



PLOT #

CITY OF SPRING PARK

2024  
COMMUNITY GARDEN  
PLOT APPLICATION

APPLICANT INFORMATION:

_____	_____	_____	
Name	Phone #	E-mail Address	
_____	_____	_____	_____
Street Address	City	State	Zip Code

PLOT SHARING:

Will you be sharing your garden plot with someone?  Yes  No

If yes, please provide their name and address: \_\_\_\_\_  
\_\_\_\_\_

COMMUNITY GARDEN POINTS OF UNDERSTANDING AND RULES OF USE:

- \_\_\_\_\_ ← Please initial that you have read and understand the Spring Park Community Garden Points of Understanding and Rules of Use on the back of this form.
- \_\_\_\_\_ ← Please initial that you have attached a check or cash to this application for your annual plot fee.
- \_\_\_\_\_ ← Spring Park Residents Only, Please Initial: Since Spring Park residents receive priority when applying for garden plots, please initial that you maintain a residence in the City of Spring Park, that you will be the main caretaker of your assigned garden plot, and that you are aware that your address on this application will be verified by City staff to receive resident-priority in the Spring Park Community Garden.

REQUIRED ACKNOWLEDGMENT AND SIGNATURE:

By signing and submitting this form you acknowledge that:

- All information provided on this application is correct and you have not knowingly omitted or provided false information.
- You have fully read and understand this application and the Spring Park Community Garden Points of Understanding and Rules of Use in its entirety; and
- You agree to respect and obey the rules, terms, and conditions stated for participation in the Spring Park Community Garden.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email completed application to: [jkhoffman@ci.spring-park.mn.us](mailto:jkhoffman@ci.spring-park.mn.us) or drop off with check at City Hall at 4349 Wearren Ave.  
**Online payment can be made at: [www.paymentservicenetwork.com](http://www.paymentservicenetwork.com), 1-877-885-7968.**

**(For office use only)**

\*\*\*\*\*

Date application received: \_\_\_\_\_ Type of plot? \_\_\_\_\_ Single \_\_\_\_\_ Shared

Date fee received: \_\_\_\_\_ SP Resident? \_\_\_\_\_ Yes \_\_\_\_\_ No

Receipt or Check #: \_\_\_\_\_ Address Verified? \_\_\_\_\_ Yes \_\_\_\_\_ No

**COMMUNITY GARDEN POINTS OF UNDERSTANDING AND RULES OF USE:**

1. I understand that the annual fee is \$25 per plot, per year, regardless of whether it is a shared plot or an individual plot.
2. I will have something planted in the garden by May 30<sup>th</sup> and keep it planted for the duration of the growing season unless a different arrangement is agreed upon by the City.
3. If I must abandon my plot for any reason, I will notify the City.
4. I will control weeds, trash, and litter in my plot and the immediate surrounding area.
5. If my plot becomes unkempt, I understand that I will be given two weeks' notice to clean it up. If the issue has not been addressed by the end of that time, the plot will be re-assigned or tilled in.
6. If my plot becomes unused for a period of three weeks or longer, I understand that I will be given two weeks' notice, and if the plot has not been utilized by the end of that time, the plot will be re-assigned or tilled in.
7. My plot is (4 x 12) feet. I will not expand my plot beyond these dimensions or into the surrounding paths or other plots. I will keep all my plants within the limits of my garden plot and will not allow any plant to grow more than seven feet high.
8. I will pick only my own crops unless given permission by another plot user.
9. I will not use any synthetic pesticides, insecticides, fungicides, etc. without prior permission from the City.
10. I will only use fertilizer and other soil amendments as needed.
11. I understand that if I use my own personal garden hose that I am responsible for storing it neatly inside my own garden box or coiling and hanging the hose on the side of my garden box.
12. I will keep the paths bordering my plot clear.
13. I will not bring pets to the garden.
14. I will not plant any illegal plants in my plot. I will not smoke, drink alcoholic beverages, or use illegal drugs in the garden. I will not come to the garden while under the influence of alcohol or illegal drugs.
15. I understand that guests and visitors, including my children, may enter the garden only if I accompany them. They must follow all rules, terms, and conditions stated herein. I will always supervise my guests and children when they are in the garden. I am solely responsible for the behavior of my guests.
16. I understand that the City is not responsible for any acts of nature or vandalism that may damage my garden, and that the City is not responsible for providing compensation in any form for damage that may result from the City's maintenance of the garden.
17. I will respect other gardeners, and I will not use abusive or profane language or discriminate against other gardeners.
18. I understand that the City is not responsible for my actions. I THEREFORE AGREE TO HOLD HARMLESS THE CITY FOR ANY LIABILITY, DAMAGE, LOSS, OR CLAIM THAT OCCURS IN CONNECTION WITH USE OF THE GARDEN BY ME OR ANY OF MY GUESTS, AND I AGREE TO FORFEIT MY RIGHT TO SUE THE CITY OF SPRING PARK.
19. Breaking any rules, terms, and conditions will cause for exclusion from the garden and loss of your plot and annual fee.

**SURPLUS FOOD DONATION INFORMATION:**



Please help make sure no one goes hungry by donating any of your surplus produce to the Westonka Food Shelf located at 2385 Commerce Boulevard, Mound, MN 55364. Please contact 952-472-5599 for additional information



## CITY OF SPRING PARK

### 2024 COMMUNITY GARDEN GENERAL INFORMATION

#### GENERAL INFORMATION REGARDING APPLICATIONS:

- All gardeners, (including all returning gardeners), must complete an application every year to review and acknowledge the updated 'Points of Understanding and Rules of Use' and to keep contact information current.
- **March 1** – All garden plots will be assigned on a first come first serve basis to Spring Park residents only.
  - If previous gardeners, we will try to assign the same plot assigned previously.
  - Each gardener must complete an application and pay the annual fee of \$25 by March 31.
  - All garden plots that are not claimed by the March 31 deadline will be placed on the available list for new gardeners.
  - Only 1 plot per household unless there is excess after the May 1 cutoff date.
- **April 1** – Any remaining available plots will be assigned on a first come, first served basis to anyone, including non-Spring Park residents.
- **May 1** – If any plots are still not filled by May 1, current gardeners can apply for an additional plot.

