in WTP                        |
| R 101-33100     |            | Grants and Aids                           | \$1,500.00  | 28128       | Security Alarm & Access Control Upgrade for City Hall & WTP                  |
|                 |            |   | Total       | \$22,613.00 |  |
| <b>33769</b>    | 04/30/24   | <b>SOLUTION BUILDERS, INC.</b>            |             |             |  |
| E 101-41500-413 |            | Office Equipment/Rental                   | \$413.25    | SB56256     | Headsets for Teams Phones  |
| E 101-41500-330 |            | IT Technology Support                     | \$202.51    | SB56266     | Security System Setup  |
|                 |            |   | Total       | \$615.76    |  |
| <b>33770</b>    | 04/30/24   | <b>CITY OF SPRING PARK</b>                |             |             |  |
| E 101-41900-381 |            | Utilities/Electric/Gas                    | \$105.98    |             | 1st Qtr. Utility 2024 - City Hall  |
|                 |            |   | Total       | \$105.98    |  |
| <b>33771</b>    | 04/30/24   | <b>STA-SAFE LOCKSMITHS CO.</b>            |             |             |  |
| E 101-41900-437 |            | Other Miscellaneous                       | \$300.00    | 014264      | City Hall & WTP Lock Rekeyed   |
|                 |            |   | Total       | \$300.00    |  |
| <b>33772</b>    | 04/30/24   | <b>UNICLEAN CLEANROOM SERVICES</b>        |             |             |  |
| E 101-41500-310 |            | Contracted Services                       | \$122.37    | 207463      | Rug rental services 03/24/24-04/20/24  |
|                 |            |   | Total       | \$122.37    |  |
| <b>33773</b>    | 04/30/24   | <b>US BANK</b>                            |             |             |  |
| E 101-41500-207 |            | Computer Support/Supplie                  | \$33.03     |             | March 24' Credit Card Purchases - Microsoft & Adobe                          |
| E 601-49400-207 |            | Computer Support/Supplie                  | \$33.02     |             | March 24' Credit Card Purchases - Microsoft & Adobe                          |
| E 602-49450-207 |            | Computer Support/Supplie                  | \$33.02     |             | March 24' Credit Card Purchases - Microsoft & Adobe                          |
| E 101-41410-200 |            | Office Supplies                           | \$51.47     |             | March 24' Credit Card Purchases - Labels for Elections                       |
| E 101-41500-200 |            | Office Supplies                           | \$19.59     |             | March 24' Credit Card Purchases - Felt tip pens                              |
| E 101-41900-437 |            | Other Miscellaneous                       | \$38.25     |             | March 24' Credit Card Purchases - Command hooks and air fresheners           |
| E 101-41500-433 |            | Membership/Dues/Edu                       | \$920.00    |             | March 24' Credit Card Purchases - Year 2 Clerks Institute for Jamie & Patria |
|                 |            |   | Total       | \$1,128.38  |  |
| <b>33774</b>    | 04/30/24   | <b>WSB &amp; ASSOCIATES, INC.</b>         |             |             |  |
| E 101-41910-310 |            | Contracted Services                       | \$782.00    | R-024509-00 | March 24' Planning Services - General  |
| E 101-41910-310 |            | Contracted Services                       | \$322.00    | R-024509-00 | March 24' Planning Services - Land Use App / 3880 Sunset                     |
|                 |            |   | Total       | \$1,104.00  |  |

CITY OF SPRING PARK

**\*Check Detail Register©**

Batch: 050124PresHomesDocks,050624PAY,050624PAY02

| Check #         | Check Date | Vendor Name                      | Amount | Invoice     | Comment                                     |
|-----------------|------------|----------------------------------|--------|-------------|---|
| <b>33776</b>    | 05/02/24   | <b>CITY OF BLOOMINGTON</b>       |        |             |   |
| E 601-49400-306 |            | Testing Fees                     |        | \$28.00     | 23451 March 24' Water Testing Fees          |
|                 |            | Total                            |        | \$28.00     |   |
| <b>33777</b>    | 05/02/24   | <b>MARK HODGES</b>               |        |             |   |
| E 101-41100-109 |            | Recording Service                |        | \$60.00     | 2-04152024 April 24' Work Session Recording |
|                 |            | Total                            |        | \$60.00     |   |
|                 |            | <b>10100 Wells Fargo Bank NA</b> |        | \$61,629.31 |   |

Fund Summary

| <b>10100 Wells Fargo Bank NA</b> |                    |
|----------------------------------|--------------------|
| 101 GENERAL FUND                 | \$28,105.99        |
| 601 WATER FUND                   | \$11,596.38        |
| 602 SEWER FUND                   | \$21,926.94        |
|                                  | <u>\$61,629.31</u> |



**CITY OF SPRING PARK**  
**\*Budget YTD Rev-Exp©**

05/03/24 7:45 AM

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Current Period: May 2024

|                          |                                    | 2024           | 2024           | May           | 2024           | % of      |
|--------------------------|------------------------------------|----------------|----------------|---------------|----------------|-----------|
|                          |                                    | YTD Budget     | YTD Amt        | MTD Amt       | YTD Balance    | Budget    |
| <b>Revenues</b>          |                                    | \$0.00         | \$0.00         | \$0.00        | \$0.00         | 0.00%     |
| <b>Expenditures</b>      |                                    | \$0.00         | \$0.00         | \$0.00        | \$0.00         | 0.00%     |
| <b>Gain/(Loss)</b>       |                                    | \$0.00         | \$0.00         | \$0.00        | \$0.00         | 0.00%     |
| <b>Expenditure</b>       |                                    |                |                |               |                |           |
| Active                   |                                    | \$0.00         | \$0.00         | \$0.00        | \$0.00         | 0.00%     |
| <b>Total Expenditure</b> |                                    | \$0.00         | \$0.00         | \$0.00        | \$0.00         | 0.00%     |
| <b>Total</b>             |                                    | \$0.00         | \$0.00         | \$0.00        | \$0.00         | 0.00%     |
| <b>GENERAL FUND</b>      |                                    |                |                |               |                |           |
| <b>Revenues</b>          |                                    | \$1,663,983.00 | -\$141,762.21  | -\$19,603.11  | \$1,805,745.21 | -8.52%    |
| <b>Expenditures</b>      |                                    | \$1,848,715.00 | \$644,087.78   | \$5,145.15    | \$1,204,627.22 | 34.84%    |
| <b>Gain/(Loss)</b>       |                                    | (\$184,732.00) | (\$785,849.99) | (\$24,748.26) | \$601,117.99   | 425.40%   |
| <b>Revenue</b>           |                                    |                |                |               |                |           |
| Active                   | R 101-31010 Current Ad Valorem T   | \$1,479,483.00 | (\$102,313.96) | \$0.00        | \$1,581,796.96 | -6.92%    |
| Active                   | R 101-31090 In Lieu of Taxes       | \$20,000.00    | (\$16,279.87)  | \$0.00        | \$36,279.87    | -81.40%   |
| Active                   | R 101-32000 Dock Licenses          | \$1,000.00     | \$800.00       | \$800.00      | \$200.00       | 80.00%    |
| Active                   | R 101-32105 Cigarette Permits      | \$0.00         | \$0.00         | \$0.00        | \$0.00         | 0.00%     |
| Active                   | R 101-32110 Alcoholic Beverages    | \$15,000.00    | \$0.00         | \$0.00        | \$15,000.00    | 0.00%     |
| Active                   | R 101-32120 Sign Permits           | \$250.00       | \$0.00         | \$0.00        | \$250.00       | 0.00%     |
| Active                   | R 101-32160 Garbage Haulers        | \$750.00       | \$1,400.00     | \$0.00        | (\$650.00)     | 186.67%   |
| Active                   | R 101-32170 Special Events         | \$2,500.00     | \$3,200.00     | \$1,250.00    | (\$700.00)     | 128.00%   |
| Active                   | R 101-32180 Other Licenses/Permit  | \$10,000.00    | \$923.75       | (\$256.25)    | \$9,076.25     | 9.24%     |
| Active                   | R 101-32210 Building Permits       | \$35,000.00    | \$19,773.29    | \$572.93      | \$15,226.71    | 56.50%    |
| Active                   | R 101-32215 Building Permit - Surc | \$0.00         | \$1,503.26     | \$11.05       | (\$1,503.26)   | 0.00%     |
| Active                   | R 101-33100 Grants and Aids        | \$5,000.00     | (\$65,626.59)  | (\$22,704.59) | \$70,626.59    | -1312.53% |
| Active                   | R 101-33404 PERA Aid               | \$0.00         | \$0.00         | \$0.00        | \$0.00         | 0.00%     |
| Active                   | R 101-33620 Recycling              | \$1,500.00     | \$0.00         | \$0.00        | \$1,500.00     | 0.00%     |
| Active                   | R 101-34103 Variance/CUP Reque     | \$1,000.00     | \$500.00       | \$0.00        | \$500.00       | 50.00%    |
| Active                   | R 101-34104 Plan Check Fee         | \$25,000.00    | \$14,450.91    | \$723.75      | \$10,549.09    | 57.80%    |
| Active                   | R 101-34105 Dance & Police Fees    | \$2,000.00     | \$0.00         | \$0.00        | \$2,000.00     | 0.00%     |
| Active                   | R 101-34401 Recycling Apartments   | \$0.00         | \$0.00         | \$0.00        | \$0.00         | 0.00%     |
| Active                   | R 101-35100 Court Fines            | \$8,500.00     | (\$593.00)     | \$0.00        | \$9,093.00     | -6.98%    |
| Active                   | R 101-36100 Special Assessments    | \$0.00         | \$0.00         | \$0.00        | \$0.00         | 0.00%     |
| Active                   | R 101-36210 Interest Earnings      | \$4,500.00     | \$0.00         | \$0.00        | \$4,500.00     | 0.00%     |
| Active                   | R 101-39102 LMCIT Dividend         | \$2,500.00     | \$0.00         | \$0.00        | \$2,500.00     | 0.00%     |
| Active                   | R 101-39104 Other Revenue          | \$50,000.00    | \$500.00       | \$0.00        | \$49,500.00    | 1.00%     |
| Active                   | R 101-39203 Trsfr from General Fu  | \$0.00         | \$0.00         | \$0.00        | \$0.00         | 0.00%     |
| <b>Total Revenue</b>     |                                    | \$1,663,983.00 | (\$141,762.21) | (\$19,603.11) | \$1,805,745.21 | -8.52%    |
| <b>Expenditure</b>       |                                    |                |                |               |                |           |
| Active                   | E 101-41100-105 Salaries           | \$19,200.00    | \$4,432.80     | \$0.00        | \$14,767.20    | 23.09%    |
| Active                   | E 101-41100-109 Recording Servic   | \$800.00       | \$120.00       | \$60.00       | \$680.00       | 15.00%    |
| Active                   | E 101-41100-121 PERA/FICA/Hosp     | \$2,000.00     | \$0.00         | \$0.00        | \$2,000.00     | 0.00%     |
| Active                   | E 101-41100-437 Other Miscellaneo  | \$1,000.00     | \$0.00         | \$0.00        | \$1,000.00     | 0.00%     |
| Active                   | E 101-41410-105 Salaries           | \$3,500.00     | \$0.00         | \$0.00        | \$3,500.00     | 0.00%     |
| Active                   | E 101-41410-200 Office Supplies    | \$500.00       | \$51.47        | \$51.47       | \$448.53       | 10.29%    |
| Active                   | E 101-41410-351 Legal Notices Pu   | \$500.00       | \$0.00         | \$0.00        | \$500.00       | 0.00%     |
| Active                   | E 101-41410-437 Other Miscellaneo  | \$1,000.00     | \$936.23       | \$0.00        | \$63.77        | 93.62%    |
| Active                   | E 101-41500-101 Administrator      | \$43,575.00    | \$10,659.10    | \$0.00        | \$32,915.90    | 24.46%    |

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Current Period: May 2024

|        |                 |                      | 2024         | 2024          | May        | 2024         | % of    |
|--------|-----------------|----------------------|--------------|---------------|------------|--------------|---------|
|        |                 |                      | YTD Budget   | YTD Amt       | MTD Amt    | YTD Balance  | Budget  |
| Active | E 101-41500-102 | Clerk                | \$29,217.00  | \$5,000.22    | \$0.00     | \$24,216.78  | 17.11%  |
| Active | E 101-41500-107 | Office Assistant     | \$21,151.00  | \$4,339.58    | \$0.00     | \$16,811.42  | 20.52%  |
| Active | E 101-41500-119 | Ordinance Codific    | \$2,000.00   | \$0.00        | \$0.00     | \$2,000.00   | 0.00%   |
| Active | E 101-41500-121 | PERA/FICA/Hosp       | \$36,800.00  | \$8,469.48    | \$0.00     | \$28,330.52  | 23.01%  |
| Active | E 101-41500-200 | Office Supplies      | \$2,000.00   | \$458.14      | \$458.14   | \$1,541.86   | 22.91%  |
| Active | E 101-41500-207 | Computer Suppor      | \$2,000.00   | \$281.36      | \$33.03    | \$1,718.64   | 14.07%  |
| Active | E 101-41500-301 | Auditing Services    | \$7,500.00   | \$8,333.34    | \$0.00     | (\$833.34)   | 111.11% |
| Active | E 101-41500-302 | Accounting Servic    | \$1,000.00   | \$0.00        | \$0.00     | \$1,000.00   | 0.00%   |
| Active | E 101-41500-310 | Contracted Servic    | \$2,500.00   | \$7,149.83    | \$122.37   | (\$4,649.83) | 285.99% |
| Active | E 101-41500-321 | Telephone and Mt     | \$500.00     | \$335.92      | \$0.00     | \$164.08     | 67.18%  |
| Active | E 101-41500-322 | Postage & Meter      | \$1,200.00   | \$0.00        | \$0.00     | \$1,200.00   | 0.00%   |
| Active | E 101-41500-330 | IT Technology Su     | \$8,900.00   | \$1,577.51    | \$202.51   | \$7,322.49   | 17.72%  |
| Active | E 101-41500-350 | Print/Binding        | \$1,500.00   | \$408.34      | \$200.59   | \$1,091.66   | 27.22%  |
| Active | E 101-41500-361 | Liability/Prop Ins/  | \$8,500.00   | \$8,402.15    | \$0.00     | \$97.85      | 98.85%  |
| Active | E 101-41500-413 | Office Equipment/    | \$1,500.00   | \$548.39      | \$446.39   | \$951.61     | 36.56%  |
| Active | E 101-41500-433 | Membership/Due       | \$5,000.00   | \$3,229.46    | \$1,766.00 | \$1,770.54   | 64.59%  |
| Active | E 101-41500-437 | Other Miscellaneous  | \$15,000.00  | \$3,010.37    | \$11.25    | \$11,989.63  | 20.07%  |
| Active | E 101-41500-439 | Other - TIF          | \$2,500.00   | \$984.17      | \$0.00     | \$1,515.83   | 39.37%  |
| Active | E 101-41500-581 | Historical Society   | \$3,000.00   | \$3,000.00    | \$0.00     | \$0.00       | 100.00% |
| Active | E 101-41510-310 | Contracted Servic    | \$135,500.00 | \$41,841.14   | \$0.00     | \$93,658.86  | 30.88%  |
| Active | E 101-41550-310 | Contracted Servic    | \$27,000.00  | (\$22,804.87) | \$0.00     | \$49,804.87  | -84.46% |
| Active | E 101-41600-304 | Legal Fees           | \$26,000.00  | \$2,301.88    | \$0.00     | \$23,698.12  | 8.85%   |
| Active | E 101-41600-351 | Legal Notices Pu     | \$1,500.00   | \$57.13       | \$0.00     | \$1,442.87   | 3.81%   |
| Active | E 101-41600-353 | Ordinance Public     | \$500.00     | \$0.00        | \$0.00     | \$500.00     | 0.00%   |
| Active | E 101-41900-310 | Contracted Servic    | \$25,250.00  | \$8,451.31    | \$0.00     | \$16,798.69  | 33.47%  |
| Active | E 101-41900-361 | Liability/Prop Ins/  | \$4,000.00   | \$4,201.10    | \$0.00     | (\$201.10)   | 105.03% |
| Active | E 101-41900-381 | Utilities/Electric/G | \$3,500.00   | \$576.47      | \$105.98   | \$2,923.53   | 16.47%  |
| Active | E 101-41900-384 | Refuse/Garbage       | \$500.00     | \$234.03      | \$0.00     | \$265.97     | 46.81%  |
| Active | E 101-41900-437 | Other Miscellaneous  | \$250.00     | \$395.18      | \$338.25   | (\$145.18)   | 158.07% |
| Active | E 101-41910-310 | Contracted Servic    | \$45,000.00  | \$4,340.00    | \$1,104.00 | \$40,660.00  | 9.64%   |
| Active | E 101-41940-431 | Flags/Banners/M      | \$10,000.00  | \$153.49      | \$153.49   | \$9,846.51   | 1.53%   |
| Active | E 101-41940-432 | Landscaping/Gar      | \$70,000.00  | \$9,645.00    | \$0.00     | \$60,355.00  | 13.78%  |
| Active | E 101-42000-304 | Legal Fees           | \$12,000.00  | \$3,000.00    | \$0.00     | \$9,000.00   | 25.00%  |
| Active | E 101-42000-310 | Contracted Servic    | \$530,000.00 | \$171,696.72  | \$0.00     | \$358,303.28 | 32.40%  |
| Active | E 101-42000-312 | Workhouse Exp        | \$0.00       | \$140.00      | \$0.00     | (\$140.00)   | 0.00%   |
| Active | E 101-42000-313 | Booking Per Die      | \$1,000.00   | \$1,485.24    | \$0.00     | (\$485.24)   | 148.52% |
| Active | E 101-42000-321 | Telephone and Mt     | \$1,000.00   | \$0.00        | \$0.00     | \$1,000.00   | 0.00%   |
| Active | E 101-42000-324 | Internet Service     | \$1,000.00   | \$693.75      | \$91.68    | \$306.25     | 69.38%  |
| Active | E 101-42100-310 | Contracted Servic    | \$6,500.00   | \$1,011.25    | \$0.00     | \$5,488.75   | 15.56%  |
| Active | E 101-42260-310 | Contracted Servic    | \$180,250.00 | \$88,728.50   | \$0.00     | \$91,521.50  | 49.23%  |
| Active | E 101-42400-305 | Plan Check Fees      | \$15,000.00  | \$1,037.72    | \$0.00     | \$13,962.28  | 6.92%   |
| Active | E 101-42400-310 | Contracted Servic    | \$30,000.00  | \$3,515.79    | \$0.00     | \$26,484.21  | 11.72%  |
| Active | E 101-42800-310 | Contracted Servic    | \$20,000.00  | \$0.00        | \$0.00     | \$20,000.00  | 0.00%   |
| Active | E 101-42900-310 | Contracted Servic    | \$15,000.00  | \$4,846.32    | \$0.00     | \$10,153.68  | 32.31%  |
| Active | E 101-43100-303 | Engineering Fees     | \$5,000.00   | \$309.00      | \$0.00     | \$4,691.00   | 6.18%   |
| Active | E 101-43100-361 | Liability/Prop Ins/  | \$3,000.00   | \$2,800.70    | \$0.00     | \$199.30     | 93.36%  |
| Active | E 101-43100-381 | Utilities/Electric/G | \$17,000.00  | \$4,297.31    | \$0.00     | \$12,702.69  | 25.28%  |
| Active | E 101-43100-399 | Storm Damage         | \$0.00       | \$0.00        | \$0.00     | \$0.00       | 0.00%   |
| Active | E 101-43100-402 | Repairs/Maint Str    | \$57,000.00  | \$0.00        | \$0.00     | \$57,000.00  | 0.00%   |
| Active | E 101-43101-307 | Snow Removal -       | \$0.00       | \$0.00        | \$0.00     | \$0.00       | 0.00%   |

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Current Period: May 2024

|                                     |                 |                      | 2024                    | 2024                  | May                  | 2024                    | % of           |
|-------------------------------------|-----------------|----------------------|-------------------------|-----------------------|----------------------|-------------------------|----------------|
|                                     |                 |                      | YTD Budget              | YTD Amt               | MTD Amt              | YTD Balance             | Budget         |
| Active                              | E 101-43101-309 | Snow Plowing - S     | \$40,000.00             | \$0.00                | \$0.00               | \$40,000.00             | 0.00%          |
| Active                              | E 101-43101-318 | Street Salt-Sandi    | \$25,000.00             | \$0.00                | \$0.00               | \$25,000.00             | 0.00%          |
| Active                              | E 101-43150-303 | Engineering Fees     | \$5,000.00              | \$0.00                | \$0.00               | \$5,000.00              | 0.00%          |
| Active                              | E 101-43150-402 | Repairs/Maint Str    | \$5,000.00              | \$0.00                | \$0.00               | \$5,000.00              | 0.00%          |
| Active                              | E 101-45180-310 | Contracted Servc     | \$11,000.00             | \$0.00                | \$0.00               | \$11,000.00             | 0.00%          |
| Active                              | E 101-45200-310 | Contracted Servc     | \$18,000.00             | \$0.00                | \$0.00               | \$18,000.00             | 0.00%          |
| Active                              | E 101-45200-361 | Liability/Prop Ins/  | \$1,500.00              | \$1,400.35            | \$0.00               | \$99.65                 | 93.36%         |
| Active                              | E 101-45200-381 | Utilities/Electric/G | \$0.00                  | \$0.00                | \$0.00               | \$0.00                  | 0.00%          |
| Active                              | E 101-45200-384 | Refuse/Garbage       | \$5,000.00              | \$234.03              | \$0.00               | \$4,765.97              | 4.68%          |
| Active                              | E 101-46000-310 | Contracted Servc     | \$500.00                | \$244.00              | \$0.00               | \$256.00                | 48.80%         |
| Active                              | E 101-47500-601 | Debt Srv Bond Pri    | \$250,122.00            | \$210,000.00          | \$0.00               | \$40,122.00             | 83.96%         |
| Active                              | E 101-47500-611 | Bond Interest        | \$20,000.00             | \$26,577.38           | \$0.00               | (\$6,577.38)            | 132.89%        |
| Active                              | E 101-47500-612 | Bond Premium A       | \$0.00                  | \$0.00                | \$0.00               | \$0.00                  | 0.00%          |
| Active                              | E 101-47500-620 | Fiscal Agent s Fe    | \$1,000.00              | \$950.00              | \$0.00               | \$50.00                 | 95.00%         |
| <b>Total Expenditure</b>            |                 |                      | <u>(\$1,848,715.00)</u> | <u>(\$644,087.78)</u> | <u>(\$5,145.15)</u>  | <u>(\$1,204,627.22)</u> | <u>34.84%</u>  |
| <b>Total GENERAL FUND</b>           |                 |                      | <u>(\$184,732.00)</u>   | <u>(\$785,849.99)</u> | <u>(\$24,748.26)</u> | <u>\$601,117.99</u>     | <u>425.40%</u> |
| <b>PUBLIC IMPROV REVOLVING FUND</b> |                 |                      |                         |                       |                      |                         |                |
| <b>Revenues</b>                     |                 |                      | \$0.00                  | \$0.00                | \$0.00               | \$0.00                  | 0.00%          |
| <b>Expenditures</b>                 |                 |                      | \$0.00                  | \$279,400.86          | \$0.00               | -\$279,400.86           | 0.00%          |
| <b>Gain/(Loss)</b>                  |                 |                      | \$0.00                  | <b>(\$279,400.86)</b> | \$0.00               | \$279,400.86            | 0.00%          |
| <b>Revenue</b>                      |                 |                      |                         |                       |                      |                         |                |
| Active                              | R 201-33100     | Grants and Aids      | \$0.00                  | \$0.00                | \$0.00               | \$0.00                  | 0.00%          |
| Active                              | R 201-36210     | Interest Earnings    | \$0.00                  | \$0.00                | \$0.00               | \$0.00                  | 0.00%          |
| Active                              | R 201-39108     | Inter.Gov.Aid        | \$0.00                  | \$0.00                | \$0.00               | \$0.00                  | 0.00%          |
| Active                              | R 201-39310     | Proceeds-Gen Obligat | \$0.00                  | \$0.00                | \$0.00               | \$0.00                  | 0.00%          |
| <b>Total Revenue</b>                |                 |                      | \$0.00                  | \$0.00                | \$0.00               | \$0.00                  | 0.00%          |
| <b>Expenditure</b>                  |                 |                      |                         |                       |                      |                         |                |
| Active                              | E 201-41900-520 | City Hall Ramp Pr    | \$0.00                  | \$0.00                | \$0.00               | \$0.00                  | 0.00%          |
| Active                              | E 201-41900-521 | Records Presevat     | \$0.00                  | \$0.00                | \$0.00               | \$0.00                  | 0.00%          |
| Active                              | E 201-41900-522 | Sidewalk/ADA Pr      | \$0.00                  | \$0.00                | \$0.00               | \$0.00                  | 0.00%          |
| Active                              | E 201-41900-527 | City Hall Improve    | \$0.00                  | \$0.00                | \$0.00               | \$0.00                  | 0.00%          |
| Active                              | E 201-41900-723 | Playgrounds          | \$0.00                  | \$0.00                | \$0.00               | \$0.00                  | 0.00%          |
| Active                              | E 201-43100-227 | Street Light Repai   | \$0.00                  | \$0.00                | \$0.00               | \$0.00                  | 0.00%          |
| Active                              | E 201-43100-407 | Seal Coating         | \$0.00                  | \$0.00                | \$0.00               | \$0.00                  | 0.00%          |
| Active                              | E 201-43100-501 | West Arm West F      | \$0.00                  | \$0.00                | \$0.00               | \$0.00                  | 0.00%          |
| Active                              | E 201-43100-528 | Road Pavement        | \$0.00                  | \$0.00                | \$0.00               | \$0.00                  | 0.00%          |
| Active                              | E 201-43100-529 | Black Lake Rd Fe     | \$0.00                  | \$279,400.86          | \$0.00               | (\$279,400.86)          | 0.00%          |
| Active                              | E 201-43100-724 | Comprehensive P      | \$0.00                  | \$0.00                | \$0.00               | \$0.00                  | 0.00%          |
| Active                              | E 201-43150-209 | West Arm Road        | \$0.00                  | \$0.00                | \$0.00               | \$0.00                  | 0.00%          |
| Active                              | E 201-43150-402 | Repairs/Maint Str    | \$0.00                  | \$0.00                | \$0.00               | \$0.00                  | 0.00%          |
| Active                              | E 201-43200-526 | West Arm Road        | \$0.00                  | \$0.00                | \$0.00               | \$0.00                  | 0.00%          |
| Active                              | E 201-43200-599 | Water & Sewer In     | \$0.00                  | \$0.00                | \$0.00               | \$0.00                  | 0.00%          |
| Active                              | E 201-43200-724 | Comprehensive P      | \$0.00                  | \$0.00                | \$0.00               | \$0.00                  | 0.00%          |
| Active                              | E 201-45200-518 | Thor Thompson P      | \$0.00                  | \$0.00                | \$0.00               | \$0.00                  | 0.00%          |
| Active                              | E 201-47500-590 | Water Tower Impr     | \$0.00                  | \$0.00                | \$0.00               | \$0.00                  | 0.00%          |
| Active                              | E 201-47500-613 | Bond Issuance C      | \$0.00                  | \$0.00                | \$0.00               | \$0.00                  | 0.00%          |
| Active                              | E 201-47500-620 | Fiscal Agent s Fe    | \$0.00                  | \$0.00                | \$0.00               | \$0.00                  | 0.00%          |
| Active                              | E 201-49999-720 | Operating Transfe    | \$0.00                  | \$0.00                | \$0.00               | \$0.00                  | 0.00%          |
| <b>Total Expenditure</b>            |                 |                      | \$0.00                  | <b>(\$279,400.86)</b> | \$0.00               | \$279,400.86            | 0.00%          |

**CITY OF SPRING PARK**  
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Current Period: May 2024

|   |                 |                     | 2024        | 2024           | May     | 2024          | % of    |
|---|-----------------|---------------------|-------------|----------------|---------|---------------|---------|
|   |                 |                     | YTD Budget  | YTD Amt        | MTD Amt | YTD Balance   | Budget  |
| <b>Total PUBLIC IMPROV REVOLVING FUND</b> |                 |                     | \$0.00      | (\$279,400.86) | \$0.00  | \$279,400.86  | 0.00%   |
| <b>HOUSING DEV PROJ FUND (TIF)</b>        |                 |                     |             |                |         |               |         |
| <b>Revenues</b>                           |                 |                     | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| <b>Expenditures</b>                       |                 |                     | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| <b>Gain/(Loss)</b>                        |                 |                     | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| <b>Expenditure</b>                        |                 |                     |             |                |         |               |         |
| Active                                    | E 202-46500-301 | Auditing Services   | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| Active                                    | E 202-46500-304 | Legal Fees          | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| Active                                    | E 202-46500-437 | Other Miscellaneous | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| Active                                    | E 202-49999-720 | Operating Transfe   | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| <b>Total Expenditure</b>                  |                 |                     | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| <b>Total HOUSING DEV PROJ FUND (TIF)</b>  |                 |                     | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| <b>CAPITAL SPEC REV FUND</b>              |                 |                     |             |                |         |               |         |
| <b>Revenues</b>                           |                 |                     | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| <b>Expenditures</b>                       |                 |                     | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| <b>Gain/(Loss)</b>                        |                 |                     | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| <b>Revenue</b>                            |                 |                     |             |                |         |               |         |
| Active                                    | R 203-36210     | Interest Earnings   | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| <b>Total Revenue</b>                      |                 |                     | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| <b>Expenditure</b>                        |                 |                     |             |                |         |               |         |
| Active                                    | E 203-43200-515 | Sunset Drive Impr   | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| Active                                    | E 203-46500-301 | Auditing Services   | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| Active                                    | E 203-46500-304 | Legal Fees          | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| Active                                    | E 203-46500-437 | Other Miscellaneous | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| Active                                    | E 203-49999-720 | Operating Transfe   | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| <b>Total Expenditure</b>                  |                 |                     | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| <b>Total CAPITAL SPEC REV FUND</b>        |                 |                     | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| <b>TIF LAKEVIEW LOFTS</b>                 |                 |                     |             |                |         |               |         |
| <b>Revenues</b>                           |                 |                     | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| <b>Expenditures</b>                       |                 |                     | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| <b>Gain/(Loss)</b>                        |                 |                     | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| <b>Revenue</b>                            |                 |                     |             |                |         |               |         |
| Active                                    | R 204-36210     | Interest Earnings   | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| <b>Total Revenue</b>                      |                 |                     | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| <b>Expenditure</b>                        |                 |                     |             |                |         |               |         |
| Active                                    | E 204-46500-439 | Other - TIF         | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| Active                                    | E 204-49999-720 | Operating Transfe   | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| <b>Total Expenditure</b>                  |                 |                     | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| <b>Total TIF LAKEVIEW LOFTS</b>           |                 |                     | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |
| <b>TIF PRESBYTERIAN HOMES</b>             |                 |                     |             |                |         |               |         |
| <b>Revenues</b>                           |                 |                     | \$87,453.00 | \$0.00         | \$0.00  | \$87,453.00   | 0.00%   |
| <b>Expenditures</b>                       |                 |                     | \$0.00      | -\$143,813.24  | \$0.00  | \$143,813.24  | 0.00%   |
| <b>Gain/(Loss)</b>                        |                 |                     | \$87,453.00 | \$143,813.24   | \$0.00  | (\$56,360.24) | 164.45% |
| <b>Revenue</b>                            |                 |                     |             |                |         |               |         |
| Active                                    | R 205-31050     | Tax Increments      | \$87,453.00 | \$0.00         | \$0.00  | \$87,453.00   | 0.00%   |
| Active                                    | R 205-36210     | Interest Earnings   | \$0.00      | \$0.00         | \$0.00  | \$0.00        | 0.00%   |

**CITY OF SPRING PARK**  
**\*Budget YTD Rev-Exp©**

Current Period: May 2024

|                                     |                 |                      | 2024        | 2024          | May     | 2024           | % of    |
|-------------------------------------|-----------------|----------------------|-------------|---------------|---------|----------------|---------|
|                                     |                 |                      | YTD Budget  | YTD Amt       | MTD Amt | YTD Balance    | Budget  |
| <b>Total Revenue</b>                |                 |                      | \$87,453.00 | \$0.00        | \$0.00  | \$87,453.00    | 0.00%   |
| <b>Expenditure</b>                  |                 |                      |             |               |         |                |         |
| Active                              | E 205-46500-437 | Other Miscellaneous  | \$0.00      | (\$73,336.38) | \$0.00  | \$73,336.38    | 0.00%   |
| Active                              | E 205-46500-439 | Other - TIF          | \$0.00      | (\$70,476.86) | \$0.00  | \$70,476.86    | 0.00%   |
| <b>Total Expenditure</b>            |                 |                      | \$0.00      | \$143,813.24  | \$0.00  | (\$143,813.24) | 0.00%   |
| <b>Total TIF PRESBYTERIAN HOMES</b> |                 |                      | \$87,453.00 | \$143,813.24  | \$0.00  | (\$56,360.24)  | 164.45% |
| <b>TIF DEBT SERVICE</b>             |                 |                      |             |               |         |                |         |
| <b>Revenues</b>                     |                 |                      | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| <b>Expenditures</b>                 |                 |                      | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| <b>Gain/(Loss)</b>                  |                 |                      | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| <b>Revenue</b>                      |                 |                      |             |               |         |                |         |
| Active                              | R 301-36210     | Interest Earnings    | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| <b>Total Revenue</b>                |                 |                      | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| <b>Expenditure</b>                  |                 |                      |             |               |         |                |         |
| Active                              | E 301-47500-437 | Other Miscellaneous  | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| Active                              | E 301-47500-601 | Debt Srv Bond Pri    | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| Active                              | E 301-47500-611 | Bond Interest        | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| Active                              | E 301-47500-620 | Fiscal Agent s Fe    | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| <b>Total Expenditure</b>            |                 |                      | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| <b>Total TIF DEBT SERVICE</b>       |                 |                      | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| <b>2010A GO BONDS</b>               |                 |                      |             |               |         |                |         |
| <b>Revenues</b>                     |                 |                      | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| <b>Expenditures</b>                 |                 |                      | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| <b>Gain/(Loss)</b>                  |                 |                      | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| <b>Revenue</b>                      |                 |                      |             |               |         |                |         |
| Active                              | R 302-31010     | Current Ad Valorem T | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| Active                              | R 302-36210     | Interest Earnings    | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| <b>Total Revenue</b>                |                 |                      | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| <b>Expenditure</b>                  |                 |                      |             |               |         |                |         |
| Active                              | E 302-47500-601 | Debt Srv Bond Pri    | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| Active                              | E 302-47500-611 | Bond Interest        | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| Active                              | E 302-47500-620 | Fiscal Agent s Fe    | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| Active                              | E 302-47500-720 | Operating Transfe    | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| <b>Total Expenditure</b>            |                 |                      | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| <b>Total 2010A GO BONDS</b>         |                 |                      | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| <b>2015 GO BONDS</b>                |                 |                      |             |               |         |                |         |
| <b>Revenues</b>                     |                 |                      | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| <b>Expenditures</b>                 |                 |                      | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| <b>Gain/(Loss)</b>                  |                 |                      | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| <b>Revenue</b>                      |                 |                      |             |               |         |                |         |
| Active                              | R 303-31010     | Current Ad Valorem T | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| Active                              | R 303-36100     | Special Assessments  | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| Active                              | R 303-36210     | Interest Earnings    | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| <b>Total Revenue</b>                |                 |                      | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| <b>Expenditure</b>                  |                 |                      |             |               |         |                |         |
| Active                              | E 303-47500-601 | Debt Srv Bond Pri    | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |
| Active                              | E 303-47500-611 | Bond Interest        | \$0.00      | \$0.00        | \$0.00  | \$0.00         | 0.00%   |

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|                                       |                 |   | 2024           | 2024          | May           | 2024           | % of   |
|---------------------------------------|-----------------|---|----------------|---------------|---------------|----------------|--------|
|                                       |                 |   | YTD Budget     | YTD Amt       | MTD Amt       | YTD Balance    | Budget |
| Active                                | E 303-47500-720 | Operating Transfe                           | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |
|                                       |                 | <b>Total Expenditure</b>                    | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |
|                                       |                 | <b>Total 2015 GO BONDS</b>                  | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |
| <b>2022 GO BOND</b>                   |                 |   |                |               |               |                |        |
|                                       |                 | <b>Revenues</b>                             | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |
|                                       |                 | <b>Expenditures</b>                         | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |
|                                       |                 | <b>Gain/(Loss)</b>                          | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |
| <b>Revenue</b>                        |                 |   |                |               |               |                |        |
| Active                                | R 304-31010     | Current Ad Valorem T                        | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |
|                                       |                 | <b>Total Revenue</b>                        | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |
| <b>Expenditure</b>                    |                 |   |                |               |               |                |        |
| Active                                | E 304-47500-601 | Debt Srv Bond Pri                           | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |
| Active                                | E 304-47500-611 | Bond Interest                               | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |
|                                       |                 | <b>Total Expenditure</b>                    | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |
|                                       |                 | <b>Total 2022 GO BOND</b>                   | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |
| <b>CHANNEL ROAD</b>                   |                 |   |                |               |               |                |        |
|                                       |                 | <b>Revenues</b>                             | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |
|                                       |                 | <b>Expenditures</b>                         | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |
|                                       |                 | <b>Gain/(Loss)</b>                          | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |
| <b>Expenditure</b>                    |                 |   |                |               |               |                |        |
| Active                                | E 401-49999-720 | Operating Transfe                           | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |
|                                       |                 | <b>Total Expenditure</b>                    | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |
|                                       |                 | <b>Total CHANNEL ROAD</b>                   | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |
| <b>KINGS RD/WARREN DRAINAGE IMPRV</b> |                 |   |                |               |               |                |        |
|                                       |                 | <b>Revenues</b>                             | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |
|                                       |                 | <b>Expenditures</b>                         | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |
|                                       |                 | <b>Gain/(Loss)</b>                          | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |
| <b>Revenue</b>                        |                 |   |                |               |               |                |        |
| On Hold                               | R 402-36210     | Interest Earnings                           | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |
|                                       |                 | <b>Total Revenue</b>                        | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |
|                                       |                 | <b>Total KINGS RD/WARREN DRAINAGE IMPRV</b> | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |
| <b>WATER FUND</b>                     |                 |   |                |               |               |                |        |
|                                       |                 | <b>Revenues</b>                             | \$0.00         | \$161,482.04  | \$0.00        | -\$161,482.04  | 0.00%  |
|                                       |                 | <b>Expenditures</b>                         | \$406,388.00   | \$213,482.30  | \$11,596.38   | \$192,905.70   | 52.53% |
|                                       |                 | <b>Gain/(Loss)</b>                          | (\$406,388.00) | (\$52,000.26) | (\$11,596.38) | (\$354,387.74) | 12.80% |
| <b>Revenue</b>                        |                 |   |                |               |               |                |        |
| Active                                | R 601-33100     | Grants and Aids                             | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |
| Active                                | R 601-33439     | PERA Pension Reven                          | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |
| Active                                | R 601-36210     | Interest Earnings                           | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |
| Active                                | R 601-37100     | Water Sales                                 | \$0.00         | \$128,927.94  | \$0.00        | (\$128,927.94) | 0.00%  |
| Active                                | R 601-37150     | Meter Deposit & Perm                        | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |
| Active                                | R 601-37151     | Connect/Reconnect F                         | \$0.00         | \$90.00       | \$0.00        | (\$90.00)      | 0.00%  |
| Active                                | R 601-37160     | Water Penalty                               | \$0.00         | \$2,508.34    | \$0.00        | (\$2,508.34)   | 0.00%  |
| Active                                | R 601-39100     | Testing Fees                                | \$0.00         | \$2,700.10    | \$0.00        | (\$2,700.10)   | 0.00%  |
| Active                                | R 601-39104     | Other Revenue                               | \$0.00         | \$27,255.66   | \$0.00        | (\$27,255.66)  | 0.00%  |
| Active                                | R 601-39201     | Trsfr In                                    | \$0.00         | \$0.00        | \$0.00        | \$0.00         | 0.00%  |

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|                          |                 |                       | 2024                  | 2024                  | May                  | 2024                  | % of          |
|--------------------------|-----------------|-----------------------|-----------------------|-----------------------|----------------------|-----------------------|---------------|
|                          |                 |                       | YTD Budget            | YTD Amt               | MTD Amt              | YTD Balance           | Budget        |
| Active                   | R 601-39311     | Trsfr from Water Fund | \$0.00                | \$0.00                | \$0.00               | \$0.00                | 0.00%         |
| <b>Total Revenue</b>     |                 |                       | \$0.00                | \$161,482.04          | \$0.00               | (\$161,482.04)        | 0.00%         |
| <b>Expenditure</b>       |                 |                       |                       |                       |                      |                       |               |
| Active                   | E 601-47500-601 | Debt Srv Bond Pri     | \$74,713.00           | \$70,000.00           | \$0.00               | \$4,713.00            | 93.69%        |
| Active                   | E 601-47500-611 | Bond Interest         | \$13,000.00           | \$8,859.13            | \$0.00               | \$4,140.87            | 68.15%        |
| Active                   | E 601-47500-612 | Bond Premium A        | \$0.00                | \$0.00                | \$0.00               | \$0.00                | 0.00%         |
| Active                   | E 601-47500-613 | Bond Issuance C       | \$0.00                | \$0.00                | \$0.00               | \$0.00                | 0.00%         |
| Active                   | E 601-47500-620 | Fiscal Agent s Fe     | \$0.00                | \$0.00                | \$0.00               | \$0.00                | 0.00%         |
| Active                   | E 601-49400-101 | Administrator         | \$33,075.00           | \$3,553.07            | \$0.00               | \$29,521.93           | 10.74%        |
| Active                   | E 601-49400-102 | Clerk                 | \$30,940.00           | \$4,853.16            | \$0.00               | \$26,086.84           | 15.69%        |
| Active                   | E 601-49400-103 | People Service/O      | \$42,000.00           | \$14,926.41           | \$0.00               | \$27,073.59           | 35.54%        |
| Active                   | E 601-49400-107 | Office Assistant      | \$19,910.00           | \$4,211.95            | \$0.00               | \$15,698.05           | 21.15%        |
| Active                   | E 601-49400-121 | PERA/FICA/Hosp        | \$26,000.00           | \$9,723.46            | \$0.00               | \$16,276.54           | 37.40%        |
| Active                   | E 601-49400-129 | Pension Expense       | \$0.00                | \$0.00                | \$0.00               | \$0.00                | 0.00%         |
| Active                   | E 601-49400-200 | Office Supplies       | \$500.00              | \$0.00                | \$0.00               | \$500.00              | 0.00%         |
| Active                   | E 601-49400-201 | Meters & Supplie      | \$4,000.00            | \$85.97               | \$0.00               | \$3,914.03            | 2.15%         |
| Active                   | E 601-49400-206 | GIS                   | \$0.00                | \$0.00                | \$0.00               | \$0.00                | 0.00%         |
| Active                   | E 601-49400-207 | Computer Suppor       | \$2,000.00            | \$281.33              | \$33.02              | \$1,718.67            | 14.07%        |
| Active                   | E 601-49400-215 | Shop Supplies         | \$7,500.00            | \$71.02               | \$0.00               | \$7,428.98            | 0.95%         |
| Active                   | E 601-49400-216 | Chemicals and C       | \$4,000.00            | \$1,331.59            | \$30.00              | \$2,668.41            | 33.29%        |
| Active                   | E 601-49400-220 | Repair/Maint Sup      | \$5,000.00            | \$5,315.00            | \$0.00               | (\$315.00)            | 106.30%       |
| Active                   | E 601-49400-299 | Admin Expenses        | \$500.00              | \$1,274.20            | \$0.00               | (\$774.20)            | 254.84%       |
| Active                   | E 601-49400-301 | Auditing Services     | \$7,500.00            | \$8,333.33            | \$0.00               | (\$833.33)            | 111.11%       |
| Active                   | E 601-49400-302 | Accounting Servic     | \$4,500.00            | \$0.00                | \$0.00               | \$4,500.00            | 0.00%         |
| Active                   | E 601-49400-303 | Engineering Fees      | \$3,000.00            | \$0.00                | \$0.00               | \$3,000.00            | 0.00%         |
| Active                   | E 601-49400-306 | Testing Fees          | \$5,000.00            | \$1,007.00            | \$28.00              | \$3,993.00            | 20.14%        |
| Active                   | E 601-49400-310 | Contracted Servic     | \$5,000.00            | \$8,219.63            | \$360.00             | (\$3,219.63)          | 164.39%       |
| Active                   | E 601-49400-321 | Telephone and Mt      | \$1,000.00            | \$335.92              | \$0.00               | \$664.08              | 33.59%        |
| Active                   | E 601-49400-322 | Postage & Meter       | \$500.00              | \$0.00                | \$0.00               | \$500.00              | 0.00%         |
| Active                   | E 601-49400-323 | Web Host              | \$250.00              | \$0.00                | \$0.00               | \$250.00              | 0.00%         |
| Active                   | E 601-49400-324 | Internet Service      | \$1,000.00            | \$693.73              | \$91.66              | \$306.27              | 69.37%        |
| Active                   | E 601-49400-330 | IT Technology Su      | \$4,000.00            | \$1,375.01            | \$0.00               | \$2,624.99            | 34.38%        |
| Active                   | E 601-49400-350 | Print/Binding         | \$0.00                | \$408.33              | \$200.58             | (\$408.33)            | 0.00%         |
| Active                   | E 601-49400-361 | Liability/Prop Ins/   | \$5,500.00            | \$6,161.48            | \$0.00               | (\$661.48)            | 112.03%       |
| Active                   | E 601-49400-381 | Utilities/Electric/G  | \$33,000.00           | \$2,967.52            | \$0.00               | \$30,032.48           | 8.99%         |
| Active                   | E 601-49400-400 | Repairs/Maint Ge      | \$11,000.00           | \$41,183.54           | \$10,820.00          | (\$30,183.54)         | 374.40%       |
| Active                   | E 601-49400-405 | Depreciation          | \$0.00                | \$0.00                | \$0.00               | \$0.00                | 0.00%         |
| Active                   | E 601-49400-410 | Facility Lease        | \$0.00                | \$0.00                | \$0.00               | \$0.00                | 0.00%         |
| Active                   | E 601-49400-411 | Repairs / Breaks      | \$60,000.00           | \$17,755.42           | \$0.00               | \$42,244.58           | 29.59%        |
| Active                   | E 601-49400-413 | Office Equipment/     | \$1,500.00            | \$135.10              | \$33.12              | \$1,364.90            | 9.01%         |
| Active                   | E 601-49400-433 | Membership/Due        | \$500.00              | \$420.00              | \$0.00               | \$80.00               | 84.00%        |
| Active                   | E 601-49400-437 | Other Miscellaneo     | \$0.00                | \$0.00                | \$0.00               | \$0.00                | 0.00%         |
| <b>Total Expenditure</b> |                 |                       | <b>(\$406,388.00)</b> | <b>(\$213,482.30)</b> | <b>(\$11,596.38)</b> | <b>(\$192,905.70)</b> | <b>52.53%</b> |
| <b>Total WATER FUND</b>  |                 |                       | <b>(\$406,388.00)</b> | <b>(\$52,000.26)</b>  | <b>(\$11,596.38)</b> | <b>(\$354,387.74)</b> | <b>12.80%</b> |

**SEWER FUND**

|                     |                       |                      |                      |                       |              |
|---------------------|-----------------------|----------------------|----------------------|-----------------------|--------------|
| <b>Revenues</b>     | \$0.00                | \$173,661.37         | \$0.00               | -\$173,661.37         | 0.00%        |
| <b>Expenditures</b> | \$694,329.30          | \$231,509.57         | \$21,926.94          | \$462,819.73          | 33.34%       |
| <b>Gain/(Loss)</b>  | <b>(\$694,329.30)</b> | <b>(\$57,848.20)</b> | <b>(\$21,926.94)</b> | <b>(\$636,481.10)</b> | <b>8.33%</b> |

Revenue

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|                      |                 |                      | 2024          | 2024                | May           | 2024                  | % of         |
|----------------------|-----------------|----------------------|---------------|---------------------|---------------|-----------------------|--------------|
|                      |                 |                      | YTD Budget    | YTD Amt             | MTD Amt       | YTD Balance           | Budget       |
| Active               | R 602-33100     | Grants and Aids      | \$0.00        | \$0.00              | \$0.00        | \$0.00                | 0.00%        |
| Active               | R 602-33439     | PERA Pension Reven   | \$0.00        | \$0.00              | \$0.00        | \$0.00                | 0.00%        |
| Active               | R 602-36210     | Interest Earnings    | \$0.00        | \$0.00              | \$0.00        | \$0.00                | 0.00%        |
| Active               | R 602-37200     | Sewer Sales          | \$0.00        | \$170,271.56        | \$0.00        | (\$170,271.56)        | 0.00%        |
| Active               | R 602-37260     | Swr Penalty          | \$0.00        | \$3,389.81          | \$0.00        | (\$3,389.81)          | 0.00%        |
| Active               | R 602-39104     | Other Revenue        | \$0.00        | \$0.00              | \$0.00        | \$0.00                | 0.00%        |
| Active               | R 602-39201     | Trsfr In             | \$0.00        | \$0.00              | \$0.00        | \$0.00                | 0.00%        |
| Active               | R 602-39312     | Trsfr from Sewer Fun | \$0.00        | \$0.00              | \$0.00        | \$0.00                | 0.00%        |
| <b>Total Revenue</b> |                 |                      | <b>\$0.00</b> | <b>\$173,661.37</b> | <b>\$0.00</b> | <b>(\$173,661.37)</b> | <b>0.00%</b> |
| <b>Expenditure</b>   |                 |                      |               |                     |               |                       |              |
| Active               | E 602-47500-601 | Debt Srv Bond Pri    | \$74,713.30   | \$70,000.00         | \$0.00        | \$4,713.30            | 93.69%       |
| Active               | E 602-47500-611 | Bond Interest        | \$13,000.00   | \$8,859.13          | \$0.00        | \$4,140.87            | 68.15%       |
| Active               | E 602-47500-612 | Bond Premium A       | \$0.00        | \$0.00              | \$0.00        | \$0.00                | 0.00%        |
| Active               | E 602-47500-613 | Bond Issuance C      | \$0.00        | \$0.00              | \$0.00        | \$0.00                | 0.00%        |
| Active               | E 602-49450-101 | Administrator        | \$33,075.00   | \$3,553.07          | \$0.00        | \$29,521.93           | 10.74%       |
| Active               | E 602-49450-102 | Clerk                | \$30,940.00   | \$4,853.16          | \$0.00        | \$26,086.84           | 15.69%       |
| Active               | E 602-49450-103 | People Service/O     | \$42,000.00   | \$14,926.40         | \$0.00        | \$27,073.60           | 35.54%       |
| Active               | E 602-49450-107 | Office Assistant     | \$21,151.00   | \$4,211.95          | \$0.00        | \$16,939.05           | 19.91%       |
| Active               | E 602-49450-121 | PERA/FICA/Hosp       | \$26,000.00   | \$9,723.36          | \$0.00        | \$16,276.64           | 37.40%       |
| Active               | E 602-49450-129 | Pension Expense      | \$0.00        | \$0.00              | \$0.00        | \$0.00                | 0.00%        |
| Active               | E 602-49450-200 | Office Supplies      | \$500.00      | \$0.00              | \$0.00        | \$500.00              | 0.00%        |
| Active               | E 602-49450-206 | GIS                  | \$0.00        | \$0.00              | \$0.00        | \$0.00                | 0.00%        |
| Active               | E 602-49450-207 | Computer Suppor      | \$1,500.00    | \$281.31            | \$33.02       | \$1,218.69            | 18.75%       |
| Active               | E 602-49450-215 | Shop Supplies        | \$7,500.00    | \$0.00              | \$0.00        | \$7,500.00            | 0.00%        |
| Active               | E 602-49450-220 | Repair/Maint Sup     | \$250.00      | \$0.00              | \$0.00        | \$250.00              | 0.00%        |
| Active               | E 602-49450-301 | Auditing Services    | \$8,000.00    | \$8,333.33          | \$0.00        | (\$333.33)            | 104.17%      |
| Active               | E 602-49450-302 | Accounting Servic    | \$3,000.00    | \$0.00              | \$0.00        | \$3,000.00            | 0.00%        |
| Active               | E 602-49450-303 | Engineering Fees     | \$5,000.00    | \$0.00              | \$0.00        | \$5,000.00            | 0.00%        |
| Active               | E 602-49450-310 | Contracted Servic    | \$2,500.00    | \$1,839.06          | \$0.00        | \$660.94              | 73.56%       |
| Active               | E 602-49450-321 | Telephone and Mt     | \$1,000.00    | \$335.92            | \$0.00        | \$664.08              | 33.59%       |
| Active               | E 602-49450-322 | Postage & Meter      | \$500.00      | \$0.00              | \$0.00        | \$500.00              | 0.00%        |
| Active               | E 602-49450-323 | Web Host             | \$350.00      | \$0.00              | \$0.00        | \$350.00              | 0.00%        |
| Active               | E 602-49450-324 | Internet Service     | \$1,000.00    | \$693.73            | \$91.66       | \$306.27              | 69.37%       |
| Active               | E 602-49450-327 | MCES Sewer Ser       | \$270,000.00  | \$106,312.04        | \$21,568.56   | \$163,687.96          | 39.37%       |
| Active               | E 602-49450-330 | IT Technology Su     | \$10,000.00   | \$1,374.99          | \$0.00        | \$8,625.01            | 13.75%       |
| Active               | E 602-49450-350 | Print/Binding        | \$250.00      | \$408.33            | \$200.58      | (\$158.33)            | 163.33%      |
| Active               | E 602-49450-361 | Liability/Prop Ins/  | \$4,500.00    | \$5,041.22          | \$0.00        | (\$541.22)            | 112.03%      |
| Active               | E 602-49450-381 | Utilities/Electric/G | \$15,000.00   | \$3,052.47          | \$0.00        | \$11,947.53           | 20.35%       |
| Active               | E 602-49450-400 | Repairs/Maint Ge     | \$1,000.00    | \$0.00              | \$0.00        | \$1,000.00            | 0.00%        |
| Active               | E 602-49450-403 | Cleaning-Televisi    | \$20,000.00   | \$0.00              | \$0.00        | \$20,000.00           | 0.00%        |
| Active               | E 602-49450-404 | Repairs/Existing     | \$1,000.00    | \$0.00              | \$0.00        | \$1,000.00            | 0.00%        |
| Active               | E 602-49450-405 | Depreciation         | \$75,000.00   | \$0.00              | \$0.00        | \$75,000.00           | 0.00%        |
| Active               | E 602-49450-410 | Facility Lease       | \$2,000.00    | \$0.00              | \$0.00        | \$2,000.00            | 0.00%        |
| Active               | E 602-49450-411 | Repairs / Breaks     | \$3,000.00    | \$0.00              | \$0.00        | \$3,000.00            | 0.00%        |
| Active               | E 602-49450-413 | Office Equipment/    | \$600.00      | \$135.10            | \$33.12       | \$464.90              | 22.52%       |
| Active               | E 602-49450-433 | Membership/Due       | \$0.00        | \$0.00              | \$0.00        | \$0.00                | 0.00%        |
| Active               | E 602-49450-437 | Other Miscellaneous  | \$20,000.00   | (\$12,425.00)       | \$0.00        | \$32,425.00           | -62.13%      |
| Active               | E 602-49450-491 | LS Repair/Maint      | \$0.00        | \$0.00              | \$0.00        | \$0.00                | 0.00%        |
| Active               | E 602-49450-492 | LS Repair/Maint      | \$0.00        | \$0.00              | \$0.00        | \$0.00                | 0.00%        |
| Active               | E 602-49450-493 | LS Repair/Maint      | \$0.00        | \$0.00              | \$0.00        | \$0.00                | 0.00%        |



**CITY OF SPRING PARK**  
**\*Budget YTD Rev-Exp©**

Current Period: May 2024

|                              |                 |                      | 2024                    | 2024                    | May                  | 2024                  | % of          |
|------------------------------|-----------------|----------------------|-------------------------|-------------------------|----------------------|-----------------------|---------------|
|                              |                 |                      | YTD Budget              | YTD Amt                 | MTD Amt              | YTD Balance           | Budget        |
| Active                       | E 602-49450-494 | LS Repair/Maint      | \$0.00                  | \$0.00                  | \$0.00               | \$0.00                | 0.00%         |
| Active                       | E 602-49450-495 | LS Repair/Maint      | \$0.00                  | \$0.00                  | \$0.00               | \$0.00                | 0.00%         |
| Active                       | E 602-49450-496 | LS Repair/Maint      | \$0.00                  | \$0.00                  | \$0.00               | \$0.00                | 0.00%         |
| Active                       | E 602-49450-497 | LS Repair/Maint      | \$0.00                  | \$0.00                  | \$0.00               | \$0.00                | 0.00%         |
| <b>Total Expenditure</b>     |                 |                      | <u>(\$694,329.30)</u>   | <u>(\$231,509.57)</u>   | <u>(\$21,926.94)</u> | <u>(\$462,819.73)</u> | 33.34%        |
| <b>Total SEWER FUND</b>      |                 |                      | <u>(\$694,329.30)</u>   | <u>(\$57,848.20)</u>    | <u>(\$21,926.94)</u> | <u>(\$636,481.10)</u> | 8.33%         |
| <b>CONVERSION FUND</b>       |                 |                      |                         |                         |                      |                       |               |
| <b>Revenues</b>              |                 |                      | \$0.00                  | \$0.00                  | \$0.00               | \$0.00                | 0.00%         |
| <b>Expenditures</b>          |                 |                      | \$0.00                  | \$0.00                  | \$0.00               | \$0.00                | 0.00%         |
| <b>Gain/(Loss)</b>           |                 |                      | <u>\$0.00</u>           | <u>\$0.00</u>           | <u>\$0.00</u>        | <u>\$0.00</u>         | <u>0.00%</u>  |
| <b>Revenue</b>               |                 |                      |                         |                         |                      |                       |               |
| Active                       | R 999-31010     | Current Ad Valorem T | \$0.00                  | \$0.00                  | \$0.00               | \$0.00                | 0.00%         |
| Active                       | R 999-33439     | PERA Pension Reven   | \$0.00                  | \$0.00                  | \$0.00               | \$0.00                | 0.00%         |
| Active                       | R 999-39310     | Proceeds-Gen Obligat | \$0.00                  | \$0.00                  | \$0.00               | \$0.00                | 0.00%         |
| <b>Total Revenue</b>         |                 |                      | <u>\$0.00</u>           | <u>\$0.00</u>           | <u>\$0.00</u>        | <u>\$0.00</u>         | <u>0.00%</u>  |
| <b>Expenditure</b>           |                 |                      |                         |                         |                      |                       |               |
| Active                       | E 999-41000-405 | Depreciation         | \$0.00                  | \$0.00                  | \$0.00               | \$0.00                | 0.00%         |
| Active                       | E 999-43000-121 | PERA/FICA/Hosp       | \$0.00                  | \$0.00                  | \$0.00               | \$0.00                | 0.00%         |
| Active                       | E 999-43000-405 | Depreciation         | \$0.00                  | \$0.00                  | \$0.00               | \$0.00                | 0.00%         |
| Active                       | E 999-43000-500 | Capital Outlay       | \$0.00                  | \$0.00                  | \$0.00               | \$0.00                | 0.00%         |
| Active                       | E 999-45000-405 | Depreciation         | \$0.00                  | \$0.00                  | \$0.00               | \$0.00                | 0.00%         |
| Active                       | E 999-49999-100 | Wage                 | \$0.00                  | \$0.00                  | \$0.00               | \$0.00                | 0.00%         |
| Active                       | E 999-49999-129 | Pension Expense      | \$0.00                  | \$0.00                  | \$0.00               | \$0.00                | 0.00%         |
| Active                       | E 999-49999-405 | Depreciation         | \$0.00                  | \$0.00                  | \$0.00               | \$0.00                | 0.00%         |
| Active                       | E 999-49999-500 | Capital Outlay       | \$0.00                  | \$0.00                  | \$0.00               | \$0.00                | 0.00%         |
| Active                       | E 999-49999-601 | Debt Srv Bond Pri    | \$0.00                  | \$0.00                  | \$0.00               | \$0.00                | 0.00%         |
| Active                       | E 999-49999-611 | Bond Interest        | \$0.00                  | \$0.00                  | \$0.00               | \$0.00                | 0.00%         |
| Active                       | E 999-49999-612 | Bond Premium A       | \$0.00                  | \$0.00                  | \$0.00               | \$0.00                | 0.00%         |
| <b>Total Expenditure</b>     |                 |                      | <u>\$0.00</u>           | <u>\$0.00</u>           | <u>\$0.00</u>        | <u>\$0.00</u>         | <u>0.00%</u>  |
| <b>Total CONVERSION FUND</b> |                 |                      | <u>\$0.00</u>           | <u>\$0.00</u>           | <u>\$0.00</u>        | <u>\$0.00</u>         | <u>0.00%</u>  |
| <b>Report Total</b>          |                 |                      | <u>(\$1,197,996.30)</u> | <u>(\$1,031,286.07)</u> | <u>(\$58,271.58)</u> | <u>(\$166,710.23)</u> | <u>86.08%</u> |



## **Staff Memo: 2024 Water Treatment Plant Upgrade**

To: Spring Park – Mayor and Council

Subject: Water Treatment Plant Upgrades

Since switching to Moore engineering, we have had a couple of walk throughs by Jimm Sepp, a Water Plant expert from Moore. He has sent information to the city regarding upgrades that are recommended and needed.

The first phase of the Water Treatment Plant Upgrades is to upgrade its programming. Currently, our system that we have no longer has technical support. The plan (attached) is to completely overhaul this so we no longer have control issues, and the software can be operated remotely as needed. This would save time and money for call outs when Quality Flow needs to come assist Orono in fixing issues while also bringing us into 2024 with our technology.

The second phase, which can be completed later in 2024, will be a full cleanse (sand blasting, painting, cleaning of filters/backwash/valves, etc.) of the Water Treatment Plant. This is necessary as the treatment plant has not been cleaned in years and the inside needs to be reconditioned. This cleanse will cost roughly \$80,000.

Staff recommendation – Motion to approve the control upgrades to make for a better and more efficient Treatment Plant.

Budget – The cost would come from the Utility Account. This is an un-budgeted item and will show a loss in the 2024 Audit report in 2025. The Water fund can support this cost.

*City of Spring Park*

4349 WARREN AVENUE, SPRING PARK, MINNESOTA 55384-9711 (952) 471-9051 FAX (952) 471-9160  
WWW.CI.SPRING-PARK.MN.US

# Memorandum

Date: April 30, 2024  
Prepared By: James Sepp, PE *JES*  
To: City of Spring Park, Minnesota  
Subject: Water Treatment Plant – Controls System Improvements

We received and reviewed copy of a quotation to the City of Spring Park from Quality Control & Integration (New Prague, MN) for proposed improvements to the water plant control system, dated April 12<sup>th</sup>, 2024, a copy of which is attached for reference. The control system at the water plant consists of programmable controllers, touchscreens, and instruments which together provide the automation inside the water plant, such as when to start and stop pumps to transfer water and fill tanks, add the correct amount of treatment chemicals, and control the associated treatment processes in sequence. The controls system at the water plant was significantly upgraded last in 2009 and at that time included logic controllers, touchscreen, and components. QC&I has indicated that the existing components are now obsolete and no longer supported by the manufacturer. In addition, the only interface available to operators to operate the system is from an obsolete touchscreen interface inside the water treatment plant that requires physical presence inside the water treatment plant to operate and to view current operating conditions and set points (such as tank levels, fault or alarm conditions, etc.). It is also very slow and cumbersome to operate and is at the end of its expected service life.

A few other controls system issues were identified in my Memorandum of March 11<sup>th</sup>, 2024, including the lack of a flow meter to measure and control filter backwash flow rates, no set points available to set and maintain constant and consistent treatment flow rates through the plant, and lack of chemical feed rate proportioning control for the chemical pumps. Some of the programming functions built into the existing control panels are unknown by the current operators and do not provide desired operational flexibility and control. In addition, the operations staff do not have a way to remotely interface with and perform routine operations monitoring and control.

QC&I's proposal includes a major overhaul of the water treatment plant control system, including new and current logic controllers, input/output modules, a new color touchscreen operator interface, remote access capability, and re-development of the programming functions. The new color touchscreen operator interface will be provided to better (graphically) represent the equipment and processes being controlled. Additional alarms will be created to alert the operations staff of alarm or failure conditions. A secure remote access / firewall appliance will be added, in conjunction with City's IT staff, to facilitate staff being able to remotely view operation of the plant on any Internet connected smart device. In addition, a new flow meter will be provided to better monitor and control the filter backwashing process, and to alert operators if or when an inappropriate backwash flow rate

(which can result in filter media washout) is happening. We recommend proceeding with these improvements due to the age and obsolescence of the current controls system and providing the described improvements to the plant controls.

# QUALITY CONTROL & INTEGRATION, INC.

Phone: (952) 758-9445

Fax: (952) 758-9661

## Quotation

|   |                                     |
|---|-------------------------------------|
| <b>To:</b> <u>City Engineer – Spring Park, MN</u> | <b>Date:</b> <u>04/12/2024</u>      |
|   | <b>From:</b> <u>Pat Malay</u>       |
|   | <b>Phone:</b> <u>(952) 758-9445</u> |
| <b>Attn:</b> <u>Mr. Jim Sepp</u>                  | <b>Engineer:</b> <u>N/A</u>         |

|   |  |
|---|--|
| <b>Re:</b> <u>Spring Park, MN; WTP; Controls Rehabilitation</u> | <b>Quotation Number:</b> <u>20240321BJTJPM</u> |
|---|--|

Quality Control & Integration is pleased to provide a quotation in accordance with your request and as follows:

### **Item A – Control Upgrade:**

**Water Treatment Plant; Control Panel Upgrades;** Furnish and install new PLC and I/O modules to replace the existing (now obsolete) Sixnet PLC and I/O modules. The controls will be modified at both the existing main control cabinet as well as the existing remote I/O cabinet that was added in support of the TCE removal system. Ladder logic will be re-written to facilitate the automation of the existing pumps, valves, and blowers as originally designed, but on a currently supported hardware platform (Allen-Bradley CompactLogix). Several enhancements have been requested which will make the plant easier to run, more flexible in application, and to provide more complete user feedback. In addition, the color touchscreen operator interface will be enhanced to better (graphically) represent the equipment and processes being controlled. Additional alarms will be created to alert the operator of a failed valve and the logic will be enhanced to allow the filter backwash routine to continue in the event of a failed zone valve on the filter. A secure remote access / firewall appliance will be added, in conjunction with City's IT staff, to facilitate staff being able to remotely view operation of the plant on any Internet connected smart device. Additionally, this remote device will facilitate access by QFS Engineering staff to allow for remote troubleshooting and / or modifications to the code without the added time and expense of travel to the site. To include:

| <u>Qty</u> | <u>Description</u>  |
|------------|---|
| 1          | PLC; Allen Bradley CompactLogix 1769-L33ER; to replace Sixnet iPM   |
| A/R        | I/O modules; A-B 1769 Series; for within the existing main cabinet; to replace all Sixnet I/O                 |
| 1          | Ethernet Expansion Module; Allen-Bradley 1669-AENTR; for expansion cabinet                                    |
| A/R        | I/O modules; A-B 1769 Series; for within the existing expansion cabinet; to replace all Sixnet Ethertrack I/O |
| 1          | Ethernet Switch; Unmanaged; gig-speed   |
| 1          | Remote Access / Firewall Appliance; Ewon Cosy   |
| A/R        | Terminal Block; Single; 18-10AWG  |
| A/R        | Cabling; for between main cabinet and remote I/O cabinet  |
| A/R        | Programming of PLC and Operator Interface   |
| A/R        | Configuration of Remote Access / Firewall appliance   |
| A/R        | Field installation of new PLC & I/O devices and terminations to all existing equipment                        |

**Total Sell Price for Item A is \$77,890.00**

### **Optional Item B – Replacement of Operator interface with Allen-Bradley Version:**

**Operator Interface Upgrade;** Furnish and install a new Allen-Bradley PanelView Plus 7 Operator Interface.

To include:

| <u>Qty</u> | <u>Description</u>   |
|------------|--|
| 1          | Allen-Bradley; PanelView Plus 7 Operator Interface; 15-inch                      |
| A/R        | Field installation of new Operator Interface in existing Main Control Panel door |

**Total Sell Price for Item B is \$6,800.00**

- **Deduct \$1,200.00 to utilize a 10" OIT vs. the 15" above**

# QUALITY CONTROL & INTEGRATION, INC.

Phone: (952) 758-9445

Fax: (952) 758-9661

**Optional Item C – 8” NSF61 Flowmeter Installed:**

**Furnish and install a new 8” flowmeter in the Backwash Line;**

To include:

To include:

| <u>Qty</u> | <u>Description</u>  |
|------------|---|
| 1          | Rosemount Model 8750W, 8” flange style flowmeter with NSF 61 rating. To include integral mount transmitter with local operator interface and display, scalable 4-20ma and pulse output. |
| A/R        | Field installation of new flowmeter and desired programming addition. To include necessary piping fittings.   |

**Total Sell Price for Item C is \$8,870.00**

Sincerely,

*Patrick Malay*

Patrick Malay