



CITY OF SPRING PARK  
CITY COUNCIL AGENDA  
MAY 6, 2019 – 7:00 PM  
SPRING PARK CITY HALL

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ADOPT MEETING AGENDA
4. ADOPT CONSENT AGENDA\*
  - a. City Council Work Session Meeting Minutes from April 15, 2019
  - b. Regular City Council Meeting Minutes from April 15, 2019
  - c. LMCD Port of Call Certification
  - d. Resolution 19-11 Adoption of the 2018 Hennepin County All-Hazard Mitigation Plan
  - e. Special Event Application Nos. 19-05 through 19-08 and Temporary On-Sale Liquor Licenses for Back Channel Brewery for events on May 29, June 26, July 31, and August 28
5. PUBLIC FORUM\*\*
6. PRESENTATIONS & GUEST SPEAKERS
  - a. Correy Farniok – Orono Chief of Police
7. PUBLIC HEARINGS
8. PETITIONS, REQUESTS, & APPLICATIONS
9. ORDINANCES & RESOLUTIONS
10. REPORTS OF OFFICERS AND COMMITTEES
  - a. Mayor & Council
  - b. City Staff
  - c. Contract Staff
    - i. Award 2019 Shoreline Drive ADA Improvement Project
11. NEW BUSINESS & COMMUNICATIONS
12. CLAIMS FOR PAYMENT
  - a. May 6, 2019 Claims
13. UPCOMING MEETINGS & TRAINING
  - a. May 8 – LMCD Work Session at 6:00 PM with Regular Meeting at 7:00 PM
  - b. May 8 – Planning Commission Meeting – 6:00 PM
  - c. May 14 – Fire Commission Meeting – 11:00 AM
  - d. May 20 – City Council Work Session – 6:00 PM
  - e. May 20 – Regular City Council Meeting – 7:00 PM
14. MISCELLANEOUS (INFORMATION ONLY)
  - a. Mound Fire Department March Report
15. ADJOURNMENT

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\* The Consent Agenda lists those items of business which are considered to be routine, recommended for approval, and/or which need no discussion. The several separate items listed on the Consent Agenda are acted upon by one motion. There will be no separate discussion of these items unless a Council Member makes a request, in which event the item will be removed from the Consent Agenda and placed elsewhere on the regular agenda for Council discussion and action.

\*\* Under Public Forum individuals may address the City Council about any item not contained on the regular agenda. Each speaker should keep their statements to three minutes to allow sufficient time for others. The Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.



CITY OF SPRING PARK  
 WORK SESSION MINUTES  
 APRIL 15, 2019 – 6:00 PM  
 SPRING PARK CITY HALL

CALL TO ORDER - The work session was called to order by Mayor Rockvam at 6:00 p.m.

Council Members Present: Jerome P. Rockvam, Mayor; Pamela Horton; Gary Hughes; Catherine Kane Palen; and Megan Pavot

Staff Present: Dan Tolsma, City Administrator; Mike Kuno, City Engineer; Brian Hare, Assistant City Engineer; Mary Tietjen, City Attorney; and Theresa Schyma, City Clerk

1. INFRASTRUCTURE PROJECTS DISCUSSION & SCHEDULE

- a. 2019 Shoreline Drive ADA Project
- b. 2020 West Arm Road West Project
- c. 2023 Sunset Drive Area Project

Assistant City Engineer Hare provided an update on the 2019 Shoreline Drive ADA project. He stated that the bid opening is April 24. After the bids are reviewed they will be considered at a Council meeting in May.

Assistant City Engineer Hare stated that the Sunset Drive area project was pushed back to 2023 on the list of priorities in order to match the timeline for County road improvements.

Assistant City Engineer Hare discussed the West Arm Road West project including life expectancy and current degrading condition of pipes, inflow and infiltration, and access issues. He stated that a feasibility study will be done to assess the pros, cons, and ways to best accomplish the necessary updates.

Mayor Rockvam asked about the projected cost to update West Arm Road West. He stated that the area has never had any water main breaks, and even though there has been infiltration, he questions spending the money on this project when there haven't been any issues.

City Engineer Kuno responded that the televised reports showed high levels of inflow and infiltration. He added that there is also definitely the potential risk of a sewer main break on the lake side of this area due to the current location of lines. He further stated that identifying potential costs for this project will be looked at during the feasibility study.

Council Member Kane Palen asked what the liability is and questioned if the Minnehaha Creek Watershed District (MCWD) would need some input on this project due to the potential risk of a sewer main break on the lake side.

City Engineer Kuno discussed potential ideas to address the access issue for trucks during the project. He also discussed the option of moving the water and sewer lines away from the lake and possibly realigning West Arm Road West with Island Drive to create a true intersection.

Mayor Rockvam stated he is concerned at the amount of options the engineers will come up with especially when considering the cost to the city.

City Administrator Tolsma stated that the situation on West Arm Road West, with its access issues and location of water and sewer lines, is definitely not ideal but the technology now is better so that the City could keep the lines by the lake in a safer manner than before. There is never a guarantee but the technology is much better than when the lines were installed.

City Engineer Kuno discussed trenchless technology.

City Administrator Tolsma stated the reason for prioritizing the West Arm Road West project is that if there is a failure, it will be a major incident. If the sewer fails on the lake side it means that sewage would go into Lake Minnetonka and backup into people's homes.

Council Member Pavot agreed and stated that the City can only kick the can down the road so far before something fails. She added that the City's infrastructure needs to start being replaced and since it can't all be completed in one year, projects need to be put on a schedule and phased in when they make sense.

Council Member Kane Palen agreed and said that completing this project is a better option than ignoring deteriorating infrastructure. She agreed with Council Member Pavot that the Council must look at infrastructure needs more frequently and start completing some of these projects.

Mayor Rockvam asked what the next step is in the process.

City Engineer Kuno stated he has applied for PointSource and Public Finance Authority (PFA) grants for the West Arm Road West and Sunset Drive projects. He stated that if the City is awarded grant funds it would only push the West Arm Road West project back from the Summer of 2020 to the Fall. He added that the next required step is to conduct a feasibility report or an engineering report if the city is awarded a PFA grant.

The City Council discussed the City's current assessment policy for infrastructure projects.

Mayor Rockvam stated that the policy should not be arbitrary; it should be consistent and fair for all residents.

Council Members Kane Palen and Pavot stated that the policy needs to make sense and sometimes a change needs to occur if it is in the best interests of the City.

City Engineer Kuno stated that there are cities going to city-wide assessment policies since assessments are one of many tools to help fund projects for street improvements.

City Attorney Tietjen agreed that you don't want a policy to be arbitrary but the Council should have a current discussion to revisit the policy. It is possible to change the policy but the Council should have a sound basis for why they want to move away from past policy.

City Engineer Kuno added that another metro city recently changed their assessment policy and in the spirit of fairness, credited people who had recently gone through the assessment process.

City Administrator Tolsma stated that the next step is to review the proposal for a feasibility report in May.

2. CAPITAL PROJECT FINANCING OVERVIEW

City Administrator Tolsma noted that the Ehlers representative scheduled for tonight's work session was unable to attend so he will reschedule for a later date.

3. RENTAL ORDINANCE UPDATE

City Administrator Tolsma provided a brief summary of the progress regarding the proposed rental ordinances. He stated that the Planning Commission has scheduled the public hearing for May 8.

Mayor Rockvam asked about notifying property owners of proposed ordinance.

City Administrator Tolsma discussed the methods that City staff are using to ensure that all residents, property owners, and multi-family buildings are notified of the public hearing on May 8 so that feedback is received.

4. MISCELLANEOUS – None.

5. ADJOURN – The work session was adjourned by unanimous consent at 6:59 p.m.

Date Approved: May 6, 2019

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Dan Tolsma, City Administrator

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Theresa Schyma, City Clerk



CITY OF SPRING PARK  
 CITY COUNCIL MINUTES  
 APRIL 15, 2019 – 7:00 PM  
 SPRING PARK CITY HALL

1. CALL TO ORDER - The meeting was called to order by Mayor Rockvam at 7:05 p.m.

Council Members Present: Jerome P. Rockvam, Mayor; Gary Hughes; Pamela Horton; Catherine Kane Palen; and Megan Pavot

Staff Present: Dan Tolsma, City Administrator; Mary Tietjen, City Attorney; and Theresa Schyma, City Clerk

2. PLEDGE OF ALLEGIANCE – Mayor Rockvam led the audience in the Pledge of Allegiance.

3. ADOPT MEETING AGENDA

M/Hughes, S/Kane Palen to adopt the meeting agenda.

Motion carried 5-0.

4. ADOPT CONSENT AGENDA

- a. Regular City Council Meeting Minutes from April 1, 2019
- b. Special Event 19-4: Lord Fletchers Crappie Contest May 4<sup>th</sup>

M/Pavot, S/Horton to adopt the Consent Agenda.

Motion carried 5-0.

5. PUBLIC FORUM – None.

6. PRESENTATIONS & GUEST SPEAKERS

- a. Jan Callison – Hennepin County Commissioner

Hennepin County Commissioner Jan Callison reported on the activities, priorities, and platform of the County Board including upcoming road projects, tobacco ordinance changes, and a child protection system update.

The City Council thanked Commissioner Callison for attending the meeting and providing an informative update.

7. PUBLIC HEARINGS

- a. Vann Restaurant - Liquor License Public Hearing

Randall Skaar, owner of Vann Restaurant, was in attendance and available for questions about his new restaurant. He discussed hours of operation, cuisine, and a probable opening date.

Mayor Rockvam opened the public hearing at 7:16 p.m.

M/Hughes, S/Horton to close the public hearing at 7:17 p.m.

Motion carried 5-0.

M/Pavot, S/Horton to approve the issuance of new on-sale beer and wine licenses with Sunday sale for Vann, 4016 Shoreline Drive, contingent upon the business owner obtaining a Certificate of Occupancy from the City Building Official prior to receiving his license.

Mayor Rockvam called for a roll call vote.

Motion carried 5-0. (Pavot, Hughes, Horton, Kane Palen, Rockvam – ayes)

8. PETITIONS, REQUESTS, & APPLICATIONS – None.
9. ORDINANCES & RESOLUTIONS – None.
10. REPORTS OF OFFICERS AND COMMITTEES
  - a. Mayor & Council
    - i. Centenarian Certificate – Ethel Sjoberg

Mayor Rockvam announced that Spring Park resident Ethel Sjoberg will be turning 100 years old on April 22. He will be presenting her with a centenarian certificate at her birthday party on April 20.

Council Member Horton asked about the City selling Spring Park “spirit wear” similar to what Minnetonka Beach has at their City Hall.

City Administrator Tolsma responded that he visited Minnetonka Beach City Hall and spoke with staff. He stated that Minnetonka Beach has a very involved citizens group that led the process and were involved with the design and selection of items.

Council Member Pavot asked City Attorney Tietjen about the small cell ordinance since the deadline was April 15.

City Attorney Tietjen responded that the ordinance is for wireless providers to put up small cell facilities on the city’s right-of-way. She added that today’s deadline was specifically for aesthetic requirements but there are no consequences for approving it later. This ordinance will be brought up for discussion in May.

Council Member Hughes provided an update from the most recent meeting of the Lake Minnetonka Conservation District. He also provided handouts about a zebra mussels control project that will be conducted this summer. He further stated that he would like to add a topic for a future work session regarding a state omnibus bill that is proposing to make changes to the LMCD Code.

b. City Staff – None.

c. Contract Staff – None.

11. NEW BUSINESS & COMMUNICATIONS – None.

12. CLAIMS FOR PAYMENT – None.

13. UPCOMING MEETINGS & TRAINING

a. April 24 – LMCD Work Session at 6:00 PM with Regular Meeting at 7:00 PM

b. May 6 – Regular City Council Meeting – 7:00 PM

Council Member Hughes and Kane Palen discussed the idea of adding a work session on May 6 to help keep some infrastructure projects moving along.

Mayor Rockvam responded that he prefers to schedule only one work session a month that occurs before a meeting so that those sessions are more efficient. He added that for more complicated infrastructure projects he would be open to having a special work session. However, more information is needed from the City Engineer before scheduling a work session on May 6.

City Administrator Tolsma stated that future special work sessions could be added for infrastructure projects including discussing financing options. He added that once he receives the proposal for a feasibility study from the City Engineer it will be placed on the next regular agenda for Council approval so that the project can continue to move forward.

14. MISCELLANEOUS (INFORMATION ONLY) – None.

15. ADJOURNMENT

M/Kane Palen, S/Hughes to adjourn the City Council Meeting at 7:40 p.m.

The meeting was adjourned by unanimous consent at 7:40 p.m.

Date Approved: May 6, 2019

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Dan Tolsma, City Administrator

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Theresa Schyma, City Clerk



## LAKE MINNETONKA CONSERVATION DISTRICT

5341 MAYWOOD ROAD, SUITE 200 • MOUND, MINNESOTA 55364 • TELEPHONE 952/745-0789 • FAX 952/745-9085

April 19, 2019

Mr. Dan Tolsma  
City Administrator  
City of Spring Park  
4349 Warren Avenue  
Spring Park, MN 55384

Dear Mr. Tolsma:

The Lake Minnetonka Conservation District (LMCD) is charged with the processing and issuing Watercraft for Hire (charter boat) licenses, as well as any respective alcoholic beverage licenses.

LMCD Code Section 3.07, Subd. 3 and 5.44 Subd. 2 states "No ports of call shall be authorized without first securing a certificate from the municipality within which the port of call lies stating that the activities to be conducted by the applicant at the port of call are in compliance with municipal zoning laws."

The LMCD has received applications for a new Non-intoxicating Liquor License and Watercraft for Hire Certificate of Registration. The applicant, Ryan Jaeger of PaddleTap, LLC, seeks to operate the *Miracle* on Lake Minnetonka with ports of call within your municipality, in a manner similar to the operation of the other two PaddleTap vessels on Lake Minnetonka, the *Rossi* and the *Serenity*.

A public hearing for the license will be held at the April 24, 2019 LMCD Board Meeting. This hearing was published in the April 11, 2019 edition of the Lakeshore Weekly News.

Please find enclosed Municipal Certification form(s) for the applicant's request to use of ports of call within your municipality during the 2019 boating season.

The LMCD respectfully requests your verification and return of the enclosed forms as soon as possible. Please do not hesitate to call if you have any questions or concerns.

Sincerely,

A handwritten signature in black ink that reads "Matthew Cook". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Matthew Cook | Environmental Administrative Technician

ENC: Municipal Certification Forms



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**MUNICIPAL CERTIFICATION FOR  
WATERCRAFT FOR HIRE AND/OR LIQUOR LICENSE  
AUTHORIZED PORT OF CALL  
APPROVAL FOR 2019**

LMCD Code Section 3.07, Subd. 3 and 5.44 Subd. 2 states "No ports of call shall be authorized without first securing a certificate from the municipality within which such port of call lies stating that the activities to be conducted by the applicant at the port of call are in compliance with municipal zoning laws."

**Name & Address of Applicant:**

PaddleTap, LLC  
13690 Theresa Place  
Eden Prairie, MN 55346

**Name of Watercraft for Hire:**

Miracle

**Maximum Passenger Capacity:**

14

**Port of Call**

5th Street Ventures  
Lord Fletchers  
Metro Lakes Marina  
Wayzata City Dock  
Excelsior City Dock

**Authorized Municipality**

City of Spring Park  
City of Spring Park  
City of Mound  
City of Wayzata  
City of Excelsior

**Berthed Location**

Seton Lake, 5th Street Ventures, LLC

**Berth Municipality**

City of Spring Park

**Type of Liquor License:**

Non-Intoxicating Malt Liquor - Consumption/Display

I certify that the above watercraft for hire applicant operating the respective named charter boat, with or without a liquor license, has met the municipal ordinance requirements for the city listed below and is entitled to a Lake Minnetonka Conservation District Watercraft for Hire Certificate of Registration and/or alcoholic beverage license there under.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Municipality

**CITY OF SPRING PARK  
HENNEPIN COUNTY, MINNESOTA**

**RESOLUTION NO. 19-11**

**ADOPTION OF THE 2018  
HENNEPIN COUNTY ALL-HAZARD MITIGATION PLAN**

WHEREAS, the City of Spring Park has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000, and

WHEREAS, the Act establishes a framework for the development of a multi-jurisdictional County Hazard Mitigation Plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, the Hennepin County Plan includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends; and

WHEREAS, the Hennepin County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the Hennepin County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Hennepin County will maintain public participation and coordination; and

WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

WHEREAS, the Hennepin County All-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

WHEREAS, this is a multi-jurisdictional Plan and cities that participated in the planning process may choose to also adopt the County Plan.

NOW THEREFORE BE IT RESOLVED that the City of Spring Park supports the hazard mitigation planning effort and wishes to adopt the Hennepin County All-Hazard Mitigation Plan.

Approved by the Spring Park City Council this 6<sup>th</sup> day of May, 2019.

CITY OF SPRING PARK, MINNESOTA

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Jerome P. Rockvam, Mayor

Attest:

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Theresa Schyma, City Clerk



STAFF MEMO

BACK CHANNEL BREWERY SPECIAL  
EVENT – “WET” ARTIMER MARKETS  
WEDNESDAYS – 5/29, 6/26, 7/31, 8/28

1. **BACKGROUND:** Back Channel Brewery’s “Artimer Markets” began in 2018 after a conditional use permit (CUP) was approved by resolution of the City Council on April 16, 2018. A special event permit application is necessary for any event that deviates from their approved CUP including hours, outdoor music or alcohol.
2. **DISCUSSION:** Back Channel Brewery has submitted applications for special events held in conjunction with their artisan/farmers market on the last Wednesday of the month from May through August. The events are scheduled from 5:00p to 8:00p and are proposed to include outdoor live music from 5:00p to 8:00p and would also allow for patrons to have alcoholic beverages in the market area.

A list of draft conditions is attached for Council review. Both Police and Fire have reviewed the application and have given their consent with no additional comments.

3. **FINANCIAL CONSIDERATIONS:** All required fees have been received.
4. **RECOMMENDATION:** Approve Special Event Application Nos. 19-05 through 19-08 and Temporary On-Sale Liquor Licenses for Back Channel Brewery for events on May 29, June 26, July 31, and August 28 with the attached list of conditions.



## DRAFT CONDITIONS

BACK CHANNEL BREWERY SPECIAL  
EVENT – “WET” ARTIMER MARKETS  
WEDNESDAYS – 5/29, 6/26, 7/31, 8/28

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### SPECIAL EVENT CONDITIONS

1. Event organizer must obtain a one day temporary on-sale liquor license from the Minnesota Department of Alcohol & Gambling Division.
2. Any alcoholic beverages being taken outside of the principal building shall be limited to a defined area that must be demarcated with barriers. At no point shall any alcoholic beverages be allowed outside of the demarcated outdoor area or the principal building.
3. Live music (including music played by a DJ) will be permitted between the hours of 5:00 pm and 8:00 pm. Additionally, all noise shall comply with section 18-122 of the Spring Park City Code. In the event of legitimate complaints made to the Orono Police Department, Back Channel Brewing shall be required to comply with any and all recommendations made by the Orono Police Department to bring the noise levels into compliance.
4. The event organizer must send notice of the event to all properties within 350 feet of the Brewery. The City will provide the event organizer with a list of properties to be notified.
5. Any additional conditions recommended by the Mound Fire Department and the Orono Police Department shall be complied with.



April 26, 2019

Honorable Mayor and Members of the City Council  
City of Spring Park  
Subject: City of Spring Park  
2019 ADA Ramp Improvements Project  
Sambatek #21202

Honorable Mayor and Council Members:

As requested, we have obtained bids for the 2019 ADA Ramp Improvements Project. We received four bids on the project and shown the Engineer's Estimate for comparison:

| Bid Results             | Base Bid      |
|-------------------------|---------------|
| Create Construction LLC | \$ 271,594.00 |
| Engineer's Estimate     | \$ 299,488.20 |
| Standard Sidewalk, Inc. | \$ 315,080.25 |
| GL Contracting, Inc.    | \$ 329,273.30 |
| Pember Companies, Inc.  | \$ 358,048.05 |

The low bidder was Create Construction. The City worked with Create Construction on the 2018 Spring Park Concrete Maintenance project. Create Construction submitted two references and Sambatek contacted both in order to validate a credible work history. Representatives from both Coon Rapids and Columbia Heights spoke well of their quality of work and attention to detail.

We have reviewed the unit bid prices submitted by Create Construction and compared their unit costs to other projects that have been recently bid in the area. Based on our review, we believe that the bid submitted by Create Construction is a competitive bid. It is our opinion that a contract for the Base Bid (**\$271,594.00**) should be awarded to Create Construction as it fits within the City's budget for the project and is below the Engineer's Estimate (**\$299,488.20**). If you have any questions or need additional information, please contact me at 763.398.0888 or [bhare@sambatek.com](mailto:bhare@sambatek.com).

Sincerely,

Brian Hare, PE  
Project Manager, Municipal Services

May 2, 2019

Mr. Dan Tolsma  
City Administrator  
City of Spring Park  
4349 Warren Avenue  
Spring Park, MN 55384

SUBJECT: 2019 ADA Ramp Improvements Project – Construction Services Proposal

Dear Mr. Tolsma,

Thank you for the opportunity to submit this proposal to assist the City with the 2019 ADA Ramp Improvements Project. We understand that the project will include spot replacements of concrete sidewalk, curb and gutter along with APS signal system upgrades and complete replacement of pedestrian ramps in order to meet ADA requirements at the following intersections:

1. Shoreline Drive and Interlachen Road (APS Signal System and ADA Ramp Improvements)
2. Shoreline Drive and Spring Street (ADA Ramp Improvements Only)
3. Shoreline Drive and Sunset Drive (APS Signal System and ADA Ramp Improvements)

Sambatek is submitting this proposal to complete the Construction Services for the proposed project. Construction Services will include Project Management, Construction Staking, Electrical Review and Inspection and Construction Inspection Services. SEH will work as a subconsultant to provide Electrical Review and Inspection Services. The Electrical Review and Inspection Services will include pre-construction meeting, traffic signal shop drawing review, signal equipment staking, periodic site visits, observation of electrical installation portion of project, review of revised signal systems following construction, and to provide a punch list and as-builts as they pertain to the revised signal systems. Construction Staking will include staking necessary to construct the pedestrian ramps. Since the project uses State Aid funds, Construction Inspection is recommended to be full-time as needed. Sambatek proposes to complete the scope of services for a not-to-exceed fee of:

**Construction Services**

|  |                  |
|--|------------------|
| Project Management                     | \$ 7,500         |
| Material Testing – Braun               | \$ 4,000         |
| Electrical Review and Inspection - SEH | \$ 3,800         |
| Construction Staking                   | \$ 9,000         |
| <u>Construction Inspection</u>         | <u>\$ 34,500</u> |
| <b>Total</b>                           | <b>\$ 58,800</b> |

I look forward to working with the City of Spring Park on this project and would appreciate the opportunity to discuss any questions you may have regarding this proposal. Please contact me at 763.398.0888 or [bhare@sambatek.com](mailto:bhare@sambatek.com) if you would like to discuss.

Respectfully submitted,



Brian Hare, PE  
Project Manager, Municipal Services

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2019 MOUND FIRE DEPARTMENT ACTIVITY REPORT  
Emergency Response and Firefighter Hours Detail

MONTH: March

| City  | Call Type                       | 2019  |             |       |       | 2018  |             |       |       |
|---|---------------------------------|-------|-------------|-------|-------|-------|-------------|-------|-------|
|   |                                 | Month | Firefighter | YTD   | YTD   | Month | Firefighter | YTD   | YTD   |
|   |                                 | Calls | Hours       | Calls | Hours | Calls | Hours       | Calls | Hours |
| MOUND   | Fire                            | 3     | 58          | 16    | 379   | 2     | 38          | 19    | 442   |
|   | Rescue                          | 7     | 101         | 35    | 534   | 17    | 259         | 53    | 886   |
|   | Duty Officer                    | 1     | 1           | 2     | 2     | 1     | 1           | 2     | 2     |
| MINNETONKA BEACH<br><i>(for 2018 YTD Total Calls / Hours Reference)</i> | Fire                            |       |             | 0     | 0     | 0     | 0           | 5     | 135   |
|   | Rescue                          |       |             | 0     | 0     | 1     | 13          | 2     | 32    |
|   | Duty Officer                    |       |             | 0     | 0     | 0     | 0           | 0     | 0     |
| MINNETRISTA   | Fire                            | 0     | 0           | 3     | 49    | 7     | 159         | 12    | 260   |
|   | Rescue                          | 6     | 120         | 14    | 271   | 2     | 23          | 7     | 123   |
|   | Duty Officer                    | 0     | 0           | 1     | 1     | 0     | 0           | 1     | 2     |
| SHOREWOOD   | Fire                            | 0     | 0           | 0     | 0     | 0     | 0           | 0     | 0     |
|   | Rescue                          | 0     | 0           | 0     | 0     | 0     | 0           | 0     | 0     |
|   | Duty Officer                    | 0     | 0           | 0     | 0     | 1     | 1           | 1     | 1     |
| SPRING PARK   | Fire                            | 1     | 42          | 5     | 104   | 0     | 0           | 6     | 116   |
|   | Rescue                          | 6     | 114         | 19    | 309   | 9     | 143         | 29    | 515   |
|   | Duty Officer                    | 0     | 0           | 1     | 1     | 0     | 0           | 2     | 2     |
| MUTUAL AID  | Fire                            | 6     | 243         | 15    | 515   | 2     | 49          | 6     | 183   |
|   | Rescue                          | 0     | 0           | 0     | 0     | 0     | 0           | 0     | 0     |
| STAND BY  | Weather, Special<br>Event, Etc. | 0     | 0           | 0     | 0     | 0     | 0           | 0     | 0     |
|   |                                 |       |             |       |       |       |             |       |       |
| Total Activity All Cities   | Fire                            | 10    | 343         | 39    | 1047  | 11    | 246         | 48    | 1136  |
|   | Rescue                          | 19    | 335         | 68    | 1114  | 29    | 438         | 91    | 1556  |
|   | Duty Officer                    | 1     | 1           | 4     | 4     | 2     | 2           | 6     | 7     |
|   | Stand By                        | 0     | 0           | 0     | 0     | 0     | 0           | 0     | 0     |
|   | TOTAL                           | 30    | 679         | 111   | 2165  | 42    | 686         | 145   | 2699  |

| Monthly Activity by Call Category           | 2019 | 2018 |
|---|------|------|
| COMMERCIAL                                  | 3    | 4    |
| RESIDENTIAL                                 | 25   | 36   |
| OTHER (OUTSIDE/ROADWAY/LAKE/OPEN AREA/MISC) | 2    | 2    |
| SERVICE CALLS (Smoke/CO Detectors)          | 0    | 1    |
| LEGITIMATE FIRE ALARMS                      | 1    | 0    |
| FALSE FIRE ALARMS                           | 0    | 4    |

| MUTUAL AID AND TRAINING/MAINTENANCE SUMMARY | 2019   |      | 2018  |       |
|---|--------|------|-------|-------|
| Category                                    | Month  | YTD  | Month | YTD   |
| MUTUAL AID CALLS RECEIVED                   | 0      | 1    | 1     | 1     |
| MUTUAL AID CALLS GIVEN                      | 6      | 15   | 2     | 6     |
| TRAINING/MAINTENANCE HOURS                  | 361.25 | 1123 | 216   | 910.5 |

1/4/2

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**Mound Fire Department  
Incident Reports - Spring Park  
March, 2019**

| <b>FIRE NO.</b>                                    | <b>DATE</b> | <b>CITY</b> | <b>ADDRESS</b>             | <b>FIRE/ RESCUE</b> | <b>DESCRIPTION</b>                                 | <b>ACTION TAKEN</b> | <b>FF HOURS</b> |
|--|-------------|-------------|----------------------------|---------------------|--|---------------------|-----------------|
| 105  | 3/26/2019   | Spring Park | West Arm Dr & Sunset Dr    | Fire                | Haz Cond - Wires Down                              | Secured Area        | 42              |
| <b>Total Fire Calls</b>                            |             |             |                            | <b>1</b>            | <b>Total Fire Hours</b>                            |                     | <b>42</b>       |
| 85   | 3/10/2019   | Spring Park | 4559 Shoreline Drive, #209 | Rescue              | EMS  | Transported         | 20              |
| 93   | 3/13/2019   | Spring Park | 2450 Island Dr, 124        | Rescue              | EMS  | Transported         | 26              |
| 96   | 3/14/2019   | Spring Park | 4515 Shoreline Drive       | Rescue              | EMS  | No Transport        | 22              |
| 102  | 3/21/2019   | Spring Park | 2400 Interlachen Road      | Rescue              | EMS  | Transported         | 13              |
| 108  | 3/27/2019   | Spring Park | 4559 Shoreline Drive       | Rescue              | EMS  | Transported         | 21              |
| 109  | 3/29/2019   | Spring Park | 4501 Shoreline Drive, #204 | Rescue              | EMS  | Transported         | 12              |
| <b>Total Rescue Calls</b>                          |             |             |                            | <b>6</b>            | <b>Total Rescue Hours</b>                          |                     | <b>114</b>      |
|  |             |             |                            |                     |  |                     |                 |
| <b>Total Duty Officer Calls</b>                    |             |             |                            | <b>0</b>            | <b>Total Duty Officer Hours</b>                    |                     | <b>0</b>        |
| <b>TOTAL FIRE, RESCUE &amp; DUTY OFFICER CALLS</b> |             |             |                            | <b>7</b>            | <b>TOTAL FIRE, RESCUE &amp; DUTY OFFICER HOURS</b> |                     | <b>156</b>      |

