



CITY OF SPRING PARK
CITY COUNCIL AGENDA
NOVEMBER 7, 2022 – 7:00 PM
SPRING PARK CITY HALL

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ADOPT MEETING AGENDA
4. ADOPT CONSENT AGENDA*
 - a. Approve Regular City Council minutes from October 17, 2022
 - b. Approve Work Session minutes from October 17, 2022
 - c. Approve November 7, 2022 - Claims for Payment

PUBLIC FORUM**
5. PRESENTATIONS & GUEST SPEAKERS
6. PUBLIC HEARINGS
7. PETITIONS, REQUESTS, & APPLICATIONS
8. ORDINANCES & RESOLUTIONS:
 - a. Enterprise Rate Increase Memo
 - b. Resolution 22-24: Adopting 3-year Utility Rate Schedule
 - c. Ordinance 23-01: Amending Master Fee Schedule Effective January 1, 2023
9. REPORTS OF OFFICERS AND COMMITTEES
 - a. Mayor & Council:
 - b. City Staff:
 - c. Contracted Staff:
10. NEW BUSINESS & COMMUNICATIONS
11. UPCOMING MEETINGS & TRAINING
 - a. November 09, 2022 - Planning Commission Meeting & Public Hearing - 6:00PM
 - b. November 21, 2022 - City Council Work Session - 6:00PM
 - c. November 21, 2022 - Regular City Council Meeting - 7:00PM
 - d. December 05, 2022 - Regular City Council Meeting - 7:00PM
12. MISCELLANEOUS (INFORMATION ONLY)
13. ADJOURNMENT

* The Consent Agenda lists those items of business which are considered to be routine, recommended for approval, and/or which need no discussion. The several separate items listed on the Consent Agenda are acted upon by one motion. There will be no separate discussion of these items unless a Council Member makes a request, in which event the item will be removed from the Consent Agenda and placed elsewhere on the regular agenda for Council discussion and action.

** Under Public Forum individuals may address the City Council about any item not contained on the regular agenda. Each speaker should keep their statements to three minutes to allow sufficient time for others. The Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.



CITY OF SPRING PARK
CITY COUNCIL MINUTES
OCTOBER 17, 2022 – 7:00 PM
SPRING PARK CITY HALL

1. CALL TO ORDER

The meeting was called to order at 7:00p.m.

Mayor Jerome P. Rockvam and Council Member's Chase, Hughes, and Horton were present.

Council Member Hoffman was absent.

Staff Present: City Administrator Anderson, City Engineer Nielson

2. PLEDGE OF ALLEGIANCE

Mayor Rockvam led the audience in the Pledge of Allegiance.

3. ADOPT MEETING AGENDA

Council Member Horton made a motion, seconded by Council Member Hughes to adopt the meeting agenda as presented. On vote being taken, the motion was unanimously approved.

4. ADOPT CONSENT AGENDA*

Council Member Horton motioned, being seconded by Council Member Chase to:

- a. Approve Regular City Council minutes from October 3, 2022
- b. Approve October 17, 2022 - Claims for Payment
- c. Approve Special Event Permit #22-18: Back Channel Brewing, Trunk or Treat, Saturday, October 29, 2022
- d. Introducing Ordinance #22-XX: Amending Chapter 18: Definitions & Setting Public Hearing for November 9
- e. Introducing Ordinance #22-XX: Amending Chapter 13: Duration & Setting Public Hearing for November 9

On vote being taken, the motion was unanimously approved.

5. PUBLIC FORUM** - Jay Kinive & Alisa Butler, both Yacht Club tenants, brought forward their issue with the new building owner and their intent to terminate the office leases with the current tenants. Council directed him to attend the public hearings on the CUP's once set by the Planning Commission.

6. PRESENTATIONS & GUEST SPEAKERS

- a. Senator Osmek Presentation – Mr. Osmek was not in attendance
- b. LMCD Update: Gabriel Jabbour – Mr. Jabbour provided an introduction and an LMCD status update on current initiatives.

7. PUBLIC HEARINGS – none

8. PETITIONS, REQUESTS, & APPLICATIONS

- a. 4608 West Arm Road – Yard Maintenance Reimbursement Request

City Administrator Anderson brought forward a complaint from a resident regarding damage to his lawn that he claims occurred as part of a prior road construction project. Anderson reviewed the history of

the claim and the multiple times it has been repaired but the resident continues to claim it was not fixed properly and wants the City to fix it again.

Council Member Rockvam made a motion, seconded by Council Member Horton, to deny the request from the resident. Upon roll call, the motion was unanimously denied. Hughes – no, Horton – no, Chase – no, Rockvam – no.

9. ORDINANCES & RESOLUTIONS - none

10. REPORTS OF OFFICERS AND COMMITTEES

- a. Mayor & Council: none
- b. City Staff: none
- c. Contract Staff: none

11. NEW BUSINESS & COMMUNICATIONS

- a. Approve Holiday Lighting Quote: Norling's:

12. UPCOMING MEETINGS & TRAINING

- a. November 7, 2022 - Regular City Council Meeting – 7:00PM
- b. November 9, 2022 - Planning Commission Meeting – 6:00PM
- c. November 21, 2022 - City Council Work Session – 6:00PM
- d. November 21, 2022 - Regular City Council Meeting – 7:00PM

13. MISCELLANEOUS (INFORMATION ONLY)

14. ADJOURNMENT

There being no further discussion, meeting was adjourned at 7:44p.m. On vote being taken, the motion was unanimously approved.

Jamie Hoffman, City Clerk

Mike Anderson, City Administrator



CITY OF SPRING PARK
WORK SESSION MINUTES
OCTOBER 17, 2022 – 6:00 PM
SPRING PARK CITY HALL

(Work Session discussion times are approximate)

6:00: SWPPP Presentation & Public Hearing: City Engineer Nielson and team provided background and a PPT presentation regarding the Storm Water Pollution Prevention Program. At conclusion of the presentation, the public hearing was opened at 6:15 to allow for public comment. After no further discussion, the public hearing was closed at 6:17.
On vote being taken, Council Member Chase motioned, being seconded by Council Member Horton to close the public hearing.

6:40: Utility Rates Update:

City Administrator Anderson brought forward the updated calculations for the water/sewer rates. He reviewed the numbers with Council and commented when each will start to generate revenue - water in 2023; sewer in 2024. Anderson also stated we will have a Resolution ready for the November 7th meeting to approve the increase in water/sewer rates.

Rick Gorra, Park Island Apartments, requested a review of the tiered rate structure and how they affect the apartment complexes. Anderson said he will analyze along with reviewing to determine how it will affect the current rate increases.

6:50: Miscellaneous

Council Member Chase shared his ideas for the holiday party & lighting ceremony. He stated he met with staff and we are currently in the planning stages.

Mayor Rockvam suggested we stripe the road on Warren Avenue for safety purposes. Council Member Chase agreed and stated we should stripe for now with the intent of putting in a sidewalk in the future. Mayor Rockvam recommended we obtain the cost to install a sidewalk. City Administrator Anderson said he will obtain some bids and also contact DJ/Orono Public Works, to get a striped.

Council Member Chase brought forward the improvements to the tennis court. New nets, resurfacing, and remarking for pickleball courts along with possibly adding some benches. Mayor Rockvam suggested we get bids for both.

Council Member Hughes mentioned adding the porta potties for the parks. City Administrator Anderson stated this is in the plan for next year.

7:00: Adjourn

There being no further discussion, Council Member Hughes motioned, being seconded by Council Member Horton, to adjourn the meeting.

Check #	Employee/Council Name	Check Amount	Check Date
5955	Anderson, Mike D.	\$2,912.07	10/31/2022
5956	Hoffman, Jamie K.	\$2,268.86	10/31/2022
5957	Xiong, Patria	\$1,908.86	10/31/2022
	Sub Total	\$7,089.79	
5958	Chase, Mark	\$277.05	10/31/2022
5959	Hoffman, Jeff	\$277.05	10/31/2022
5960	Horton, Pam	\$277.05	10/31/2022
5961	Hughes, Gary	\$277.05	10/31/2022
5962	Rockvam, Jerry	\$369.40	10/31/2022
	Sub Total	\$1,477.60	
Electronic Misc. Disbursements			
EFT# 30890	PERA Employer Payroll Payment for 10/31/2022	\$1,297.54	11/3/2022
EFT# 30891	FICA Employee/Employer Payroll Withholding Taxes for 10/31/2022	\$2,088.78	11/4/2022
EFT# 30892	October 22' Employee State Payroll Withholding Taxes	\$846.14	11/4/2022
EFT# 30893	November 22' Optum Bank - HSA Deposit for Employees	\$800.00	11/3/2022
EFT# 30894	November 22' Health Partners Insurance Premium	\$3,747.69	10/31/2022
	Sub Total	\$8,780.15	
	Claims: Ck# 33045-33064	\$123,589.96	10/31/2022
	TOTALS	\$140,937.50	

CITY OF SPRING PARK

10/31/22 10:44 AM

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*Check Summary Register©

Batch: 101722PAY,102722PAY

Name	Check Date	Check Amt	
10100 Wells Fargo Bank NA			
33045	REPUBLIC SERVICES, INC.	10/17/2022	\$7,215.54 2022 Spring Curbside Clean-Up Services
33046	XCEL ENERGY	10/17/2022	\$5,743.05 Electric Usage Lift#1 08/23/22-09/24/22
33047	BACK CHANNEL BREWING COLL	10/31/2022	\$1,060.00 Refund Music Concerts License No.22-08SPE
33048	CITY OF BLOOMINGTON	10/31/2022	\$22.00 Sept. 2022 Water Testing Fees
33049	CORE & MAIN LP	10/31/2022	\$1,512.24 Purchase of 5 Radio Readers
33050	ECM PUBLISHERS, INC.	10/31/2022	\$61.88 Publish Public Hearing Regarding City Storm
33051	HARRISONS BAY ASSOCIATION	10/31/2022	\$500.00 Refund ESCROW for Single Day Special Event
33052	HAWKINS, INC.	10/31/2022	\$546.31 Purchased Chemicals for WTP
33053	GREGORY E. KELLER, P.A.	10/31/2022	\$1,000.00 Nov. 22' Prosecution Services
33054	LEAGUE OF MN CITIES INS TRU	10/31/2022	\$21.00 2022 Worker's Comp. Premium Adjustment
33055	METRO COUNCIL ENVIRON SER	10/31/2022	\$19,614.95 Nov. 22' Wastewater Treatment Monthly Fee
33056	NORLINGS LAKE MTKA LANDSC	10/31/2022	\$4,291.65 Sept. 22' Landscapre Services Job# M434
33057	NORTHWEST ASSOC. CONSULT.	10/31/2022	\$1,518.40 Sept. 2022 - 22' Planning Services - Yacht Club
33058	CITY OF ORONO	10/31/2022	\$58,961.44 Sept. 22' Public Works Services and Overtime
33059	QUALITY FLOW SYSTEMS, INC.	10/31/2022	\$16,980.00 Install Maple Systems OIT and Generate a sing
33060	CITY OF SPRING PARK	10/31/2022	\$3,082.61 3rd Qtr. 2022 - Life #5 Irrigation
33061	THE STANDARD INSURANCE CO	10/31/2022	\$5.10 To record & pay Nov. 22' Life Insurance Premiu
33062	UNICLEAN CLEANROOM SERVIC	10/31/2022	\$134.70 Oct. 22' Cleaning Services for Rugs
33063	US BANK	10/31/2022	\$1,154.37 Sept. 22' Microsoft and Adobe Fee
33064	XIONG, PATRIA	10/31/2022	\$164.72 2022 MNGFOA Mileage Reimb. (284 Miles)
Total Checks			\$123,589.96

CITY OF SPRING PARK

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***Check Detail Register©**

Batch: 101722PAY,102722PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Wells Fargo Bank NA					
33045	10/17/22	REPUBLIC SERVICES, INC.			
E 101-42800-310		Contracted Services	\$7,215.54	0894-005939	2022 Spring Curbside Clean-Up Services
		Total	\$7,215.54		
33046	10/17/22	XCEL ENERGY			
E 602-49450-381		Utilities/Electric/Gas	\$74.96	0993925044	Electric Usage Lift#5 08/25/22-09/25/22
E 601-49400-381		Utilities/Electric/Gas	\$3,006.15	0993926166	Electric Usage for WTP 08/24/22-09/25/22
E 602-49450-381		Utilities/Electric/Gas	\$108.50	0993926510	Electric Usage Lift#1 08/23/22-09/24/22
E 101-43100-381		Utilities/Electric/Gas	\$239.89	0993926901	Electric Usage for Signal & East Street Lights 08/24/22-09/25/22
E 602-49450-381		Utilities/Electric/Gas	\$220.31	0993926959	Electric Usage Lift#2 08/23/22-09/24/22
E 101-43100-381		Utilities/Electric/Gas	\$54.40	0993927139	Electric Usage for West Street Lights 08/24/22-09/25/22
E 602-49450-381		Utilities/Electric/Gas	\$109.18	0993927928	Electric Usage Lift#3 08/24/22-09/25/22
E 101-43100-381		Utilities/Electric/Gas	\$260.37	0993928162	Electric Usage for City Hall 08/24/22-09/25/22
E 602-49450-381		Utilities/Electric/Gas	\$673.41	0993928208	Electric Usage Lift#6 08/23/22-09/24/22
E 101-43100-381		Utilities/Electric/Gas	\$265.38	0993928359	Electric Usage for Central & North Street Lights 08/24/22-09/25/22
E 101-43100-381		Utilities/Electric/Gas	\$79.89	0993929021	Electric Usage for Traffic Signal at 4300 Shoreline 08/24/22-09/25/22
E 602-49450-381		Utilities/Electric/Gas	\$22.24	0993929083	Electric Usage Lift#4 08/24/22-09/25/22
E 101-43100-381		Utilities/Electric/Gas	\$628.37	993926885	Electric Usage for Co-Owned Street Lights 08/24/22-09/24/22
		Total	\$5,743.05		
33047	10/31/22	BACK CHANNEL BREWING COLLECTIV			
G 101-21700		Escrow Account	\$955.00	22-08SPEV	Refund Music Concerts License No.22-08SPEV for Artimer on 5/25/22, 6/29/22, 7/27/22, 8/31/22, and 9/29/22 - ESCROW
G 101-21700		Escrow Account	\$105.00	22-09SPEV	Refund 2022 Special Event/Music Concerts License No.22-09SPEV for Grief Club 5K - Run for a Reason on 5/22/22 - ESCROW
		Total	\$1,060.00		
33048	10/31/22	CITY OF BLOOMINGTON			
E 601-49400-306		Testing Fees	\$22.00	21407	Sept. 2022 Water Testing Fees
		Total	\$22.00		
33049	10/31/22	CORE & MAIN LP			
E 601-49400-201		Meters & Supplies	\$333.49	Q229601	Purchase of Omni Register Meter
E 601-49400-411		Repairs / Breaks	\$315.00	R713732	Sensus Command Link Repair
E 601-49400-201		Meters & Supplies	\$863.75	R763931	Purchase of 5 Radio Readers
		Total	\$1,512.24		
33050	10/31/22	ECM PUBLISHERS, INC.			
E 101-41600-351		Legal Notices Publishing	\$37.13	914624	Publish Public Hearing Regarding City Storm Water Pollution Prevention Plan - Ad# 1262252
E 101-41410-351		Legal Notices Publishing	\$24.75	915741	Publish Public Accuracy Test - Ad# 1264909
		Total	\$61.88		
33051	10/31/22	HARRISONS BAY ASSOCIATION			

CITY OF SPRING PARK

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***Check Detail Register©**

Batch: 101722PAY,102722PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 101-21700		Escrow Account	\$500.00	102822	Refund ESCROW for Single Day Special Events Permit No.22-17SPEV for Harrisons Bay Oktoberfest Fundraiser at Back Channel Brewing on Oct. 3, 2022
		Total	\$500.00		
33052	10/31/22	HAWKINS, INC.			
E 601-49400-216		Chemicals and Chem Pro	\$516.31	6303138	Purchased Chemicals for WTP
E 601-49400-216		Chemicals and Chem Pro	\$30.00	6312507	Purchased Chemicals for WTP
		Total	\$546.31		
33053	10/31/22	GREGORY E. KELLER, P.A.			
E 101-42000-304		Legal Fees	\$1,000.00	102722	Nov. 22' Prosecution Services
		Total	\$1,000.00		
33054	10/31/22	LEAGUE OF MN CITIES INS TRUST			
E 101-41500-361		Liability/Prop Ins/WC	\$6.30	101922	2022 Worker's Comp. Premium Adjustment
E 101-41900-361		Liability/Prop Ins/WC	\$3.15	101922	2022 Worker's Comp. Premium Adjustment
E 101-43100-361		Liability/Prop Ins/WC	\$2.10	101922	2022 Worker's Comp. Premium Adjustment
E 101-45200-361		Liability/Prop Ins/WC	\$1.05	101922	2022 Worker's Comp. Premium Adjustment
E 601-49400-361		Liability/Prop Ins/WC	\$4.62	101922	2022 Worker's Comp. Premium Adjustment
E 602-49450-361		Liability/Prop Ins/WC	\$3.78	101922	2022 Worker's Comp. Premium Adjustment
		Total	\$21.00		
33055	10/31/22	METRO COUNCIL ENVIRON SERVICES			
E 602-49450-437		Other Miscellaneous	\$19,614.95	0001147250	Nov. 22' Wastewater Treatment Monthly Fee
		Total	\$19,614.95		
33056	10/31/22	NORLINGS LAKE MTKA LANDSCAPE			
E 101-41940-432		Landscaping/Gardens/Mai	\$4,291.65	40636	Sept. 22' Landscapre Services Job# M434
		Total	\$4,291.65		
33057	10/31/22	NORTHWEST ASSOC. CONSULT., INC			
E 101-41900-310		Contracted Services	\$483.40	26026-1	Sept. 2022 - 22' Planning Services - Yacht Club Text Amendment/CUPs (2.4 hrs)
E 101-41900-310		Contracted Services	\$191.00	26026-2	Sept. 2022 Planning Services for MFU Duration Exception 1 hr
E 101-41900-310		Contracted Services	\$544.00	26026-3	Sept. 22' Planning Services - General 2.9 hrs.
E 101-41900-310		Contracted Services	\$300.00	26027	Sept. 22' Planning Services - Meetings 4.6 hrs
		Total	\$1,518.40		
33058	10/31/22	CITY OF ORONO			
E 101-41510-310		Contracted Services	\$6,423.98	20142099A	Sept. 22' Public Works Services and Overtime Charges
E 601-49400-310		Contracted Services	\$6,423.99	20142099A	Sept. 22' Public Works Services and Overtime Charges
E 602-49450-310		Contracted Services	\$6,423.98	20142099A	Sept. 22' Public Works Services and Overtime Charges
E 101-42000-310		Contracted Services	\$39,689.49	20142099B	Sept. 22' Contracted Police Services
		Total	\$58,961.44		
33059	10/31/22	QUALITY FLOW SYSTEMS, INC.			

CITY OF SPRING PARK

***Check Detail Register©**

Batch: 101722PAY,102722PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 601-49400-220		Repair/Maint Supply	\$16,980.00	43718	Install Maple Systems OIT and Generate a single common alarm from PLC to Mission Unit at SP WTP
Total			\$16,980.00		
33060	10/31/22	CITY OF SPRING PARK			
E 602-49450-381		Utilities/Electric/Gas	\$166.23	093022A	3rd Qtr. 2022 - Life #5 Irrigation
E 101-45200-381		Utilities/Electric/Gas	\$21.60	093022B	3rd Qtr. 2022 - City Hall Irrigation Meter
E 601-49400-381		Utilities/Electric/Gas	\$229.95	093022C	3rd Qtr. 2022 - WTP Irrigation Meter
E 101-45200-381		Utilities/Electric/Gas	\$2,465.46	093022D	3rd Qtr. 2022 - Thor Thompson Park Irrigation
E 101-45200-381		Utilities/Electric/Gas	\$42.80	093022E	3rd Qtr. 2022 - Wilkes Park Garden
E 601-49400-381		Utilities/Electric/Gas	\$41.60	093022F	3rd Qtr. 2022 - WTP Irrigation Meter
E 101-45200-381		Utilities/Electric/Gas	\$45.44	093022G	3rd Qtr. 2022 - Blue Hydrant
E 101-45200-381		Utilities/Electric/Gas	\$69.53	093022H	3rd Qtr. 2022 - City Hall
Total			\$3,082.61		
33061	10/31/22	THE STANDARD INSURANCE COMPANY			
E 101-41500-121		PERA/FICA/Hosp Ins	\$1.70	101722	To record & pay Nov. 22' Life Insurance Premium
E 601-49400-121		PERA/FICA/Hosp Ins	\$1.70	101722	To record & pay Nov. 22' Life Insurance Premium
E 602-49450-121		PERA/FICA/Hosp Ins	\$1.70	101722	To record & pay Nov. 22' Life Insurance Premium
Total			\$5.10		
33062	10/31/22	UNICLEAN CLEANROOM SERVICES			
E 101-41500-310		Contracted Services	\$134.70	198604	Oct. 22' Cleaning Services for Rugs
Total			\$134.70		
33063	10/31/22	US BANK			
E 101-41500-207		Computer Support/Supplie	\$25.37	102822A	Sept. 22' Microsoft and Adobe Fee
E 601-49400-207		Computer Support/Supplie	\$25.37	102822A	Sept. 22' Microsoft and Adobe Fee
E 602-49450-207		Computer Support/Supplie	\$25.38	102822A	Sept. 22' Microsoft and Adobe Fee
E 101-41500-433		Membership/Dues/Edu	\$136.21	102822B	MNGFOA 2022 Conference Lodging
E 601-49400-433		Membership/Dues/Edu	\$136.21	102822B	MNGFOA 2022 Conference Lodging
E 602-49450-433		Membership/Dues/Edu	\$136.21	102822B	MNGFOA 2022 Conference Lodging
E 101-41500-437		Other Miscellaneous	\$249.43	102822C	Purchase of Halloween Deco and plants
E 101-41500-200		Office Supplies	\$58.53	102822D	Purchase of Office Supplies
E 601-49400-200		Office Supplies	\$58.53	102822D	Purchase of Office Supplies
E 602-49450-200		Office Supplies	\$58.53	102822D	Purchase of Office Supplies
E 101-41500-322		Postage & Meter	\$81.53	102822E	2022 USPS Every Door Direct for Fall Newsletter
E 601-49400-322		Postage & Meter	\$81.54	102822E	2022 USPS Every Door Direct for Fall Newsletter
E 602-49450-322		Postage & Meter	\$81.53	102822E	2022 USPS Every Door Direct for Fall Newsletter
Total			\$1,154.37		
33064	10/31/22	XIONG, PATRIA			
E 101-41500-433		Membership/Dues/Edu	\$164.72	101922	2022 MNGFOA Mileage Reimb. (284 Miles)
Total			\$164.72		
10100 Wells Fargo Bank NA			\$123,589.96		

CITY OF SPRING PARK
***Budget YTD Rev-Exp©**

11/02/22 11:26 AM

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Current Period: October 2022

		2022	2022	October	2022	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
GENERAL FUND						
Revenues		\$1,348,210.00	\$2,456,642.23	\$5,919.58	-\$1,108,432.23	182.22%
Expenditures		\$1,391,000.00	\$1,243,211.68	\$86,952.48	\$147,788.32	89.38%
Gain/(Loss)		(\$42,790.00)	\$1,213,430.55	(\$81,032.90)	(\$1,256,220.55)	-2835.78%
Revenue						
Active	R 101-31010 Current Ad Valorem T	\$1,173,210.00	\$603,799.46	\$0.00	\$569,410.54	51.47%
Active	R 101-31090 In Lieu of Taxes	\$34,000.00	\$16,279.87	\$0.00	\$17,720.13	47.88%
Active	R 101-32000 Dock Licenses	\$1,000.00	\$1,000.00	\$0.00	\$0.00	100.00%
Active	R 101-32105 Cigarette Permits	\$100.00	\$50.00	\$0.00	\$50.00	50.00%
Active	R 101-32110 Alcoholic Beverages	\$14,750.00	\$14,596.00	\$0.00	\$154.00	98.96%
Active	R 101-32120 Sign Permits	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	R 101-32160 Garbage Haulers	\$1,000.00	\$750.00	\$0.00	\$250.00	75.00%
Active	R 101-32170 Amusements	\$2,500.00	\$3,403.50	\$200.00	(\$903.50)	136.14%
Active	R 101-32180 Other Licenses/Permit	\$10,000.00	\$12,778.21	\$425.00	(\$2,778.21)	127.78%
Active	R 101-32210 Building Permits	\$30,000.00	\$35,846.60	\$3,138.40	(\$5,846.60)	119.49%
Active	R 101-32215 Building Permit - Surch	\$0.00	(\$228.44)	\$116.22	\$228.44	0.00%
Active	R 101-33100 Grants and Aids	\$5,000.00	\$898,352.27	\$0.00	(\$893,352.27)	17967.05%
Active	R 101-33404 PERA Aid	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
Active	R 101-33620 Recycling	\$2,200.00	\$0.00	\$0.00	\$2,200.00	0.00%
Active	R 101-34103 Variance/CUP Reques	\$1,000.00	\$500.00	\$0.00	\$500.00	50.00%
Active	R 101-34104 Plan Check Fee	\$20,000.00	\$22,273.32	\$2,039.96	(\$2,273.32)	111.37%
Active	R 101-34105 Dance & Police Fees	\$2,000.00	\$2,250.00	\$0.00	(\$250.00)	112.50%
Active	R 101-34401 Recycling Apartments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-35100 Court Fines	\$10,000.00	\$8,790.00	\$0.00	\$1,210.00	87.90%
Active	R 101-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36210 Interest Earnings	\$5,000.00	\$777,084.23	\$0.00	(\$772,084.23)	15541.68%
Active	R 101-39102 LMCIT Dividend	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	R 101-39104 Other Revenue	\$3,000.00	\$59,117.21	\$0.00	(\$56,117.21)	1970.57%
Active	R 101-39203 Trsrfr from General Fun	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%
Total Revenue		\$1,348,210.00	\$2,456,642.23	\$5,919.58	(\$1,108,432.23)	182.22%
Expenditure						
Active	E 101-41100-105 Salaries	\$19,200.00	\$16,000.00	\$1,600.00	\$3,200.00	83.33%
Active	E 101-41100-109 Recording Service	\$800.00	\$432.00	\$0.00	\$368.00	54.00%
Active	E 101-41100-121 PERA/FICA/Hosp	\$2,000.00	\$1,224.00	\$122.40	\$776.00	61.20%
Active	E 101-41100-437 Other Miscellaneo	\$1,000.00	\$30.00	\$0.00	\$970.00	3.00%
Active	E 101-41410-105 Salaries	\$5,000.00	\$1,069.00	\$0.00	\$3,931.00	21.38%
Active	E 101-41410-200 Office Supplies	\$500.00	\$44.18	\$0.00	\$455.82	8.84%
Active	E 101-41410-351 Legal Notices Pub	\$0.00	\$207.60	\$24.75	(\$207.60)	0.00%
Active	E 101-41410-437 Other Miscellaneo	\$3,000.00	\$1,196.87	\$0.00	\$1,803.13	39.90%
Active	E 101-41500-101 Administrator	\$40,000.00	\$35,771.71	\$4,500.00	\$4,228.29	89.43%
Active	E 101-41500-102 Clerk	\$26,500.00	\$21,103.29	\$2,011.10	\$5,396.71	79.64%
Active	E 101-41500-107 Office Assistant	\$18,000.00	\$17,857.57	\$1,551.42	\$142.43	99.21%
Active	E 101-41500-119 Ordinance Codific	\$2,000.00	\$850.00	\$125.00	\$1,150.00	42.50%
Active	E 101-41500-121 PERA/FICA/Hosp	\$34,000.00	\$23,764.59	\$2,480.55	\$10,235.41	69.90%
Active	E 101-41500-200 Office Supplies	\$500.00	\$864.52	\$58.53	(\$364.52)	172.90%
Active	E 101-41500-207 Computer Support	\$1,500.00	\$1,034.77	\$25.37	\$465.23	68.98%
Active	E 101-41500-299 Admin Expenses	\$1,000.00	\$679.00	\$0.00	\$321.00	67.90%
Active	E 101-41500-301 Auditing Services	\$7,000.00	\$7,767.65	\$0.00	(\$767.65)	110.97%
Active	E 101-41500-302 Accounting Servic	\$675.00	\$3,548.61	\$0.00	(\$2,873.61)	525.72%

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Active	E 101-41500-310 Contracted Servic	\$2,000.00	\$25,283.64	\$335.10	(\$23,283.64)	1264.18%
Active	E 101-41500-321 Telephone and Mt	\$125.00	\$890.30	\$94.71	(\$765.30)	712.24%
Active	E 101-41500-322 Postage & Meter	\$900.00	\$764.73	\$81.53	\$135.27	84.97%
Active	E 101-41500-323 Web Host	\$200.00	\$220.00	\$0.00	(\$20.00)	110.00%
Active	E 101-41500-324 Internet Service	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
Active	E 101-41500-330 IT Technology Su	\$3,000.00	\$1,621.68	\$0.00	\$1,378.32	54.06%
Active	E 101-41500-350 Print/Binding	\$1,200.00	\$1,884.53	\$0.00	(\$684.53)	157.04%
Active	E 101-41500-361 Liability/Prop Ins/	\$7,800.00	\$7,242.60	\$6.30	\$557.40	92.85%
Active	E 101-41500-413 Office Equipment/	\$1,500.00	\$2,851.99	\$0.00	(\$1,351.99)	190.13%
Active	E 101-41500-433 Membership/Dues	\$5,000.00	\$3,991.04	\$300.93	\$1,008.96	79.82%
Active	E 101-41500-437 Other Miscellaneo	\$5,000.00	\$3,790.34	\$278.88	\$1,209.66	75.81%
Active	E 101-41500-439 Other - TIF	\$2,500.00	\$896.91	\$0.00	\$1,603.09	35.88%
Active	E 101-41500-581 Historical Society	\$3,000.00	\$3,000.00	\$0.00	\$0.00	100.00%
Active	E 101-41510-310 Contracted Servic	\$18,000.00	\$50,194.84	\$6,423.98	(\$32,194.84)	278.86%
Active	E 101-41550-310 Contracted Servic	\$21,000.00	\$28,829.12	\$0.00	(\$7,829.12)	137.28%
Active	E 101-41600-304 Legal Fees	\$20,000.00	\$21,144.93	\$0.00	(\$1,144.93)	105.72%
Active	E 101-41600-351 Legal Notices Pub	\$1,000.00	\$1,348.70	\$37.13	(\$348.70)	134.87%
Active	E 101-41600-353 Ordinance Publica	\$500.00	\$82.28	\$0.00	\$417.72	16.46%
Active	E 101-41900-105 Salaries	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41900-106 Mowing Contract	\$8,000.00	\$12,051.00	\$0.00	(\$4,051.00)	150.64%
Active	E 101-41900-215 Shop Supplies	\$250.00	\$153.24	\$0.00	\$96.76	61.30%
Active	E 101-41900-220 Repair/Maint Supp	\$250.00	\$164.08	\$0.00	\$85.92	65.63%
Active	E 101-41900-310 Contracted Servic	\$5,500.00	\$28,807.80	\$1,893.40	(\$23,307.80)	523.78%
Active	E 101-41900-316 Tree Maintenance	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-41900-361 Liability/Prop Ins/	\$3,500.00	\$3,621.30	\$3.15	(\$121.30)	103.47%
Active	E 101-41900-381 Utilities/Electric/G	\$3,500.00	\$1,489.77	\$16.80	\$2,010.23	42.56%
Active	E 101-41900-384 Refuse/Garbage D	\$500.00	\$247.67	\$90.24	\$252.33	49.53%
Active	E 101-41900-401 Repairs/Maint Buil	\$2,000.00	\$185.00	\$0.00	\$1,815.00	9.25%
Active	E 101-41900-404 Repairs/Existing E	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-41900-410 Facility Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41900-437 Other Miscellaneo	\$250.00	\$68.56	\$68.56	\$181.44	27.42%
Active	E 101-41910-303 Engineering Fees	\$15,000.00	\$17,595.29	\$1,615.76	(\$2,595.29)	117.30%
Active	E 101-41910-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41910-310 Contracted Servic	\$30,000.00	\$9,939.40	\$0.00	\$20,060.60	33.13%
Active	E 101-41940-431 Flags/Banners/Mai	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
Active	E 101-41940-432 Landscaping/Gard	\$37,000.00	\$35,229.04	\$4,291.65	\$1,770.96	95.21%
Active	E 101-42000-304 Legal Fees	\$12,000.00	\$11,000.00	\$1,000.00	\$1,000.00	91.67%
Active	E 101-42000-310 Contracted Servic	\$473,870.00	\$393,373.59	\$39,689.49	\$80,496.41	83.01%
Active	E 101-42000-312 Workhouse Exp R	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
Active	E 101-42000-313 Booking Per Diem	\$1,000.00	\$314.34	\$0.00	\$685.66	31.43%
Active	E 101-42000-321 Telephone and Mt	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42000-324 Internet Service	\$800.00	\$1,185.93	\$118.64	(\$385.93)	148.24%
Active	E 101-42100-310 Contracted Servic	\$6,000.00	\$3,694.50	\$0.00	\$2,305.50	61.58%
Active	E 101-42260-310 Contracted Servic	\$171,980.00	\$171,980.00	\$3,615.50	\$0.00	100.00%
Active	E 101-42400-305 Plan Check Fees	\$15,000.00	\$5,641.59	\$528.31	\$9,358.41	37.61%
Active	E 101-42400-310 Contracted Servic	\$30,000.00	\$16,750.01	\$912.57	\$13,249.99	55.83%
Active	E 101-42800-310 Contracted Servic	\$20,000.00	\$8,715.54	\$7,215.54	\$11,284.46	43.58%
Active	E 101-42900-310 Contracted Servic	\$14,500.00	\$13,470.48	\$1,494.60	\$1,029.52	92.90%
Active	E 101-43100-226 Sign Repair Materi	\$500.00	\$946.40	\$0.00	(\$446.40)	189.28%
Active	E 101-43100-227 Street Light Repai	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%

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Active	E 101-43100-302 Accounting Servic	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-303 Engineering Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	E 101-43100-308 Street Sweeping	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%
Active	E 101-43100-310 Contracted Servic	\$1,500.00	\$75.00	\$0.00	\$1,425.00	5.00%
Active	E 101-43100-315 Sidewalk Repair	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 101-43100-316 Tree Maintenance	\$3,500.00	\$2,099.20	\$0.00	\$1,400.80	59.98%
Active	E 101-43100-361 Liability/Prop Ins/	\$2,750.00	\$2,414.20	\$2.10	\$335.80	87.79%
Active	E 101-43100-381 Utilities/Electric/G	\$16,000.00	\$15,338.09	\$1,641.63	\$661.91	95.86%
Active	E 101-43100-399 Storm Damage	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-43100-402 Repairs/Maint Stre	\$7,500.00	\$20,978.75	\$0.00	(\$13,478.75)	279.72%
Active	E 101-43100-410 Facility Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43101-307 Snow Removal - S	\$15,000.00	\$9,742.50	\$0.00	\$5,257.50	64.95%
Active	E 101-43101-309 Snow Plowing - St	\$20,000.00	\$18,653.75	\$0.00	\$1,346.25	93.27%
Active	E 101-43101-318 Street Salt-Sandin	\$25,000.00	\$18,912.50	\$0.00	\$6,087.50	75.65%
Active	E 101-43150-303 Engineering Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	E 101-43150-402 Repairs/Maint Stre	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	E 101-45180-310 Contracted Servic	\$11,000.00	\$0.00	\$0.00	\$11,000.00	0.00%
Active	E 101-45200-105 Salaries	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-106 Mowing Contract	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
Active	E 101-45200-310 Contracted Servic	\$6,000.00	\$1,818.56	\$0.00	\$4,181.44	30.31%
Active	E 101-45200-316 Tree Maintenance	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 101-45200-361 Liability/Prop Ins/	\$1,250.00	\$1,207.10	\$1.05	\$42.90	96.57%
Active	E 101-45200-381 Utilities/Electric/G	\$750.00	\$2,847.33	\$2,644.83	(\$2,097.33)	379.64%
Active	E 101-45200-384 Refuse/Garbage D	\$1,500.00	\$327.22	\$50.98	\$1,172.78	21.81%
Active	E 101-45200-404 Repairs/Existing E	\$2,000.00	\$401.49	\$0.00	\$1,598.51	20.07%
Active	E 101-45200-410 Facility Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46000-310 Contracted Servic	\$450.00	\$470.00	\$0.00	(\$20.00)	104.44%
Active	E 101-47500-601 Debt Srv Bond Pri	\$106,250.00	\$106,280.00	\$0.00	(\$30.00)	100.03%
Active	E 101-47500-611 Bond Interest	\$10,250.00	\$16,588.47	\$0.00	(\$6,338.47)	161.84%
Active	E 101-47500-620 Fiscal Agent s Fee	\$1,000.00	\$950.00	\$0.00	\$50.00	95.00%
Total Expenditure		(\$1,391,000.00)	(\$1,243,211.68)	(\$86,952.48)	(\$147,788.32)	89.38%
Total GENERAL FUND		(\$42,790.00)	\$1,213,430.55	(\$81,032.90)	(\$1,256,220.55)	-2835.78%
PUBLIC IMPROV REVOLVING FUND						
Revenues		\$0.00	\$97,479.76	\$0.00	-\$97,479.76	0.00%
Expenditures		\$0.00	\$320,645.67	\$37,234.88	-\$320,645.67	0.00%
Gain/(Loss)		\$0.00	(\$223,165.91)	(\$37,234.88)	\$223,165.91	0.00%
Revenue						
Active	R 201-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-39108 Inter.Gov.Aid	\$0.00	\$97,479.76	\$0.00	(\$97,479.76)	0.00%
Total Revenue		\$0.00	\$97,479.76	\$0.00	(\$97,479.76)	0.00%
Expenditure						
Active	E 201-41900-520 City Hall Ramp Pr	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-41900-521 Records Presevati	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-41900-522 Sidewalk/ADA Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-41900-527 City Hall Improve	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-41900-723 Playgrounds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-43100-227 Street Light Repai	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-43100-407 Seal Coating	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-43100-501 West Arm West F	\$0.00	\$68,581.40	\$23,890.00	(\$68,581.40)	0.00%

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Active	E 201-43100-528 Road Pavement P	\$0.00	\$54,528.26	\$5,965.88	(\$54,528.26)	0.00%
Active	E 201-43100-529 Black Lake Rd Fe	\$0.00	\$194,371.51	\$7,379.00	(\$194,371.51)	0.00%
Active	E 201-43100-724 Comprehensive Pl	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-43150-209 West Arm Road E	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-43150-402 Repairs/Maint Stre	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-43200-526 West Arm Road	\$0.00	\$3,164.50	\$0.00	(\$3,164.50)	0.00%
Active	E 201-43200-599 Water & Sewer Inf	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-43200-724 Comprehensive Pl	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-45200-518 Thor Thompson P	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-47500-620 Fiscal Agent s Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-49999-720 Operating Transfe	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditure		\$0.00	(\$320,645.67)	(\$37,234.88)	\$320,645.67	0.00%
Total PUBLIC IMPROV REVOLVING FUND		\$0.00	(\$223,165.91)	(\$37,234.88)	\$223,165.91	0.00%
HOUSING DEV PROJ FUND (TIF)						
Revenues		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditures		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Gain/(Loss)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure						
Active	E 202-46500-301 Auditing Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 202-46500-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 202-46500-437 Other Miscellaneo	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 202-49999-720 Operating Transfe	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total HOUSING DEV PROJ FUND (TIF)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CAPITAL SPEC REV FUND						
Revenues		\$0.00	\$405,951.82	\$0.00	-\$405,951.82	0.00%
Expenditures		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Gain/(Loss)		\$0.00	\$405,951.82	\$0.00	(\$405,951.82)	0.00%
Revenue						
Active	R 203-36210 Interest Earnings	\$0.00	\$405,951.82	\$0.00	(\$405,951.82)	0.00%
Total Revenue		\$0.00	\$405,951.82	\$0.00	(\$405,951.82)	0.00%
Expenditure						
Active	E 203-43200-515 Sunset Drive Impr	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 203-46500-301 Auditing Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 203-46500-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 203-46500-437 Other Miscellaneo	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 203-49999-720 Operating Transfe	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total CAPITAL SPEC REV FUND		\$0.00	\$405,951.82	\$0.00	(\$405,951.82)	0.00%
TIF LAKEVIEW LOFTS						
Revenues		\$0.00	\$103,545.22	\$0.00	-\$103,545.22	0.00%
Expenditures		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Gain/(Loss)		\$0.00	\$103,545.22	\$0.00	(\$103,545.22)	0.00%
Revenue						
Active	R 204-36210 Interest Earnings	\$0.00	\$103,545.22	\$0.00	(\$103,545.22)	0.00%
Total Revenue		\$0.00	\$103,545.22	\$0.00	(\$103,545.22)	0.00%
Expenditure						

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Active	E 204-46500-439 Other - TIF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 204-49999-720 Operating Transfe	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total TIF LAKEVIEW LOFTS		\$0.00	\$103,545.22	\$0.00	(\$103,545.22)	0.00%
TIF PRESBYTERIAN HOMES						
Revenues		\$160,000.00	\$104,592.79	\$0.00	\$55,407.21	65.37%
Expenditures		\$150,000.00	\$143,597.27	\$0.00	\$6,402.73	95.73%
Gain/(Loss)		\$10,000.00	(\$39,004.48)	\$0.00	\$49,004.48	-390.04%
Revenue						
Active	R 205-31050 Tax Increments	\$160,000.00	\$74,186.20	\$0.00	\$85,813.80	46.37%
Active	R 205-36210 Interest Earnings	\$0.00	\$30,406.59	\$0.00	(\$30,406.59)	0.00%
Total Revenue		\$160,000.00	\$104,592.79	\$0.00	\$55,407.21	65.37%
Expenditure						
Active	E 205-46500-439 Other - TIF	\$150,000.00	\$143,597.27	\$0.00	\$6,402.73	95.73%
Total Expenditure		(\$150,000.00)	(\$143,597.27)	\$0.00	(\$6,402.73)	95.73%
Total TIF PRESBYTERIAN HOMES		\$10,000.00	(\$39,004.48)	\$0.00	\$49,004.48	-390.04%
TIF DEBT SERVICE						
Revenues		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditures		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Gain/(Loss)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue						
Active	R 301-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure						
Active	E 301-47500-437 Other Miscellaneo	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 301-47500-601 Debt Srv Bond Pri	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 301-47500-611 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 301-47500-620 Fiscal Agent s Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total TIF DEBT SERVICE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
2010A GO BONDS						
Revenues		\$0.00	\$32,547.73	\$0.00	-\$32,547.73	0.00%
Expenditures		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Gain/(Loss)		\$0.00	\$32,547.73	\$0.00	(\$32,547.73)	0.00%
Revenue						
Active	R 302-31010 Current Ad Valorem T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-36210 Interest Earnings	\$0.00	\$32,547.73	\$0.00	(\$32,547.73)	0.00%
Total Revenue		\$0.00	\$32,547.73	\$0.00	(\$32,547.73)	0.00%
Expenditure						
Active	E 302-47500-601 Debt Srv Bond Pri	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 302-47500-611 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 302-47500-620 Fiscal Agent s Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 2010A GO BONDS		\$0.00	\$32,547.73	\$0.00	(\$32,547.73)	0.00%

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Current Period: October 2022

		2022	2022	October	2022	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
2015 GO BONDS						
Revenues		\$0.00	\$170,974.64	\$0.00	-\$170,974.64	0.00%
Expenditures		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Gain/(Loss)		\$0.00	\$170,974.64	\$0.00	(\$170,974.64)	0.00%
Revenue						
Active	R 303-31010 Current Ad Valorem T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 303-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 303-36210 Interest Earnings	\$0.00	\$170,974.64	\$0.00	(\$170,974.64)	0.00%
Total Revenue		\$0.00	\$170,974.64	\$0.00	(\$170,974.64)	0.00%
Expenditure						
Active	E 303-47500-601 Debt Srv Bond Pri	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 303-47500-611 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 2015 GO BONDS		\$0.00	\$170,974.64	\$0.00	(\$170,974.64)	0.00%
CHANNEL ROAD						
Revenues		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditures		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Gain/(Loss)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure						
Active	E 401-49999-720 Operating Transfe	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total CHANNEL ROAD		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
KINGS RD/WARREN DRAINAGE IMPRV						
Revenues		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditures		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Gain/(Loss)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue						
On Hold	R 402-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total KINGS RD/WARREN DRAINAGE IMPRV		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
WATER FUND						
Revenues		\$355,000.00	\$1,313,002.46	\$19,264.76	-\$958,002.46	369.86%
Expenditures		\$334,300.00	\$362,617.02	\$36,542.72	-\$28,317.02	108.47%
Gain/(Loss)		\$20,700.00	\$950,385.44	(\$17,277.96)	(\$929,685.44)	4591.23%
Revenue						
Active	R 601-33100 Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-33439 PERA Pension Reven	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36210 Interest Earnings	\$20,000.00	\$1,049,502.32	\$0.00	(\$1,029,502.32)	5247.51%
Active	R 601-37100 Water Sales	\$315,000.00	\$251,149.38	\$18,912.52	\$63,850.62	79.73%
Active	R 601-37150 Meter Deposit & Permi	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	R 601-37151 Connect/Reconnect Fe	\$1,500.00	\$361.95	\$3.44	\$1,138.05	24.13%
Active	R 601-37160 Water Penalty	\$8,250.00	\$4,308.84	\$15.38	\$3,941.16	52.23%
Active	R 601-39100 Testing Fees	\$10,000.00	\$6,908.30	\$333.42	\$3,091.70	69.08%
Active	R 601-39104 Other Revenue	\$0.00	\$771.67	\$0.00	(\$771.67)	0.00%
Active	R 601-39311 Trsfr from Water Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue		\$355,000.00	\$1,313,002.46	\$19,264.76	(\$958,002.46)	369.86%

CITY OF SPRING PARK
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Current Period: October 2022

		2022	2022	October	2022	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Expenditure						
Active	E 601-47500-601 Debt Srv Bond Pri	\$56,800.00	\$56,240.00	\$0.00	\$560.00	99.01%
Active	E 601-47500-611 Bond Interest	\$12,000.00	\$6,322.60	\$0.00	\$5,677.40	52.69%
Active	E 601-47500-620 Fiscal Agent s Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-101 Administrator	\$30,000.00	\$18,110.55	\$1,500.00	\$11,889.45	60.37%
Active	E 601-49400-102 Clerk	\$28,000.00	\$20,482.61	\$1,951.95	\$7,517.39	73.15%
Active	E 601-49400-103 People Service/Or	\$37,000.00	\$22,548.61	\$0.00	\$14,451.39	60.94%
Active	E 601-49400-107 Office Assistant	\$18,000.00	\$17,339.19	\$1,505.79	\$660.81	96.33%
Active	E 601-49400-121 PERA/FICA/Hosp	\$22,000.00	\$21,071.98	\$2,017.70	\$928.02	95.78%
Active	E 601-49400-129 Pension Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-200 Office Supplies	\$500.00	\$290.80	\$58.53	\$209.20	58.16%
Active	E 601-49400-201 Meters & Supplies	\$3,000.00	\$3,628.02	\$1,197.24	(\$628.02)	120.93%
Active	E 601-49400-206 GIS	\$0.00	\$435.00	\$0.00	(\$435.00)	0.00%
Active	E 601-49400-207 Computer Support	\$2,000.00	\$1,034.78	\$25.37	\$965.22	51.74%
Active	E 601-49400-215 Shop Supplies	\$250.00	\$5,088.00	\$0.00	(\$4,838.00)	2035.20%
Active	E 601-49400-216 Chemicals and Ch	\$4,000.00	\$3,591.11	\$546.31	\$408.89	89.78%
Active	E 601-49400-220 Repair/Maint Supp	\$2,500.00	\$21,296.11	\$16,980.00	(\$18,796.11)	851.84%
Active	E 601-49400-299 Admin Expenses	\$500.00	\$421.72	\$0.00	\$78.28	84.34%
Active	E 601-49400-301 Auditing Services	\$7,000.00	\$7,767.67	\$0.00	(\$767.67)	110.97%
Active	E 601-49400-302 Accounting Servic	\$2,500.00	\$3,548.62	\$0.00	(\$1,048.62)	141.94%
Active	E 601-49400-303 Engineering Fees	\$3,000.00	\$4,000.00	\$0.00	(\$1,000.00)	133.33%
Active	E 601-49400-306 Testing Fees	\$3,000.00	\$3,103.00	\$44.00	(\$103.00)	103.43%
Active	E 601-49400-310 Contracted Servic	\$5,000.00	\$46,983.88	\$6,489.70	(\$41,983.88)	939.68%
Active	E 601-49400-321 Telephone and Mt	\$1,000.00	\$890.29	\$94.71	\$109.71	89.03%
Active	E 601-49400-322 Postage & Meter	\$500.00	\$712.86	\$81.54	(\$212.86)	142.57%
Active	E 601-49400-323 Web Host	\$250.00	\$220.00	\$0.00	\$30.00	88.00%
Active	E 601-49400-324 Internet Service	\$1,000.00	\$1,185.88	\$118.63	(\$185.88)	118.59%
Active	E 601-49400-330 IT Technology Su	\$4,000.00	\$1,832.65	\$0.00	\$2,167.35	45.82%
Active	E 601-49400-350 Print/Binding	\$0.00	\$1,290.40	\$0.00	(\$1,290.40)	0.00%
Active	E 601-49400-361 Liability/Prop Ins/	\$5,500.00	\$5,311.24	\$4.62	\$188.76	96.57%
Active	E 601-49400-381 Utilities/Electric/G	\$28,000.00	\$30,952.48	\$3,475.42	(\$2,952.48)	110.54%
Active	E 601-49400-400 Repairs/Maint Gen	\$10,000.00	\$6,454.08	\$0.00	\$3,545.92	64.54%
Active	E 601-49400-405 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-410 Facility Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-411 Repairs / Breaks	\$45,000.00	\$46,949.87	\$315.00	(\$1,949.87)	104.33%
Active	E 601-49400-413 Office Equipment/	\$1,500.00	\$2,906.80	\$0.00	(\$1,406.80)	193.79%
Active	E 601-49400-433 Membership/Dues	\$500.00	\$606.22	\$136.21	(\$106.22)	121.24%
Active	E 601-49400-437 Other Miscellaneo	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Expenditure	(\$334,300.00)	(\$362,617.02)	(\$36,542.72)	\$28,317.02	108.47%
	Total WATER FUND	\$20,700.00	\$950,385.44	(\$17,277.96)	(\$929,685.44)	4591.23%
SEWER FUND						
	Revenues	\$454,500.00	\$373,766.42	\$27,843.06	\$80,733.58	82.24%
	Expenditures	\$586,577.00	\$548,980.66	\$35,067.62	\$37,596.34	93.59%
	Gain/(Loss)	(\$132,077.00)	(\$175,214.24)	(\$7,224.56)	\$43,137.24	132.66%
Revenue						
Active	R 602-33100 Grants and Aids	\$0.00	\$6,310.00	\$0.00	(\$6,310.00)	0.00%
Active	R 602-33439 PERA Pension Reven	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-36210 Interest Earnings	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	R 602-37200 Sewer Sales	\$450,000.00	\$354,779.80	\$27,807.59	\$95,220.20	78.84%

CITY OF SPRING PARK
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Current Period: October 2022

		2022	2022	October	2022	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 602-37260 Swr Penalty	\$2,000.00	\$5,220.95	\$35.47	(\$3,220.95)	261.05%
Active	R 602-39104 Other Revenue	\$0.00	\$7,455.67	\$0.00	(\$7,455.67)	0.00%
Active	R 602-39312 Trsr from Sewer Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue		\$454,500.00	\$373,766.42	\$27,843.06	\$80,733.58	82.24%
Expenditure						
Active	E 602-47500-601 Debt Srv Bond Pri	\$58,600.00	\$57,480.00	\$0.00	\$1,120.00	98.09%
Active	E 602-47500-611 Bond Interest	\$12,000.00	\$7,700.21	\$0.00	\$4,299.79	64.17%
Active	E 602-49450-101 Administrator	\$30,000.00	\$18,110.56	\$1,500.00	\$11,889.44	60.37%
Active	E 602-49450-102 Clerk	\$28,000.00	\$20,482.60	\$1,951.95	\$7,517.40	73.15%
Active	E 602-49450-103 People Service/Or	\$37,000.00	\$22,548.62	\$0.00	\$14,451.38	60.94%
Active	E 602-49450-107 Office Assistant	\$18,000.00	\$17,339.20	\$1,505.79	\$660.80	96.33%
Active	E 602-49450-121 PERA/FICA/Hosp	\$24,000.00	\$21,071.72	\$2,017.63	\$2,928.28	87.80%
Active	E 602-49450-129 Pension Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-200 Office Supplies	\$500.00	\$290.83	\$58.53	\$209.17	58.17%
Active	E 602-49450-206 GIS	\$0.00	\$435.00	\$0.00	(\$435.00)	0.00%
Active	E 602-49450-207 Computer Support	\$1,500.00	\$1,034.78	\$25.38	\$465.22	68.99%
Active	E 602-49450-215 Shop Supplies	\$250.00	\$5,088.00	\$0.00	(\$4,838.00)	2035.20%
Active	E 602-49450-220 Repair/Maint Supp	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 602-49450-301 Auditing Services	\$7,000.00	\$7,767.68	\$0.00	(\$767.68)	110.97%
Active	E 602-49450-302 Accounting Servic	\$2,500.00	\$3,548.62	\$0.00	(\$1,048.62)	141.94%
Active	E 602-49450-303 Engineering Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	E 602-49450-310 Contracted Servic	\$2,500.00	\$38,583.88	\$6,489.68	(\$36,083.88)	1543.36%
Active	E 602-49450-321 Telephone and Mt	\$1,000.00	\$890.31	\$94.72	\$109.69	89.03%
Active	E 602-49450-322 Postage & Meter	\$500.00	\$712.87	\$81.53	(\$212.87)	142.57%
Active	E 602-49450-323 Web Host	\$250.00	\$220.00	\$0.00	\$30.00	88.00%
Active	E 602-49450-324 Internet Service	\$1,000.00	\$1,185.86	\$118.63	(\$185.86)	118.59%
Active	E 602-49450-327 MCES Sewer Serv	\$216,877.00	\$138,059.25	\$0.00	\$78,817.75	63.66%
Active	E 602-49450-330 IT Technology Su	\$5,000.00	\$7,302.92	\$0.00	(\$2,302.92)	146.06%
Active	E 602-49450-350 Print/Binding	\$250.00	\$935.30	\$0.00	(\$685.30)	374.12%
Active	E 602-49450-361 Liability/Prop Ins/	\$4,500.00	\$4,345.56	\$3.78	\$154.44	96.57%
Active	E 602-49450-381 Utilities/Electric/G	\$12,000.00	\$11,306.89	\$1,468.84	\$693.11	94.22%
Active	E 602-49450-400 Repairs/Maint Gen	\$1,000.00	\$1,646.00	\$0.00	(\$646.00)	164.60%
Active	E 602-49450-403 Cleaning-Televisin	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active	E 602-49450-404 Repairs/Existing E	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 602-49450-405 Depreciation	\$75,000.00	\$51,450.00	\$0.00	\$23,550.00	68.60%
Active	E 602-49450-410 Facility Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-411 Repairs / Breaks	\$1,000.00	\$1,119.74	\$0.00	(\$119.74)	111.97%
Active	E 602-49450-413 Office Equipment/	\$1,500.00	\$2,906.77	\$0.00	(\$1,406.77)	193.78%
Active	E 602-49450-433 Membership/Dues	\$600.00	\$306.22	\$136.21	\$293.78	51.04%
Active	E 602-49450-437 Other Miscellaneo	\$0.00	\$90,884.80	\$19,614.95	(\$90,884.80)	0.00%
Active	E 602-49450-491 LS Repair/Maint	\$18,000.00	\$11,966.47	\$0.00	\$6,033.53	66.48%
Active	E 602-49450-492 LS Repair/Maint	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-493 LS Repair/Maint	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-494 LS Repair/Maint	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-495 LS Repair/Maint	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-496 LS Repair/Maint	\$0.00	\$2,260.00	\$0.00	(\$2,260.00)	0.00%
Active	E 602-49450-497 LS Repair/Maint	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditure		(\$586,577.00)	(\$548,980.66)	(\$35,067.62)	(\$37,596.34)	93.59%
Total SEWER FUND		(\$132,077.00)	(\$175,214.24)	(\$7,224.56)	\$43,137.24	132.66%

CITY OF SPRING PARK
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Current Period: October 2022

		2022	2022	October	2022	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
CONVERSION FUND						
	Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Gain/(Loss)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue						
Active	R 999-31010 Current Ad Valorem T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 999-33439 PERA Pension Reven	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure						
Active	E 999-49999-100 Wage	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49999-129 Pension Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49999-405 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49999-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49999-601 Debt Srv Bond Pri	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49999-611 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total CONVERSION FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Report Total	(\$144,167.00)	\$2,439,450.77	(\$142,770.30)	(\$2,583,617.77)	-1692.10%



Water & Sewer Enterprise Funds

To: Spring Park – Mayor and Council

From: Mike Anderson, Administrator

Subject: 2023 Water & Sewer Rates

Over the last few months, we have been discussing rate increases for the utility funds. Council has been given information and advice from staff regarding these increases in order to see our fund get out of the negative and become self-supporting over the next three years. The proposal that has been given the ok to staff but not formally adopted is as follows:

Both Funds-

\$5 per unit increase across the board. This will increase revenue in each fund by an estimated \$27,000 in 2023. Additional \$1 per unit increase in 2024 and 2025.

Water – Increase the rates by 20% in year 2023, 15% in 2024, and 10% in 2025.

20% increase is \$0.50 increase in tier 1, \$0.79 increase in tier 2, \$1.00 increase in tier 3 for 2023

Sewer – Increase rates by 35% in 2023, 15% in 2024, and 10% in 2025.

35% increase would be \$2.33, \$1.16 in Met Council Charges, and \$1.17 in City Charges

Staff is confident in these numbers as we have forecasted revenues and expenditures over the next three years. Staff is looking for approval of the Resolution in front of you tonight to increase fees beginning in Quarter 1 of 2023.

City of Spring Park

4349 WARREN AVENUE, SPRING PARK, MINNESOTA 55384-9711 (952) 471-9051 FAX (952) 471-9160
WWW.CI.SPRING-PARK.MN.US

**CITY OF SPRING PARK
SPRING PARK, MINNESOTA**

RESOLUTION #22-24

**A RESOLUTION OF THE SPRING PARK CITY COUNCIL
SETTING UTILITY RATES**

WHEREAS, The Spring Park City Council establishes utility rates by resolution; and

WHEREAS, utility rates have been reviewed in light of the budgetary needs for the water and sewer utilities; and

WHEREAS, utility rates for City of Spring Park utility accounts are being increased to better reflect our infrastructure needs;

NOW, THEREFORE, BE IT RESOLVED by the City of Spring Park that the utility rates shall be amended as set forth in Attachment A for years 2023-2025.

This resolution shall become effective upon its passage without publication.

This rate structure will be implemented effective with all utility charges payable and due on each Utility bill due beginning the first Quarter in 2023.

ADOPTED by the City Council of the City of Spring Park this 7th day of November, 2022.

CITY OF SPRING PARK

Approved:

Jerome P. Rockvam
Mayor

Attest:

Jamie Hoffman
City Clerk

CITY OF SPRING PARK

SPRING PARK, MN

ATTACHMENT “A” FOR RESOLUTION 22-24

SCHEDULE OF FEES AND CHARGES

AMENDED UTILITY RATES

Chapter 34. Utilities		
	<i>Public Utilities 2023</i>	
§ 34-41	Sewer minimum charge per quarter per unit	25.00
	Sewer (per 1,000 gallons)	4.50
	Sewer/Met Council Charge (per 1,000 gallons)	4.50
§ 34-192	Water minimum charge per quarter per unit	25.00
	Water (per 1,000 gallons)	0-8,999 Gallons – 3.18 9,000-17,999 Gallons – 4.78 18,000+ Gallons – 6.37
	Test Fee, Residential Per Year	7.04
	Test Fee, Commercial Per Year	7.04
	<i>Public Utilities 2024</i>	
§ 34-41	Sewer minimum charge per quarter per unit	26.00
	Sewer (per 1,000 gallons)	5.17
	Sewer/Met Council Charge (per 1,000 gallons)	5.18
§ 34-192	Water minimum charge per quarter per unit	26.00
	Water (per 1,000 gallons)	0-8,999 Gallons – 3.66 9,000-17,999 Gallons – 5.50 18,000+ Gallons – 7.33
	Test Fee, Residential Per Year	7.76
	Test Fee, Commercial Per Year	7.76
	<i>Public Utilities 2025</i>	
§ 34-41	Sewer minimum charge per quarter per unit	27.00
	Sewer (per 1,000 gallons)	5.69

	Sewer/Met Council Charge (per 1,000 gallons)	5.70
§ 34-192	Water minimum charge per quarter per unit	27.00
	Water (per 1,000 gallons)	0-8,999 Gallons – 4.03 9,000-17,999 Gallons – 6.05 18,000+ Gallons – 8.06
	Test Fee, Residential Per Year	8.54
	Test Fee, Commercial Per Year	8.54

**CITY OF SPRING PARK
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

ORDINANCE NO. 23-01

**AN ORDINANCE AMENDING
APPENDIX A – SCHEDULE OF FEES AND CHARGES – OF THE CITY CODE
AND SUPERSEDING ORDINANCE 21-01**

THE CITY COUNCIL OF THE CITY OF SPRING PARK, MINNESOTA ORDAINS AS FOLLOWS:

Section 1. Appendix A – Schedule of Fees and Charges – of the City Code is amended as follows:

Chapter 1. General Administration		
	<i>Administrative Citations and Fines</i>	
§1-14	General fines for violations/citations	
	First offense	100.00
	Second offense	150.00
	Third offense (and all subsequent offenses)	200.00
Chapter 4. Alcoholic Beverages		
	<i>Alcohol</i>	
§4-31(c)	Beer, 3.2 on-sale	532.00
§4-31(a)	Beer, 3.2 off-sale	80.00
§4-31 (b)	Taproom, growler off-sale	100.00
§4-31 (d)	Taproom, on-sale	2,000.00
§4-31(c)	Liquor, intoxicating on-sale (payable in 2 equal installments on 6/1 and 12/31)	10,050.00
§4-31(e)	Liquor, intoxicating Sunday sale	200.00
§4-31(a)	Liquor, intoxicating off-sale	100.00 250
§4-92	Wine, on sale	1,064.00
Chapter 6. Amusements and Entertainments		
	<i>Amusement Device</i>	
§6-163	Owner	293.00

§6-165	Operator	37.40
	<i>Dance</i>	
§6-62	Single event	45.00
§6-105	Dinner dance – (payable in 2 equal installments on 6/1 and 12/31)	2,658.50
	<i>Music Concert</i>	
§6-70A	Single Event	45.00
§6-70A	Season	1,600
	<i>Special Event</i>	Fee/Escrow
§6-192	Single Event Permit	100.00/250
	Single Event Permit with Live or Amplified Music/Sound	250/500
	Multi-Day Event Permit	250/1,000 + 100 for each additional day

Chapter 10. Buildings and Building Regulations and Signs

	<i>Building Permit</i>	
§10-33	Permit fees	See Building Code Fee Schedule
	Plan review	See Building Code Fee Schedule
	State surcharge	See Building Code Fee Schedule
	<i>Mechanical Permit</i>	See Building Code Fee Schedule
	<i>Shed/Accessory Building Permit</i>	See Building Code Fee Schedule
§42-64	<i>Fence Permit</i>	See Building Code Fee Schedule
§10-98	<i>Sign Permit</i>	
	Temporary Sign Permit	35.00
	Permanent Sign Permit	75.00
	Permanent Sign Escrow Deposit	500.00
	Permanent/Temporary Sign Late Application Fee	50.00

Chapter 11. R-3 Docks

§11-12	Annual application fee – dock permit	200.00
§11-31	Violation – 1 st offense	250.00
§11-31	Violation – 2 nd offense	500.00
§11-31	Violation – 3 rd offense	750.00

Chapter 12. Businesses		
	<i>Cigarette/Tobacco Products License</i>	
§12-82	License to sell	25.00 150.00
	<i>Massage Services</i>	
§12-213	Annual fee for establishment	250.00
§12-213	Investigation Fee for establishment license	150.00
§12-243	Annual Certificate to Practice Fee for person	100.00
§12-243	Investigation Fee – Certificate to Practice for person	150.00
Chapter 13. Peddlers, Solicitors and Transient Merchants		
§13-32	License	25.00
§13-32	Food Truck License	75.00
	Investigation Fee (if investigation is required by City Code)	150.00
Chapter 26. Secondhand Goods		
	<i>Pawnbroker</i>	
§26.61	License	25.00
§ 26-63	Investigation Fee	150.00
§ 26-64	Bond	1,000.00
Chapter 28. Solid Waste Management		
§ 28-62	<i>Solid Waste Collection License</i>	
	1 st Vehicle	50.00 250.00
	Each additional vehicle	25.00
§ 28-64	Performance Bond	1,000.00
Chapter 32. Street, Sidewalks, and Other Public Places		
§ 32-9264	Excavation Permit	100/5,000
Chapter 34. Utilities		
§ 34-251	<i>Plumbing permit</i>	See Building Code Fee Schedule
	<i>Public utilities</i>	
§ 34-41	Sewer minimum charge per quarter per unit	20.00 25.00
	Sewer (per 1,000 gallons)	3.33 4.50

	Sewer/Met Council Charge (per 1,000 gallons)	3.33 4.50
§ 34-11	Sewer connection	50.00
§ 34-192	Water minimum charge per quarter per unit	20.00 25.00
	Water (per 1,000 gallons)	0-8,999 – 2.65 9,000-17,999 – 3.98 18,000+ – 5.31 0-8,999 – 3.18 9,000-17,999 – 4.78 18,000+ – 6.37
§ 34-221	Water connection	50.00
§ 34-224	Meter installation or removal	35.00
	Replace lost or damaged meter (due to tampering) Res/Com	195.00 296.00/2020
	Replace lost or damaged radio read unit (due to tampering)	140.00 206.00
	Turn on or turn off	30.00
	Frost plate replacement	25.00
	Repair of meter/mounting horn - Res/Com	40.00 127.00/184.00
	Test fee, residential per year	6.40 7.04
	Test fee, commercial per year	6.40 7.04
	Second water meter fee	335.00
§ 34-164	Special assessment search – water service application	10.00
§ 34-166	<i>Lawn Sprinkling Violations</i>	
	1 st violation	Written warning
	2 nd violation	50.00
	3 rd violation	75.00
	4 th violation	150.00
	Additional violations may result in misdemeanor prosecution	
Chapter 36. Telecommunications		
§ 36-27	<i>Excavation Permit</i>	
	Excavation Permit Base Fee	100.00
	Excavation Permit Escrow Fee	5,000.00

	Excavation Obstruction Permit Fee	100.00
Miscellaneous Fees		
	Copies	0.25 per page after first 30 pages
	Zoning Ordinance book	Same as copies
	City Code book	Same as copies
	NSF Check Fee	30.00
	False Alarm Fee	1 st – 0.00 2 nd – 0.00 3 rd – 50.00 4 th – 100.00 5 th – 250.00+
	Candidate Filing Fee	2.00
Chapter 42. Zoning/Planning		
§42.15	<i>Land use (Single Family/2 Family Residential)</i>	Fee/Escrow
	Variance request	500/1500
	Vacation of public street, right of way or easement	150/1,000
	Rezoning application	200/300
	Conditional use permit	500/1,500
	Interim Use Permit	500/1,500
	Interim Use Permit Inspection Fee (Short-Term Rental)	150
	Simple lot combination	100/1,000 250/1,000
	Site Plan/Building Plan Review	250/750
	Subdivision – Concept Plan Review	0/0
	Subdivision – Preliminary Plat Review	300/1,000 500/1,000
	Subdivision – Final Plat	300/1,000 500/1,000
	Environmental Review	300/750 500/750
	Ordinance Amendment or Rezoning	200/300
	Appeals	0/0
	Administrative Approvals	50/100

§42.15	<i>Land use (Multi-family Residential & Commercial Land Use)</i>	Fee/Escrow
	Variance request	500/1,500
	Vacation of public street, right of way or easement	300/500
	Rezoning application	300/500
	Conditional use permit	500/1,500
	Simple lot combination	300/1,000 500/1,000
	Site Plan Review	300/1,000 500/1,000
	Subdivision –Concept Plan Review	300/1,000 500/1,000
	Subdivision –Preliminary Plat Review	300/1,000 500/1,000
	Subdivision – Final Plat	300/1,000 500/1,000
	Environmental Review	300/750 500/750
	Ordinance Amendment or Rezoning	300/500
	Appeals	250/500
	Administrative Approvals	50/100

CITY OF SPRING PARK BUILDING CODE FEE SCHEDULE

Residential Fees

(for permits that are issued over-the-counter and have flat-rate fees)

*(Definition of residential: **IRC-1 Single Family Dwelling:** Any building that contains one dwelling unit used, intended, or designed to be built, used, rented, leased, let, or hired out to be occupied, or occupied for living purposes. **IRC-2 Two-Family Dwelling:** Any building that contains two separate dwelling units with separation either horizontal or vertical on one lot used, intended, or designed to be built, used, rented, leased, let, or hired out to be occupied, or occupied for living purposes. **IRC-3 – Townhouse:** Definition: A single-family dwelling unit constructed in a group of two or more attached units in which each unit extends from the foundation to the roof and having open space on at least two sides of each unit. Each single-family dwelling unit shall be considered to be a separate building. Separate building service utilities shall be provided to each single-family dwelling unit when required by other chapters of the State Building Code. **IRC-4 Accessory Structure:** Definition: A structure not greater than 3000 ft² in floor area, and not over two stories in height, the use of which is customarily accessory to and incidental to that of the dwelling(s) and which is located on the same lot.*

Maintenance Permit Fees:

- Re-Roof: \$38.50 (see handout for building permit requirements) + State surcharge
- Re-Side: \$38.50 (see handout for building permit requirements) + State surcharge
- Re-Window: \$38.50 replacement of same size windows (Exception: egress windows – see handout)
- Re-Door (Exterior): \$38.50 replacement of same-size exterior doors
- Garage (overhead) door: \$38.50 replacement of same size doors

Zoning Permit Fees:

- Shed (under 200 sq. ft.) \$38.50; no state surcharge
- Fence (under 7' in height) \$38.50; no state surcharge
- Retaining Wall (under 4' in height) \$38.50; no state surcharge

(Sheds over 200 sq. ft., fences over 7' in height and retaining walls over 4' in height require building permits submitted for plan review and permit fees are based on valuation)

Plumbing Permit Fees:

- New fixtures: \$5.00 per fixture with \$50.00 minimum fee
- Plumbing change outs (water heaters and water softeners): \$20.00 each plus state surcharge

Mechanical Permit Fees:

- New appliances: \$38.00 each (furnace, air conditioner, in-floor heating system, gas water heater) plus state surcharge
- Gas Line (with mechanical permit): \$10.00 per gas line, \$20.00 minimum, plus state surcharge
- Gas Line only permit: \$45.00 plus state surcharge
- Fire Place insert – \$38.50 plus state surcharge
- Fire Place (masonry) – Building permit required; fee based on valuation

Commercial Fees

(all projects not defined as residential above)

ALL Commercial permit applications require plan review, and permit fees are based on valuation (includes, reroof, re-side, re-window, and re-door).

Plumbing and Mechanical Permit Fees - Valuation Based Permits (1.25% of contract price) with minimum fees as follows:

- Building Permit minimum: \$75.00
- Plumbing minimum: \$55.00 + state surcharge
- Mechanical minimum: \$55.00 + state surcharge
- Gas line minimum: \$45.00 + state surcharge

Commercial Plumbing Plan Review:

Building Sewer and/or Water Service Only	\$150.00
Plumbing System:	
25 or fewer drainage fixture units	\$150.00
26-50 drainage fixture units	\$250.00
51-150 drainage fixture units	\$350.00
151-249 drainage fixture units	\$500.00
250 + drainage fixture units	\$3.00 X # of drainage fixture units (max. \$4,000)
Interceptors/Separators	\$70.00/each
Storm Drainage System Minimum	\$150.00
Internal Roof drain opening	\$50.00/each; max. of \$500.00
Storm Water Interceptor, Separator, or Catch Basin	\$70.00/each

Fire Sprinkler Systems require regular building permit; fees are based on valuation; no state surcharge

Fire Alarm Systems require regular building permit; fees are based on valuation

Demolition fees are based on valuation (contractor's cost estimate) and require a regular building permit

Valuation Based Fees

(Residential and Commercial building permit fees when plan review is required):

<u>Value up to (and including):</u>	<u>Fee</u>	<u>For the first</u>	<u>Plus</u>	<u>For each additional:</u>
\$0 - \$500	\$38.50	\$500	-	-
\$500.01 - \$2,000	\$38.50	\$500	\$3.36	\$100 or fraction thereof
\$2,000.01 - \$25,000	\$88.90	\$2000	\$15.40	\$1000 or fraction thereof
\$25,000.01-\$50,000	\$443.10	\$25,000	\$11.11	\$1000 or fraction thereof
\$50,000.01-\$100,000	\$720.85	\$50,000	\$7.70	\$1,000 or fraction thereof
\$100,000.01-\$500,000	\$1,105.85	\$100,000	\$6.16	\$1,000 or fraction thereof
\$500,000.01-\$1,000,000	\$3,569.85	\$500,000	\$5.23	\$1,000 or fraction thereof
\$1,000,000.01 +	\$6,184.85	\$1,000,000	\$4.02	\$1,000 or fraction thereof

*Pursuant to MN Rules Chapter 1300.0160 subpart 3, Building permit valuations shall be set by the Building Official. For determining the permit valuation, the Building Official will use the supplied valuation with a minimum value as calculated by the current Building Valuation Data Table, published each May by the Department of Labor and Industry and other data, as needed, for projects not otherwise specified.

Building Permit Related Fees – commercial and residential

- Plan Check/Document Evaluation fee:** 65% of the Permit Fee for Residential and Commercial Projects. All valuation-based permits require plans/documents to be submitted for review
- Residential Site Inspection (including initial S.E.C.),** required for all new construction (new homes, detached garages, accessory structures): \$45.00
- Commercial Site Inspection (including initial S.E.C.),** required for all new construction (new buildings and accessory structures): \$90.00
- S.E.C. (Soil and Erosion Control)** \$.0005 x permit valuation for all *Building* Permits except re-roof, reside, window replacement, decks & interior remodels. Minimum \$200.00 new home or commercial construction; minimum \$50.00 on any other non-exempt construction.
- Demolition Permit Fees:** Based on valuation; regular building permit required.
- Exterior Structures:**
 - Retaining Wall (over 4' in height): based on valuation
 - Fence (over 7' in height): based on valuation
 - Sheds (over 200 sq. feet): based on valuation
- Pre-moved in single family dwelling – code compliance inspection:** \$165.00 plus travel time and mileage from municipality office (as calculated by Google maps)
- Pre-moved in accessory structure – code compliance inspection:** \$125.00 plus travel time and mileage from municipality office (as calculated by Google maps)
- Connection fee – Moved in structure:** \$275.00 (does not include foundation/interior remodel)
- Manufactured home installation:** \$275.00 (does not include foundation/interior remodel) plus connection fees (if applicable)
- Electric Permit fees:** See separate electric fee schedule

State Surcharge Fees

State Surcharge: Schedule is based on the currently adopted State Surcharge Table – per MN Statute 326B.148

State Surcharge is applicable on all permits unless otherwise noted.

Other Inspections and Fees

1. **Re-inspection Fee** - A re-inspection fee may be assessed for each inspection or reinspection when such portion of work for which inspection is called is not complete or when corrections called for are not made. On valuation-based building permits, this fee is not to be interpreted as requiring re-inspection fees the first time a job is rejected for failure to comply with the requirements of the code, but as controlling the practice of calling for inspections before the job is ready for such inspection or re-inspection. Reinspection fees shall also be assessed when: 1) the address of the jobsite is not posted, 2) the inspection record card is not posted or provided at the worksite, 3) the approved plans are not readily available for the inspector, 4) full access to the site is not provided for the inspector, 5) the inspector is not met by the responsible individual (no show), 6) on residential (IRC) maintenance permits where corrections are required to be inspected, and 7) deviations from the approved plans occur without prior building official approval. Re-inspection fees are due on or before the re-inspection. Payment shall be made payable to the Municipality: **\$60 each**
2. **Inspections outside of normal business hours** (will include travel time both ways – 2 hour

minimum): **\$120/hr**

3. **Inspections for which no fee is indicated, Miscellaneous and Special Services**

(1 hour minimum): **\$60/hr**

4. **Additional Plan Review required by changes, additions, or revisions to approved plans**

(½ hour minimum) **\$60/hr**

5. **Special Investigation fee (work started without obtaining a permit)** – applies whether permit is issued or not: **100% of permit fee**

6. **Copy charge** (black/white 8 ½ x 11) – per side \$.25/sheet

Permit Valuation is based on supplied construction value with a minimum of the calculated value from the approved building department valuation schedule.

Section 2. Effective Date. This Ordinance amending Appendix A – Schedule of Fees and Charges – of the City Code shall be in full force and effect on January 1, 2023.

ADOPTED by the City Council of the City of Spring Park this 7th day of November 2022.

CITY OF SPRING PARK

Jerome P. Rockvam
Mayor

ATTEST:

Jamie Hoffman
City Clerk