



CITY OF SPRING PARK
CITY COUNCIL AGENDA
AUGUST 5, 2019 – 7:00 PM
SPRING PARK CITY HALL

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ADOPT MEETING AGENDA
4. ADOPT CONSENT AGENDA*
 - a. City Council Work Session Meeting Minutes from July 15, 2019
 - b. Regular City Council Meeting Minutes from July 15, 2019
5. PUBLIC FORUM **
6. PRESENTATIONS & GUEST SPEAKERS
7. PUBLIC HEARINGS
8. PETITIONS, REQUESTS, & APPLICATIONS
 - a. Gambling Permit Application: Northwest Tonka Lions – Resolution 19-13
9. ORDINANCES & RESOLUTIONS
10. REPORTS OF OFFICERS AND COMMITTEES
 - a. Mayor & Council
 - b. City Staff
 - c. Contract Staff
11. NEW BUSINESS & COMMUNICATIONS
12. CLAIMS FOR PAYMENT
 - a. August 5, 2019 Claims
13. UPCOMING MEETINGS & TRAINING
 - a. August 8 – LMCC – 7:00 PM
 - b. August 13 – Administration Committee – 12:00 PM
 - c. August 14 – LMCD Work Session at 6:00 PM with Regular Meeting at 7:00 PM
 - d. August 14 – Planning Commission – 6:00 PM
 - e. August 19 – City Council Work Session – 6:00 PM
 - f. August 19 – Regular City Council Meeting – 7:00 PM
14. MISCELLANEOUS (INFORMATION ONLY)
 - a. PeopleService June Report
 - b. Mound Fire Department Commission Packet Excerpt
15. ADJOURNMENT

* The Consent Agenda lists those items of business which are considered to be routine, recommended for approval, and/or which need no discussion. The several separate items listed on the Consent Agenda are acted upon by one motion. There will be no separate discussion of these items unless a Council Member makes a request, in which event the item will be removed from the Consent Agenda and placed elsewhere on the regular agenda for Council discussion and action.

** Under Public Forum individuals may address the City Council about any item not contained on the regular agenda. Each speaker should keep their statements to three minutes to allow sufficient time for others. The Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.



CITY OF SPRING PARK
 WORK SESSION MINUTES
 JULY 15, 2019 – 6:00 PM
 SPRING PARK CITY HALL

CALL TO ORDER - The work session was called to order by Mayor Rockvam at 6:00 p.m.

Council Members Present: Jerome P. Rockvam, Mayor; Pamela Horton; Gary Hughes; Catherine Kane Palen; and Megan Pavot

Staff Present: Dan Tolsma, City Administrator; Mary Tietjen, City Attorney; and Theresa Schyma, City Clerk

1. TOBACCO ORDINANCE UPDATE

City Administrator Tolsma presented update on the tobacco ordinance including the non-age related proposed changes to the ordinance. He stated that Hennepin County recently passed a law that would raise the age of tobacco purchasing to 21 years old for any municipalities they license. The City of Mound is considering removing themselves from the county’s umbrella and keeping the tobacco purchasing age at 18 years old. He added that Orono Police Chief Farniok has stated he would like to keep all cities that they patrol at the same age limit for more uniform policing. He asked the City Council for direction on what changes they would like to see for the tobacco ordinance.

Mayor Rockvam stated that he wants the age limit to be the same as other nearby communities for uniform enforcement for Orono Police. He is in favor of the non-age related proposed changes to the tobacco ordinance.

City Attorney Tietjen discussed the proposed changes including updating the Code to be more consistent with State Statute and to include items such as e-cigarettes and vaping.

The City Council consensus was to move forward with only the non-age related proposed changes to the tobacco ordinance at an upcoming meeting. Any age-related changes will be put on hold to remain consistent with the surrounding communities.

2. RENTAL ORDINANCE DIRECTION

City Administrator Tolsma provided a history and summary of the proposed short-term and long-term rental ordinance process to date. He also asked the City Council if they have any further direction for the Planning Commission.

Council Member Hughes recounted several stories from renters that lived in unsafe and unsanitary conditions for many years. They were unable to get action from their landlord and the City was unable to help in resolving the issue.

Mayor Rockvam is concerned about creating another level of bureaucracy and duplicating State and County laws. He stated that people move into the homes they can afford and doesn't believe it would benefit the City to have tenants calling City Hall to take care of any problems they have with their landlord.

City Attorney Tietjen stated one benefit of a City rental ordinance is that it provides enforcement to actually get in rental buildings and see if they are following current State and County laws.

City Administrator Tolsma highlighted the differences between the State Building Code and the International Property Maintenance Code (IPMC). The building code is applied based on the year the building was built; the IPMC is for basic health, safety, and welfare issues.

City Administrator Tolsma discussed the theoretical duplication with State and County laws that some property owners discussed in the second public hearing. He stated that there are some very basic State and County laws for rental housing and even an escrow process with the County for tenants to hopefully get remedy action from their landlord. Whereas, a city-wide ordinance would provide uniform and minimum basic safety standards to protect lives. The intent of the ordinance is not to turn every small rental property into a mansion; it is to make sure a rental unit in the City meets basic health and safety standards.

Mayor Rockvam stated that renters already have methods of reconciliation including moving out or withholding rent.

City Administrator Tolsma responded that on some level there is personal responsibility for renters but the City does need to think about worst case scenarios including somebody perishing in a home that did not meet basic safety standards. In that scenario someone will ask why the City allowed someone to live in extremely unsafe conditions. The City has a responsibility to look out for what is in the best interest of the City as a whole and limit the City's liability. The City can only turn a blind eye for so long before something bad happens.

Council Member Kane Palen stated there are unsafe properties and delinquent activity going on and currently there is no way for the City to try to resolve these issues.

City Attorney Tietjen stated that she has worked in a number of communities that have enacted a rental ordinance and it has improved the quality of rental housing in those cities.

Michael Mason, Planning Commissioner and resident at 3950 Del Otero Avenue, believes the long-term rental ordinance is important to protect tenants in the City.

Mayor Rockvam asked what the feedback has been for the proposed short-term rental ordinance.

City Administrator Tolsma responded that there are concerns for noise and traffic. Also a major point of discussion is balancing the rights of property owners who wish to run a business out of their home versus the rights of neighbors who chose to live in a residential neighborhood and not next to a property that is essentially operating as a bed and breakfast.

Council Member Kane Palen discussed the noise and parking concerns regarding short-term rentals. She added that it is difficult to balance the rights of entrepreneurs versus the character of a neighborhood.

Mayor Rockvam stated that parking is definitely a big issue in Spring Park and he understands how some residents are opposed to allowing short-term rentals. He agrees with Council Member Kane Palen about trying to balance the needs of young entrepreneurs who are trying to make a buck versus the residential feel of a neighborhood. He also discussed the potential for noise, party houses, and increased police calls.

Mr. Mason stated that he lives by a short-term rental property and there are customers there on a constant basis which is frustrating. He added that there has even been a bachelorette party that was going on at all hours of the night, swimming off of other people's docks, and disturbing the neighborhood.

Council Member Kane Palen asked the Council if any of the short-term rentals that they know of near their homes are interfering with the neighborhood.

City Administrator Tolsma responded that part of the challenge with short-term rentals is that the City does not have detailed statistics because these properties are operating under the radar since the City is currently not regulating short-term rentals.

Council Member Hughes responded that he knows of two short-term rentals in his neighborhood and that he has received feedback from neighbors that one has definitely interfered with the neighborhood. He stated he is unsure if the other rental property has been an issue. He added that one of the short-term rentals also rents out their boats for parties and lodging as well.

Council Member Pavot stated that she attended the first public hearing and thought there were some constructive ideas that were implemented into the updated draft ordinance. She added that while she doesn't like the idea of more government, she does want properties to be safe. The whole idea behind licensing is that if your short-term and/or long-term rental property follows the rules then everything will be fine. However, it gives the City a vehicle to enforce minimum standards for properties that are non-compliant which is something the City is currently unable to do.

3. CITY BEAUTIFICATION RECAP

City Administrator Tolsma presented a brief summary of the proposed updates for the City's beautification plan. Purchase orders for new lighting and signage at City Hall will be included on an upcoming meeting agenda.

4. WILKES PARK PLAYGROUND

City Administrator Tolsma briefly discussed the basic plan to refurbish the playground at Wilkes Park. Some equipment will be repurposed, upgraded, and/or possibly moved to enhance the beauty and safety of the park. A purchase order for these changes will be included on an upcoming meeting agenda.

5. MISCELLANEOUS

Council Member Hughes asked for an update on nuisance properties.

City Administrator Tolsma provided a summary of non-compliant properties in the City and the different strategies and processes involved to bring those properties into compliance.

Mayor Rockvam stated that the Planning Commission spent a lot of time on the updated nuisance ordinance so it is good that the enforcement process is underway. Unfortunately over the past decades a lot of nuisance issues occurred in the City that shouldn't have but they were disregarded at the time; it is good that the City is enforcing this new ordinance and moving on.

6. ADJOURN – The work session was adjourned by unanimous consent at 6:58 p.m.

Date Approved: August 5, 2019

Dan Tolsma, City Administrator

Theresa Schyma, City Clerk



CITY OF SPRING PARK
 CITY COUNCIL MINUTES
 JULY 15, 2019 – 7:00 PM
 SPRING PARK CITY HALL

1. CALL TO ORDER - The meeting was called to order by Mayor Rockvam at 7:03 p.m.

Council Members Present: Jerome P. Rockvam, Mayor; Gary Hughes; Pamela Horton; Catherine Kane Palen; and Megan Pavot

Staff Present: Dan Tolsma, City Administrator; Mary Tietjen, City Attorney; and Theresa Schyma, City Clerk

2. PLEDGE OF ALLEGIANCE – Mayor Rockvam led the audience in the Pledge of Allegiance.

3. ADOPT MEETING AGENDA

M/Hughes, S/Kane Palen to adopt the meeting agenda.

Motion carried 5-0.

4. ADOPT CONSENT AGENDA

- a. Regular City Council Meeting Minutes from July 1, 2019

M/Pavot, S/Horton to adopt the Consent Agenda.

Motion carried 5-0.

5. PUBLIC FORUM

Michael Mason, Planning Commissioner and resident at 3950 Del Otero Avenue, encouraged the City Council to read the minutes from each of the public hearings that took place during recent Planning Commission meetings regarding proposed long-term and short-term rental ordinances. He further discussed a potential conflict of interest with a Planning Commissioner in regards to this individual discussing and/or voting on anything related to short-term rentals in the City.

6. PRESENTATIONS & GUEST SPEAKERS – None.

7. PUBLIC HEARINGS – None.

8. PETITIONS, REQUESTS, & APPLICATIONS

- a. 2413 Black Lake Road Variance Extension Request

City Administrator Tolsma presented a summary of the variance extension request.

M/Rockvam, S/Hughes to approve a one-year extension until August 20, 2020 to City Council Resolution No. 18-15 for a variance to allow a garage at 2413 Black Lake Road.

Motion carried 5-0.

9. ORDINANCES & RESOLUTIONS – None.

10. REPORTS OF OFFICERS AND COMMITTEES

a. Mayor & Council

Council Member Hughes commented on the most recent Mound Fire Department Report and discussed the positive numbers for June when compared to previous years.

b. City Staff – None.

c. Contract Staff – None.

11. NEW BUSINESS & COMMUNICATIONS – None.

12. CLAIMS FOR PAYMENT – None.

13. UPCOMING MEETINGS & TRAINING

a. July 24 – LMCD Work Session at 6:00 PM with Regular Meeting at 7:00 PM

b. July 31 – Fire Commission – 11:00 AM

c. August 5 – Regular City Council Meeting – 7:00 PM

14. MISCELLANEOUS (INFORMATION ONLY)

a. Mound Fire Department June Report

15. ADJOURNMENT

The meeting was adjourned by unanimous consent at 7:09 p.m.

Date Approved: August 5, 2019

Dan Tolsma, City Administrator

Theresa Schyma, City Clerk



STAFF MEMO

NORTHWEST TONKA LIONS GAMBLING &
AMUSEMENT DEVICE APPLICATION

1. **BACKGROUND:** The City of Spring Park has received a Minnesota Gambling Premises Permit application from the Northwest Tonka Lions Club to conduct lawful gambling at Lord Fletcher's Old Lake Lodge, 3746 Sunset Drive. The City has also received a completed Amusement Device License application and required fees to have two amusement devices on-site for electronic pull tabs and bingo.

The City Code does not require a public hearing for these types of licenses. If approved, the amusement device application covers the period from September 1, 2019 to June 30, 2020.

The State Gambling Control Board requires the City Council to adopt a resolution approving gambling premises permit applications.

2. **FINANCIAL CONSIDERATIONS:** All required fees will be paid on August 5, 2019.
3. **RECOMMENDATION:** By Motion: Adopt Resolution #19-13 approving Minnesota Premises Permit Application and approve Spring Park Amusement Device Application #19-01 AD for Lawful Gambling to be conducted by the Northwest Tonka Lions, located at Lord Fletcher's Old Lake Lodge, 3746 Sunset Drive.

**CITY OF SPRING PARK
SPRING PARK, MINNESOTA**

RESOLUTION NO. 19-13

**RESOLUTION APPROVING MINNESOTA PREMISES PERMIT FOR
LAWFUL GAMBLING FOR NORTHWEST TONKA LIONS, LOCATED AT
LORD FLETCHER'S OLD LAKE LODGE, 3746 SUNSET DRIVE, SPRING
PARK, MINNESOTA**

WHEREAS, Minn. Stat. § 349.213 requires the City Council adopt a resolution of approval for any gambling premises permit application prior to the Minnesota Gambling Control Board issuing a permit for any business located in that city;

WHEREAS, the Northwest Tonka Lions has submitted applications to the City of Spring Park requesting City approval of a Minnesota Gambling Premises Permit application located at Lord Fletcher's Old Lake Lodge, 3746 Sunset Drive, Spring Park, Minnesota; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Spring Park approve of the local gambling located at Lord Fletcher's Old Lake Lodge, 3746 Sunset Drive, Spring Park, Minnesota.

BE IT FURTHER RESOLVED, that the City Clerk is directed to attach a certified copy of this resolution to the application to be submitted to the Gambling Control Board.

ADOPTED by the City Council of the City of Spring Park this 5th day of August, 2019.

CITY OF SPRING PARK

Approved:

Jerome P. Rockvam, Mayor

Attest:

Theresa Schyma, City Clerk

Date: July 26, 2019

To: City of Spring Park

From: Shawn Wilson, Operator

O & M Report: June 2019

Spring Park Operations and Maintenance

Drove around the city and made list of all the potholes and roads that need repairing.

Installed two new grills and a sign at Thor Thompson park that got knocked over by the snowplows.

Helped Theresa move stuff from the basement of city hall to the Council chambers.

Installed water meter at the Lofts for their irrigation system.

Pro-Lawns did our spring fertilizing and weed killer throughout the city.

Installed new water meter and horn at 3802 Togo RD and replaced water meter at 4326 West Arm RD

Replaced burnt out light bulbs at city hall and replaced a ballast in the council chambers.

We had issues with lift station #3 not running in auto, it would run in hand. Called Quality Control and they came out and found we had a bad float. It took a bit to diagnose due to the way it was wired.

Issues with the actuator valve in WTP for well #3. Waiting on a quote to replace the actuator valve due to its age.

Weed whipped and did some trimming off Sunset and Northern Ave.

Met with Sambatek Interns to show them how to locate curb stops as they're preparing to locate all of our curb stops in Spring Park and GPS there locations later this summer, also making notes of the ones that need to be raised.

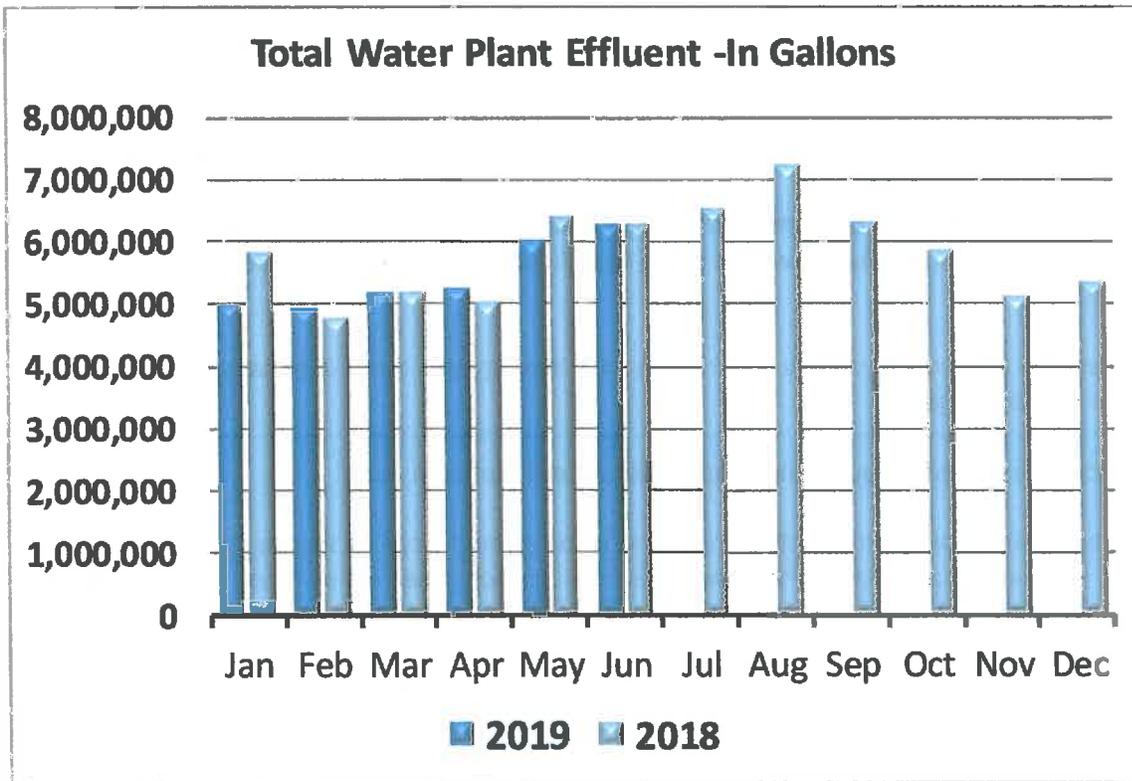
Took apart the sink in the backroom of council chambers for Theresa so she has more room for equipment.

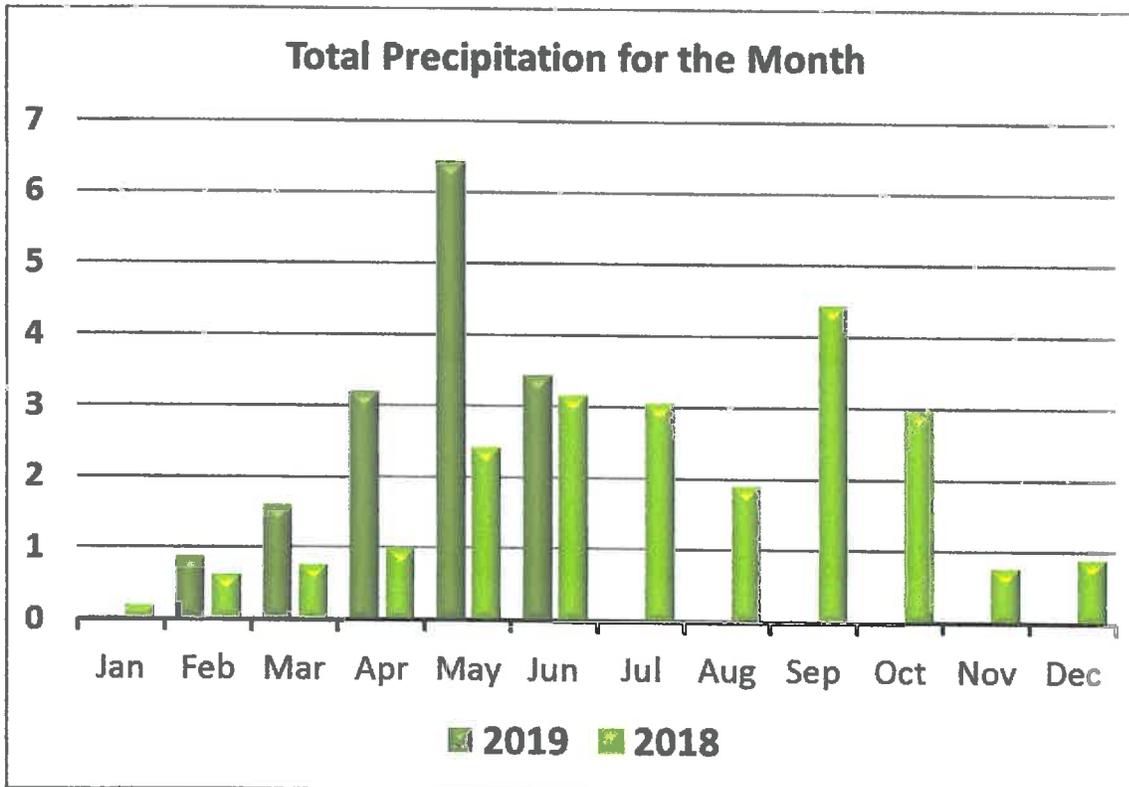
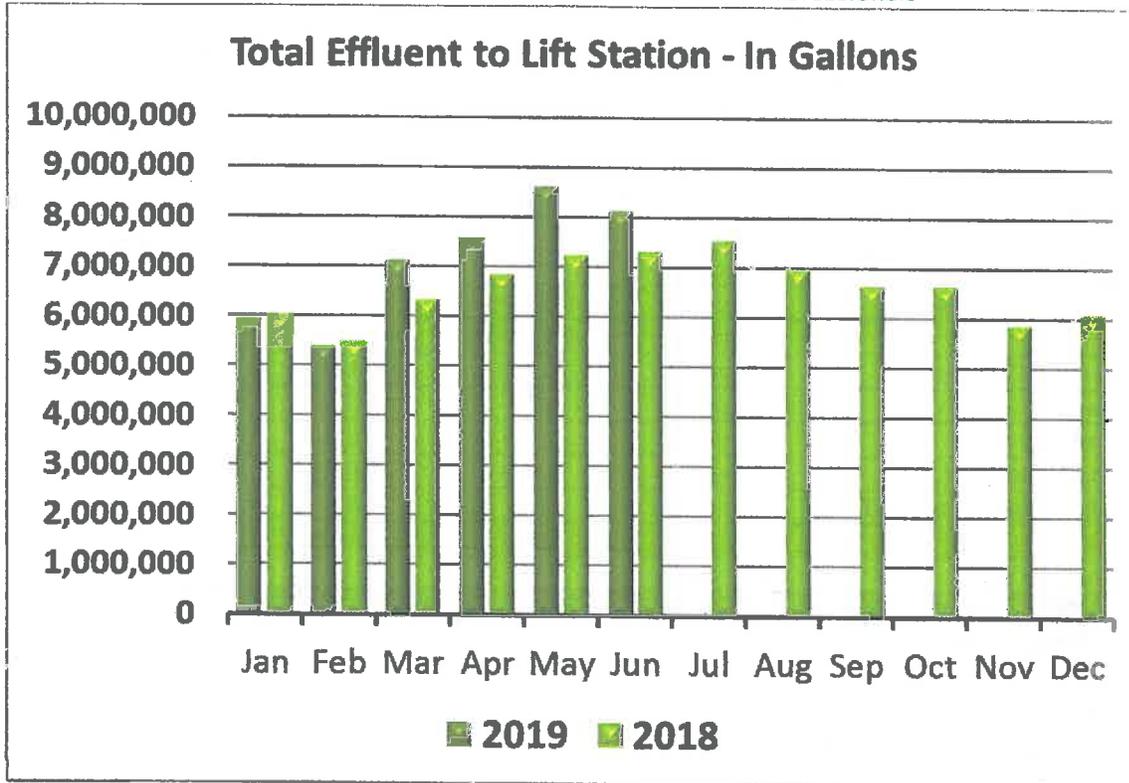
Due to me leaving for vacation the first part of July, I trained in staff that would be covering me while I was gone.

Did quarterly meter readings, found some radio readers were not working properly. Looking into those that are not working to fix the issue!

June, we had 2 call outs, one was for lift station #4, the phase monitor needed to be adjusted. The second was due to a clear well low level, I was not able to log into the TeamViewer at the time so I ran in to see what the problem was. It was because the WTP was backwashing, so this is a normal alarm.

Other miscellaneous tasks include: Operate our backup well #3, attend meetings, have chemicals delivered and fill as needed, water shut-offs and turn-ons as needed, complete water and sewer locates as needed, completed the monthly fluoride report and sent to the state, took (2) monthly bacteria water samples, conducted field tests on the water weekly, monitored lift stations, completed monthly work orders and maintenance on all equipment, daily rounds/logs at the WTP, lower flags to half-staff and raise as needed, snow removal around City Hall and salt our sidewalks and steps as needed.





PeopleService INC.

Water & Wastewater Professionals

		June-19	May-19	June-18
Water				
Average Daily Pumped	gallons	209,356	194,025	209,200
Maximum Daily Pumped	gallons	311,000	249,000	243,000
Total Monthly Pumped	gallons	6,280,700	6,014,800	6,276,000
Well #1 Pumped	gallons	2,103,700	2,279,700	2,369,000
Well #1 Average Pumped	gallons	70,123	73,538	78,966
Well #2 Pumped	gallons	3,490,400	3,641,600	3,975,000
Well #2 Average Pumped	gallons	116,346	117,470	132,500
Well #3 Pumped	gallons	612,100	4,000	1,500
Well #3 Average Pumped	gallons	20,403	129	50
Fluoride used	gallons	10.3	10.0	7.7
Fluoride Average used	gallons	0.3	0.3	0.2
Poly Phosphate used	pounds	129.8	109.8	153.4
Poly Phosphate Average used	pounds	4.3	3.5	5.1
Chlorine used	lbs	145	119	159
Chlorine Average used	lbs	5	4	5
Wastewater				
Effluent Flow				
Maximum Daily Pumped Wastewater	gallons	0	360,300	266,440
Average Daily Pumped Wastewater	gallons	0	277,130	242,810
Lift Station Effluent to Met Council	gallons	0	8,591,090	7,284,410
Precipitation	inches	0.00	6.40	3.16

Completed Work Order General Report

WO# 32680.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo		Created 6/3/2019 Printed Scheduled 6/1/2019 Delinquent 7/1/2019 Completed 6/14/2019
Equipment	6308-WELL-3	Well #3		
Location	6308- Spring Park			
Task	MONTHLY-PM			
Instructions	Conduct draw down test. Examine well head for unusual wear or vandalism.			
Notes	DRAWDOWN TEST DONE DAILY. EXAMINED WELL HEAD, FOUND NO UNUSUAL WEAR			

WO# 32681.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo		Created 6/3/2019 Printed Scheduled 6/1/2019 Delinquent 7/1/2019 Completed 6/14/2019
Equipment	6308-WELL-2	Well #2		
Location	6308- Spring Park			
Task	MONTHLY-PM			
Instructions	Grease shaft bearing, observe oil level in sight glass. Inspect unit for abnormal wear. Conduct draw down test.			
Notes	1. OIL LEVEL GOOD 2. DRAWDOWN TEST DONE DAILY 3. SHAFT BEARING GREASED WEEKLY 4. NO ABNORMAL WEAR			

WO# 32682.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo		Created 6/3/2019 Printed Scheduled 6/1/2019 Delinquent 7/1/2019 Completed 6/14/2019
Equipment	6308-WELL-1	Well #1		
Location	6308- Spring Park			
Task	MONTHLY-PM			
Instructions	Grease shaft bearing, observe oil level in sight glass. Inspect unit for abnormal wear. Conduct draw down test.			
Notes	1. OIL LEVEL GOOD 2. DRAWDOWN TEST DONE DAILY 3. SHAFT BEARING GREASED WEEKLY 4. NO ABNORMAL WEAR			

WO# 32683.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo		Created 6/3/2019 Printed Scheduled 6/1/2019 Delinquent 7/1/2019 Completed 6/18/2019
Equipment	6308-HS-PUM-2	High Service Pump #2		
Location	6308- Spring Park			
Task	QPM Quarterly Preventatvie Maintenance			
Instructions	Grease upper and lower units. Observe oil level thru site glass. Inspect for abnormal wear. Lubriplate Synthetic SFL-1 Food Machinery Lubricant/Grease and can get it at ISC Companies 12905 HWY 55 Minneapolis MN			
Notes	GREASED UPPER AND LOWER UNITS. NO ABNORMAL WEAR FROM INSPECTION.			

WO# 32684.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo		Created 6/3/2019 Printed Scheduled 6/1/2019 Delinquent 7/1/2019 Completed 6/18/2019
Equipment	6308-HS-Pum-1	High Service Pump #1		
Location	6308- Spring Park			
Task	QPM Quarterly Preventatvie Maintenance			
Instructions	Grease upper and lower units. Observe oil level thru site glass. Inspect for abnormal wear. Lubriplate Synthetic SFL-1 Food Machinery Lubricant/Grease and can get it at ISC Companies 12905 HWY 55 Minneapolis MN			
Notes	GREASED UPPER AND LOWER UNITS. NO ABNORMAL WEAR FROM INSPECTION			

Completed Work Order General Report

WO# 32685.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo		Created 6/3/2019 Printed Scheduled 6/1/2019 Delinquent 7/1/2019 Completed 6/14/2019
Equipment	6308-GSF	Gravity Sand Filter		
Location	6308- Spring Park			
Task	MPM Monthly Preventative Maintenance			
Instructions	Flush PVC line above backwash sludge tank into the backwash sludge tank until clean (there is a piece of PVC pipe with a coupler attachment to hook up to drain this)			
Notes	FLUSHED PVC			
WO# 32679.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo		Created 6/3/2019 Printed Scheduled 6/2/2019 Delinquent 7/2/2019 Completed 6/14/2019
Equipment	6308-EWS	Eye Wash Station		
Location	6308- Spring Park			
Task	MPM Monthly Preventative Maintenance			
Instructions	Flush eye wash and inspect for proper working order.			
Notes	THIS IS DONE WEEKLY			
WO# 32686.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo		Created 6/3/2019 Printed Scheduled 6/1/2019 Delinquent 7/1/2019 Completed 6/18/2019
Equipment	6308-DHD	Dehumidifiers		
Location	6308- Spring Park			
Task	PREVENTATIVE MAINTENANCE			
Instructions	Check filters and replace if needed. Assure drain line is clear.			
Notes	REPLACED FILTERS BY HIGH SERVICE PUMP. THE REST ARE GOOD			
WO# 32687.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo		Created 6/3/2019 Printed Scheduled 6/1/2019 Delinquent 7/1/2019 Completed 6/19/2019
Equipment	6308-CL-G-MON	Chlorine Gas Monitor		
Location	6308- Spring Park			
Task	MPM Monthly Preventative Maintenance			
Instructions	Test sensor and alarm system. Place a teaspoon of calcium hypochlorite in to a plastic bottle and keep the bottle capped until ready to test the sensor. Open the bottle and place the mouth near the sensor. The DVM reading will rise rapidly. Immediately remove the bottle as it is best to expose the sensor to the high concentrations as briefly as possible. If the sensor does not respond when the bottle is held near the sensor, the sensor must be replaced. Confirm red light on building is working.			
Notes	FOUND THE SENSOR IN THE CHLORINE ROOM HAD A HARD TIME "SNIFFING" OUT SETTING OFF ALARM. IN THE PROCESS OF REPLACING SENSOR. ALL OTHER SENSORS ARE IN WORKING ORDER.			
WO# 32688.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo		Created 6/3/2019 Printed Scheduled 6/1/2019 Delinquent 7/1/2019 Completed 6/14/2019
Equipment	6308-AIR STRIPPER BLOWERS	BLOWERS FOR AIR STRIPPER		
Location	5308-Spring Park			
Task	MONTHLY-PM			
Instructions	MONITOR INTAKE AND DISCHARGE PRESSURE. CHANGE FILTERS IF NEEDED.			
Notes	DO DAILY IF PLANT IS RUNNING			

WO#	32738.01	Type	Scheduled	Priority	5	Downtime Hours		Total Cost	\$0.00
Create Reason	Triggered by Calendar		Created By		jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p>Created 6/3/2019</p> <p>Printed</p> <p>Scheduled 6/1/2019</p> <p>Delinquent 7/1/2019</p> <p>Completed 6/14/2019</p> </div>		
Equipment	5308-LS-6-BAR RACK	BAR RACK							
Location	5308-Spring Park								
Task	BI ANNUAL PREVENTITIVE MAINTENANCE								
Instructions	<p>HAVE THE BAR RACK CLEANED. WE ARE CURRENTLY USING HYDRO-CLEAN TO DO THIS WORK. ASL FOR MATT, HE DOES A REAL GOOD JOB. THE LIFT STATION ITSELF IS ALSO CLEANED AT THIS TIME. NOTE: THEY WILL USE WATER FROM THE HYDRANT RIGHT NEXT TO THE STATION AND IT DOES NOT DRAIN BACK SO MAKE SURE TO PUMP OUT AFTER USE. ALSO CHECK TO MAKE SURE ALL OF THE PUMPS WILL PUMP DOWN, AND ARE NOT AIR LOCKED AFTER THE CLEANING. THE STATION AND ALL HATCHES WILL NEED TO BE UNLOCK FOR THEM. THE BALLS TO BLOCK THE FLOW ARE LOCATED IN THE BUILDING. TOOLS NEEDED ARE SEWER PLUGS/BALLS, HYDRANT WRENCH, PUMP, HOSE AND BATTERY.</p>								
Notes	HYDRO-KLEEN DID MARCH OF 2019								

WO#	32739.01	Type	Scheduled	Priority	5	Downtime Hours		Total Cost	\$0.00
Create Reason	Triggered by Calendar		Created By		jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p>Created 6/3/2019</p> <p>Printed</p> <p>Scheduled 6/1/2019</p> <p>Delinquent 7/1/2019</p> <p>Completed 6/20/2019</p> </div>		
Equipment	5308-LS-6	Lift Station #6							
Location	5308-Spring Park								
Task	MPM Monthly Preventative Maintenance								
Instructions	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station. 								
Notes	<ol style="list-style-type: none"> 1. HIGH LEVEL ALARM WORKS. GOOD 2. FLOATS LOOK GOOD 3. LEVEL INDICATOR WORKING PROPERLY 4. OVERALL LOOKS GOOD 								

WO# 32740.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo		Created 6/3/2019 Printed Scheduled 6/1/2019 Delinquent 7/1/2019 Completed 6/20/2019
Equipment	5308-LS-6	Lift Station #6		
Location	5308-Spring Park			
Task	APM Annual Preventative Maintenance			
Instructions	<ol style="list-style-type: none"> 1. Check electrical condition of insulation on power cable and on power cable and on all phases of motor windings (resistance check). 2. Check for any loose or faulty electrical connections within the pump control panel. 3. Check voltage supply between all phases on the line side of the electrical control panel; pump off. 4. Check amperage draws on all phases of the pump motor. 5. Check voltage between all phases on the load side of the pump control (line side for sing phase), pump off. 6. Check condition and operation of motor thermal protectors (if you equipped). 7. Removal of pump from lift station for physical inspection. 8. Check condition of upper shaft seals (inspect condition of oil). 9. Check condition and operation of leakage detector (if you equipped). 10. Check lower shaft seals (inspect condition of oil). 11. Change oil (if required). 12. Check for worn or loose impeller. 13. Check all impeller wear rings. 14. Check for noisy upper and lower bearings. 15. Check physically for damaged or cut pump cable. 16. Clean, reset and check operation of the level sensors. 17. Check for correct shaft rotation. 18. Reinstall pump and check for leakage at the discharge connection. 19. Test of operating cycle. 20. Test backup batteries, alarm system and alarm dialer if station is so equipped. 21. Provide written report of inspection on each pump/pump station. 			
Notes	PUMP #1 - 39.4 PUMP #2 - 39.9 PUMP #3 - 39.9 QUALITY CONTROL CAME OUT THIS SPRING AND DID INSPECTION ON LIFT STATIONS.			

WO# 32741.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo		Created 6/3/2019 Printed Scheduled 6/1/2019 Delinquent 7/1/2019 Completed 6/13/2019
Equipment	5308-LS-5	Lift Station #5		
Location	5308-Spring Park			
Task	MPM Monthly Preventative Maintenance			
Instructions	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station. 			
Notes	<ol style="list-style-type: none"> 1. HIGH LEVEL ALARM WORKS. GOOD 2. FLOATS LOOK GOOD 3. LEVEL INDICATOR WORKING PROPERLY 4. OVERALL LOOKS GOOD 			

WO#	32742.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00
Create Reason	Triggered by Calendar	Created By	jfanciullo					
Equipment	5308-LS-5	Lift Station #5						
Location	5308-Spring Park							
Task	APM Annual Preventative Maintenance							
Instructions	<ol style="list-style-type: none"> 1. Check electrical condition of insulation on power cable and on power cable and on all phases of motor windings (resistance check). 2. Check for any loose or faulty electrical connections within the pump control panel. 3. Check voltage supply between all phases on the line side of the electrical control panel; pump off. 4. Check amperage draws on all phases of the pump motor. 5. Check voltage between all phases on the load side of the pump control (line side for sing phase), pump off. 6. Check condition and operation of motor thermal protectors (if you equipped). 7. Removal of pump from lift station for physical inspection. 8. Check condition of upper shaft seals (inspect condition of oil). 9. Check condition and operation of leakage detector (if you equipped). 10. Check lower shaft seals (inspect condition of oil). 11. Change oil (if required). 12. Check for worn or loose impeller. 13. Check all impeller wear rings. 14. Check for noisy upper and lower bearings. 15. Check physically for damaged or cut pump cable. 16. Clean, reset and check operation of the level sensors. 17. Check for correct shaft rotation. 18. Reinstall pump and check for leakage at the discharge connection. 19. Test of operating cycle. 20. Test backup batteries, alarm system and alarm dialer if station is so equipped. 21. Provide written report of inspection on each pump/pump station. 							
Notes	PUMP #1 L1 - 5.5 L2 - 5.7 L3 - 5.5 PUMP #2 L1 - 5.5 L2 - 5.9 L3 - 5.6 MIXER L1 - 9.6 L2 - 4.4 L3 - 9.6 QUALITY CONTROL DID ANNUAL INSPECTION ON LIFT STATIONS THIS SPRING							

Created	6/3/2019
Printed	
Scheduled	6/1/2019
Delinquent	7/1/2019
Completed	6/13/2019

WO#	32743.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00
Create Reason	Triggered by Calendar	Created By	jfanciullo					
Equipment	5308-LS-4	Lift Station #4						
Location	5308-Spring Park							
Task	MPM Monthly Preventative Maintenance							
Instructions	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station. 							
Notes	<ol style="list-style-type: none"> 1. HIGH LEVEL ALARM WORKS. GOOD 2. FLOATS LOOK GOOD 3. LEVEL INDICATOR WORKING PROPERLY 4. OVERALL LOOKS GOOD 							

Created	6/3/2019
Printed	
Scheduled	6/1/2019
Delinquent	7/1/2019
Completed	6/13/2019

WO#	32744.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00
Create Reason	Triggered by Calendar			Created By	jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p style="text-align: center;">Created 6/3/2019</p> <p style="text-align: center;">Printed</p> <p style="text-align: center;">Scheduled 6/1/2019</p> <p style="text-align: center;">Delinquent 7/1/2019</p> <p style="text-align: center;">Completed 6/13/2019</p> </div>	
Equipment	5308-LS-4			Lift Station #4				
Location	5308-Spring Park							
Task	APM Annual Preventative Maintenance							
Instructions	<ol style="list-style-type: none"> 1. Check electrical condition of insulation on power cable and on power cable and on all phases of motor windings (resistance check). 2. Check for any loose or faulty electrical connections within the pump control panel. 3. Check voltage supply between all phases on the line side of the electrical control panel; pump off. 4. Check amperage draws on all phases of the pump motor. 5. Check voltage between all phases on the load side of the pump control (line side for sing phase), pump off. 6. Check condition and operation of motor thermal protectors (if you equipped). 7. Removal of pump from lift station for physical inspection. 8. Check condition of upper shaft seals (inspect condition of oil). 9. Check condition and operation of leakage detector (if you equipped). 10. Check lower shaft seals (inspect condition of oil). 11. Change oil (if required). 12. Check for worn or loose impeller. 13. Check all impeller wear rings. 14. Check for noisy upper and lower bearings. 15. Check physically for damaged or cut pump cable. 16. Clean, reset and check operation of the level sensors. 17. Check for correct shaft rotation. 18. Reinstall pump and check for leakage at the discharge connection. 19. Test of operating cycle. 20. Test backup batteries, alarm system and alarm dialer if station is so equipped. 21. Provide written report of inspection on each pump/pump station. 							
Notes	PUMP #1 L1 - 7.8 L2 - 7.3 L3 - 8.0 PUMP 2: L1 - 8.4 L2 0 8.1 L3 - 8.5 QUALITY CONTROL DID ANNUAL INSPECTION ON LIFT STATIONS L3 - 8.5							

WO#	32745.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00
Create Reason	Triggered by Calendar			Created By	jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p style="text-align: center;">Created 6/3/2019</p> <p style="text-align: center;">Printed</p> <p style="text-align: center;">Scheduled 6/1/2019</p> <p style="text-align: center;">Delinquent 7/1/2019</p> <p style="text-align: center;">Completed 6/13/2019</p> </div>	
Equipment	5308-LS-3			Lift Station #3				
Location	5308-Spring Park							
Task	MPM Monthly Preventative Maintenance							
Instructions	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station. 							
Notes	<ol style="list-style-type: none"> 1. HIGH LEVEL ALARM WORKS. GOOD 2. FLOATS LOOK GOOD 3. LEVEL INDICATOR WORKING PROPERLY 4. OVERALL LOOKS GOOD 							

WO#	32746.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00
Create Reason	Triggered by Calendar			Created By	jfanciullo		Created	6/3/2019
Equipment	5308-LS-3			Lift Station #3			Printed	
Location	5308-Spring Park						Scheduled	6/1/2019
Task	APM Annual Preventative Maintenance						Delinquent	7/1/2019
							Completed	6/13/2019
Instructions	<ol style="list-style-type: none"> 1. Check electrical condition of insulation on power cable and on power cable and on all phases of motor windings (resistance check). 2. Check for any loose or faulty electrical connections within the pump control panel. 3. Check voltage supply between all phases on the line side of the electrical control panel; pump off. 4. Check amperage draws on all phases of the pump motor. 5. Check voltage between all phases on the load side of the pump control (line side for sing phase), pump off. 6. Check condition and operation of motor thermal protectors (if you equipped). 7. Removal of pump from lift station for physical inspection. 8. Check condition of upper shaft seals (inspect condition of oil). 9. Check condition and operation of leakage detector (if you equipped). 10. Check lower shaft seals (inspect condition of oil). 11. Change oil (if required). 12. Check for worn or loose impeller. 13. Check all impeller wear rings. 14. Check for noisy upper and lower bearings. 15. Check physically for damaged or cut pump cable. 16. Clean, reset and check operation of the level sensors. 17. Check for correct shaft rotation. 18. Reinstall pump and check for leakage at the discharge connection. 19. Test of operating cycle. 20. Test backup batteries, alarm system and alarm dialer if station is so equipped. 21. Provide written report of inspection on each pump/pump station. 							
Notes	PUMP 1: L1 - 6.2 L2 - 6.3 L3 - 6.4 PUMP 2: L1 - 6.4 L2 - 6.2 L3 - 6.5 QUALITY CONTROL DID ANNUAL INSPECTIONS ON LIFT STATIONS THIS SPRING.							

WO#	32747.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00
Create Reason	Triggered by Calendar			Created By	jfanciullo		Created	6/3/2019
Equipment	5308-LS-2			Lift Station #2			Printed	
Location	5308-Spring Park						Scheduled	6/1/2019
Task	MPM Monthly Preventative Maintenance						Delinquent	7/1/2019
							Completed	6/13/2019
Instructions	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station. 							
Notes	<ol style="list-style-type: none"> 1. HIGH LEVEL ALARM WORKS. GOOD 2. FLOATS LOOK GOOD 3. LEVEL INDICATOR WORKING PROPERLY 4. OVERALL LOOKS GOOD 							

WO# 32748.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo		Created 6/3/2019 Printed Scheduled 6/1/2019 Delinquent 7/1/2019 Completed 6/13/2019
Equipment	5308-LS-2	Lift Station #2		
Location	5308-Spring Park			
Task	APM Annual Preventative Maintenance			
Instructions	1. Check electrical condition of insulation on power cable and on power cable and on all phases of motor windings (resistance check). 2. Check for any loose or faulty electrical connections within the pump control panel. 3. Check voltage supply between all phases on the line side of the electrical control panel; pump off. 4. Check amperage draws on all phases of the pump motor. 5. Check voltage between all phases on the load side of the pump control (line side for sing phase), pump off. 6. Check condition and operation of motor thermal protectors (if you equipped). 7. Removal of pump from lift station for physical inspection. 8. Check condition of upper shaft seals (inspect condition of oil). 9. Check condition and operation of leakage detector (if you equipped). 10. Check lower shaft seals (inspect condition of oil). 11. Change oil (if required). 12. Check for worn or loose impeller. 13. Check all impeller wear rings. 14. Check for noisy upper and lower bearings. 15. Check physically for damaged or cut pump cable. 16. Clean, reset and check operation of the level sensors. 17. Check for correct shaft rotation. 18. Reinstall pump and check for leakage at the discharge connection. 19. Test of operating cycle. 20. Test backup batteries, alarm system and alarm dialer if station is so equipped. 21. Provide written report of inspection on each pump/pump station.			
Notes	PUMP 1: L1 - 5.6 L2 - 5.8 L3 - 5.8 PUMP 2: L1 - 5.5 L2 - 5.5 L3 - 5.8 MIXER: L1 - 3.6 L2 - 3.4 L3 - 3.5 QUALITY CONTROL DID ANNUAL INSPECTION ON LIFT STATIONS THIS SPRING			

WO# 32749.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo		Created 6/3/2019 Printed Scheduled 6/1/2019 Delinquent 7/1/2019 Completed 6/14/2019
Equipment	5308-LS-1	Lift Station #1		
Location	5308-Spring Park			
Task	MPM Monthly Preventative Maintenance			
Instructions	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.			
Notes	1. HIGH LEVEL ALARM WORKS. GOOD 2. FLOATS LOOK GOOD. 3. LEVEL INDICATOR WORKING PROPERLY 4. OVERALL LOOKS GOOD			

Completed Work Order General Report

WO#	32750.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00	
Create Reason	Triggered by Calendar			Created By	jfanciullo		Created	6/3/2019	
Equipment	5308-LS-1				Lift Station #1		Printed		
Location	5308-Spring Park							Scheduled	6/1/2019
Task	APM Annual Preventative Maintenance							Delinquent	7/1/2019
							Completed	6/13/2019	
Instructions	<ol style="list-style-type: none"> 1. Check electrical condition of insulation on power cable and on power cable and on all phases of motor windings (resistance check). 2. Check for any loose or faulty electrical connections within the pump control panel. 3. Check voltage supply between all phases on the line side of the electrical control panel; pump off. 4. Check amperage draws on all phases of the pump motor. 5. Check voltage between all phases on the load side of the pump control (line side for sing phase), pump off. 6. Check condition and operation of motor thermal protectors (if you equipped). 7. Removal of pump from lift station for physical inspection. 8. Check condition of upper shaft seals (inspect condition of oil). 9. Check condition and operation of leakage detector (if you equipped). 10. Check lower shaft seals (inspect condition of oil). 11. Change oil (if required). 12. Check for worn or loose impeller. 13. Check all impeller wear rings. 14. Check for noisy upper and lower bearings. 15. Check physically for damaged or cut pump cable. 16. Clean, reset and check operation of the level sensors. 17. Check for correct shaft rotation. 18. Reinstall pump and check for leakage at the discharge connection. 19. Test of operating cycle. 20. Test backup batteries, alarm system and alarm dialer if station is so equipped. 21. Provide written report of inspection on each pump/pump station. 								
Notes	PUMP 1: L1 - 6.1 L2 - 6.2 L3 - 5.8 PUMP #2: L1 - 6.0 L2 - 6.4 L3 - 5.9 MIXER L1 - 4.5 LO2 - 4.6 L3 - 4.8 QUALITY CONTROL DID ANNUAL LIFT STATION INSPECTION THIS SPRING.								

WO#	32751.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00	
Create Reason	Triggered by Calendar			Created By	jfanciullo		Created	6/3/2019	
Equipment	5308-GEN				Generators		Printed		
Location	5308-Spring Park							Scheduled	6/1/2019
Task	MPM Monthly Preventative Maintenance							Delinquent	7/1/2019
							Completed	6/13/2019	
Instructions	Tools Required: wrenches, funnels, oil and coolant Check all fluids levels. Generators #1, 2, 3, 5 run automatically weekly, #6 (runs the 1st Wednesday of every month) and the portable and WTP generator need to be run manually.								
Notes	<ol style="list-style-type: none"> 1. CHECKED AND GOOD 2. CHECKED AND GOOD 3. ADDED COOLANT. GOOD 5. CHECKED AND GOOD 6. CHECKED AND GOOD WTP - CHECKED AND GOOD PORTABLE - PULLED OUT AND RAN FOR A BIT								

WO# 32752.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo		Created 6/3/2019 Printed Scheduled 6/1/2019 Delinquent 7/1/2019 Completed 6/19/2019
Equipment	5308-EXT	Fire Extinguishers		
Location	5308-Spring Park			
Task	MPM Monthly Preventative Maintenance			
Instructions	Inspect, tip upside down bang with rubber hammer, check to see if charged.			
Notes	Tools Required: rubber hammer, pen 3 - WTP CHECKED/GOOD 3 - CITY HALL CHECKED/GOOD 1 - COMPANY TRUCK CHECKED/GOOD 2 - SHOP/OFFICE CHECKED/GOOD			

WO# 32753.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo		Created 6/3/2019 Printed Scheduled 6/1/2019 Delinquent 7/1/2019 Completed 6/18/2019
Equipment	5308-BLW-2	Air Stripper Blower #2		
Location	5308-Spring Park			
Task	QPM Quarterly Preventatvie Maintenance			
Instructions	To get the blower hour meter readings off of the VFD Hit the ESC button Click on the drive mon tab then click on the monitoring tab and scroll down to run time the open end bearing 6208, south grease zerk or see diagram on name plate Should received 1 squirt of grease with my Napa grease gun and the drive end 6311 should receive .9 teaspoons of grease, roughly 7 squirts with my Napa Grease gun There are no removable drain plugs that we need to worry about. Tools: Napa grease gun, Polyrex em grease, Paper towels			
Notes	GAVE 7 SQUIRTS OF GREASE TO THE DRIVE END BEARING. 1 SQUIRT OF GREASE TO THE OPEN END BEARING			

Report Totals	Downtime Hours 0	Part Cost \$0.00
		Labor Cost \$0.00
		Vendor Cost \$0.00
		Equip/Tool Cost \$0.00
		Total Cost \$0.00

City of Mound
Fire Area Formula
07/24/2019

	2017 Land Market Values	2018 Land Market Values	2019 Land Market Values	Prorated %
MINNETONKA BEACH	0	0	0	0.00%
MINNETRISTA	320,693,900	343,464,100	347,747,800	6.33%
SHOREWOOD	44,672,000	44,349,000	45,852,000	0.84%
SPRING PARK	123,036,100	130,683,100	133,309,100	2.42%
MOUND	514,958,500	561,921,400	586,984,100	10.41%
Total:	1,003,360,500	1,080,417,600	1,113,893,000	20.00%
Percentage			20.00%	

	2016 Population	2017 Population	2018 Population	Prorated %
	0	0	0	0.00%
	4,000	4,159	4,250	8.01%
	239	239	239	0.46%
	1,697	1,743	1,694	3.31%
	9,371	9,494	9,347	18.21%
Total:	15,307	15,635	15,530	30.00%
			30.00%	

2020 Calculated Total %	Actual 2019 %	Diff
0.00%		0.00%
26.78%	26.80%	-0.02%
2.11%	2.32%	-0.21%
13.39%	13.05%	0.34%
57.72%	57.82%	-0.10%
100.00%	100.00%	0.00%
100.00%		

	2017 Building Market Values	2018 Building Market Values	2019 Building Market Values	Prorated %
MINNETONKA BEACH	0			0.00%
MINNETRISTA	392,662,000	422,574,800	448,799,500	9.12%
SHOREWOOD	26,439,000	28,185,000	30,056,000	0.61%
SPRING PARK	154,266,000	164,496,000	177,768,000	3.58%
MOUND	709,190,000	774,443,000	830,569,600	16.69%
Total:	1,282,557,000	1,389,698,800	1,487,193,100	30.00%
Percentage			30.00%	

	2016 Hours	2017 Hours	2018 Hours	Prorated %
				0.00%
	1,775	1,273	1,685	3.33%
	133	113	30	0.19%
	1,818	1,665	2,311	4.07%
	5,575	6,544	5,529	12.41%
Total:	9,301	9,595	9,555	20.00%
			20.00%	

Calculated Total \$	Actual 2018 \$	Diff
0	0	0
317,662	309,353	8,309
25,029	26,828	-1,799
158,831	150,624	8,207
684,669	667,347	17,322
1,186,190	1,154,152	32,038
100.00%		

-19-

9/11/19

2020
BUDGET BREAKDOWN

	<u>DEPT BUDGET</u>	<u>RELIEF ASSN CONT</u>	<u>CAPITAL AND RESERVES</u>	<u>BUILDING PAYMENT</u>	<u>FUND BALANCE CREDIT</u>	<u>2020 COST</u>	<u>2019 COST</u>	<u>2018 COST</u>
MINNETONKA BEACH	0	0	0	0	0	0	0	98,830
MINNETRISTA	186,606	35,350	36,002	75,771	16,068	317,662	309,353	299,091
				0				
SHOREWOOD	14,703	2,785	2,837	5,970	1,266	25,029	26,828	25,972
SPRING PARK	93,303	17,675	18,001	37,886	8,034	158,831	150,624	144,688
MOUND	<u>402,200</u>	<u>76,190</u>	<u>77,598</u>	<u>163,313</u>	<u>34,632</u>	<u>684,669</u>	<u>667,347</u>	<u>646,989</u>
	<u>696,812</u>	<u>132,000</u>	<u>134,438</u>	<u>282,940</u>	<u>60,000</u>	<u>1,186,190</u>	<u>1,154,152</u>	<u>1,215,570</u>

Mound Fire Department

2014-2018 Fire/Rescue Calls and Hours By City (does not include mutual aid hours)

Description	2014	2015	2016	2017	2018
City of Mound					
Fire/Rescue Calls	308	321	341	363	327
Percent of Total	60.16%	59.33%	59.30%	62.48%	56.09%
Fire/Rescue Hours	5307	5027	5575	6544	5529
Percent of Total	56.42%	55.04%	56.12%	65.00%	53.60%
City of Minnetrista					
Fire/Rescue Calls	80	94	88	76	88
Percent of Total	15.63%	17.38%	15.30%	13.08%	15.09%
Fire/Rescue Hours	1879	1719	1775	1273	1685
Percent of Total	19.98%	18.82%	17.87%	12.65%	16.34%
City of Spring Park					
Fire/Rescue Calls	99	86	113	105	133
Percent of Total	19.34%	15.90%	19.65%	18.07%	22.81%
Fire/Rescue Hours	1732	1564	1818	1665	2311
Percent of Total	18.41%	17.12%	18.30%	16.54%	22.40%
City of Minnetonka Beach					
Fire/Rescue Calls	22	27	26	29	31
Percent of Total	4.30%	4.99%	4.52%	4.99%	5.32%
Fire/Rescue Hours	409	590	633	472	760
Percent of Total	4.35%	6.46%	6.37%	4.69%	7.37%
City of Shorewood					
Fire/Rescue Calls	3	13	7	8	4
Percent of Total	0.59%	2.40%	1.22%	1.38%	0.69%
Fire/Rescue Hours	79	234	133	113	30
Percent of Total	0.84%	2.56%	1.34%	1.12%	0.29%
TOTAL CALLS	512	541	575	581	583
TOTAL HOURS	9406	9134	9934	10067	10315

5 Year Ave.	3 Year Ave.
332	344
59.47%	59.29%
5596	5883
57.24%	58.24%
85	84
15.30%	14.49%
1666	1578
17.13%	15.62%
107	117
19.15%	20.18%
1818	1931
18.56%	19.08%
27	29
4.82%	4.94%
573	622
5.85%	6.14%
7	6
1.25%	1.09%
118	92
1.23%	0.92%
558	580
9771	10105

MOUND FIRE DEPARTMENT FIRE PREVENTION OPEN HOUSE – WEDNESDAY, OCTOBER 2, 2019

In advance of Fire Prevention Week, mark your calendars for the Mound Fire Department Open House on Wednesday, October 2, 2019 from 6:00pm-8:00pm at the Mound Fire Station. We'll have hands-on activities, including fire displays, fire truck rides and more. This will be a family fun event for all ages!

Since 1922, Fire Prevention Week has been observed on the Sunday through Saturday period in which October 9th falls. The 2019 Fire Prevention Week is October 6-12th. Each year the National Fire Protection Association develops a fire prevention campaign. The 2019 campaign is "Not every hero wears a cape. PLAN and PRACTICE your ESCAPE".

In a typical home fire, you may have as little as one to two minutes to escape safely from the time the smoke alarm sounds. Escape planning and practice can help you make the most of the time you have. Seconds count in escaping a fire – be prepared!

We hope to see at our Fire Prevention Open House on October 2nd!

