



CITY OF SPRING PARK
CITY COUNCIL AGENDA
APRIL 15, 2019 – 7:00 PM
SPRING PARK CITY HALL

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ADOPT MEETING AGENDA
4. ADOPT CONSENT AGENDA*
 - a. Regular City Council Meeting Minutes from April 1, 2019
 - b. Special Event 19-4: Lord Fletchers Crappie Contest May 4th
5. PUBLIC FORUM **
6. PRESENTATIONS & GUEST SPEAKERS
 - a. Jan Callison – Hennepin County Commissioner
7. PUBLIC HEARINGS
 - a. Vann Restaurant - Liquor License Public Hearing
8. PETITIONS, REQUESTS, & APPLICATIONS
9. ORDINANCES & RESOLUTIONS
10. REPORTS OF OFFICERS AND COMMITTEES
 - a. Mayor & Council
 - i. Centenarian Certificate – Ethel Sjoberg
 - b. City Staff
 - c. Contract Staff
11. NEW BUSINESS & COMMUNICATIONS
12. CLAIMS FOR PAYMENT
13. UPCOMING MEETINGS & TRAINING
 - a. April 24 – LMCD Work Session at 6:00 PM with Regular Meeting at 7:00 PM
 - b. May 6 – Regular City Council Meeting – 7:00 PM
14. MISCELLANEOUS (INFORMATION ONLY)
15. ADJOURNMENT

* The Consent Agenda lists those items of business which are considered to be routine, recommended for approval, and/or which need no discussion. The several separate items listed on the Consent Agenda are acted upon by one motion. There will be no separate discussion of these items unless a Council Member makes a request, in which event the item will be removed from the Consent Agenda and placed elsewhere on the regular agenda for Council discussion and action.

** Under Public Forum individuals may address the City Council about any item not contained on the regular agenda. Each speaker should keep their statements to three minutes to allow sufficient time for others. The Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.



CITY OF SPRING PARK
 CITY COUNCIL MINUTES
 APRIL 1, 2019 – 7:00 PM
 SPRING PARK CITY HALL

1. CALL TO ORDER - The meeting was called to order by Mayor Rockvam at 7:01 p.m.

Council Members Present: Jerome P. Rockvam, Mayor; Gary Hughes; Pamela Horton; Catherine Kane Palen; and Megan Pavot

Staff Present: Dan Tolsma, City Administrator; and Theresa Schyma, City Clerk

2. PLEDGE OF ALLEGIANCE – Mayor Rockvam led the audience in the Pledge of Allegiance.
3. ADOPT MEETING AGENDA

Council Member Hughes asked that Item #13a be deleted from the agenda since the April 9 Administration Meeting has been cancelled.

M/Hughes, S/Horton to adopt the meeting agenda as amended.

Motion carried 5-0.

4. ADOPT CONSENT AGENDA
- City Council Work Session Meeting Minutes from March 18, 2019
 - Regular City Council Meeting Minutes from March 18, 2019
 - Running of the Bays Special Event
 - LMCD Port of Call Certificates
 - Advertisement for the Purpose of Bid Solicitation – Shoreline Drive ADA Project

M/Pavot, S/Kane Palen to adopt the Consent Agenda.

Motion carried 5-0.

5. PUBLIC FORUM – None.
6. PRESENTATIONS & GUEST SPEAKERS
- Jim Lundberg – LMCC

Mr. Lundberg provided a PowerPoint presentation about the Lake Minnetonka Cable Commission (LMCC). He discussed funding, services provided to member cities, current happenings, and scheduled audio/visual technical changes in the works.

The City Council thanked Mr. Lundberg for his informative presentation.

7. PUBLIC HEARINGS – None.
8. PETITIONS, REQUESTS, & APPLICATIONS – None.

9. ORDINANCES & RESOLUTIONS

- a. Resolution 19-10: Shoreline Drive ADA Project Reimbursement Resolution

City Administrator Tolsma presented a summary of the proposed resolution. He stated that a resolution of this type gives the City options when it comes to funding several smaller projects. use

M/Pavot, S/Kane Palen that the following resolution be adopted and that it be made part of these minutes:

RESOLUTION NO. 19-10

RESOLUTION DECLARING THE OFFICIAL INTENT OF THE CITY OF SPRING PARK
TO REIMBURSE CERTAIN EXPENDITURES FROM THE PROCEEDS
OF BONDS TO BE ISSUED BY THE CITY

Motion carried 5-0. This resolution appears as Resolution No. 19-10.

10. REPORTS OF OFFICERS AND COMMITTEES

- a. Mayor & Council

Mayor Rockvam asked City staff for an update on the noise testing and mitigation recommendations for Lord Fletcher's Old Lake Lodge.

City Administrator Tolsma responded that several meetings are being planned with consultants in the coming weeks. These meetings are the next step in the process to see what, if any, noise mitigation recommendations come out of those meetings. He also discussed the additional noise testing processes that will occur this year.

Council Member Pavot wanted to reiterate that Lord Fletcher's Old Lake Lodge has never failed a noise test conducted by independent consultants. This year's testing will be more thorough and the experts will be asked to look for any potential noise mitigation that can be done on-site to lessen the impact of noise for the affected Orono residents.

- b. City Staff – None.

- c. Contract Staff – None.

11. NEW BUSINESS & COMMUNICATIONS – None.

12. CLAIMS FOR PAYMENT

- a. April 1, 2019 Claims

M/Horton, S/Hughes to approve all claims for payment.

Motion carried 5-0.

13. UPCOMING MEETINGS & TRAINING

- a. ~~April 9 – Administration Committee – 12:00 PM~~
- b. April 10 – Planning Commission – 6:00 PM
- c. April 10 – LMCD Work Session at 6:00 PM with Regular Meeting at 7:00 PM
- d. April 11 – LMCC – 7:00 PM
- e. April 15 – City Council Work Session – 6:00 PM
- f. April 15 – Regular City Council Meeting – 7:00 PM

Item #13a was removed from the agenda as the meeting was cancelled after the agenda was printed.

14. MISCELLANEOUS (INFORMATION ONLY)

- a. Metro Cities Annual Meeting Invitation

15. ADJOURNMENT

M/Hughes, S/Horton to adjourn the City Council Meeting at 7:27 p.m.

Motion carried 5-0.

Date Approved: April 15, 2019

Dan Tolsma, City Administrator

Theresa Schyma, City Clerk



STAFF MEMO

LORD FLETCHER'S CRAPPIE CONTEST
SPECIAL EVENT 19-04

1. BACKGROUND: The City of Spring Park has received a completed special event application and required permit fees for a crappie contest to be held on Saturday, May 4th at Lord Fletcher's Restaurant. They are proposing to have live music from 2:00p-4:00p on the wharf in the same format as the summer concert series. They are estimating up to 800 guests.
2. DISCUSSION: Both the Orono Police Department and the Mound Fire Department have reviewed the application and have found no major areas of concern.
3. FINANCIAL CONSIDERATIONS: There is no cost to the City.
4. RECOMMENDATION: Approve the special event permit application for the Lord Fletcher's Crappie Contest with the attached list of conditions.

CONDITIONS TO SPECIAL EVENT CONCERT MAY 4th - LORD FLETCHER'S

- 1) Outdoor music will be permitted on Saturday from 2-4 p.m. only.
- 2) Lord Fletcher's will comply with all applicable laws, ordinances, and codes and will continuously monitor its property and surrounding streets, lakeshore and docks to ensure compliance. This specifically includes, but is not limited to and compliance with, serving of alcohol, posted occupancy loads, proper designated unobstructed exits, all fire safety and emergency evacuation requirements, noise requirements, and Hennepin County Sheriff's Water Patrol requirements.
- 3) Live music played by a band or DJ within the building shall not be amplified outside through the use of speakers.
- 4) If Orono Police requests music be stopped because of complaints or violations of permit conditions or City ordinances, Lord Fletcher's will immediately and willingly comply with the request and will not resume the music that day.
- 5) Lord Fletcher's will make every reasonable effort to ensure that its music concerts and DJ amplification does not exceed the state guidelines for noise as defined in Minnesota Rules 7030, as well as the following db limits for sustained periods of time (defined as: one continuous exceedance for a duration of more than ten seconds, or five or more individual exceedances in any one minute period) at the soundboard (85), or any nearby residence (65). Sustained db levels above and beyond the db limit at any of the two locations shall be deemed as non-compliance with this section. The City Council reserves the right to modify the db limits at any time throughout the duration of this permit.
- 6) Lord Fletcher's agrees to have a qualified sound technician on the premises at all times amplified music is being played outside. The sound technician shall possess the proper knowledge and equipment capabilities to effectively control volume levels. The sound technician shall also exercise authority over the volume controls of performers if they fail to comply with requests to decrease their own volume levels.
- 7) Refrigeration equipment/trucks shall be located on the property so as not to interfere with the peace and quiet of adjacent properties.
- 8) Lord Fletcher's will reposition the directional speakers and drum shield in a manner designed to mitigate noise escapement.
- 9) Lord Fletcher's will place a sound barrier fence west of the stage.
- 10) Lord Fletcher's agrees that the city will periodically monitor the noise levels at the property line. Should those results indicate excessive noise levels on more than one occasion or, if the Orono Police request that the music be stopped five or more times during the permit period, the City will have the right to revoke the permit – after a formal hearing at a regular or special Council meeting.
- 11) Lord Fletcher's will educate its employees regarding appropriate methods for responding to complaint calls and procedures for forwarding complaints to management.



STAFF MEMO

PUBLIC HEARING FOR VANN
 NEW ON-SALE WINE LICENSE WITH
 STRONG BEER AUTHORIZATION AND
 SUNDAY SALE

1. **BACKGROUND:** In December 2018, Mike’s Tonka Grill & BBQ closed their business at 4016 Shoreline Drive. In March 2019, Randall Skaar, owner of Vann, submitted paperwork to the City of Spring Park to start the alcohol licensing process for his new restaurant at that location.

The City Code requires a public hearing to be conducted prior to the issuance of a new alcohol beverage license. Notice of the public hearing must be published at least 14 days prior to the public hearing.

2. **DISCUSSION:** City staff have been in contact with licensing specialists at the Minnesota Department of Public Safety’s Alcohol and Gambling Enforcement Division. After State approval, the City will receive and hold the licenses until the business owner has obtained a Certificate of Occupancy from the City Building Official.

The new license would cover the period from May 1, 2019 to June 30, 2019. City staff received the following required materials for issuance of a license:

- Complete & signed license application
- Proof of liquor liability insurance
- Certificate of Compliance – Minnesota Workers’ Compensation Law
- All required license fees

Orono Police Chief Farniok has reviewed the application materials and completed the background investigation. He did not see any basis for denial and submitted his signature for approval.

The notice of public hearing was published in The Laker on March 30, 2019.

3. **FINANCIAL CONSIDERATIONS:** All required licensing fees have been received.
4. **RECOMMENDATION:** Conduct and close the public hearing and by motion approve the issuance of new on-sale beer and wine licenses with Sunday sale for Vann, 4016 Shoreline Drive, contingent upon the business owner obtaining a Certificate of Occupancy from the City Building Official prior to receiving his license.

Centenarian Certificate

The City of Spring Park hereby presents this certificate to

Ethel Sjoberg

It is a great distinction to celebrate 100 years of life. Congratulations on your extraordinary achievement! The City of Spring Park is appreciative that you decided to make Spring Park your home for the past 30 years and hope that you have many wonderful memories of the Lake Minnetonka area over the past century. The City of Spring Park is pleased to join your friends and family in wishing you a happy 100th birthday on April 22, 2019.

Signed this 15th day of April 2019

Jerome P. "Jerry" Rockvam, Mayor

10ai



CELEBRATING 100 WONDERFUL YEARS

please join us for a birthday party in honor of

Ethel Sjoberg

april

20

minnetonka edgewater
lobby

2:00 pm

RSVP e-mail dar at dar@mtk-
properties.com

Ethel has lived at Minnetonka Edgewater since 1998, she is one of our more amazing residents. In lieu of gifts she has specified donations to Samaritans Purse, Salvation Army or Union Gospel Mission

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