



CITY OF SPRING PARK
CITY COUNCIL AGENDA
SEPTEMBER 17, 2018 – 7:30 PM
SPRING PARK CITY HALL

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ADOPT MEETING AGENDA
4. ADOPT CONSENT AGENDA*
 - a. City Council Work Session Meeting Minutes from August 20, 2018
 - b. Regular City Council Meeting Minutes from August 20, 2018
 - c. Resolution 18-18: Approving A Summary Publication of Ordinance 18-03 Amending the City's Fee Schedule Regarding Water & Sewer Utility Rates
5. PUBLIC FORUM**
6. PRESENTATIONS & GUEST SPEAKERS
7. PUBLIC HEARINGS
8. PETITIONS, REQUESTS, & APPLICATIONS
9. ORDINANCES & RESOLUTIONS
 - a. Resolution 18-17: Approving the 2019 Preliminary Tax Levy
10. REPORTS OF OFFICERS AND COMMITTEES
 - a. Mayor & Council
 - b. City Staff
 - c. Contract Staff
11. NEW BUSINESS & COMMUNICATIONS
12. CLAIMS FOR PAYMENT
 - a. September 17, 2018 Claims
13. UPCOMING MEETINGS & TRAINING
 - a. September 26 – LMCD Work Session at 6:00 PM with Regular Meeting at 7:00 PM
 - b. October 1 – Regular City Council Meeting – 7:00 PM
14. MISCELLANEOUS (INFORMATION ONLY)
 - a. Orono PD Compliance Checks
 - b. LMCD News Brief
 - c. PeopleService July Report
 - d. Mound FD August Report
15. ADJOURNMENT

* The Consent Agenda lists those items of business which are considered to be routine, recommended for approval, and/or which need no discussion. The several separate items listed on the Consent Agenda are acted upon by one motion. There will be no separate discussion of these items unless a Council Member makes a request, in which event the item will be removed from the Consent Agenda and placed elsewhere on the regular agenda for Council discussion and action.

** Under Public Forum individuals may address the City Council about any item not contained on the regular agenda. Each speaker should keep their statements to three minutes to allow sufficient time for others. The Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.



CITY OF SPRING PARK
 WORK SESSION MINUTES
 AUGUST 20, 2018 – 6:00 PM
 SPRING PARK CITY HALL

CALL TO ORDER - The work session was called to order by Mayor Rockvam at 6:00 p.m.

Council Members Present: Jerome P. Rockvam, Mayor; Pamela Horton; Gary Hughes, Catherine Kane Palen; and Megan Pavot

Staff Present: Dan Tolsma, City Administrator; Al Brixius, City Planner; Scott Qualle, Building Official; Nancy Jensen Beck, City Attorney; and Theresa Schyma, City Clerk

1. 4636 SHORELINE DRIVE PRODUCTION BREWERY PROPOSAL DISCUSSION

City Planner Brixius provided a summary of the proposed renovation of 4636 Shoreline Drive for a production only brewery. He stated that breweries with taprooms are currently allowed by City Code but a production only brewery is not currently allowed. This proposed use would need to submit several applications including a conditional use permit and ordinance text amendment. He stated that he would like Council feedback prior to the start of the application process.

City Planner Brixius reviewed the draft site plan including concerns of increased traffic and congestion, increased water usage and the impacts on the system, hours of operation, noise, odors, etc. He added that this particular site was targeted for redevelopment in the current 2040 Comprehensive Plan and the property has long been vacant.

Gerald Vlaminck, JPV Properties LLC, and Dan Shrader, CEO of Brass Foundry Brewing Co., were present for questions.

Mayor Rockvam asked about the expected renovations to the building.

Mr. Shrader responded that several upgrades and renovations would need to take place to help clean up the interior and exterior appearance of the building including piping, electrical, siding, improving the retaining wall, and new signage. He added that the exterior of the back building would remain metal.

City Planner Brixius inquired as to how much production would occur on this site.

Mr. Shrader responded 180 barrels per month.

Mayor Rockvam asked if part of the building would be leased.

Mr. Vlaminck responded yes and that is why they would reconfigure the parking lot with angled spaces.

Council Member Kane Palen asked about outdoor storage at the site.

Mr. Vlaminck and Mr. Shrader responded they shouldn't have any outdoor storage or that it would be very minimal especially comparing to the current outdoor storage of dock parts.

Mayor Rockvam stated that the City would have to make substantial changes to make this happen and the new owners would need to make major architectural changes as well. He added that he especially wants more information as to what the appearance of the exterior of the building will be.

Mr. Vlaminck responded that the building is currently an eyesore and they would definitely be improving upon what currently exists on that site.

City Planner Brixius asked for Council feedback on whether this should move to the application process.

Mayor Rockvam responded that he wants everything to be thoroughly considered to make sure the Council isn't setting a precedent that they don't want; bringing a use into a district that isn't currently allowed.

Council Member Hughes stated that additional traffic and congestion is a concern.

Council Member Pavot responded that this type of business is not a retail business or apartment complex so this type of use would probably generate the least amount of traffic on the site.

City Planner Brixius added that the new 2040 Comprehensive Plan leaves existing businesses in place but states that the City should be open to other uses and explore those options and offers when presented.

City Planner Brixius stated that he will work with Mr. Vlaminck and Mr. Shrader to move forward with the application process so that the City receives all of the information it needs before sending this proposal to the City Council for consideration.

Council Member Kane Palen thanked Mr. Vlaminck and Mr. Shrader for showing the Council what they have to offer and looked forward to seeing more plans, details, and projections of the future for that site.

2. PLAYGROUND PROPOSAL DISCUSSION

City Administrator Tolsma reviewed a summary of the proposal from Flagship Recreation. He further discussed the design, timeline, and budgeting options. He stated the two-week installation is scheduled for this Fall and there will be some restoration work that will follow. The parks will be ready for the kids to enjoy in the Spring and the rededication ceremonies can occur at that time.

The Council consensus was to keep the project moving forward and stay on the contractor's Fall schedule so they inquired as to when the item could be added to the agenda.

City Attorney Jensen Beck responded that the Council could amend tonight's regular meeting agenda to include this item under the Miscellaneous section.

The City Council consensus was to add the item to tonight's agenda so that the project can stay on schedule.

City Administrator Tolsma stated that he will also prepare a refunding resolution for the Council to consider once the project is complete.

3. MNSPECT CONTRACT RENEWAL DISCUSSION

Mayor Rockvam recommended moving this item to the next scheduled work session due to timing.

Building Official Qualle responded that he thinks the compromised agreement was accomplished as the Council requested and he is agreeable to moving this item to a future work session so that it can be thoroughly presented.

City Administrator Tolsma asked the Council to read the attachments from tonight's agenda and contact staff with any questions. He noted that a lot of the proposed changes are reference and statute modifications that have occurred since the original contract was signed.

Mayor Rockvam stated that he has watched the MNSPECT procedure with the West Arm Drive Townhome Association project and is happy with the work MNSPECT has done.

4. MISCELLANEOUS – None.

5. ADJOURN - The work session was adjourned by unanimous consent at 6:55 p.m.

Date Approved: September 17, 2018

Dan Tolsma, City Administrator

Theresa Schyma, City Clerk



CITY OF SPRING PARK
CITY COUNCIL MINUTES
AUGUST 20, 2018 – 7:00 PM
SPRING PARK CITY HALL

1. CALL TO ORDER - The meeting was called to order by Mayor Rockvam at 7:02 p.m.

Council Members Present: Jerome P. Rockvam, Mayor; Pamela Horton; Gary Hughes, Catherine Kane Palen; and Megan Pavot

Staff Present: Dan Tolsma, City Administrator; Al Brixius, City Planner; and Theresa Schyma, City Clerk

2. PLEDGE OF ALLEGIANCE – Mayor Rockvam led the audience in the Pledge of Allegiance.

3. ADOPT MEETING AGENDA

Council Member Hughes requested to amend the agenda with the following items:

- Note that under Item #13a the LMCD meeting on August 22 has been cancelled; and
- Add Item #14a under Miscellaneous to address the playground upgrade project.

M/Hughes, S/Horton to adopt the meeting agenda as amended.

Motion carried 5-0.

4. ADOPT CONSENT AGENDA

- a. Regular City Council Meeting Minutes from August 6, 2018
- b. Special Event Application No. 18-08: Temporary On-Sale Liquor License for Back Channel Brewery for Event on September 22nd

M/Pavot, S/Kane Palen to adopt the Consent Agenda.

Motion carried 5-0.

5. PUBLIC FORUM

Shirley Bren, Spring Park resident and Council appointed representative to the Gillespie Center, presented a report from most recent board meeting. She also announced the 12th Annual Gillespie Center Golf Tournament on September 17.

6. PRESENTATIONS & GUEST SPEAKERS – None.

7. PUBLIC HEARINGS – None.

8. PETITIONS, REQUESTS, & APPLICATIONS – None.

9. ORDINANCES & RESOLUTIONS

a. Resolution 18-15: Garage Variance at 2413 Black Lake Road

City Planner Brixius presented a summary of the request for a garage variance at 2413 Black Lake Road. He noted the results of the public hearing and the findings of the Planning Commission. He added that it was recommended with the conditions to include gutters and a grading/drainage plan to keep water on the property.

Max Avalos, 2413 Black Lake Road, was available for questions.

M/Pavot, S/Horton that the following resolution be adopted and that it be made part of these minutes:

RESOLUTION NO. 18-15

RESOLUTION APPROVING A VARIANCE FOR THE ADDITION OF A SINGLE-CAR GARAGE AT 2413 BLACK LAKE ROAD WITHIN THE CITY OF SPRING PARK

Motion carried 5-0. This resolution appears as Resolution No. 18-15.

b. Resolution 18-16: Accessory Structure Variance at 2259 Lilac Road

City Planner Brixius presented a summary of the variance application for an accessory structure at 2259 Lilac Road. He discussed the results of the public hearing and findings of the Planning Commission, including the two conditions of their approval. He added that the property owner on the south side of the applicant's property has no objection to the proposed structure.

Mayor Rockvam stated he would be abstaining from the discussion and vote since he is the adjoining property owner of the applicant.

M/Horton, S/Pavot that the following resolution be adopted and that it be made part of these minutes:

RESOLUTION NO. 18-16

RESOLUTION APPROVING A VARIANCE FOR THE ADDITION OF A STORAGE SHED AT 2259 LILAC ROAD WITHIN THE CITY OF SPRING PARK

Motion carried 4-0. (Rockvam abstained) This resolution appears as Resolution No. 18-16.

10. REPORTS OF OFFICERS AND COMMITTEES

a. Mayor & Council – Mayor Rockvam discussed a recent article in the Minnesota West Scene Magazine regarding the Minnetonka Drive-In. He asked for Council feedback about inviting the owners, Dave and Deb Bennyhoff, to a Council meeting to present them with a resolution recognizing their accomplishments and years of service.

The Council consensus was to have staff prepare a resolution and invite the Bennyhoff family to an upcoming meeting to be recognized.

b. City Staff – None.

c. Contract Staff – None.

Mayor Rockvam asked for an update on the search for a new City Attorney.

City Administrator Tolsma discussed the process of soliciting proposals for legal services and the timeline involved. He stated that all five of the potential law firms have been highly recommended. He added that Council will receive the official proposals for review before interviews would occur.

11. NEW BUSINESS & COMMUNICATIONS – None.

12. CLAIMS FOR PAYMENT

a. August 20, 2018 Claims

M/Horton, S/Pavot to approve all claims for payment.

Motion carried 5-0.

13. UPCOMING MEETINGS & TRAINING

~~a. August 22 – LMCD Work Session at 6:00 PM with Regular Meeting at 7:00 PM~~

b. September 4 (Tuesday) – Regular City Council Meeting – 7:00 PM

14. MISCELLANEOUS (INFORMATION ONLY)

a. Playground Upgrades – City Administrator Tolsma presented a summary of the playground upgrade project including cost and the estimated timeline for installation.

M/Pavot, S/Horton to authorize staff to negotiate a contract with Flagship Recreation to install playground equipment at Thor Thompson Park with a budget not to exceed \$95,000 with the intention of funding the repayment of the project out of the Reserve Fund.

Mayor Rockvam requested a roll call vote

Motion carried 5-0. (Pavot, Hughes, Kane Palen, Horton, Rockvam – ayes)

15. ADJOURNMENT

M/Hughes, S/Horton to adjourn the City Council Meeting at 7:26 p.m.

Motion carried 5-0.

Date Approved: September 17, 2018

Dan Tolsma, City Administrator

Theresa Schyma, City Clerk

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**CITY OF SPRING PARK
SPRING PARK, MINNESOTA**

RESOLUTION 18-18

**RESOLUTION APPROVING SUMMARY PUBLICATION OF AN ORDINANCE
AMENDING AND RESTATING APPENDIX A OF THE CITY CODE –
SCHEDULE OF FEES AND CHARGES**

WHEREAS, on August 6, 2018 the Spring Park City Council adopted Ordinance No. 18-03 amending and restating Appendix A of the Spring Park City Code regarding schedule of fees and charges; and

WHEREAS, the Spring Park City Council has determined that the publication of the title and a summary of Ordinance No. 18-03 would clearly inform the public of the intent and effect of the Ordinance; and

NOW, THEREFORE, BE IT RESOLVED, that the Spring Park City Council authorizes that the following summary is hereby approved for official publication:

**SUMMARY PUBLICATION
ORDINANCE NO. 18-03**

**AN ORDINANCE AMENDING AND RESTATING APPENDIX A OF THE CITY
CODE – SCHEDULE OF FEES AND CHARGES**

This summary of the ordinance is published pursuant to Minnesota Statute 331A.01, Subd. 10.

On August 6, 2018 the Spring Park City Council adopted Ordinance No. 18-03 amending and restating Appendix A of the Spring Park City Code regarding schedule of fees and charges.

This ordinance adjusts the water and sewer rates for the years 2019, 2020, and 2021 for all public utilities customers in the city. This ordinance makes the following changes to the City Code: sewer minimum charge per quarter per unit \$10.00 (2019), \$15.00 (2020), \$20.00 (2021); sewer use rates per 1,000 gallons \$6.04 (2019), \$6.34 (2020), \$6.66 (2021); water minimum charge per quarter per unit \$15.00 (2019), \$18.00 (2020), \$20.00 (2021); water use rates per 1,000 gallons \$2.55 (2019), \$2.60 (2020), \$2.65 (2021) for gallons 0-8,999; \$3.83 (2019), \$3.90 (2020), \$3.98 (2021) for gallons 9,000-17,999; and \$5.10 (2019), \$5.20 (2020), \$5.31 (2021) for gallons 18,000+.

Copies of the ordinance are available for public inspection in the City Clerk's office during normal business hours or upon request by calling Spring Park City Hall at 952-471-9051.

ADOPTED by the City Council of the City of Spring Park this 17th day of September, 2018.

Attest:

Approved:

Theresa Schyma, City Clerk

Jerome P. Rockvam, Mayor



MEMO

2019 LEVY & BUDGET

1. BACKGROUND: Every Year the City Council is required to establish a preliminary levy and a final levy. For 2019 cities have until September 30th to certify their preliminary levy. At the same meeting that the preliminary levy is approved the council must also establish the date and time for a truth in taxation hearing that must take place between November 25th and December 28th, at which time the budget and final levy will be discussed and public input will be allowed. Following the truth in taxation hearing and before December 28th the council must adopt the 2019 budget and certify the final levy.

2. PROPOSED SCHEDULE:

Sept. 17: Review the 1st draft budget, establish the date and time of the truth in taxation meeting, and certify a preliminary levy of \$1,073,764.

Oct. 15 and/or Nov. 19: Review draft budget and discuss at work sessions if needed.

Dec. 3: hold truth in taxation hearing, adopt 2019 budget, and certify the final levy.

3. 2018 YEAR TO DATE REVENUE & EXPENDITURES: For 2018 revenues and expenditures have been tracking closely to budgeted amounts throughout the general, water, and sewer funds. Specifically, the general fund is currently at 53.83% (revenue) and 72.44% (expenditures) of budget, water department is currently at 63.98% (revenue) and 61.28% (expenditures) of budget, and the sewer department is currently at 50.48% (revenue) and 64.23% (expenditures). It's important to note that the reason general fund revenue lags behind expenditures is simply because the majority of the City's revenue comes in two payments from the County, the first in July and the second in December.

4. 2019 DRAFT LEVY & NOTABLE LINE ITEMS: The first draft of the 2019 budget has a levy increase of \$31,275. This amounts to a 3.0% increase, bringing the levy total to \$1,073,764. Notable line items are listed below.

General Fund:

- Fire service contract is increasing from \$144,750 to \$150,750.

- Police service contract changes are expected to increase from \$423,750 to \$435,000.
- Snow removal costs are proposed at \$40,000.
- PERA employer contribution is staying flat at 7.5%.
- LMCD contribution is increasing slightly from \$5,600 to \$5,800.
- General fund bond payment amount will remain flat at \$128,000 after increasing \$79,000 in 2017.
- General fund reserve transfer amount is budgeted at \$40,000, down from \$61,914 last year.
- Overall, the total General Fund Budget is increasing slightly from \$1,261,650 to \$1,273,850.

2019 DRAFT BUDGET SUMMARY

GENERAL FUND

Revenue

Property Tax Levy	\$1,073,764
Payments in Lieu of Taxes	\$38,000
Licenses & Permits	\$26,376
Zoning & Building Fees	\$31,500
Grants & Aid	\$12,200
Recycling Fees	\$10,000
Fines	\$15,000
Special Assessments	\$7,010
Miscellaneous	\$20,000
Transfer from Reserves	\$40,000
Total	\$1,273,850

Expenditures

Police	\$435,000
Fire	\$150,750
Public Works	\$188,550
Administration	\$187,150
Contracted Services (Planner, Attorney, Assessor & Building Official)	\$109,350
Parks & Recreation	\$35,900
Waste Services	\$39,000
Debt Service	\$128,150
Total	\$1,273,850

WATER & SEWER FUNDS

Revenue

Charges for Service	\$713,582
Miscellaneous	\$3,000
Interest Earnings	\$21,000
Lease Revenue	\$55,000
Transfer from Reserves	\$100,000
Total	\$892,582

Expenditures

Contracted Services (PeopleService)	\$70,000
Operations & Maintenance	\$303,300
Depreciation	\$165,000
Met Council Sewer Charges	\$215,332
Debt Service	\$138,950
Total	\$892,582

**CITY OF SPRING PARK
SPRING PARK, MINNESOTA**

RESOLUTION 18-17

A RESOLUTION ADOPTING 2019 PROPOSED TAX LEVY

BE IT RESOLVED by the Council of the City of Spring Park, County of Hennepin, Minnesota, that the following sums of money be levied for the current year, collectible in 2019, upon taxable property in the City of Spring Park, for the following purposes:

General Fund Levy \$1,073,764.

The City Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Hennepin County, Minnesota.

Adopted by the City Council of the City of Spring Park, Minnesota on September 17, 2018.

Approved:

Attest:

Jerome P Rockvam, Mayor

Theresa Schyma, City Clerk

Orono Police Department

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*Proudly Serving Orono, Minnetonka Beach, Spring Park and Mound
Dedicated to Fairness, Service, Pride and Quality*

SEP 12 2018

To: City of Spring Park
Date: September 10, 2018
Subject: Alcohol Compliance Checks

On Wednesday, September 5, 2018, the Orono Police Department conducted compliance checks at license holders in the City of Spring Park. All license holders passed the check. They followed proper procedures and did not sell alcohol to an underage person. All businesses involved were sent letters notifying them of their compliance check status.

Sincerely,



Josh Raze #526
Police Officer
Orono Police Department

JR:jw

Orono Police Department

*Proudly Serving Orono, Minnetonka Beach, Spring Park and Mound
Dedicated to Fairness, Service, Pride and Quality*

SEP 12 2018

To: City of Spring Park
Date: September 10, 2018
Subject: Tobacco Compliance Checks

On September 5, 2018, the Orono Police Department conducted compliance checks at license holders in the City of Spring Park. All license holders passed the check. They followed proper procedures and did not sell tobacco to an underage person. All businesses involved were sent letters notifying them of their compliance check status.

Sincerely,



Josh Raze, #526
Police Officer
Orono Police Department

JR:jw

LMCD Board News Briefs

September 11, 2018



Hello Board of Directors,

This briefing (Email and PDF versions) contains important information regarding significant projects and scheduled activities. Several new license projects are underway. Other LMCD business updates are also provided in case you receive inquiries. Please let me know if you have questions about any of the updates or otherwise.

GENERAL INFORMATION

- **Community Events.** Several community events are scheduled to have or had an LMCD booth this year. James J Hills Day occurred on September 8th and 9th. Board Directors Baasen coordinated the booth with the assistance of other Directors. Apple Days in Excelsior is Scheduled for September 22nd. Board Director Hoelscher is organizing the setup. Special Event To-Go containers were compiled and ready to go. In addition, a vinyl tent banner has been created and is being printed to complement the table banner.
- **LMCD 50th Anniversary.** Based on Board direction, additional throwables were purchased to compliment the events and Save the Lake Drives. Many positive comments have been received about the boat bags, throwable boat cushions, and floatable key rings.
- **Save the Lake Meeting.** The Save the Lake meeting has been rescheduled to September 25, 2018. The notice has been posted.
- **Lake Enthusiast Appreciation.** Staff is compiling a list of lake enthusiasts that have assisted the LMCD in promoting Lake Minnetonka and Lake safety this past year. A recognition letter will be given to those parties. If you have a party that has supported the LMCD or LMCD activities this year, please let me know who, the specific act, etc.
- **Attendance Schedule.** A draft attendance schedule will be provided for your review. This will be attached to the letter to the city regarding reappointment of Board members.
- **Strategic Plan Dashboard Q2 2018.** The strategic planning committee received a copy of the draft Q2 for feedback. A final draft will be provided at the Board Meeting for review. In follow up to the Board Meeting question, the Q1 2018 dashboard is posted on the website.
- **MN DNR Aeration General Permit.** Staff has been communicating with the MN DNR regarding de-icing operations. They have prepared a draft general permit for consideration. Staff is working with Attorney Gilchrist regarding some details about the implementation. More details will be provided when available.
- **Workers Compensation Audit.** The workers compensation audit was conducted in July. Based on the feedback, the results should be positive for the LMCD.
- **Inquiries and Complaints.** Staff continue to work with developers, property owners, realtors, prospective property buyers, attorneys, etc. regarding projects and property transactions. There continue to be a significant amount of activity, but appears fewer than the spikes of last summer. Also, staff continue to assist property owners in achieving compliance and resolving neighborhood concerns.
- **UMYC Regatta.** According to the organizer of the Upper Minnetonka Yacht Club regatta, the event went well. LMCD coordinated communication with the MN DNR and HCSO Water Patrol

to ensure a safe and successful event. In addition, the harvesting efforts were timed in order to improve navigation for the event. The MN DNR brought in an extra decontamination unit, which helped ensure efficient and safe navigation on the water and on land. This likely resulted in a positive reflection on Lake Minnetonka.

- **LMCD Fees Listening Session.** An invitation was emailed to licensees to attend a meeting to discuss fees and obtain their feedback. The meeting is scheduled for September 24, 2018 at 10 am at the LMCD office. Board members are invited. Please let me know if you plan to attend. Former Board Director Chris Jewett will be the facilitator. A copy of the email is enclosed.

AIS

- **Harvesting Program Information.** Staff was invited to provide a presentation to the Orono City Council Meeting in August regarding AIS activities. Their focus ended up being the harvesting program and two marina owners and a resident opposed the program based on their opinions that it created vegetation accumulation in their marinas. Also, the City of Shorewood Mayor presented the enclosed letter based on one of the same marina owners. Due to short notice, staff was unable to attend that meeting. Please see the link to the newspaper article that notably presents some misinformation. https://www.hometownsource.com/laker_pioneer/community/orono/orono-mulls-aquatic-invasives-harvesting-program/article_1ca1f032-ac01-11e8-ac5b-9f35390b2de8.html The Board will be assessing the harvesting program this fall/winter for future direction. Also, we received a data request about the program and will be starting to process it this week. It seems there are many diverse perspectives so it will likely be a more complex discussion. Overall, we received a lot of positive comments about the harvesting program this year and made extra efforts to work with bay captains and lakeshore owners.
- **Carp Removal.** On September 7, 2018, the MCWD started the multi-agency program to remove carp from the Minnehaha Creek Watershed starting with the Lake Minnetonka headwaters. The project includes removal of carp, installing barriers, aerating lakes, and monitoring through radio tag implants. For more information, visit the MCWD link at <https://www.minnehahacreek.org/about/newsroom/press-release/removal-invasive-common-carp-lake-minnetonka-headwaters-begins>.
- **U of M Zebra mussel veliger Study.** I understand there might be misinformation floating around that the project was cancelled. I spoke with Jim Luomas, USGS, last week and he stated the zebra mussel veliger research project is still anticipated to move forward in 2019 in St. Albans Bay. However, Jim is replacing Dr. McCartney as the lead. He anticipates that the extra time will be beneficial to the project. Also, he is presenting information about the project at the MAISRC Showcase on September 19th. Jim Luomas also provided the following summary of the project at this point. I will let you know more details as the project progresses.

The project has been delayed until 2019 and the activities have been somewhat restructured. The USGS will lead the project and MAISRC will be handling contracting for the EarthTec QZ (copper) as well as for the contract laboratory. The application dates are not set yet but the treatments are anticipated to start between mid to the end of July 2019. They plan to place some buoys (n=5/bay) and zebra mussel settlement plate samplers in St. Albans (treated) and Robinson (control) bays in May to allow for colonization throughout the entire growing season. They will be removed in October. They still plan to assess the impacts to nontarget species including 4 native fish species, a native mussel species as well as the abundance of native zooplankton in plankton tows and the abundance of native benthic invertebrates in sediment grab samples. They will do plankton tows

before and after treatment to assess the impacts to zebra mussel veligers and will also cage adult zebra mussels to assess the impacts to adults. RMB labs will quantify the abundance of veligers, as well as the abundance of native zooplankton in the tows and the benthic invertebrates in the sediment samples. The USGS team will assess the abundance of zebra mussels on the plate samplers. Another key aspect to the project is the collection of water chemistry parameters that will allow the transfer of our results to other waterbodies. Copper toxicity is affected by a number of water chemistry parameters and if the correct parameters are collected then the effective concentration from the project can be applied to other waters with different chemical parameters.

COMMUNICATION & LAKE SAFETY

- **Watercraft Rental Businesses.** Staff have worked with the HCSO Water Patrol regarding businesses that rental watercraft to be used on Lake Minnetonka. These businesses are often not licensed, which has created some enforcement challenges. Concerns include lack of safety equipment, using public property as the location for the business, locating the responsible party, etc. Possible solutions will be reviewed with the Water Patrol and may be brought back to the Board for consideration.
- **Solar Lights.** Staff continue to work with the Power Squadrons to maintain solar lights throughout the season.

APPLICATIONS/DOCK INQUIRIES

The number of inquiries and applications related to licenses and permits has increased to allow for the winter construction. A highlight of these activities is provided below.

- **Bridge Application.** In follow up to previous discussions regarding the bridge repair/replacement at 35 Fairhope, an application has been received. Staff will coordinate with the MN DNR, MCWD, and the City to improve lake safety and ecology and reduce the nonconformances. Further, **Permanent Dock Applications**, have also been received for this property.
- **Bridge Inquiry.** Staff received additional inquiry regarding a replacement of a walking bridge to a small island. In this area, the water depth is very shallow which would not facilitate navigation through that area. Staff will be contacting the agencies with a similar process and requirements previously established.
- **Boat Storage House Application.** The MN DNR is replacing their boat storage house at Three Rivers Park District. It was sent to agencies for a courtesy review. No increase to the footprint or size is proposed.
- **Lafayette Club.** A minor change application was received and approved to extend a dock section to a similar length of the other sections. A final approval letter is in progress.
- **Channel Town Association.** A new multiple dock license for an outlot association is being processed. A public hearing is scheduled for September 26, 2018. The proposed license would allow six watercraft. No change in structures is proposed. A variance was requested to provide clarity on the dock use area, specifically the side site lines. The legal notification will be published this Thursday. The notification to owners within 350 feet of the site was mailed today.
- **SOONNL LLC.** A new multiple dock license application was submitted for Phase 2. After consideration, the property owner decided to reconfigure the docks with new construction. The proposal maintains the variances for the side setbacks and eliminates the need for the length variance. Generally, the construction will occur with the existing perimeter.
- **De-icing License.** The City of Excelsior will be discussing a lease with Twin City Cruises and an agreement for a new de-icing license to accommodate a request from Twin City Cruises. They

were recently informed by management of their previous marina that the location was no longer available. Staff has been in contact with the City Manager and charter boat owner to assist with process and timing due to the pending winter season. A new de-icing license requires Board approval. More information will be provided when available.

- **Lord Fletchers.** Staff met with Lord Fletcher manager regarding options to improve navigation safety at the westerly boat storage units. A minor reconfiguration may be submitted in the future to better contain watercraft within the boat storage units. Also, we discussed reports of overnight storage at the transient slips. They have a policy in place to tow boats that have extended dockage as well as ban chronic violators.
- **De-icing Application.** An application was received to expand the de-icing area for the new dock at 21570 Bryon Circle. This requires Board approval and will be scheduled for an upcoming Board meeting.
- **De-icing License Renewals.** Applications were mailed for renewals for the 2018/2019 Deicing Season.
- **Data Request Regarding Variance Application.** The data request was processed in accordance with state law for the attorney/consultant for 2217 Huntington Point Rd E, Minnetonka Beach. This was the property where the variance was deemed invalid/incomplete since the applicant was attempting to change a variance that was issued to an adjacent property without the owner's consent, which is not allowed by code. Smaller data requests have also been received regarding this project.

Please let me know if you have any questions. Have a great evening.

Vickie Schleuning

Executive Director | Lake Minnetonka Conservation District
5341 Maywood Road, Suite 200 | Mound, MN 55364
Ph 952-745-0789 | Fx 952-745-9085 | vschleuning@lmcd.org
www.lmcd.org

CONNECT WITH US  



To preserve and enhance the Lake Minnetonka experience

[Attachment](#)

From: V Schleuning
Sent: Tuesday, September 11, 2018 5:22 PM
To: V Schleuning <vschleuning@lmcd.org>
Cc: LMCD <lmcd@lmcd.org>; M Cook <mcook@lmcd.org>
Subject: LMCD MDL Fees Listening Session September 24, 2018

Dear Multiple Dock License Holders,

As part of the 2019 budget discussion, one of the items the Board recommended was to review fees and costs of service. The LMCD revenues have decreased the past years partly due to a loss

in grants. Fees generally have not been adjusted since 1998 and 2000. Fees were discussed in general terms at Work Sessions and more specifically about options and the process in August. As part of the process, feedback is being sought from licensees and other potentially affected parties. We plan to have a listening session Monday September 24, 2018 at 10am at the LMCD Office.

If you plan to attend, please RSVP to me. If you cannot attend but would like to make comments, please send them to me by September 24, 2018. We look forward to hearing from you.

Have a great week.

Vickie Schleuning

Executive Director | Lake Minnetonka Conservation District

5341 Maywood Road, Suite 200 | Mound, MN 55364

Ph 952-745-0789 | Fx 952-745-9085 | [vschleuning@lmcd.org]vschleuning@lmcd.org

www.lmcd.org

CONNECT WITH US

Date: September 6, 2018

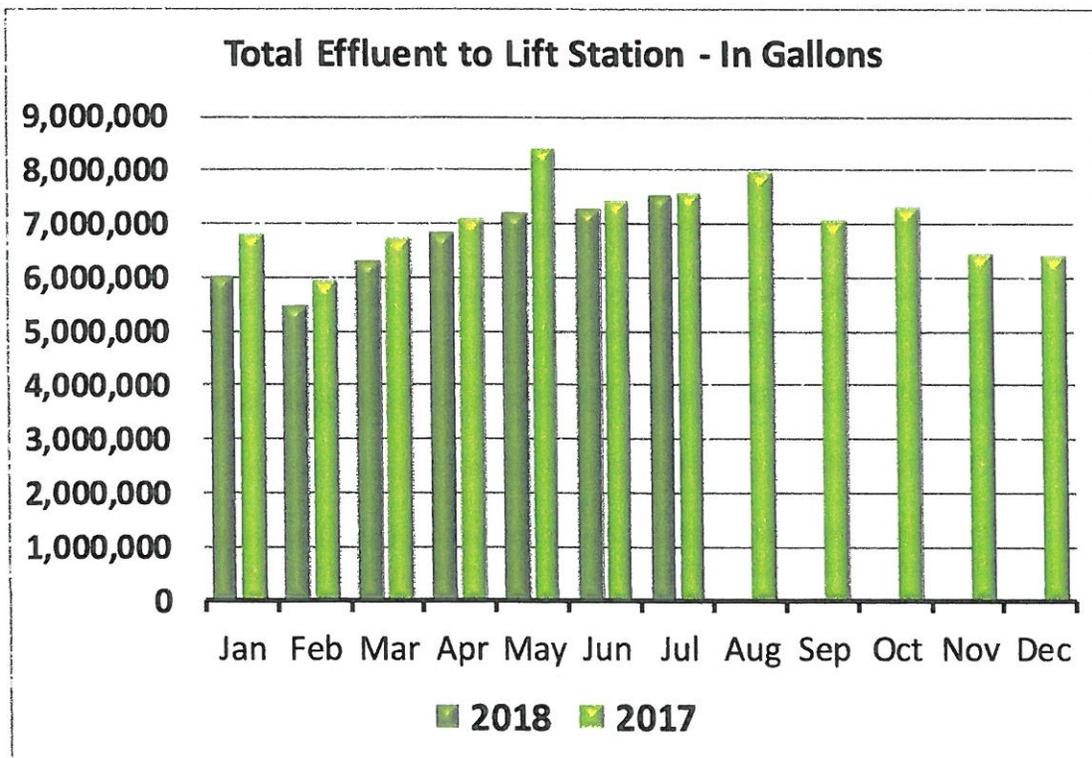
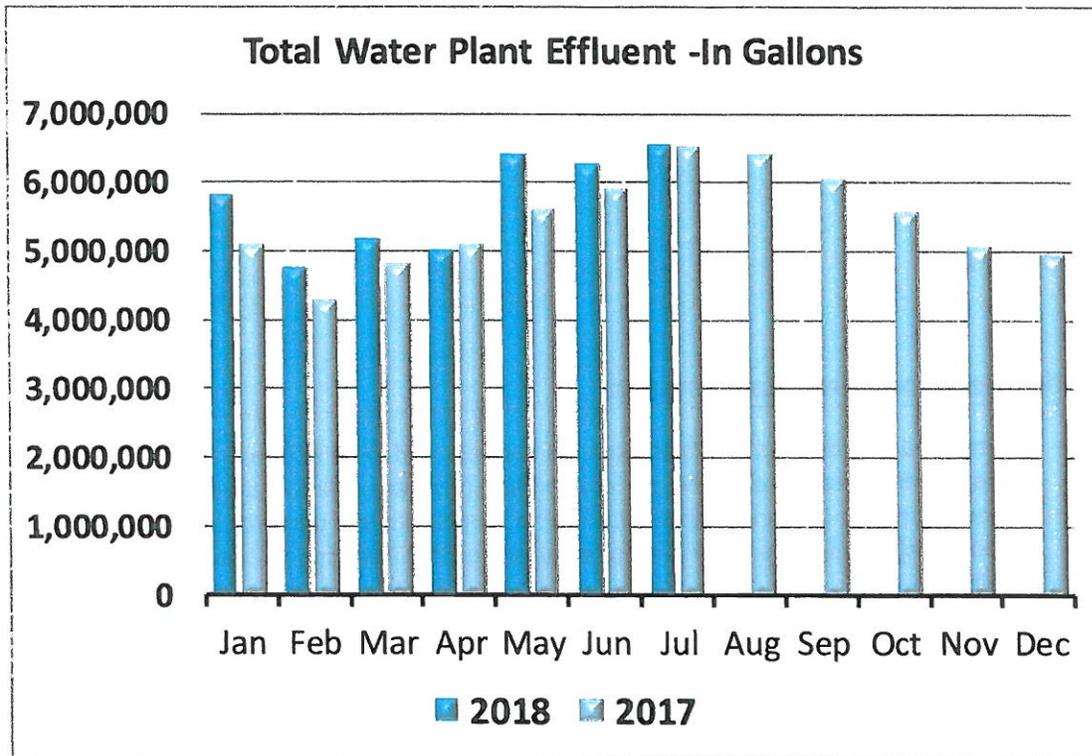
To: City of Spring Park

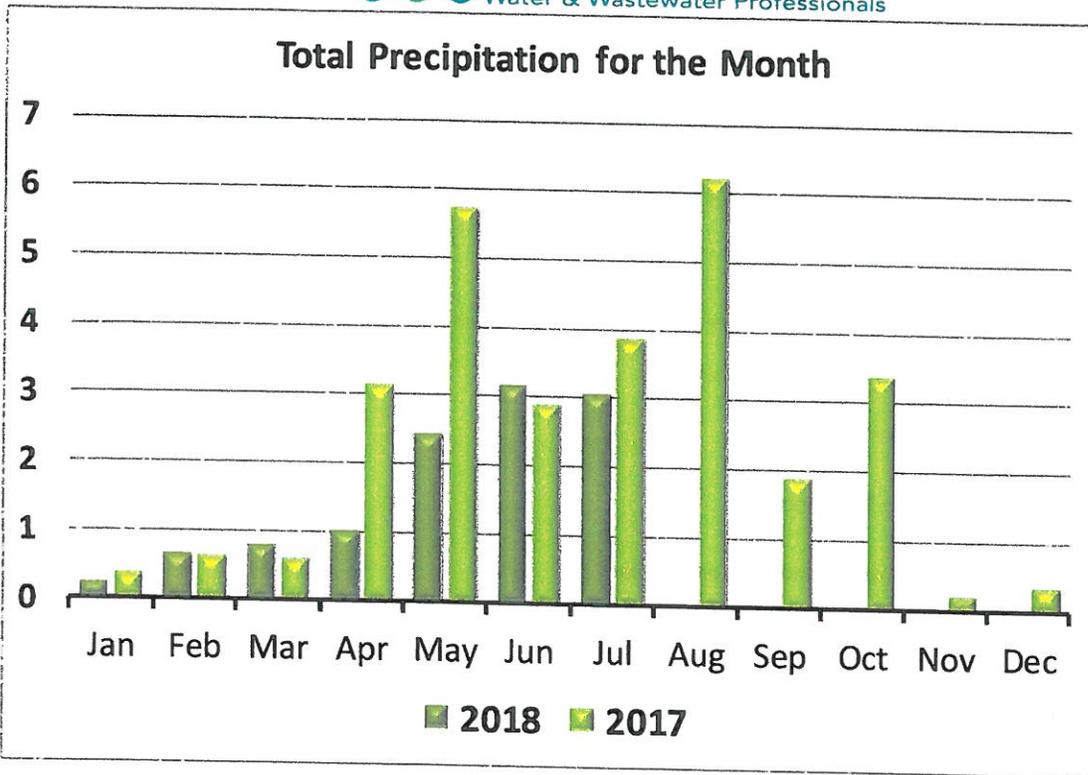
From: Shawn Wilson, Operator

O & M Report: July 2018

Spring Park Operations and Maintenance

- Completed quarterly water meter readings and reported them to Sharon for billing. As always there were a few meters not cooperating (we were able to get all the readings, some just had to be done manually). I keep a running list and prioritize the ones that need attention and chip away at them as time presents itself and as homeowners are available.
- Spent a good deal of time behind Rockvam sheds cleaning and trimming by the side rail. After talking to the Mayor, we got Norlings to come out with a skid steer and smoothed out underneath the railing, so the rain can go into the ditch vs puddling up on the road.
- Raked and picked up the leaves around the fire hydrant on West Arm Rd.
- Had one big limb laying behind the City Hall and one laying in Thor Thompson Park. Cut them up and cleaned up the small branches and sticks.
- Kirk from H D Supply came out and gave me some training on doing meter readings as far as using the program and what it takes to install our meters. He helped me with one of the meters that was not reading, and we got it fixed.
- R D and Associates came out and took down our flags. They found 14 of the flags were damaged, so we ordered 15 new ones.
- Brian from MDH came out to take a TCE sample, again our results came back good!
- July was quiet with call outs which is good! Still learning a ton though!
- Other Miscellaneous tasks include: operate our backup well #3, attend meetings, have chemicals delivered and fill as needed, water shut-offs and turn-ons as needed, complete water and sewer locates as needed, completed the monthly fluoride report and sent to the state, took (2) monthly bacteria water samples, conducted field tests on the water weekly, monitored lift stations, pulled weeds at Wilkes park, completed monthly work orders and maintenance on all equipment, daily rounds/logs at the WTP, checking to make sure garbage cans are being emptied in the parks, lower flags to half-staff and raise as needed.





		July-18	June-18	July-17
Water	Units			
Average Daily Pumped	gallons	211,000	209,200	210,332
Maximum Daily Pumped	gallons	288,000	243,000	303,000
Total Monthly Pumped	gallons	6,541,000	6,276,000	6,520,300
Well #1 Pumped	gallons	2,599,000	2,369,000	2,471,900
Well #1 Average Pumped	gallons	83,838	78,966	79,739
Well #2 Pumped	gallons	4,222,000	3,975,000	4,032,200
Well #2 Average Pumped	gallons	136,193	132,500	130,071
Well #3 Pumped	gallons	700	1,500	0
Well #3 Average Pumped	gallons	23	50	0
Fluoride used	gallons	10.1	7.7	12.5
Fluoride Average used	gallons	0.3	0.2	0.4
Poly Phosphate used	pounds	160.9	153.4	165.4
Poly Phosphate Average used	pounds	5.2	5.1	5.3
Chlorine used	lbs	137	159	167
Chlorine Average used	lbs	4	5	5
Wastewater				
Effluent Flow				
Maximum Daily Pumped Wastewater	gallons	314,320	266,440	270,090
Average Daily Pumped Wastewater	gallons	250,470	242,810	244,200
Lift Station Effluent to Met Council	gallons	7,513,960	7,284,410	7,570,320
Precipitation	inches	3.05	3.16	3.87

WO#	29243.01	Type	Scheduled	Priority	5	Downtime Hours		Total Cost	\$0.00
Create Reason	Triggered by Calendar		Created By		jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p>Created 7/3/2018</p> <p>Printed</p> <p>Scheduled 7/1/2018</p> <p>Delinquent 7/31/2018</p> <p>Completed 7/24/2018</p> </div>		
Equipment	5308-EXT	Fire Extinguishers							
Location	5308-Spring Park								
Task	MPM Monthly Preventative Maintenance								
Instructions	Inspect, tip upside down bang with rubber hammer, check to see if charged.								
Notes	Tools Required: rubber hammer, pen GOOD								

WO#	29242.01	Type	Scheduled	Priority	5	Downtime Hours		Total Cost	\$0.00
Create Reason	Triggered by Calendar		Created By		jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p>Created 7/3/2018</p> <p>Printed</p> <p>Scheduled 7/1/2018</p> <p>Delinquent 7/31/2018</p> <p>Completed 7/22/2018</p> </div>		
Equipment	5308-GEN	Generators							
Location	5308-Spring Park								
Task	MPM Monthly Preventative Maintenance								
Instructions	Tools Required: wrenches, funnels, oil and coolant Check all fluids levels. Generators #1, 2, 3, 5 run automatically weekly, #6 (runs the 1st Wednesday of every month) and the portable and WTP generator need to be run manually.								
Notes	GENERATOR 1 - ALL GOOD GENERATOR 2 - ALL GOOD GENERATOR 3 - ALL GOOD GENERATOR 5 - ALL GOOD WTP - ALL GOOD GENERATOR 6 - ALL GOOD PORTABLE - RAN FOR A BIT								

WO#	29241.01	Type	Scheduled	Priority	5	Downtime Hours		Total Cost	\$0.00
Create Reason	Triggered by Calendar		Created By		jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p>Created 7/3/2018</p> <p>Printed</p> <p>Scheduled 7/1/2018</p> <p>Delinquent 7/31/2018</p> <p>Completed 7/24/2018</p> </div>		
Equipment	5308-LS-1	Lift Station #1							
Location	5308-Spring Park								
Task	LS QRTLY PM								
Instructions	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED								
Notes	PUMP #1: 5.3, 6.3, 5.8 PUMP #2: 5.4, 6.2, 5.4								

WO#	29240.01	Type	Scheduled	Priority	5	Downtime Hours		Total Cost	\$0.00
Create Reason	Triggered by Calendar		Created By		jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p>Created 7/3/2018</p> <p>Printed</p> <p>Scheduled 7/1/2018</p> <p>Delinquent 7/31/2018</p> <p>Completed 7/24/2018</p> </div>		
Equipment	5308-LS-1	Lift Station #1							
Location	5308-Spring Park								
Task	MPM Monthly Preventative Maintenance								
Instructions	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station. 								
Notes	OVERALL GOOD EXCEPT MIXER METER STOPPED WORKING. NEED TO REPLACE								

WO# 29241.02	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00					
Create Reason	Triggered by Calendar	Created By jfanciullo		<table border="1"> <tr><td>Created 7/3/2018</td></tr> <tr><td>Printed</td></tr> <tr><td>Scheduled 7/1/2018</td></tr> <tr><td>Delinquent 7/31/2018</td></tr> <tr><td>Completed 7/24/2018</td></tr> </table>	Created 7/3/2018	Printed	Scheduled 7/1/2018	Delinquent 7/31/2018	Completed 7/24/2018
Created 7/3/2018									
Printed									
Scheduled 7/1/2018									
Delinquent 7/31/2018									
Completed 7/24/2018									
Equipment	5308-LS-2	Lift Station #2							
Location	5308-Spring Park								
Task	LS QRTLY PM								
Instructions	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED								
Notes	PUMP #1: 5.4, 5.7, 5.5 PUMP #2: 5.4, 5.3, 5.6								

WO# 29239.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00					
Create Reason	Triggered by Calendar	Created By jfanciullo		<table border="1"> <tr><td>Created 7/3/2018</td></tr> <tr><td>Printed</td></tr> <tr><td>Scheduled 7/1/2018</td></tr> <tr><td>Delinquent 7/31/2018</td></tr> <tr><td>Completed 7/24/2018</td></tr> </table>	Created 7/3/2018	Printed	Scheduled 7/1/2018	Delinquent 7/31/2018	Completed 7/24/2018
Created 7/3/2018									
Printed									
Scheduled 7/1/2018									
Delinquent 7/31/2018									
Completed 7/24/2018									
Equipment	5308-LS-2	Lift Station #2							
Location	5308-Spring Park								
Task	MPM Monthly Preventative Maintenance								
Instructions	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station. 								
Notes									

WO# 29238.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00					
Create Reason	Triggered by Calendar	Created By jfanciullo		<table border="1"> <tr><td>Created 7/3/2018</td></tr> <tr><td>Printed</td></tr> <tr><td>Scheduled 7/1/2018</td></tr> <tr><td>Delinquent 7/31/2018</td></tr> <tr><td>Completed 7/24/2018</td></tr> </table>	Created 7/3/2018	Printed	Scheduled 7/1/2018	Delinquent 7/31/2018	Completed 7/24/2018
Created 7/3/2018									
Printed									
Scheduled 7/1/2018									
Delinquent 7/31/2018									
Completed 7/24/2018									
Equipment	5308-LS-3	Lift Station #3							
Location	5308-Spring Park								
Task	MPM Monthly Preventative Maintenance								
Instructions	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station. 								
Notes	OVERALL GOOD								

WO# 29241.03	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00					
Create Reason	Triggered by Calendar	Created By jfanciullo		<table border="1"> <tr><td>Created 7/3/2018</td></tr> <tr><td>Printed</td></tr> <tr><td>Scheduled 7/1/2018</td></tr> <tr><td>Delinquent 7/31/2018</td></tr> <tr><td>Completed 7/24/2018</td></tr> </table>	Created 7/3/2018	Printed	Scheduled 7/1/2018	Delinquent 7/31/2018	Completed 7/24/2018
Created 7/3/2018									
Printed									
Scheduled 7/1/2018									
Delinquent 7/31/2018									
Completed 7/24/2018									
Equipment	5308-LS-3	Lift Station #3							
Location	5308-Spring Park								
Task	LS QRTLY PM								
Instructions	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED								
Notes	PUMP #1: 6.3, 6.3, 6.5 PUMP #2: 6.4, 6.0, 6.4								

WO# 29237.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo	<div style="border: 1px solid black; padding: 5px;"> <p>Created 7/3/2018</p> <p>Printed</p> <p>Scheduled 7/1/2018</p> <p>Delinquent 7/31/2018</p> <p>Completed 7/24/2018</p> </div>	
Equipment	5308-LS-4	Lift Station #4		
Location	5308-Spring Park			
Task	MPM Monthly Preventative Maintenance			
Instructions	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station. 			
Notes	OVERALL GOOD			

WO# 29241.04	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo	<div style="border: 1px solid black; padding: 5px;"> <p>Created 7/3/2018</p> <p>Printed</p> <p>Scheduled 7/1/2018</p> <p>Delinquent 7/31/2018</p> <p>Completed 7/24/2018</p> </div>	
Equipment	5308-LS-4	Lift Station #4		
Location	5308-Spring Park			
Task	LS QRTLY PM			
Instructions	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED			
Notes	PUMP #1: 8.3, 7.4, 7.6 PUMP #2: 8.7, 8.1, 8.2			

WO# 29241.05	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo	<div style="border: 1px solid black; padding: 5px;"> <p>Created 7/3/2018</p> <p>Printed</p> <p>Scheduled 7/1/2018</p> <p>Delinquent 7/31/2018</p> <p>Completed 7/24/2018</p> </div>	
Equipment	5308-LS-5	Lift Station #5		
Location	5308-Spring Park			
Task	LS QRTLY PM			
Instructions	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED			
Notes	PUMP #1: 5.6, 5.6, 5.5 PUMP #2: 5.8, 5.7, 5.6			

WO# 29236.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo	<div style="border: 1px solid black; padding: 5px;"> <p>Created 7/3/2018</p> <p>Printed</p> <p>Scheduled 7/1/2018</p> <p>Delinquent 7/31/2018</p> <p>Completed 7/23/2018</p> </div>	
Equipment	5308-LS-5	Lift Station #5		
Location	5308-Spring Park			
Task	MPM Monthly Preventative Maintenance			
Instructions	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station. 			
Notes	OVERALL GOOD			

WO# 29241.06	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo	<div style="border: 1px solid black; padding: 5px;"> <p>Created 7/3/2018</p> <p>Printed</p> <p>Scheduled 7/1/2018</p> <p>Delinquent 7/31/2018</p> <p>Completed 7/23/2018</p> </div>	
Equipment	5308-LS-6	Lift Station #6		
Location	5308-Spring Park			
Task	LS QRTLY PM			
Instructions	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED			
Notes	#1: 38.7 amps #2: 38.1 amps #3 - 38.3 amps			

Completed Work Order General Report

WO#	29235.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00
Create Reason	Triggered by Calendar	Created By	jfanciullo					
Equipment	5308-LS-6	Lift Station #6						
Location	5308-Spring Park							
Task	MPM Monthly Preventative Maintenance							
Instructions	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.							
Notes	OVERALL GOOD							

Created	7/3/2018
Printed	
Scheduled	7/1/2018
Delinquent	7/31/2018
Completed	7/23/2018

WO#	29175.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00
Create Reason	Triggered by Calendar	Created By	jfanciullo					
Equipment	6308-AIR STRIPPER BLOWERS	BLOWERS FOR AIR STRIPPER						
Location	5308-Spring Park							
Task	MONTHLY-PM							
Instructions	MONITOR INTAKE AND DISCHARGE PRESSURE. CHANGE FILTERS IF NEEDED.							
Notes	DO DAILY IF PLANT IS RUNNING							

Created	7/3/2018
Printed	
Scheduled	7/1/2018
Delinquent	7/31/2018
Completed	7/20/2018

WO#	29174.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00
Create Reason	Triggered by Calendar	Created By	jfanciullo					
Equipment	6308-CL-G-MON	Chlorine Gas Monitor						
Location	6308- Spring Park							
Task	MPM Monthly Preventative Maintenance							
Instructions	Test sensor and alarm system. Place a teaspoon of calcium hypochlorite into a plastic bottle and keep the bottle capped until ready to test the sensor. Open the bottle and place the mouth near the sensor. The DVM reading will rise rapidly. Immediately remove the bottle as it is best to expose the sensor to the high concentrations as briefly as possible. If the sensor does not respond when the bottle is held near the sensor, the sensor must be replaced. Confirm red light on building is working.							
Notes	GOOD							

Created	7/3/2018
Printed	
Scheduled	7/1/2018
Delinquent	7/31/2018
Completed	7/24/2018

WO#	29162.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00
Create Reason	Triggered by Calendar	Created By	jfanciullo					
Equipment	6308-EWS	Eye Wash Station						
Location	6308- Spring Park							
Task	MPM Monthly Preventative Maintenance							
Instructions	Flush eye wash and inspect for proper working order.							
Notes	DONE WEEKLY							

Created	7/3/2018
Printed	
Scheduled	7/2/2018
Delinquent	8/1/2018
Completed	7/20/2018

WO#	29173.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00
Create Reason	Triggered by Calendar	Created By	jfanciullo					
Equipment	6308-GSF	Gravity Sand Filter						
Location	6308- Spring Park							
Task	MPM Monthly Preventative Maintenance							
Instructions	Flush PVC line above backwash sludge tank into the backwash sludge tank until clean (there is a piece of PVC pipe with a coupler attachment to hook up to drain this)							
Notes								

Created	7/3/2018
Printed	
Scheduled	7/1/2018
Delinquent	7/31/2018
Completed	7/20/2018

WO# 29172.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00					
Create Reason	Triggered by Calendar	Created By jfanciullo		<table border="1"> <tr><td>Created 7/3/2018</td></tr> <tr><td>Printed</td></tr> <tr><td>Scheduled 7/1/2018</td></tr> <tr><td>Delinquent 7/31/2018</td></tr> <tr><td>Completed 7/19/2018</td></tr> </table>	Created 7/3/2018	Printed	Scheduled 7/1/2018	Delinquent 7/31/2018	Completed 7/19/2018
Created 7/3/2018									
Printed									
Scheduled 7/1/2018									
Delinquent 7/31/2018									
Completed 7/19/2018									
Equipment	6308-WELL-1	Well #1							
Location	6308- Spring Park								
Task	MONTHLY-PM								
Instructions	Grease shaft bearing, observe oil level in sight glass. Inspect unit for abnormal wear. Conduct draw down test.								
Notes	LOOKS GOOD								

WO# 29171.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00					
Create Reason	Triggered by Calendar	Created By jfanciullo		<table border="1"> <tr><td>Created 7/3/2018</td></tr> <tr><td>Printed</td></tr> <tr><td>Scheduled 7/1/2018</td></tr> <tr><td>Delinquent 7/31/2018</td></tr> <tr><td>Completed 7/18/2018</td></tr> </table>	Created 7/3/2018	Printed	Scheduled 7/1/2018	Delinquent 7/31/2018	Completed 7/18/2018
Created 7/3/2018									
Printed									
Scheduled 7/1/2018									
Delinquent 7/31/2018									
Completed 7/18/2018									
Equipment	6308-WELL-2	Well #2							
Location	6308- Spring Park								
Task	MONTHLY-PM								
Instructions	Grease shaft bearing, observe oil level in sight glass. Inspect unit for abnormal wear. Conduct draw down test.								
Notes	LOOKS GOOD								

WO# 29170.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00					
Create Reason	Triggered by Calendar	Created By jfanciullo		<table border="1"> <tr><td>Created 7/3/2018</td></tr> <tr><td>Printed</td></tr> <tr><td>Scheduled 7/1/2018</td></tr> <tr><td>Delinquent 7/31/2018</td></tr> <tr><td>Completed 7/19/2018</td></tr> </table>	Created 7/3/2018	Printed	Scheduled 7/1/2018	Delinquent 7/31/2018	Completed 7/19/2018
Created 7/3/2018									
Printed									
Scheduled 7/1/2018									
Delinquent 7/31/2018									
Completed 7/19/2018									
Equipment	6308-WELL-3	Well #3							
Location	6308- Spring Park								
Task	MONTHLY-PM								
Instructions	Conduct draw down test. Examine well head for unusual wear or vandalism.								
Notes									

Report Totals	Downtime Hours 0	Part Cost	\$0.00
		Labor Cost	\$0.00
		Vendor Cost	\$0.00
		Equip/Tool Cost	\$0.00
		Total Cost	\$0.00

RECEIVED SEP 14 2018

2018 MOUND FIRE DEPARTMENT ACTIVITY REPORT
Emergency Response and Firefighter Hours Detail

MONTH: August

City	Call Type	2018				2017			
		Month	Firefighter	YTD	YTD	Month	Firefighter	YTD	YTD
		Calls	Hours	Calls	Hours	Calls	Hours	Calls	Hours
MOUND	Fire	9	162	81	1716	12	222	109	2619
	Rescue	17	199	126	2122	16	230	135	2190
	Duty Officer	2	3	13	14	3	3	18	21
MINNETONKA BEACH	Fire	2	27	13	297	2	16	12	217
	Rescue	0	0	3	72	1	11	3	38
	Duty Officer	0	0	0	0	1	1	3	3
MINNETRISTA	Fire	0	0	28	627	6	105	27	479
	Rescue	1	14	21	425	6	106	21	386
	Duty Officer	0	0	2	3	1	1	3	3
SHOREWOOD	Fire	0	0	0	0	1	11	2	27
	Rescue	0	0	0	0	1	16	4	70
	Duty Officer	0	0	2	2	0	0	0	0
SPRING PARK	Fire	3	52	32	751	2	29	11	225
	Rescue	2	30	54	901	6	95	43	635
	Duty Officer	0	0	2	2	0	0	5	6
MUTUAL AID	Fire	1	15	17	564	2	60	11	318
	Rescue			2	25	1	15	3	41
STAND BY	Weather, Special Event, Etc.	1	20	2	72	0	0	0	0
Total Activity All Cities	Fire	15	256	171	3955	25	443	172	3,885
	Rescue	20	243	206	3545	31	473	209	3360
	Duty Officer	2	3	19	21	5	5	29	33
	Stand By	1	20	2	72	0	0	0	0
	TOTAL	38	522	398	7593	61	921	410	7278

Monthly Activity by Call Category	2018	2017
COMMERCIAL	4	6
RESIDENTIAL	25	49
OTHER (OUTSIDE/ROADWAY/LAKE/OPEN AREA/MISC)	9	6
SERVICE CALLS (Smoke/CO Detectors)	2	5
LEGITIMATE FIRE ALARMS	1	1
FALSE FIRE ALARMS	0	7

MUTUAL AID AND TRAINING/MAINTENANCE SUMMARY	2018		2017	
	Month	YTD	Month	YTD
MUTUAL AID CALLS RECEIVED	0	3	0	2
MUTUAL AID CALLS GIVEN	1	19	3	14
TRAINING/MAINTENANCE HOURS	358	2572.5	371.5	3076.5

PH

Mound Fire Department
Incident Reports - Spring Park
 August, 2018

FIRE NO.	DATE	CITY	ADDRESS	FIRE/ RESCUE	DESCRIPTION	ACTION TAKEN	FF HOURS
373	8/11/2018	Spring Park	2380 Island Drive, #315	Fire	Fire - Deck	Fire out report	19
374	8/12/2018	Spring Park	4400 West Arm Rd	Fire	Fire - Overheated Washer	Ventilated	14
380	8/17/2018	Spring Park	4177 Shoreline Drive	Fire	Fire - Boat	Nothing Found	19
Total Fire Calls				3	Total Fire Hours		52
367	8/4/2018	Spring Park	3746 Sunset Drive	Rescue	EMS	Unknown Transport	11
385	8/21/2018	Spring Park	4100 Spring St, #404	Rescue	EMS	Transported	19
Total Rescue Calls				2	Total Rescue Hours		30
Total Duty Officer Calls				0	Total Duty Officer Hours		0
TOTAL FIRE, RESCUE & DUTY OFFICER CALLS				5	TOTAL FIRE, RESCUE & DUTY OFFICER HOURS		82

Mound Fire Department

City of Spring Park
January through August, 2018

Fire Alarm / False Alarm Report

Fire No	Date	Address	Alarm Type			Activity or Action Taken	False Alarm	Pre-ventable
			Fire	Smoke	CO			
11	1/3/2018	4601 Shoreline Drive, #11	x			Burnt Food	N	Y
14	1/5/2018	4527 Shoreline Drive		x		Overheated Equipment	N	Y
23	1/8/2018	2450 Island Drive	x			Leaky Pipe found	N	Y
31	1/14/2018	4601 Shoreline Drive	x			Water in Detector	N	Y
42	1/18/2018	4144 Shoreline Drive	x			Investigated - Reset Alarm	N	Y
209	5/10/2018	2418 Black Lake Road			x	Monitored, no readings	N	N
242	6/2/2018	4300 Shoreline Drive	x			Investigated, Nothing Found	Y	Y
287	6/18/2018	4300 Shoreline Drive	x			Investigated, Nothing Found	Y	Y
293	6/22/2018	4559 Shoreline Drive	x			Set off by Dryer Vent	N	Y
313	7/4/2018	4201 Shoreline Drive	x			Waterflow Alarm, no issues found	N	Y
319	7/9/2018	4300 Shoreline Drive	x			Investigated, Nothing Found	Y	Y
344	7/22/2018	4527 Shoreline Drive	x			Resident Pulled Pull Station	Y	Y

2018 YTD TOTALS

FIRE ALARM	10			False Alarms	4	
SMOKE DETECTOR		1		Legitimate Alarms	8	
CO DETECTOR			1	Preventable		11
TOTAL - ALL ALARMS	12					