



CITY OF SPRING PARK  
CITY COUNCIL AGENDA  
JANUARY 20, 2026 – 6:00 PM  
SPRING PARK CITY HALL

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT\*\*

Those wishing to speak must state their name and address for the record. Each person will have three (3) minutes to make their remarks unless Council allows more time. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council may **not take action** on an item presented during the Public Comment period. When appropriate, the Council may refer inquiries and items brought up during the Public Comment period to the City Administrator for follow-up.

5. REQUESTS & PRESENTATIONS

- a. Don Driggs – 3990 Sunset Dr

6. CONSENT AGENDA\*

- a. City Council Meeting Minutes – January 5, 2026
- b. Approve Payroll, Expenditures, and Claims for Payment
- c. Approval of 2026 Schedule of Fees and Charges and Permit Fees

7. ACTION AGENDA

- a. Approval of Electrical Contractors for Sunset Drive Undergrounding Project
- b. Approval of Lake MTKA Coalition & Authorizing City Administrator to Execute Documents

8. REPORTS

- a. Mayor & Council
- b. Staff

9. ANNOUNCEMENTS/MISCELLANEOUS (INFORMATION ONLY)

- a. February 2, 2026 – Regular City Council Meeting – 6:00PM
- b. February 11, 2026 – Joint City Council & Planning Commission Meeting – 5:00PM
- c. February 16, 2026 – Holiday – City Offices Closed
- d. February 17, 2026 – Regular City Council Meeting – 6:00PM
- e. February 17, 2026 – Council Work Session – 5:00PM

10. ADJOURNMENT

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\* The Consent Agenda lists those items of business which are routine, recommended for approval, and/or which need no discussion. The several separate items listed on the Consent Agenda are acted upon by one motion. There will be no separate discussion of these items unless a Council Member makes a request, in which event the item will be removed from the Consent Agenda and placed elsewhere on the regular agenda for Council discussion and action.

\*\* Under Public Comment, individuals may address the City Council about any item not contained on the regular agenda. Each speaker should keep their statements to three minutes to allow sufficient time for others. The Council will take no official action on items discussed at the forum, except for referral to staff for future report.



CITY OF SPRING PARK  
CITY COUNCIL MINUTES  
JANUARY 5, 2026 – 6:00 PM  
SPRING PARK CITY HALL

1. CALL TO ORDER

The meeting was called to order at 6:00p.m.

Council Present: Mayor Chase, Council Member's Horton, Sippel, Suttle, and Turner were present.

Staff Present: City Administrator Anderson

2. PLEDGE OF ALLEGIANCE

Mayor Chase led the audience to recite the Pledge of Allegiance.

3. APPROVAL OF AGENDA

*Council Member Sippel motioned, being seconded by Council Member Horton, to approve the agenda as presented. On vote being taken, the motion was unanimously approved.*

4. PUBLIC COMMENT: None

5. REQUESTS & PRESENTATIONS: None

6. CONSENT AGENDA\*

- a. City Council Meeting Minutes – December 1, 2025
- b. Approve Payroll, Expenditures, and Claims for Payment
- c. Resolution #26-01: Meeting Dates, Holidays, and Office Hours
- d. Resolution #26-02: Naming Official Depository
- e. Resolution #26-03: Establishing Order of Business
- f. Resolution #26-04: Preauthorization of Certain City Claims Payments
- g. Resolution #26-05: Credit Card Use
- h. Resolution #26-06: Naming Official Newspaper
- i. Resolution #26-07: Electronic Funds Transfer

*Council Member Horton motioned, being seconded by Council Member Suttle, to approve the consent agenda as presented. On vote being taken, the motion was unanimously approved.*

7. ACTION AGENDA

- a. Ordinance #26-01 - Approving ADU Language: Council would like enforcement language added to the Ordinance surrounding who is allowed to live in an ADU. City Planner Johnson will check other cities' ordinances for examples of enforcement language, including the creation of an administrative permit which would be renewed annually.

*Mayor Chase motioned, being seconded by Council Member Turner, to table approving Ordinance #26-01: Approving ADU Language until the February 2, 2026 Council Meeting. On vote being taken, the motion was unanimously approved.*

- b. 2026 Official Appointments:

*Council Member Horton motioned, being seconded by Council Member Suttle, to approve the 2026 Official Appointments as presented. On vote being taken, the motion was unanimously approved.*

All meetings of the Spring Park City Council are video recorded and available for viewing online at [www.ci.spring-park.mn.us](http://www.ci.spring-park.mn.us) or [Spring Park | Lake Minnetonka Cable Commission \(lmcc-tv.org\)](http://SpringPark|LakeMinnetonkaCableCommission(lmcc-tv.org)). Meeting minutes are intended to be a general synopsis of the meetings of the City Council. Additional detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

c. Approving 2026 City Attorney Rate Increase:  
*Council Member Turner motioned, being seconded by Council Member Horton, to approve the 2026 rate increase for our city attorneys, Carson, Clelland, and Schreder. On vote being taken, the motion was unanimously approved.*

## 8. REPORTS

### a. Mayor & Council:

- o Council Member Sippel stated Rockvam Boatyards and the LMCC building have been sold and will close soon.
  - o Mayor Chase shared the lake area mayors are considering forming a coalition to include hiring a lobbyist to help with several key initiatives including property tax reform. Mayor Chase will ask Mayor Mullin to come to a meeting and share additional details before a decision is made for Spring Park to join the coalition.
  - o Mayor Chase also shared that we had very low resident attendance at the holiday party including only one council member and one planning commissioner member in attendance.
  - o City Administrator Anderson shared that a lot of time and money goes into planning the event and asked if we should continue the event or do something different to increase both resident and council/planning commissioner member attendance.
  - o Council Member Turner asked if we could add purchasing new Christmas wreaths to the next meeting agenda.
- b. Staff: City Administrator Anderson stated he wanted to hold a joint Council and Planning Commission meeting in February. It was decided to have the joint meeting at the regularly scheduled Planning Commission meeting on Wednesday, February 11<sup>th</sup> at 5:00, social, pizza at 5:30, meeting at 6:00. He also mentioned the engineering firm will provide an update on Sunset at the Feb. 20<sup>th</sup> work session.

## 9. ANNOUNCEMENTS/MISCELLANEOUS (INFORMATION ONLY)

- a. January 14, 2026 – Planning Commission Meeting – 6:00PM
- b. January 19, 2026 – Martin Luther King Day, City Hall Closed
- c. January 20, 2026 – Regular City Council Meeting – 6:00PM
- d. January 20, 2026 – Council Work Session – 5:00PM

## 10. ADJOURNMENT

*There being no further discussion, Council Member Sippel motioned, being seconded by Council Member Horton, to adjourn the meeting at 7:33p.m. On vote being taken, the motion was unanimously approved.*

Respectfully submitted,  
Jamie Hoffman, City Clerk

CITY OF SPRING PARK

01/14/26 12:55 PM

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**\*Check Summary Register©**

Batch: 011226GoBONDS,012025PAY,123125PAY

Name	Check Date	Check Amt	
<b>10100 Wells Fargo Bank NA</b>			
34536	CARSON, CLELLAND, & SCHRED	1/14/2026	\$1,326.25 Dec. 2025 Legal Services - City Council
34537	CENTERPOINT ENERGY	1/14/2026	\$1,540.20 Gas usage 11/20/25-12/18/25
34539	GOPHER STATE ONE-CALL	1/14/2026	\$10.80 Dec. 25' Locates
34540	HAWKINS, INC.	1/14/2026	\$2,266.22 Purchased Chemicals for WTP
34541	MARK HODGES	1/14/2026	\$75.00 Nov. 2025 Work Session Recording
34543	MNSPECT, LLC	1/14/2026	\$1,282.02 Dec. 25' Residential & Commercial Inspections
34544	MOORE ENGINEERING, INC	1/14/2026	\$22,750.50 Engineering Services - WTP Improvements
34545	XIONG, PATRIA	1/14/2026	\$511.02 Mileage Reim. For 2025 Bank and Store trips
34546	PRECISION UTILITIES	1/14/2026	\$9,213.75 11/17/25 Sewer Repair on Dickson/Sunset
34547	QUALITY CONTROL & INTEGR., I	1/14/2026	\$9,250.00 Lift Station #2 Replacements
34548	REPUBLIC SERVICES, INC.	1/14/2026	\$4,547.68 2026 Fall Clean Up
34549	REPUBLIC SERVICES, INC	1/14/2026	\$1,679.04 Dec. 25' Recycling Services
34550	SOLUTION BUILDERS, INC.	1/14/2026	\$184.32 Dec. 25' Microsoft Online Services
34551	UNICLEAN CLEANROOM SERVIC	1/14/2026	\$130.82 Rug rental services 11/30/25-12/27/25
34552	US BANK	1/14/2026	\$1,004.43 Nov. 25' Credit Card Purchases - Holiday Lighti
34553	WSB & ASSOCIATES, INC.	1/14/2026	\$1,253.50 Nov. 25' Planning Services - General Planning
34554	XCEL ENERGY	1/14/2026	\$6,140.30 Electric Usage 11/23/25-12/25/25
34555	BOND TRUST SERVICES CORP	1/12/2026	\$340,538.14 GO Bond 2022A - Debt Srv Bond Principal
34556	LAKESIDE NETWORKS	1/12/2026	\$175.00 Internet Service from 12/26/25-01/25/26
34557	MN CITY/COUNTY MANAGEMEN	1/12/2026	\$144.00 2026 MCMA Membership Renewal for Mike An
34558	METRO COUNCIL ENVIRON SER	1/12/2026	\$23,926.17 Feb. 26' Wastewater Treatment Monthly Fee
34559	CITY OF ORONO	1/12/2026	\$19,002.52 Jan. 26' Contracted Services - Public Works
34560	CITY OF ORONO	1/12/2026	\$45,538.27 Jan. 26' Contracted Services - Police
34561	SOLUTION BUILDERS, INC.	1/12/2026	\$751.00 Feb. 26' Managed IT Services
34562	THE STANDARD INSURANCE CO	1/12/2026	\$5.10 Jan. 26' Life Insurance Premium
34563	CAROLINE F. SUTTLE	1/12/2026	\$12.00 Reim. For Connect Westonka Luncheon
		<b>Total Checks</b>	<b>\$493,258.05</b>

**10100 Wells Fargo Bank NA**

101 GENERAL FUND	\$280,486.50
201 PUBLIC IMPROV REVOLVING FUND	\$4,258.25
601 WATER FUND	\$92,307.17
602 SEWER FUND	\$116,206.13
	<b>\$493,258.05</b>

CITY OF SPRING PARK

**\*Check Detail Register©**

Batch: 011226GoBONDS,012025PAY,123125PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 Wells Fargo Bank NA</b>					
<b>34536</b>	01/14/26	<b>CARSON, CLELLAND, &amp; SCHREDER</b>			
E 101-41600-304		Legal Fees	\$253.75	8931	Dec. 2025 Legal Services - City Council
E 101-42000-304		Legal Fees	\$1,000.00	8931	Dec. 2025 Legal Services - Criminal
E 101-41600-304		Legal Fees	\$72.50	8931	Dec. 2025 Legal Services - Data Practices
		Total	\$1,326.25		
<b>34537</b>	01/14/26	<b>CENTERPOINT ENERGY</b>			
E 101-41900-381		Utilities/Electric/Gas	\$258.97		Gas usage 11/20/25-12/18/25
E 601-49400-381		Utilities/Electric/Gas	\$605.54		Gas usage 11/20/25-12/18/25
E 602-49450-381		Utilities/Electric/Gas	\$675.69		Gas usage 11/20/25-12/18/25
		Total	\$1,540.20		
<b>34539</b>	01/14/26	<b>GOPHER STATE ONE-CALL</b>			
E 601-49400-310		Contracted Services	\$5.40	5120762	Dec. 25' Locates
E 602-49450-310		Contracted Services	\$5.40	5120762	Dec. 25' Locates
		Total	\$10.80		
<b>34540</b>	01/14/26	<b>HAWKINS, INC.</b>			
E 601-49400-216		Chemicals and Chem Pro	\$2,266.22	7294957	Purchased Chemicals for WTP
		Total	\$2,266.22		
<b>34541</b>	01/14/26	<b>MARK HODGES</b>			
E 101-41100-109		Recording Service	\$75.00	6-111702025	Nov. 2025 Work Session Recording
		Total	\$75.00		
<b>34543</b>	01/14/26	<b>MNSPECT, LLC</b>			
E 101-42400-310		Contracted Services	\$1,100.52	3081355	Dec. 25' Residential & Commercial Inspections/Permit Fees/General Fees
E 101-42400-310		Contracted Services	\$181.50	3121777	Dec. 25' Code Enforcement Services
		Total	\$1,282.02		
<b>34544</b>	01/14/26	<b>MOORE ENGINEERING, INC</b>			
E 201-43100-536		Sunset Drive - Improv. Pro	\$4,258.25	SIN006631	Eng. Services for Sunset Drive Utility Design
E 601-49400-303		Engineering Fees	\$960.00	SIN006633	Engineering Services - WTP Improvements
E 101-41910-310		Contracted Services	\$183.75	SIN006634	Engineering Services - Development Review
E 101-41910-310		Contracted Services	\$3,955.00	SIN006635	Engineering Services - General Services, MS4, & WHPP Project
E 601-49400-303		Engineering Fees	\$13,393.50	SIN006635	Engineering Services - General Services, MS4, & WHPP Project
		Total	\$22,750.50		
<b>34545</b>	01/14/26	<b>XIONG, PATRIA</b>			
E 101-41500-437		Other Miscellaneous	\$511.02		Mileage Reim. For 2025 Bank and Store trips
		Total	\$511.02		
<b>34546</b>	01/14/26	<b>PRECISION UTILITIES</b>			
E 602-49450-411		Repairs / Breaks	\$9,213.75	3119	11/17/25 Sewer Repair on Dickson/Sunset
		Total	\$9,213.75		
<b>34547</b>	01/14/26	<b>QUALITY CONTROL &amp; INTEGR., INC</b>			
E 602-49450-492		LS Repair/Maint	\$9,250.00	50252	Lift Station #2 Replacements

CITY OF SPRING PARK

**\*Check Detail Register©**

Batch: 011226GoBONDS,012025PAY,123125PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
			Total	\$9,250.00	
<b>34548</b>	01/14/26	<b>REPUBLIC SERVICES, INC.</b>			
E 101-42800-310		Contracted Services	\$4,547.68	0894-007328	2026 Fall Clean Up
			Total	\$4,547.68	
<b>34549</b>	01/14/26	<b>REPUBLIC SERVICES, INC</b>			
E 101-42900-310		Contracted Services	\$1,679.04	0894-007349	Dec. 25' Recycling Services
			Total	\$1,679.04	
<b>34550</b>	01/14/26	<b>SOLUTION BUILDERS, INC.</b>			
E 101-41500-207		Computer Support/Supplie	\$61.44	12657	Dec. 25' Microsoft Online Services
E 601-49400-207		Computer Support/Supplie	\$61.44	12657	Dec. 25' Microsoft Online Services
E 602-49450-207		Computer Support/Supplie	\$61.44	12657	Dec. 25' Microsoft Online Services
			Total	\$184.32	
<b>34551</b>	01/14/26	<b>UNICLEAN CLEANROOM SERVICES</b>			
E 101-41900-310		Contracted Services	\$130.82	217437	Rug rental services 11/30/25-12/27/25
			Total	\$130.82	
<b>34552</b>	01/14/26	<b>US BANK</b>			
E 101-41500-437		Other Miscellaneous	\$596.49		Nov. 25' Credit Card Purchases - Holiday Lighting Purchases
E 101-41900-310		Contracted Services	\$373.00		Nov. 25' Credit Card Purchases
E 101-41500-207		Computer Support/Supplie	\$34.94		Nov. 25' Credit Card Purchases
			Total	\$1,004.43	
<b>34553</b>	01/14/26	<b>WSB &amp; ASSOCIATES, INC.</b>			
E 101-41910-310		Contracted Services	\$817.50	R-026595-00	Nov. 25' Planning Services - General Planning
E 101-41910-310		Contracted Services	\$436.00	R-026595-00	Nov. 25' Planning Services - Zoning
			Total	\$1,253.50	
<b>34554</b>	01/14/26	<b>XCEL ENERGY</b>			
E 101-41900-381		Utilities/Electric/Gas	\$289.14	1240503389	Electric Usage 11/23/25-12/25/25
E 602-49450-381		Utilities/Electric/Gas	\$274.10	1242338131	Electric Usage 11/23/25-12/25/25
E 101-41900-381		Utilities/Electric/Gas	\$198.79	1242338836	Electric Usage 11/23/25-12/25/25
E 602-49450-381		Utilities/Electric/Gas	\$264.37	1242340503	Electric Usage 11/23/25-12/25/25
E 101-41900-381		Utilities/Electric/Gas	\$526.64	1242340685	Electric Usage 11/23/25-12/25/25
E 101-41900-381		Utilities/Electric/Gas	\$168.34	1242341694	Electric Usage 11/23/25-12/25/25
E 101-41900-381		Utilities/Electric/Gas	\$837.87	1242342097	Electric Usage 11/23/25-12/25/25
E 602-49450-381		Utilities/Electric/Gas	\$192.98	1242342143	Electric Usage 11/23/25-12/25/25
E 602-49450-381		Utilities/Electric/Gas	\$107.66	1242344150	Electric Usage 11/23/25-12/25/25
E 101-41900-381		Utilities/Electric/Gas	\$213.46	1242344757	Electric Usage 11/23/25-12/25/25
E 602-49450-381		Utilities/Electric/Gas	\$84.81	1242347671	Electric Usage 11/23/25-12/25/25
E 602-49450-381		Utilities/Electric/Gas	\$26.77	1242348215	Electric Usage 11/23/25-12/25/25
E 101-41900-381		Utilities/Electric/Gas	\$63.29	1242349518	Electric Usage 11/23/25-12/25/25
E 601-49400-381		Utilities/Electric/Gas	\$2,892.08	1242349693	Electric Usage 11/23/25-12/25/25
			Total	\$6,140.30	
<b>34555</b>	01/12/26	<b>BOND TRUST SERVICES CORP</b>			
E 101-47500-601		Debt Srv Bond Principal	\$51,000.00	101011	GO Bond 2010A - Debt Srv Bond Principal

CITY OF SPRING PARK

**\*Check Detail Register©**

Batch: 011226GoBONDS,012025PAY,123125PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 601-47500-601		Debt Srv Bond Principal	\$17,000.00	101011	GO Bond 2010A - Debt Srv Bond Principal
E 602-47500-601		Debt Srv Bond Principal	\$17,000.00	101011	GO Bond 2010A - Debt Srv Bond Principal
E 101-47500-611		Bond Interest	\$924.38	101011	GO Bond 2010A - Interest Payment
E 601-47500-611		Bond Interest	\$308.13	101011	GO Bond 2010A - Interest Payment
E 602-47500-611		Bond Interest	\$308.13	101011	GO Bond 2010A - Interest Payment
E 101-47500-601		Debt Srv Bond Principal	\$60,000.00	101012	GO Bond 2015A - Debt Srv Bond Principal
E 601-47500-601		Debt Srv Bond Principal	\$20,000.00	101012	GO Bond 2015A - Debt Srv Bond Principal
E 602-47500-601		Debt Srv Bond Principal	\$20,000.00	101012	GO Bond 2015A - Debt Srv Bond Principal
E 101-47500-611		Bond Interest	\$2,707.50	101012	GO Bond 2015A - Interest Payment
E 601-47500-611		Bond Interest	\$902.50	101012	GO Bond 2015A - Interest Payment
E 602-47500-611		Bond Interest	\$902.50	101012	GO Bond 2015A - Interest Payment
E 101-47500-601		Debt Srv Bond Principal	\$72,000.00	101013	GO Bond 2022A - Debt Srv Bond Principal
E 601-47500-601		Debt Srv Bond Principal	\$24,000.00	101013	GO Bond 2022A - Debt Srv Bond Principal
E 602-47500-601		Debt Srv Bond Principal	\$24,000.00	101013	GO Bond 2022A - Debt Srv Bond Principal
E 101-47500-611		Bond Interest	\$17,406.00	101013	GO Bond 2022A - Interest Payment
E 601-47500-611		Bond Interest	\$5,802.00	101013	GO Bond 2022A - Interest Payment
E 602-47500-611		Bond Interest	\$5,802.00	101013	GO Bond 2022A - Interest Payment
E 101-47500-620		Fiscal Agent s Fees	\$475.00	101013	GO Bond 2022A - Agent Fee
		Total	\$340,538.14		
<b>34556</b>	01/12/26	<b>LAKESIDE NETWORKS</b>			
E 101-42000-324		Internet Service	\$58.34	003831	Internet Service from 12/26/25-01/25/26
E 601-49400-324		Internet Service	\$58.33	003831	Internet Service from 12/26/25-01/25/26
E 602-49450-324		Internet Service	\$58.33	003831	Internet Service from 12/26/25-01/25/26
		Total	\$175.00		
<b>34557</b>	01/12/26	<b>MN CITY/COUNTY MANAGEMENT ASSOCIATI</b>			
E 101-41500-433		Membership/Dues/Edu	\$144.00		2026 MCMA Membership Renewal for Mike Anderson
		Total	\$144.00		
<b>34558</b>	01/12/26	<b>METRO COUNCIL ENVIRON SERVICES</b>			
E 602-49450-327		MCES Sewer Service Chg	\$23,926.17	0001199412	Feb. 26' Wastewater Treatment Monthly Fee
		Total	\$23,926.17		
<b>34559</b>	01/12/26	<b>CITY OF ORONO</b>			
E 101-41510-310		Contracted Services	\$11,402.52	20142740A	Jan. 26' Contracted Services - Public Works
E 601-49400-103		Orono PW	\$3,800.00	20142740A	Jan. 26' Contracted Services - Public Works
E 602-49450-103		Orono PW	\$3,800.00	20142740A	Jan. 26' Contracted Services - Public Works
		Total	\$19,002.52		
<b>34560</b>	01/12/26	<b>CITY OF ORONO</b>			
E 101-42000-310		Contracted Services	\$45,538.27	20142740B	Jan. 26' Contracted Services - Police
		Total	\$45,538.27		
<b>34561</b>	01/12/26	<b>SOLUTION BUILDERS, INC.</b>			
E 101-41500-330		IT Technology Support	\$250.34	12559	Feb. 26' Managed IT Services
E 601-49400-330		IT Technology Support	\$250.33	12559	Feb. 26' Managed IT Services
E 602-49450-330		IT Technology Support	\$250.33	12559	Feb. 26' Managed IT Services
		Total	\$751.00		

CITY OF SPRING PARK

**\*Check Detail Register©**

Batch: 011226GoBONDS,012025PAY,123125PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>34562</b>	01/12/26	<b>THE STANDARD INSURANCE COMPANY</b>			
E 101-41500-121		PERA/FICA/Hosp Ins	\$1.70	Jan2026	Jan. 26' Life Insurance Premium
E 601-49400-121		PERA/FICA/Hosp Ins	\$1.70	Jan2026	Jan. 26' Life Insurance Premium
E 602-49450-121		PERA/FICA/Hosp Ins	\$1.70	Jan2026	Jan. 26' Life Insurance Premium
		Total	\$5.10		
<b>34563</b>	01/12/26	<b>CAROLINE F. SUTTLE</b>			
E 101-41500-433		Membership/Dues/Edu	\$12.00		Reim. For Connect Westonka Luncheon
		Total	\$12.00		
		<b>10100</b>	<b>\$493,258.05</b>		

Fund Summary

<b>10100 Wells Fargo Bank NA</b>	
101 GENERAL FUND	\$280,486.50
201 PUBLIC IMPROV REVOLVING FUND	\$4,258.25
601 WATER FUND	\$92,307.17
602 SEWER FUND	\$116,206.13
	<b>\$493,258.05</b>

**CITY OF SPRING PARK  
COUNTY OF HENNEPIN  
STATE OF MINNESOTA**

**SCHEDULE OF FEES AND CHARGES**

**JANUARY 1, 2026**

<b>Chapter 1. General Administration</b>		
	<i>Administrative Citations and Fines</i>	
§1-14	General fines for violations/citations	
	First offense	100.00
	Second offense	150.00
	Third offense (and all subsequent offenses)	200.00
<b>Chapter 4. Alcoholic Beverages</b>		
	<i>Alcohol</i>	
§4-31(c)	Beer, 3.2 On-sale	532.00
§4-31(a)	Beer, 3.2 Off-sale	80.00
§4-31 (b)	Taproom, growler Off-sale	100.00
§4-31 (d)	Taproom, On-sale	2,000.00
§4-31(c)	Liquor, intoxicating on-sale (payable in 2 equal installments on 6/1 and 12/31)	10,050.00
§4-31(e)	Liquor, intoxicating Sunday sale	200.00
§4-31(a)	Liquor, intoxicating Off-sale	250.00
§4-92	Wine, On-sale	1,064.00
<b>Chapter 6. Amusements and Entertainments</b>		
	<i>Amusement Device</i>	
§6-163	Owner	293.00
§6-165	Operator	37.40
	<i>Dance Permit</i>	
§6-62	Single event	45.00
§6-105	Dinner dance – (payable in 2 equal installments on 6/1 and 12/31)	2,658.50
	<i>Music Concert Only</i>	
§6-70A	Single Event	45.00
§6-70A	Season	1,600

	<b><i>Special Event</i></b>	Fee/Escrow
§6-192	Single Event Permit	100.00/250
	Single Event Permit with Live or Amplified Music/Sound	250/500
	Multi-Day Event Permit	250/1,000 + 100 for each additional day
	<b>Annual Permit</b>	<b>2500/1000</b>
	<b>Escrows – only required when event is on public property. Personal property is the responsibility of the permit holder and the property owner</b>	<b>**</b>

### **Chapter 10. Buildings and Building Regulations and Signs**

	<b><i>Building Permit</i></b>	
§10-33	Permit fees	See Building Code Fee Schedule
	Plan review	See Building Code Fee Schedule
	State surcharge	See Building Code Fee Schedule
	<b><i>Mechanical Permit</i></b>	See Building Code Fee Schedule
	<b><i>Shed/Accessory Building Permit</i></b>	See Building Code Fee Schedule
§42-64	<b><i>Fence Permit</i></b>	See Building Code Fee Schedule
§10-98	<b><i>Sign Permit</i></b>	
	Temporary Sign Permit	35.00
	Permanent Sign Permit	75.00
	Permanent Sign Escrow Deposit	500.00
	Permanent/Temporary Sign Late Application Fee	50.00

### **Chapter 11. R-3 Docks**

§11-12	Annual application fee – dock permit	200.00
§11-31	Violation – 1 <sup>st</sup> offense	250.00
§11-31	Violation – 2 <sup>nd</sup> offense	500.00
§11-31	Violation – 3 <sup>rd</sup> offense	750.00

### **Chapter 12. Businesses**

	<b><i>Cigarette/Tobacco Products License</i></b>	
§12-82	License to sell	150.00

	<b><i>Spa Services</i></b>	
§12-213	Spa License Annual fee	250.00
§12-213	Investigation Fee for Spa License Holder	150.00
§12-243	Certificate to Practice fee per License Holder	100.00
§12-243	Investigation Fee – Certificate to Practice	150.00
<b>Chapter 13. Peddlers, Solicitors and Transient Merchants</b>		
§13-32	License	25.00
§13-32	Food Truck License	75.00
	Investigation Fee (if investigation is required by City Code)	150.00
<b>Chapter 26. Secondhand Goods</b>		
	<b><i>Pawnbroker</i></b>	
§26.61	License	25.00
§ 26-63	Investigation Fee	150.00
§ 26-64	Bond	1,000.00
<b>Chapter 28. Solid Waste Management</b>		
§ 28-62	<b><i>Solid Waste Collection License</i></b>	
	1 <sup>st</sup> Vehicle	250.00
	Each additional vehicle	25.00
§ 28-64	Performance Bond	1,000.00
<b>Chapter 32. Street, Sidewalks, and Other Public Places</b>		
§ 32-9264	Excavation Permit	100/5,000
<b>Chapter 34. Utilities</b>		
§ 34-251	<b><i>Plumbing permit</i></b>	See Building Code Fee Schedule
	<b><i>Public utilities</i></b>	
§ 34-41	Sewer - minimum charge per quarter per unit	<del>27.00</del> 28.35
	Sewer (per 1,000 gallons)	<del>5.69</del> 6.26
	Sewer/Met Council Charge (per 1,000 gallons)	<del>5.70</del> 6.27
§ 34-11	Sewer connection	50.00
§ 34-192	Water - minimum charge per quarter per unit	<del>27.00</del> 28.35
	Water (per 1,000 gallons)	0-8,999 – <del>4.03</del> 4.43 9,000-17,999 – <del>6.05</del> 6.66 18,000+ – <del>8.06</del> 8.87

§ 34-221	Water connection	50.00
§ 34-224	Meter & Radio Reader Install or Removal	<del>35.00</del> 50.00
	Replace or Add Water Meter – Res/Comm	<del>296.00/2020</del> Actual Cost+10%
	Replace or Add Radio Reader – Res/Comm	<del>206.00</del> Actual Cost+10%
	Water - Turn On or Off	30.00
	<del>Frost plate replacement</del>	<del>25.00</del>
	Replace Meter Mounting Horn - Res/Comm	<del>127.00/184.00</del> Actual Cost+10%
	Test fee, residential per year	8.54
	Test fee, commercial per year	8.54
	<del>Second water meter fee</del>	<del>335.00</del>
§ 34-164	Special assessment search – water service application	10.00
§ 34-166	<b><i>Lawn Sprinkling Violations</i></b>	
	1 <sup>st</sup> violation	Written warning
	2 <sup>nd</sup> violation	50.00
	3 <sup>rd</sup> violation	75.00
	4 <sup>th</sup> violation	150.00
	Additional violations may result in misdemeanor prosecution	
<b>Chapter 36. Telecommunications</b>		
§ 36-27	<b><i>Excavation Permit</i></b>	
	Excavation Permit Base Fee	100.00
	Excavation Permit Escrow Fee	5,000.00
	Excavation Obstruction Permit Fee	100.00
<b>Miscellaneous Fees</b>		
	Copies	0.25 per page after first 30 pages
	Zoning Ordinance book	Same as copies
	City Code book	Same as copies
	NSF Check Fee	<del>30.00</del> 35.00
	False Alarm Fee	1 <sup>st</sup> – 0.00 2 <sup>nd</sup> – 0.00

		3 <sup>rd</sup> – 50.00 4 <sup>th</sup> – 100.00 5 <sup>th</sup> – 250.00+
	Elections - Candidate Filing Fee	2.00
<b>Chapter 42. Zoning/Planning</b>		
§42.15	<b><i>Land use (Single Family/2 Family Residential)</i></b>	Fee/Escrow
	Variance Application	500/1500
	Vacation of public street, Right of Way or Easement Application	150/1,000
	Rezoning Application	200/300
	Conditional Use Permit	500/1,500
	Interim Use Permit	500/1,500
	Interim Use Permit Inspection Fee (Short-Term Rental)	150
	Simple lot combination	250/1,000
	Site Plan/Building Plan Review	250/750
	Subdivision – Concept Plan Review	0/0
	Subdivision – Preliminary Plat Review	500/1,000
	Subdivision – Final Plat	500/1,000
	Environmental Review	500/750
	Ordinance Amendment or Rezoning	200/300
	Appeals	0/0
	Administrative Approvals	50/100
§42.15	<b><i>Land use (Multi-family Residential &amp; Commercial Land Use)</i></b>	Fee/Escrow
	Variance Application	500/1,500
	Vacation of public street, Right of Way or Easement Application	300/500
	Rezoning Application	300/500
	Conditional Use Permit	500/1,500
	Simple lot combination	500/1,000
	Site Plan Review	500/1,000
	Subdivision –Concept Plan Review	500/1,000
	Subdivision –Preliminary Plat Review	500/1,000
	Subdivision – Final Plat	500/1,000
	Environmental Review	500/750
	Ordinance Amendment or Rezoning	300/500

	Appeals	250/500
	Administrative Approvals	50/100

# CITY OF SPRING PARK (Proposed)

## BUILDING/MECHANICAL/PLUMBING CODE PERMIT FEE SCHEDULE

Effective Date: \_\_\_\_\_

### State Surcharge

The State Surcharge is a State fee imposed on all permits issued by municipalities. The State Surcharge amount is based on MN Statute 326B.148, subdivision 1, which can be viewed here → <https://www.revisor.mn.gov/statutes/cite/326B.148>

### Permit Fees

Pursuant to MN Rules Chapter 1300.0160 subpart 4, permits fees shall be based on valuation except:

- one- and two-family dwelling maintenance permits for roofing, siding, windows, doors, or other minor projects may be charged a fixed fee.
- permits for plumbing, mechanical, electrical, or other building service equipment systems may be based on valuation or charged a fixed fee.

### Valuation

Pursuant to MN Rules Chapter 1300.0160 subpart 3, The applicant for a permit shall provide an estimated permit value at time of application. Permit valuations shall include the total value of all construction work, including materials and labor, for which the permit is being issued, such as electrical, gas, mechanical, plumbing equipment, and permanent systems. The building permit valuation shall be set by the Building Official. For determining the permit valuation, the Building Official will use the supplied valuation with a minimum value as calculated by the current International Code Council Building Valuation Data Table (and other data as needed, for projects not specified in that table).

### Valuation Based Fees

(Residential and Commercial building permit fees when plan review is required)

Fee Schedule Base: 1997 +25%

Value up to (and including):		For the first:	Plus	For each additional:
\$1,200	\$75.00	1,200	-	
\$2,000	\$75.00	1,200	\$3.50	\$100 or fraction thereof
\$25,000	\$102.50	\$2,000	\$17.75	\$1,000 or fraction thereof
\$50,000	\$510.75	\$25,000	\$12.75	\$1,000 or fraction thereof
\$100,000	\$829.50	\$50,000	\$8.85	\$1,000 or fraction thereof
\$500,000	\$1272.00	\$100,000	\$7.10	\$1,000 or fraction thereof
\$1,000,000	\$4112.00	\$500,000	\$6.00	\$1,000 or fraction thereof
1,000,001 and up	\$7112.00	\$1,000,000	\$5.00	\$1,000 or fraction thereof

\*Pursuant to MN Rules Chapter 1300.0160 subpart 3, Building permit valuations shall be set by the Building Official. For determining the permit valuation, the Building Official will use the supplied valuation with a minimum value as calculated by the current Building Valuation Data Table, published each May by the Department of Labor and Industry and other data, as needed, for projects not otherwise specified.

### Plan Review/Compliance Verification Fees – (Commercial and Residential)

*Unless otherwise noted, all permits require a review for compliance with applicable codes.*

- Plan Review/Compliance Verification:
  - 65% of the Permit Fee
- Review of State-approved plans:
  - 25% of the Plan Review/Compliance Verification fee identified above.
- Plan Review/Compliance Verification for master and similar plans:
  - 65% of the permit fee for the original plan review
  - 25% of the permit fee for similar plans
    - The use of these fees must be identified upon submittal of the master plan.

**CITY OF SPRING PARK (Proposed)**  
BUILDING/MECHANICAL/PLUMBING CODE PERMIT FEE SCHEDULE

Residential Permit Fees

*(Definition of residential: **IRC-1 Single Family Dwelling:** Any building that contains one dwelling unit used, intended, or designed to be built, used, rented, leased, let, or hired out to be occupied, or occupied for living purposes. **IRC-2 Two-Family Dwelling:** Any building that contains two separate dwelling units with separation either horizontal or vertical on one lot used, intended, or designed to be built, used, rented, leased, let, or hired out to be occupied, or occupied for living purposes. **IRC-3 – Townhouse:** Definition: A single-family dwelling unit constructed in a group of two or more attached units in which each unit extends from the foundation to the roof and having open space on at least two sides of each unit. Each single-family dwelling unit shall be considered to be a separate building. Separate building service utilities shall be provided to each single-family dwelling unit when required by other chapters of the State Building Code. **IRC-4 Accessory Structure:** Definition: A structure not greater than 3000 ft<sup>2</sup> in floor area, and not over two stories in height, the use of which is customarily accessory to and incidental to that of the dwelling(s) and which is located on the same lot.*

- **Unless identified below, all residential permits require a valuation, and fees shall be calculated using the Valuation Table.**

**Fixed Fees are as follows and do not require a review for compliance:**

**Maintenance Permit Fees (for one- and two-family dwellings and accessory structures only):**

- Re-Roof: ~~\$50.00~~ **\$75.00** - Replacement of like-for-like roof covering materials only
- Re-Side: ~~\$50.00~~ **\$75.00** - Replacement of siding material only
- Re-Window: ~~\$50.00~~ **\$75.00** - Replacement of same size windows
- Re-Door/Garage door: ~~\$50.00~~ **\$75.00** - Replacement of same size doors

**Plumbing Permit Fees:**

- New fixtures: ~~\$75.00~~ **\$80.00** (plus \$10.00 per fixture after 8 fixtures)
- Lawn Irrigation Systems: ~~\$50.00~~ **\$65.00**
- Fixture Replacement: ~~\$50.00~~ **\$65.00**/fixture

**Mechanical Permit Fees:**

- New appliances/fireplace inserts: \$75.00 minimum (plus \$37.50 per unit after 2 units)
- Gas Line (with mechanical permit): \$15.00 per gas line, \$30.00 minimum
- Gas Line only permit: ~~\$50.00~~ **\$65.00**
- Unit Replacement: ~~\$50.00~~ **\$65.00**/unit
- Fireplace masonry – Based on valuation (building permit required)

Exterior Structure Fees

- **The following exterior structure permits require a valuation and fees shall be calculated using the valuation table.**

- Retaining Wall (over 4' in height)
- Fence (over 7' in height)
- Sheds (over 200 sq. feet)
- Permanent and In-ground Swimming Pools

Retaining Walls under 4', Fences under 7', Sheds under 200 sq. feet, and Seasonal Swimming Pools require a zoning permit: ~~\$50.00~~ **\$75.00 (no state surcharge)**

(Seasonal residential swimming pools requiring permits (over 24" deep or 5000 gallons in capacity, installed entirely above grade) are allowed to be installed with a single application and approval provided that the same pool is installed in the same location each year. Once approved, the pool may be put up and taken down any

# CITY OF SPRING PARK (Proposed)

## BUILDING/MECHANICAL/PLUMBING CODE PERMIT FEE SCHEDULE

number of times. A site plan is required to be approved as a part of the permit submittal, and it must be kept on site for review as needed.)

### Commercial Permit Fees

*(Includes Structures that are not Residential as defined in the "Residential Permit Fees" Section; Fire Suppression & Alarm systems; Mechanical systems; and Plumbing systems)*

➤ **All commercial permits require a valuation and fees shall be calculated using the Valuation Table.**

- Building Permit minimum: ~~\$75.00~~ **\$100.00**
- Plumbing Permit minimum: ~~\$75.00~~ **\$100.00**
- Mechanical Permit minimum: ~~\$75.00~~ **\$100.00**
- Gas Line Only Permit minimum: ~~\$50.00~~ **\$100.00**
- Fire Suppression Permit minimum: **\$100.00 (new min)**
- Fire Alarm Permit minimum: **\$100.00 (new min)**

### Demolition Permit Fees

➤ **All demolition permits require a valuation and fees shall be calculated using the Valuation Table.**

- Demolition Permit minimum: **\$100.00 (new min)**

### Manufactured (Mobile), and Moved In Structure Fees

➤ **Foundations and interior remodels for these structures require separate permits which requires a valuation. Fees shall be calculated using the valuation table.**

- Pre-moved in single family dwelling Inspection: \$175.00 plus travel time and mileage from municipality office (as calculated by Google maps)
- Pre-moved in accessory structure Inspection: \$125.00 plus travel time and mileage from municipality office (as calculated by Google maps)
- Site work: Requires a valuation and fees shall be calculated using the Valuation Table
- Moved In House: ~~\$200.00~~ **\$275.00**
- Moved In Accessory structure: \$200.00
- Manufactured (Mobile) Home: \$275.00
- Plumbing Connection: ~~\$50.00~~ **\$75.00**
- Mechanical Connection: ~~\$50.00~~ **\$75.00**

### Site, Sediment and Erosion Fees

- Residential Site Inspection: ~~\$50.00~~ **\$65.00**
  - Required for new construction of/on homes, detached garages, and accessory structures.
- Commercial Site Inspection: ~~\$90.00~~ **\$95.00**
  - Required for new construction of/on buildings and accessory structures.
- S.E.C. (Sediment and Erosion Control):
  - .0006 x permit valuation for all permits requiring the monitoring the control of sediment and erosion on a construction site.
  - Minimum \$150.00 (new home and commercial construction projects)
  - Minimum \$50.00 (other projects)

**CITY OF SPRING PARK (Proposed)**  
**BUILDING/MECHANICAL/PLUMBING CODE PERMIT FEE SCHEDULE**

Other Inspections and Fees

Re-inspection Fee - A re-inspection fee may be assessed for each inspection or re-inspection when such portion of work for which inspection is requested is not complete or when required corrections are not made. On valuation-based building permits, this fee is not to be interpreted as requiring re-inspection fees the first time a job is rejected for failure to comply with the requirements of the code, but as controlling the practice of calling for inspections before the job is ready for such inspection or re-inspection. Re-inspection fees may also be assessed 1) when full access to the site is not provided for the inspector, 2) when the inspector is not met by the responsible individual (no-show), 3) on fixed-fee permits where corrections are required to be inspected, and 4) when deviations from the approved plans have occurred without prior Building Official approval. Re-inspection fees are due on or before the re-inspection. Payment to be made payable to the Municipality:	<del>\$60.00</del> <b>\$75.00</b>
Inspections outside of normal business hours (includes travel time both ways with a 2-hour minimum):	<del>\$75.00</del> <b>\$95.00/hr.</b>
Inspections for which no fee is indicated, miscellaneous and special services (half-hour minimum):	<del>\$75.00</del> <b>\$95.00/hr.</b>
Additional Plan Review required by changes, additions, or revisions to approved plans (half-hour minimum)	<del>\$75.00</del> <b>\$95.00/hr.</b>
Special Investigation fee (work started without obtaining a permit)	100% of permit fee
Copy charge (black/white 8 ½ x 11) — per side:	<del>\$.25</del> /sheet
Copy charge (black/white 11 x 17 and 8 ½ x 14) — per side:	<del>\$.50</del> /sheet
Copy charge (color 8 ½ x 11) — per side:	<del>\$1.00</del> /sheet
Copy charge (color 11 x 17 and 8 ½ x 14) — per side:	<del>\$2.00</del> /sheet
Print or Copy charge (large plan sheet)(color or black/white)	\$4.00
Replacement permit card fee — short card (8 ½ x 7):	\$25.00
Replacement permit card fee — long card (8 ½ x 14):	\$40.00
Residential Contractor License verification (for eligible projects) MN Statute 236B.815 Subd. 2	\$5.00
Lead Certification verification (for eligible projects) MN Statute 236B.103 Subd. 13	\$5.00
Permit Renewal within 6 mos. of expiration (no plan changes, no code changes, new permit number)	50% of original permit fee
Change of Use with no other permits issued	\$100.00
Pre-Final inspection (new home or structure) – 2 hour minimum:	\$75/hr.
Temporary Certificate of Occupancy – Escrow (less costs to administer)**	\$1,000.00
Refunds for Issued Permits: <b>NOTE: The permit applicant is responsible to pay the Plan Review fee (if the Review has been completed) even if the project is cancelled prior to permit issuance.</b>	
Fixed-fee permits	0%
Plan review fee	0%
Permit fee (if work not started) within 6 months of issuance by municipality	<del>75%</del> <b>80%</b>

\*\*This would be a City imposed fee.



# SOUTH SIDE ELECTRIC, INC.

9201 East Bloomington FWY Suite X  
Bloomington, MN 55420  
Ph (952) 888-5500 FAX (952) 888-1415

PAGE 1  
612-699-8631 office  
763-710-1514 cell  
John.Morast@mooreengineeringinc.com

## ELECTRICAL WIRING PROPOSAL

Date December 31, 2025 No. LA1707  
Customer MOORE ENGINEERING, INC.  
Attn: John Morast  
Address 2 Carlson Pkwy N #110  
Plymouth, MN 55447  
SPRING PARK  
Location of Job Sunset Dr, Spring Park, MN

### SPECIFICATIONS OF JOB

#### **2283/2291 Sunset Drive - Commercial:**

Disconnect existing overhead Xcel power feed and remove mast.  
Refeed 100 amps approximately 25' to location of current service.  
Remove existing meter and disconnect.  
Furnish and install new 200 amp 120/208v bypass meter socket.  
Ground system to code.  
Feed 100 amps into building – maximum 5' and reconnect existing panel.

**PERMIT INCLUDED**

#### **4026 Sunset Drive - Residential:**

Existing service currently underground to pole – SSE no work required.  
Feed from Pole to new ground transformer to be by Xcel Energy.  
Replace existing meter and furnish and install new bypass meter socket.  
Ground system to code.  
Feed 100 amps into building – maximum 5' and reconnect existing panel.

**NOTE: NO TRENCHING INCLUDED IN RESIDENTIAL BID – IF REQUIRED SSE TO SUBMIT ADDITIONAL COST.**

**PERMIT INCLUDED**

#### **4029 Sunset Drive - Commercial:**

Disconnect existing overhead Xcel power feed and remove mast.  
Refeed 100 amps approximately 100' to location of current service.  
Remove existing meter.  
Furnish and install new 200 amp 120/208v bypass meter socket.  
Ground system to code.  
Feed 100 amps into building – maximum 5' and reconnect existing panel.

**PERMIT INCLUDED**

#### **4044 Sunset Drive - Commercial:**

Disconnect existing overhead Xcel power feed and remove mast.  
Refeed 200 amps approximately 135' to Sunset Drive.

We hereby offer to furnish all labor and material necessary to complete the above described electrical wiring installations in a good and workmanlike manner.

for the sum of SEE PAGE TWO Dollars (\$) \_\_\_\_\_) or on a time and material basis, if no sum is indicated.  
Payment for work completed on a monthly basis, with payment in full upon completion. This proposal may be withdrawn by us if not accepted within 30 days from above date.

Respectfully submitted:

SOUTH SIDE ELECTRIC, INC.  
Lori Aaker, Vice President

  
PROPOSER

SEE SPECIFICATIONS ON BACK

#### ACCEPTANCE

The above proposal and terms of payment are hereby accepted and you are authorized to do the work as specified.

DATE SIGNED \_\_\_\_\_ CUSTOMER SIGNATURE \_\_\_\_\_

**“You, the buyer, may cancel this purchase at any time prior to midnight of the third business day after the date of this purchase. See notice of cancellation form for an explanation of this right on back.”**



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## ELECTRICAL WIRING PROPOSAL

Date December 31, 2025 No. LA1707  
Customer MOORE ENGINEERING, INC.  
Attn: John Morast  
Address 2 Carlson Pkwy N #110  
Plymouth, MN 55447  
SPRING PARK  
Location of Job Sunset Dr, Spring Park, MN

### SPECIFICATIONS OF JOB

Remove existing meter.  
Furnish and install new 200 amp 120/208v bypass meter socket.  
Ground system to code.  
Feed 200 amps into building – maximum 5' and reconnect existing panel.

**PERMIT INCLUDED**

**4061 Sunset Drive - Commercial:**

Disconnect existing overhead Xcel power feed and remove mast.  
Refeed 100 amps approximately 20' to location near current service.  
Remove existing meter.  
Furnish and install new 200 amp 120/208v bypass meter socket.  
Ground system to code.  
Feed 100 amps into building – maximum 5' and reconnect existing panel.

**PERMIT INCLUDED**

**4068/4072 Sunset Drive - Commercial:**

Disconnect existing overhead Xcel power feed and remove mast.  
Refeed 200 amps approximately 75' to location of current service.  
Remove existing meter and disconnect existing generator.  
Furnish and install new 200 amp 120/208v bypass meter socket.  
Ground system to code.  
Feed 200 amps into building – maximum 5' and reconnect existing pane.  
Reconnect existing Generator Disconnect.

**PERMIT INCLUDED**

**4071 Sunset Drive - Commercial:**

Disconnect existing overhead Xcel power feed and remove mast.  
Refeed 400 amps approximately 75' to location of current service.  
Remove existing CT cabinet and meters.  
Furnish and install new 400 amp 120/208v CT cabinet and (1) new meter.  
Ground system to code.

We hereby offer to furnish all labor and material necessary to complete the above described electrical wiring installations in a good and workmanlike manner.

for the sum of SEE PAGE THREE Dollars (\$) \_\_\_\_\_) or on a time and material basis, if no sum is indicated.  
Payment for work completed on a monthly basis, with payment in full upon completion. This proposal may be withdrawn by us if not accepted within 30 days from above date.

Respectfully submitted:

SOUTH SIDE ELECTRIC, INC.  
Lori Aaker, Vice President

PROPOSER

**ACCEPTANCE**

The above proposal and terms of payment are hereby accepted and you are authorized to do the work as specified.

DATE SIGNED

CUSTOMER SIGNATURE

SEE SPECIFICATIONS ON BACK

**"You, the buyer, may cancel this purchase at any time prior to midnight of the third business day after the date of this purchase. See notice of cancellation form for an explanation of this right on back."**

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John.Morast@mooreengineeringinc.com

## ELECTRICAL WIRING PROPOSAL

Date December 31, 2025 No. LA1707  
Customer MOORE ENGINEERING, INC.  
Attn: John Morast  
Address 2 Carlson Pkwy N #110  
Plymouth, MN 55447  
SPRING PARK  
Location of Job Sunset Dr, Spring Park, MN

### SPECIFICATIONS OF JOB

Feed 400 amps into building – maximum 5' and reconnect existing panel.

#### **PERMIT INCLUDED**

#### **3976/3980 Sunset Drive - Residential:**

Disconnect existing overhead Xcel (2) power feeds and remove (2) masts.  
Xcel to refeed from new underground transformer to each house.

Remove existing meters.

Furnish and install (2) new 200 amp 120/240v bypass meter sockets.

Ground system to code.

Reconnect (2) panels – maximum 5' from exterior service.

**NOTE: NO TRENCHING INCLUDED IN RESIDENTIAL BID – IF REQUIRED SSE TO SUBMIT  
ADDITIONAL COST.**

#### **PERMIT INCLUDED**

#### **3990 Unit #1,#2,#3,#4 Sunset Drive – Commercial Multi-family:**

Disconnect existing overhead Xcel power feed and remove mast.

Refeed 200 amps approximately 140' to location of new service near Sunset Drive.

Furnish and install new exterior rated wireway above existing meter center and refeed to new underground feeder.

Ground system to code.

Provide Basic Clean up of (4) existing exterior panels – if additional parts/breakers or extensive repair required additional cost to be billed at time and material rate.

#### **PERMIT INCLUDED**

#### **3991 Sunset Drive – Residential:**

Disconnect existing overhead Xcel power feed and remove mast.

Xcel to refeed from new underground transformer to house.

Remove existing meter.

Furnish and install new 200 amp 120/240v bypass meter socket.

Ground system to code.

Reconnect (1) panel – maximum 5' from exterior service.

**NOTE: NO TRENCHING INCLUDED IN RESIDENTIAL BID – IF REQUIRED SSE TO SUBMIT**

We hereby offer to furnish all labor and material necessary to complete the above described electrical wiring installations in a good and workmanlike manner.

for the sum of SEE PAGE FOUR Dollars (\$) \_\_\_\_\_) or on a time and material basis, if no sum is indicated.  
Payment for work completed on a monthly basis, with payment in full upon completion. This proposal may be withdrawn by us if not accepted within 30 days from above date.

Respectfully submitted:

SOUTH SIDE ELECTRIC, INC.  
Lori Aaker, Vice President

PROPOSER

SEE SPECIFICATIONS ON BACK

#### ACCEPTANCE

The above proposal and terms of payment are hereby  
accepted and you are authorized to do the work as specified.

DATE SIGNED

CUSTOMER SIGNATURE

"You, the buyer, may cancel this purchase at any time prior to midnight  
of the third business day after the date of this purchase. See notice of  
cancellation form for an explanation of this right on back."

# SOUTH SIDE ELECTRIC, INC.

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## ELECTRICAL WIRING PROPOSAL

Date December 31, 2025 No. LA1707  
Customer MOORE ENGINEERING, INC.  
Attn: John Morast  
Address 2 Carlson Pkwy N #110  
Plymouth, MN 55447  
Location of Job SPRING PARK  
Sunset Dr, Spring Park, MN

### SPECIFICATIONS OF JOB

#### FOLLOWING NOTES PERTAIN TO ALL PROPERTIES:

- **BID INCLUDES \$12,500.00 ALLOWANCE FOR ASPHALT CUTTING, REMOVAL AND PATCHING.**
- **BID INCLUDES \$2,500.00 ALLOWANCE FOR PRIVATE LOCATES FROM BUILDING TO XCEL TRANSFORMER – SSE TO DO TO BEST OF THEIR ABILITY ON THESE LOCATES BUT NOT RESPONSIBLE FOR ANY REPAIRS FOR DAMAGE TO IRRIGATION, LANDSCAPING OR OTHER PRIVATELY OWNED UNDERGROUND WORK.**
- **BID ASSUMES NEW TRANSFORMER LOCATIONS TO BE WHERE CURRENT XCEL POWER POLES ARE OR AS NOTED IN BID – BID DOES NOT INCLUDE DIRECTIONAL BORING FROM ONE SIDE OF SUNSET DRIVE TO OTHER – BID ASSUMES ALL TRANSFORMERS TO BE LOCATED ON SAME SIDE OF STREET AS SERVICE IT FEEDS – FINAL REVIEW WITH XCEL ENERGY TO CONFIRM.**
- **FEEDER LENGTHS SUBJECT TO PRICE ADJUSTMENT BASED ON FINAL TRANSFORMER LOCATIONS AND TARIFFS.**
- **NO SIDING REPAIRS IN BID IF REQUIRED DUE TO SERVICE/PIPE REMOVAL.**
- **BID ASSUMES ALL INTERIOR MAINBREAKER DISCONNECTS ARE WITHIN 5' OF EXTERIOR METERCENTERS – IF FURTHER ELECTRICAL INSPECTOR WILL WANT TO REVIEW TO DETERMINE IF NEW/ADDITIONAL DISCONNECT REQUIRED – ADDITIONAL COSTS TO THEN BE DETERMINED AND SUBMITTED FOR APPROVAL.**
- **BID BASED ON ALL FROST OUT OF GROUND PRIOR TO COMMENCEMENT OF WORK.**
- **ANY TREE TRIMMING TO BE BY OTHERS – NOT INCLUDED IN BID.**
- **BID ASSUMES XCEL TO REMOVE AND DISPOSE OF ALL POWER POLES.**
- **NO STREET LIGHT WIRING IN BID FOR ANY ON EXISTING POWER POLES BEING REMOVED – SSE WILL PROVIDE SEPARATE PROPOSAL IF REQUESTED BY CITY OF SPRING PARK/XCEL/MOORE ENGINEERING.**

We hereby offer to furnish all labor and material necessary to complete the above described electrical wiring installations in a good and workmanlike manner.

NINETY-NINE THOUSAND

for the sum of SEVEN HUNDRED & 00/100 Dollars (\$ \$99,700.00) or on a time and material basis, if no sum is indicated. Payment for work completed on a monthly basis, with payment in full upon completion. This proposal may be withdrawn by us if not accepted within 30 days from above date.

Respectfully submitted:

SOUTH SIDE ELECTRIC, INC.  
Lori Aaker, Vice President

PROPOSER

SEE SPECIFICATIONS ON BACK

#### ACCEPTANCE

The above proposal and terms of payment are hereby accepted and you are authorized to do the work as specified.

DATE SIGNED

CUSTOMER SIGNATURE

"You, the buyer, may cancel this purchase at any time prior to midnight of the third business day after the date of this purchase. See notice of cancellation form for an explanation of this right on back."

## **GUARANTEES**

The materials and workmanship furnished under this proposal shall comply with the rules and regulations set forth in the National Electrical Code and all state and local regulations governing such work. The price quoted includes required insurance, and permit and inspection fees. Any changes in the above specifications shall be made in writing, and as evidence of agreement, shall be signed by both parties. The contractor shall not be held responsible or liable for any loss, damage or delay due to causes beyond his control. If the purchaser disposes of the property by sale or otherwise before this contract has been fulfilled, the full unpaid amount of the contract shall become due and payable at once. All equipment and devices installed as a part of this proposal shall be guaranteed for a period of one year from date of completion.

## **LIEN NOTICE**

We are authorized by law to provide you with this NOTICE. You are therefore notified that:

- (a) persons or companies furnishing labor or material for the improvement of real property may enforce a lien upon the improved land if they are not paid for their contributions, even if the parties have no direct contractual relationship with the owner; and
- (b) Minnesota law permits the owner to withhold from their contractor as much of the contract price as may be necessary to meet the demands of all other lien claimants, pay directly the liens and deduct the cost of them from the contract price, or withhold amounts from their contractor until the expiration of 120 days from the completion of the improvement unless the contractor furnishes to the owner waivers of claims for mechanics' lien signed by persons who furnished any labor or material for the improvement and who provided the owner with timely notice.

## **NOTICE OF CANCELLATION**

If you do not want the goods or services described on the front, you may cancel your purchase by mailing or delivering a signed and dated copy of this cancellation notice or any other written notice, or send a telegram to South Side Electric at 9201 East Bloomington FWY, Suite X; Bloomington, MN 55420 not later than midnight of the third day after acceptance date. If you cancel, any payments made by you under the contract or sale, any property traded in, and any instrument executed by you will be returned within ten business days following receipt by the seller of your cancellation notice, and any security interest arising out of the transaction will be cancelled.

If you cancel, you must make available to the seller at your residence, in substantially as good condition as when received, any goods delivered to you under this contract or sale; or you may, if you wish, comply with the written instructions of the seller regarding the return shipment of the goods at the seller's expense and risk.

If the seller does not pick up the goods within 20 days of the date of your notice of cancellation, you may retain or dispose of them without any further obligation.

**I HEREBY CANCEL THIS TRANSACTION**

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DATE

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BUYER'S SIGNATURE

### Cost Sharing Calculation

		33,841	100.00%	\$288,827,953	100.00%	100.00%	\$60,000	\$0	\$60,000	
Contract Amt	\$60,000	Contract	Total # of Homes	% of Home	Tax Capacity	% of Home Tax Capacity	Formula %	Contract \$ Share	Share of Admin Fee	Total Adjusted Share
Admin Fee	\$5,000		1,720	5.08%	\$32,543,493	11.27%	6.63%	\$3,977	\$500	\$4,477
Formula			223	0.66%	\$6,700,620	2.32%	1.07%	\$645	\$500	\$1,145
Homes	75%		1,531	4.52%	\$26,754,901	9.26%	5.71%	\$3,425	\$500	\$3,925
Tax Capacity	25%		337	1.00%	\$7,505,819	2.60%	1.40%	\$838	\$500	\$1,338
			774	2.29%	\$12,111,139	4.19%	2.76%	\$1,658	\$500	\$2,158
		X	4,013	11.86%	\$69,321,861	20.89%	14.12%	\$8,469	-\$5,000	\$3,469
			644	1.90%	\$3,641,370	1.26%	1.74%	\$1,045	\$500	\$1,545
			242	0.72%	\$7,834,325	2.71%	1.21%	\$729	\$500	\$1,229
			19,436	57.43%	\$104,557,471	36.20%	52.13%	\$31,275	\$500	\$31,775
			4,436	13.11%	\$23,268,921	8.06%	11.85%	\$7,107	\$500	\$7,607
			485	1.43%	\$3,588,033	1.24%	1.39%	\$831	\$500	\$1,331