



CITY OF SPRING PARK  
CITY COUNCIL AGENDA  
APRIL 2, 2018 – 7:00 PM  
SPRING PARK CITY HALL

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ADOPT MEETING AGENDA
4. ADOPT CONSENT AGENDA\*
  - a. Work Session Meeting Minutes from March 19, 2018
  - b. Regular City Council Meeting Minutes from March 19, 2018
5. PUBLIC FORUM\*\*
6. PRESENTATIONS & GUEST SPEAKERS
7. PUBLIC HEARINGS
8. PETITIONS, REQUESTS, & APPLICATIONS
  - a. Tour de Tonka Special Event Application
  - b. Running of the Bays Special Event Application
9. ORDINANCES & RESOLUTIONS
10. REPORTS OF OFFICERS AND COMMITTEES
  - a. Mayor & Council
  - b. City Staff
  - c. Contract Staff
11. NEW BUSINESS & COMMUNICATIONS
12. CLAIMS FOR PAYMENT
  - a. April 2, 2018 Claims
13. UPCOMING MEETINGS & TRAINING
  - a. April 10 – Administration Committee – 12:00 PM
  - b. April 11 – Planning Commission – 7:00 PM
  - c. April 11 – LMCD Work Session at 6:00 PM with Regular Meeting at 7:00 PM
  - d. April 16 – City Council Work Session – 6:00 PM
  - e. April 16 – City Council Regular Meeting – 7:00 PM
  - f. April 18 – Open Book Meeting – 6:00 PM
14. MISCELLANEOUS (INFORMATION ONLY)
  - a. February PeopleService Report
  - b. Orono PD Use of Force Seminar
15. ADJOURNMENT

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\* The Consent Agenda lists those items of business which are considered to be routine, recommended for approval, and/or which need no discussion. The several separate items listed on the Consent Agenda are acted upon by one motion. There will be no separate discussion of these items unless a Council Member makes a request, in which event the item will be removed from the Consent Agenda and placed elsewhere on the regular agenda for Council discussion and action.

\*\* Under Public Forum individuals may address the City Council about any item not contained on the regular agenda. Each speaker should keep their statements to three minutes to allow sufficient time for others. The Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.



CITY OF SPRING PARK  
 WORK SESSION MINUTES  
 MARCH 19, 2018 – 5:00 PM  
 SPRING PARK CITY HALL

**CALL TO ORDER** - The work session was called to order by Mayor Rockvam at 5:00 p.m.

Council Members Present: Jerry Rockvam, Mayor; Pamela Horton; Gary Hughes; Catherine Kane Palen, and Megan Pavot

Staff Present: Dan Tolsma, City Administrator; Al Brixius, City Planner; Mike Kuno, City Engineer; Nancy Jensen Beck, City Attorney; and Theresa Schyma, City Clerk.

1. ENGINEERING UPDATES

A. CONCRETE MAINTENANCE PROJECT – City Engineer Kuno discussed the recent bid process for the 2018 concrete maintenance project. He reviewed the scope of the project and staff recommendations.

Council Member Hughes asked about the portion of sidewalk that is supposed to be under warranty.

City Engineer Kuno responded that the portion of sidewalk in question was included as part of the bid package. He stated that the contractor had a “gentleman’s agreement” about the warranty and maintenance with the former Public Works Superintendent but all agreements were in conversation, nothing was on paper. He continued that the contractor has not been receptive to staff’s attempts to contact him to discuss the warranty issue. He added that the City will be sending a letter to the contractor stating that the project will move forward and their company’s lack of response ensures that their company will not be allowed to work for the City again.

City Engineer Kuno stated that the contractor that is completing the upgrades at the City’s playgrounds has stated he would do the concrete work at the playgrounds that was part of the original bid package. Mr. Kuno’s recommendation is to confirm that the playground contractor would also pay for the engineering portion of the concrete work and then proceed with awarding the contract to Create Construction but removing the playground portion of the bid.

Mayor Rockvam asked where the money has been budgeted for this project.

City Administrator Tolsma responded that the project was budgeted as part of the Capital Improvement Fund.

B. SHORELINE ADA PROJECT – City Engineer Kuno discussed the 2018 Shoreline ADA Project including scope of project, probable costs, and timeline.

The City project would include signal system upgrades and complete replacement of pedestrian ramps in order to meet ADA requirements at the following intersections:

- Shoreline Drive and Interlachen Road (Signal System and ADA Ramp Improvements)
- Shoreline Drive and Spring Street (ADA Ramp Improvements Only)
- Shoreline Drive and Sunset Drive (Signal System and ADA Ramp Improvements)
- Shoreline Drive and Bayview Place (ADA Ramp Improvements and Potential Accessible Pedestrian Signals)

City Engineer Kuno stated that he received an email from Hennepin County that they are committing to share the cost with the City for ADA upgrades and Signal System Improvements since the county is scheduled to complete an overlay project in 2019.

The City Council consensus was to move forward with the project and make a motion at the regular meeting this evening.

City Engineer Kuno stated that he has identified a couple of other opportunities for grant money to help fund the City's portion of the project so he will submit those grant applications and keep City Administrator Tolsma informed.

C. ASSET MANAGEMENT PLAN UPDATE – City Engineer Kuno gave an update from the November 2 discussion of the asset management plan. He added that staff would like to attach the asset management plan as an appendix to the 2040 Comprehensive Plan that is currently being finalized.

City Engineer Kuno asked the Council to review the asset management plan so that any detailed questions can be answered at the April work session. This ensures that a final version will be ready to include in the 2040 Comprehensive Plan.

## 2. PLANNING UPDATES

A. PORT OF CALL REQUESTS – City Planner Brixius discussed two port of call requests from Paddle Tape that have come to the City for review. The port of call requests are for the docks operated by 5<sup>th</sup> Street Ventures near Back Channel Brewery. He asked the Council to give staff guidance on the conditions for approval.

The Council asked for an update regarding the handicapped accessibility issues at the docks.

City Administrator Tolsma stated the ADA ramp has been installed and the only thing left to be done is to put the final asphalt layer on once the snow melts.

The City Council consensus was to move forward with the conditions that were suggested by City Planner Brixius to address the potential issues of noise, parking, and traffic.

B. BACK CHANNEL BREWERY PATIO & MARKET DISCUSSION – City Planner Brixius discussed the recent inquiries from Back Channel Brewery for a patio expansion, outdoor gaming area, smoking area, and a weekly farmer's market.

Joe Meehan, co-owner Back Channel Brewery, was available for questions.

Mayor Rockvam stated that the individuals on the west side of Seton Channel may not be Spring Park residents but they are still our neighbors and they were given assurances about noise control.

City Planner Brixius discussed the idea of moving the gaming area to the north side of the property and also requiring a privacy fence and gated area to control alcohol and noise.

Mr. Meehan responded that a privacy fence would limit their customer's views of Lake Minnetonka so the brewery wouldn't necessarily be in favor of that.

Council Member Pavot stated that by moving the patio and smoking area to the north side of the property it would eliminate noise concerns for the neighbors on Seton Channel and also help the issue for non-smoking customers who would like to have some shielding from the smoking area.

City Planner Brixius stated that the brewery is requesting a weekly farmer's market in their parking lot where their customers are allowed to shop while drinking beer.

Mr. Meehan stated that the brewery is planning on having a weekly farmer's market with approximately 17 vendors selling produce and local artisanal products on Wednesday nights from approximately 4:30 to 7:30 p.m.

The City Council had concerns regarding walking beer, parking, and the location of the proposed farmer's market.

Council Member Pavot stated she that she would be in favor of the proposed requests after some redesign and relocation.

Mayor Rockvam stated he was comfortable with the requests concerning the patio, smoking, and gaming areas but did not agree with the farmer's market, including its location on the north side.

Council Member Horton stated she was in favor of the patio, smoking, and gaming areas but was unsure about the location of the farmer's market.

City Planner Brixius stated he will continue to work with Mr. Meehan regarding any questions he has about the redesign and relocation of the patio, smoking, and gaming areas. He continued that he will keep those items separate when they are considered on a future regular meeting agenda.

Council Member Hughes stated that he felt very strongly about patrons being able to enter the farmer's market from outside the building and not having to go through the brewery to access the farmer's market.

3. LMCD UPDATE – Council Member Hughes provided an update from the LMCD regarding an upcoming survey and also the creation of an executive director's guide.
4. MISCELLANEOUS – None.
5. ADJOURN – The work session was adjourned by unanimous consent at 6:42 p.m.

Date Approved: April 2, 2018

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Dan Tolsma, City Administrator

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Theresa Schyma, City Clerk



CITY OF SPRING PARK  
CITY COUNCIL MINUTES  
MARCH 19, 2018 – 7:00 PM  
SPRING PARK CITY HALL

1. CALL TO ORDER - The meeting was called to order by Mayor Rockvam at 7:00 p.m.

Council Members Present: Jerome P. Rockvam, Mayor; Pamela Horton; Gary Hughes, Catherine Kane Palen; and Megan Pavot

Staff Present: Dan Tolsma, City Administrator; Mike Kuno, City Engineer; and Theresa Schyma, City Clerk.

2. PLEDGE OF ALLEGIANCE – Mayor Rockvam led the audience in the Pledge of Allegiance.

3. ADOPT MEETING AGENDA

Mayor Rockvam added Item #10c,ii for consideration of the Shoreline ADA project.

M/Horton, S/Hughes to adopt the meeting agenda as amended.

Motion carried 5-0.

4. ADOPT CONSENT AGENDA

- a. Regular City Council Meeting Minutes from March 5, 2018
- b. Garbage Hauler License Renewals

M/Kane Palen, S/Hughes to adopt the Consent Agenda.

Motion carried 5-0.

5. PUBLIC FORUM - Michael Mason, 3950 Del Otero Avenue, asked the City Council to consider televising work sessions.

6. PRESENTATIONS & GUEST SPEAKERS – None.

7. PUBLIC HEARINGS – None.

8. PETITIONS, REQUESTS, & APPLICATIONS – None.

9. ORDINANCES & RESOLUTIONS – None.

10. REPORTS OF OFFICERS AND COMMITTEES

- a. Mayor & Council – Mayor Rockvam wanted to restate his request from the March 5 Council meeting to have a plaque installed at City Hall with historical information about the building.

Council Member Pavot provided an update from the most recent Police Commission meeting.

b. City Staff – None.

c. Contract Staff

i. 2018 Concrete Maintenance Project Award – City Engineer Kuno presented a summary of the project including history, scope of project, bid process, and staff recommendations.

M/Rockvam, S/Hughes to approve the 2018 Concrete Maintenance Project, removing the playground portion of the project, and award the contract to Create Construction in the amount of \$28,372.50 and to approve a contract with Sambatek for construction administration and inspection services while overseeing the project in the amount of \$18,000.

Motion carried 5-0.

ii. Shoreline ADA project - City Engineer Kuno presented a summary of the project including history, timeline, and funding sources.

M/Horton, S/Pavot to approve the Shoreline ADA project and a contract with Sambatek to provide engineering and design services for the project.

Motion carried 5-0.

11. NEW BUSINESS & COMMUNICATIONS – None.

12. CLAIMS FOR PAYMENT

a. March 19, 2018 Claims

M/Hughes, S/Pavot to approve all claims for payment.

Motion carried 5-0.

13. UPCOMING MEETINGS & TRAINING

- a. March 28 – LMCD Work Session at 6:00 PM with Regular Meeting at 7:00 PM
- b. April 2 – City Council Regular Meeting – 7:00 PM
- c. April 10 – Administration Committee – 12:00 PM
- d. April 11 – Planning Commission (Time TBD)
- e. April 11 – Comprehensive Plan Committee (Time TBD)
- f. April 11 – LMCD Work Session at 6:00 PM with Regular Meeting at 7:00 PM

14. MISCELLANEOUS (INFORMATION ONLY)

a. Mound Fire Department February Report

15. ADJOURNMENT

M/Kane Palen, S/Hughes to adjourn the City Council Meeting at 7:14 p.m.

Motion carried 5-0.

Date Approved: April 2, 2018

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Dan Tolsma, City Administrator

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Theresa Schyma, City Clerk



## STAFF MEMO

TOUR DE TONKA SPECIAL EVENT  
PERMIT APPLICATION

1. **BACKGROUND:** The City of Spring Park has received a completed special event application and required permit fees for the 2018 Tour de Tonka. The Tour de Tonka is a large bike event to raise funds for Minnetonka Community Education. The event has several different routes ranging in length from 16 miles up to 100 miles. The proposed 48 and 57 mile routes will come through Spring Park on the Dakota Rail Trail with riders traveling west to east. The event is scheduled for Saturday, August 4 from 9:00 a.m. to noon.
2. **DISCUSSION:** A representative from Minnetonka Community Education will attend a City Council meeting in June or July to give a brief presentation on the event and to answer any questions from the Council.

## Basic event information:

- No plans for sound amplification, vendors or concessionaires, and food or beverages in Spring Park;
- There is not a rest stop in Spring Park;
- Volunteers will use on-street parking;
- Event organizers are not requesting use of any City services or equipment;
- Event organizers will work closely with Three Rivers Park Police and Orono Police to ensure a safe riding experience for riders and for Spring Park residents; and
- Event organizers will have trail riders sweeping the course at the end of the event for sanitation and trash collection, though organizers will not be giving out anything to riders during their time in Spring Park.

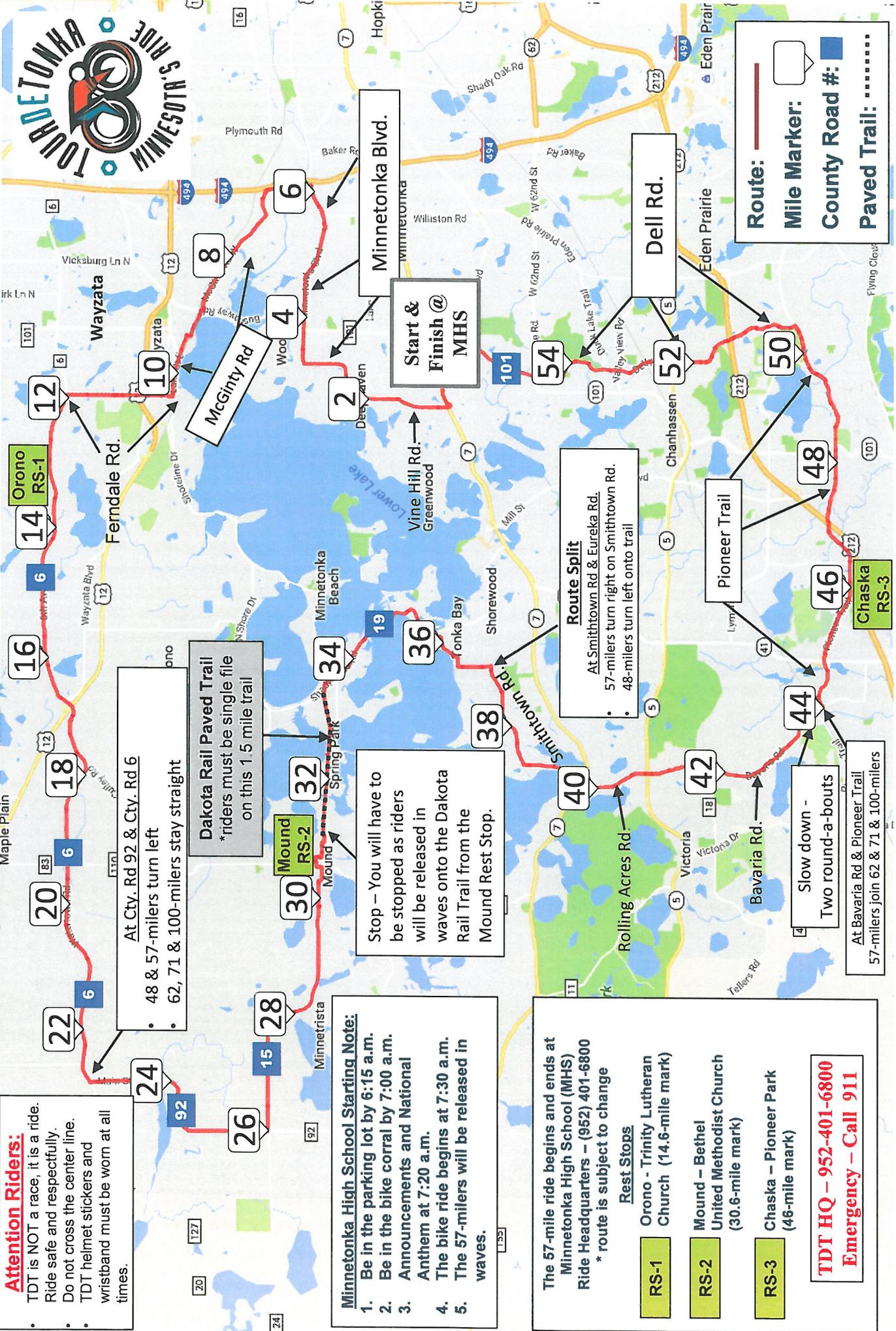
The conditions that were approved for last year's event are attached. Both Police and Fire have reviewed the application and have given their consent with no additional comments.

3. **FINANCIAL CONSIDERATIONS:** There is no cost to the City.
4. **RECOMMENDATION:** Approve the special event permit application for the Tour de Tonka bike ride event on Saturday, August 4, 2018 with the attached list of conditions.

## CONDITIONS TO 2017 TOUR DE TONKA SPECIAL EVENT

- 1) Event organizer will work with Three Rivers Park Police and /or Orono Police to provide uniformed officers or police reserves at Sunset Dr. trail intersection crossing located in Spring Park to enforce trail rules and provide traffic control and assistance to Tour de Tonka participants. Any additional costs associated with this provision will be paid for by event organizer.
- 2) Event organizer will provide a minimum of two uniformed tour volunteers at the Kings Road trail intersection crossing to enforce trail rules and provide traffic control and assistance to Tour de Tonka participants. Additionally, event organizer will provide the city with a phone number where a Tour de Tonka official can be contacted on the day of the event.
- 3) Event organizer will provide on-bike patrols on the Spring Park section of the trail at least 45 minutes prior to the start of the event to inform trail users of the event.
- 4) Because the trail is not closed to the general public, event organizers will provide educational materials to the tour participants that instruct their riders about trail etiquette and how to safely traverse the trail. It is imperative that tour participants are furnished with information that states that the Dakota Rail Trail is a heavily used multi-purpose trail and that on the tour day it will be shared with regular weekend bikers, runners, pedestrians, etc. Tour participants will be instructed to adhere to common practices such as:
  - a. Calling out when passing pedestrians on the left.
  - b. Obeying stop signs unless signaled by police officer at roadway intersections.
  - c. Bike within the appropriate bike lane of the trail – not down the center line or across the centerline.
  - d. Do not pass pedestrians on the right.
  - e. Ride single file except when passing.
- 5) Event organizer will install informational signs at the Kings Rd. and Sunset Dr. trail intersection crossings at least 2 hours prior to the start of the event.
- 6) Event organizer will issue a press release notice in one or more various local newspapers (Laker, Lakeshore Weekly, etc.) prior the event to notify area residents of the event.
- 7) If the above conditions are not met the City of Spring Park reserves the right to deny future Tour de Tonka special event requests in the City of Spring Park.

# 2018 Tour de Tonka 57-Mile Route



**Attention Riders:**

- TDT is NOT a race, it is a ride.
- Ride safe and respectfully.
- Do not cross the center line.
- TDT helmet stickers and wristband must be worn at all times.

At Cty. Rd 92 & Cty. Rd 6

- 48 & 57-milers turn left
- 62, 71 & 100-milers stay straight

**Dakota Rail Paved Trail**

\*riders must be single file on this 1.5 mile trail

**Minnetonka High School Starting Note:**

- Be in the parking lot by 6:15 a.m.
- Be in the bike corral by 7:00 a.m.
- Announcements and National Anthem at 7:20 a.m.
- The bike ride begins at 7:30 a.m.
- The 57-milers will be released in waves.

Stop - You will have to be stopped as riders will be released in waves onto the Dakota Rail Trail from the Mound Rest Stop.

The 57-mile ride begins and ends at Minnetonka High School (MHS) Ride Headquarters - (952) 401-6800 \* route is subject to change

**Rest Stops**

- RS-1** Orono - Trinity Lutheran Church (14.6-mile mark)
- RS-2** Mound - Bethel United Methodist Church (30.6-mile mark)
- RS-3** Chaska - Pioneer Park (46-mile mark)

**TDT HQ - 952-401-6800**  
**Emergency - Call 911**

**Route Split**

At Smithtown Rd & Eureka Rd.

- 57-milers turn right on Smithtown Rd.
- 48-milers turn left onto trail

Slow down - Two round-a-bouts

At Bavaria Rd & Pioneer Trail 57-milers join 62 & 71 & 100-milers

**Route:** [Red line symbol]

**Mile Marker:** [Numbered circle symbol]

**County Road #:** [Blue square symbol]

**Paved Trail:** [Dashed line symbol]



## STAFF MEMO

RUNNING OF THE BAYS SPECIAL EVENT  
PERMIT APPLICATION

1. BACKGROUND: The City of Spring Park has received a completed special event application and required permit fees for the 2018 Running of the Bays. The Running of the Bays is a running event to raise funds for the Westonka Food Shelf and Our Lady of the Lake Catholic Church. The event has two different routes – a 5K and Half Marathon. The proposed routes will come through Spring Park on the Dakota Rail Trail and Sunset Drive (see attached application for map). The event is scheduled for Saturday, September 8 from 6:30 a.m. to noon.
2. DISCUSSION: The Running of the Bays event has been held annually for several years and to date there have been no issues from the City's perspective.

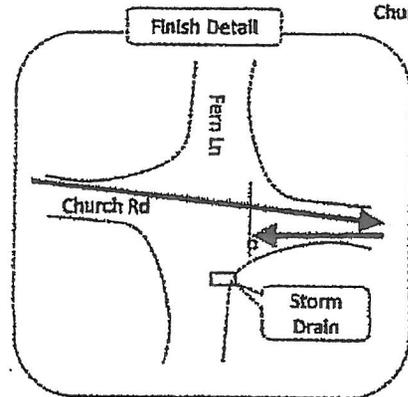
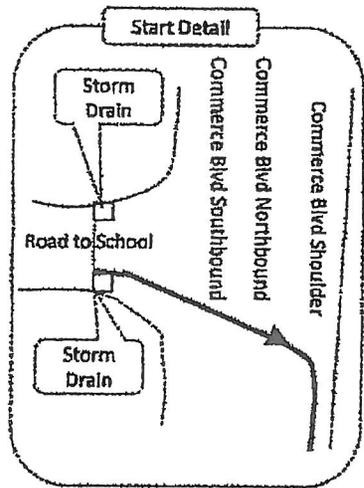
The conditions that were approved for last year's event are attached. Both Police and Fire have reviewed the application and have given their consent with no additional comments.

3. FINANCIAL CONSIDERATIONS: There is no cost to the City.
4. RECOMMENDATION: Approve the special event permit application for the Running of the Bays special event on Saturday, September 8, 2018 with the attached list of conditions.

## CONDITIONS TO 2017 RUNNING OF THE BAYS SPECIAL EVENT

- 1) Event organizer will provide a minimum of two uniformed tour volunteers at the Kings Road trail intersection crossing during the half marathon to enforce trail rules and provide traffic control and assistance to race participants. Additionally, event organizer will provide the city with a phone number where a Running of the Bays official can be contacted on the day of the event.
- 2) Because the trail is not closed to the general public, event organizers will instruct event participants about trail etiquette and how to safely traverse the trail. It is imperative that race participants are furnished with information that states that the Dakota Rail Trail is a heavily used multi-purpose trail and that on the race day it will be shared with regular weekend bikers, runners, pedestrians, etc. Race participants will be instructed to adhere to common practices such as:
  - a. Calling out when passing pedestrians on the left.
  - b. Obeying stop signs unless signaled by police officer at roadway intersections.
  - c. Running within the appropriate lane of the trail – not down the center line or across the centerline.
  - d. Do not pass pedestrians on the right.
- 3) Event organizer will install informational signs at the Kings Rd., Seton Channel trail bridge (Spring Park side), and Sunset Dr. trail intersection crossings at least 2 hours prior to the start of the event.
- 4) If the above conditions are not met the City of Spring Park reserves the right to deny future Running of the Bays special event requests in the City of Spring Park.

**Running of the Bays 5k  
Mound, MN**



**The Course**

From the start, go E, across CR 110 to the E shoulder.  
Turn S on CR 110.  
Turn E on Church Rd. Go thru the finish.  
Turn S on the W side of Belmont Ln.  
Cross Belmont Ln before crossing Shoreline Dr  
Take the sidewalk at the NE corner of Belmont Ln and Shoreline Dr to the E  
Turn N onto the Dakota Rail Trail.  
Go past Minnetonka Drive In to the Turn.  
Return on the same path to the finish.

**Start** – On drive to Grandview Middle School, at matching storm drains just W of CR 110, at W edge of S storm drain.  
No PK nail

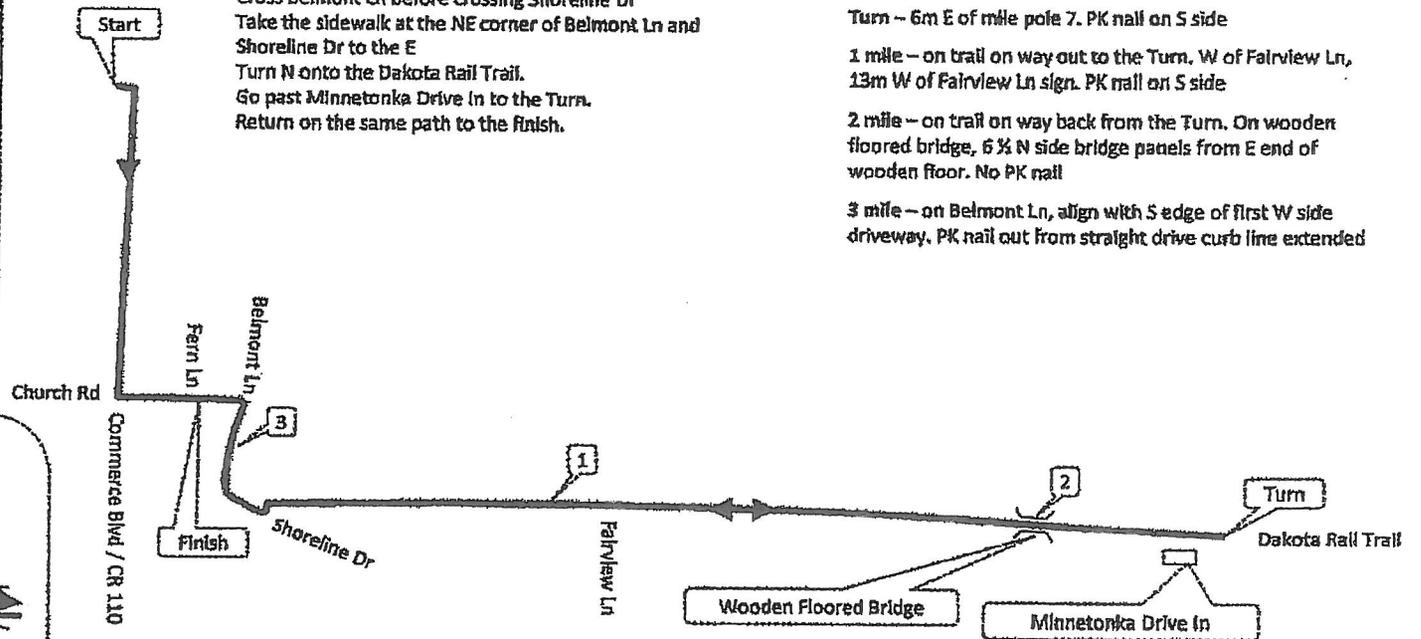
**Finish** – On SE corner of Church and Fern, 3 curb sections NE of storm drain on Fern. PK nail in asphalt.

**Turn** – 6m E of mile pole 7. PK nail on S side

**1 mile** – on trail on way out to the Turn. W of Fairview Ln, 13m W of Fairview Ln sign. PK nail on S side

**2 mile** – on trail on way back from the Turn. On wooden floored bridge, 6 1/2 N side bridge panels from E end of wooden floor. No PK nail

**3 mile** – on Belmont Ln, align with S edge of first W side driveway. PK nail out from straight drive curb line extended



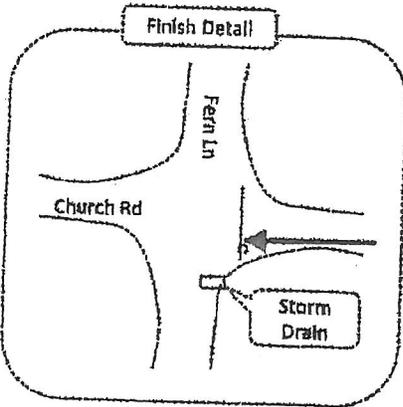
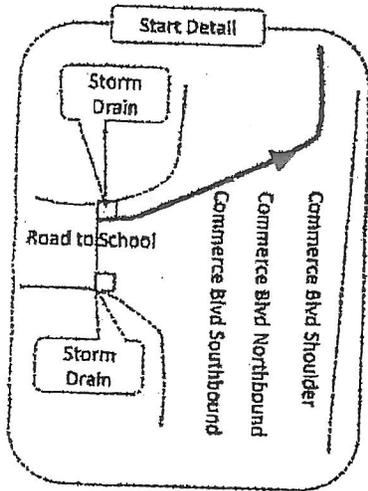
Measured by: Bruce Leasure  
Measured on: 29 August 2014

# Running of the Bays Half Mound, MN

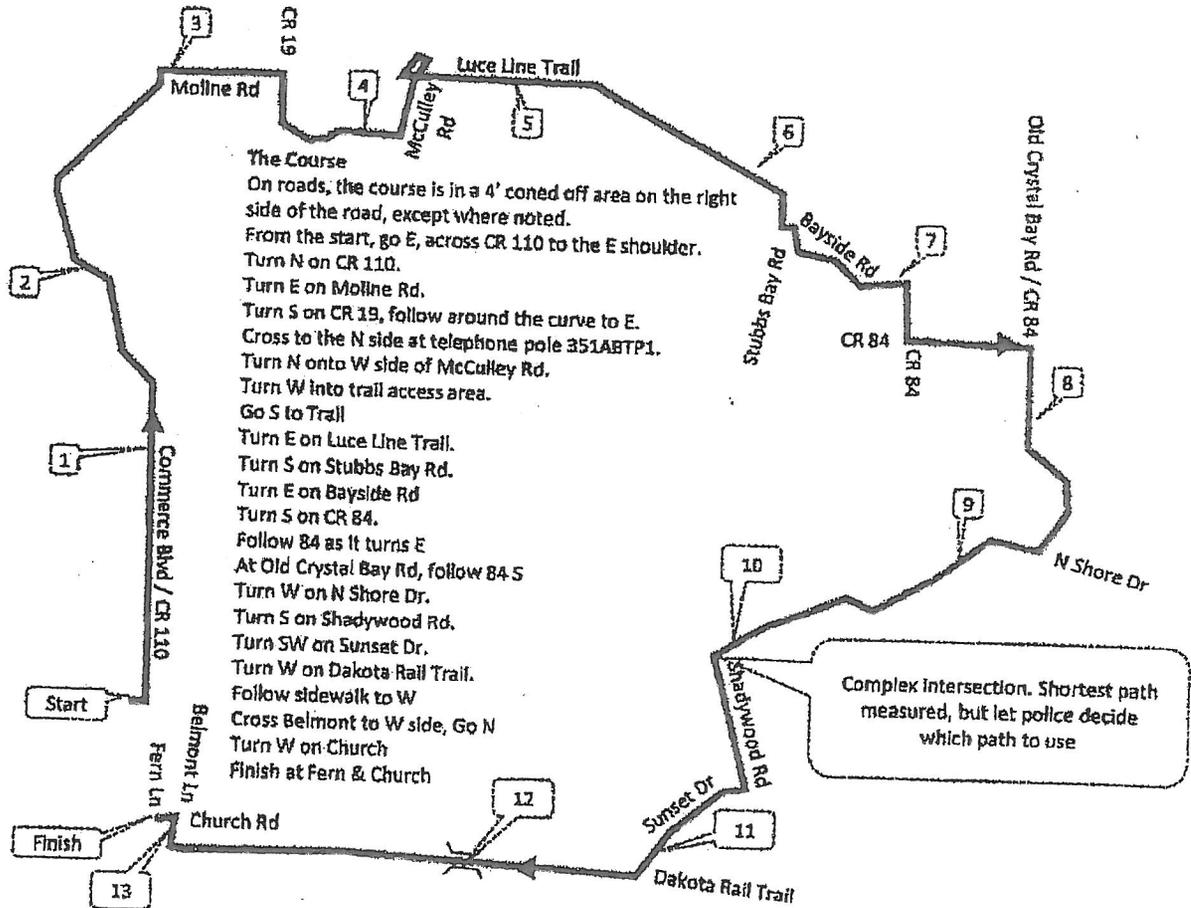


**Start** – On drive to Grandview Middle School, at matching storm drains just W of CR 110, at W edge of N storm drain. No PK nail

**Finish** – On SE corner of Church and Fern, 3 curb sections NE of storm-drain on Fern. PK nail in asphalt.



- 1 mile – on CR 110, N of mailbox 1100, N of driveway + 1m N. PK on E side of Rd
- 2 mile – on CR 110, N of N Arm Dr, N of W side mailbox 415 + 10m N. PK on E side of Rd
- 3 mile – on Moline (gravel Rd), 2 1/2 utility poles E of CR 110. No PK nail
- 4 mile – on CR 19, E of telephone pole 35 1AB TP1, at mailbox 4920. No PK nail
- 5 mile – on trail, 28m W of utility pole 138 (last pole before grass trail climbs a hill on the S side to Lowry Woods). No PK nail
- 6 mile – on trail, 7m E of utility pole 120 (utility pole 116 is at the corner of the trail and Stubbs Bay Rd). No PK nail
- 7 mile – on leaf, just N of Sussex Rd, at utility pole 40. No PK nail
- 8 mile – on Old Crystal Bay Rd S, at double mailbox (850 & 870) on E side. PK on W at road edge.
- 9 mile – on N Shore Dr at mailbox 3085. No PK nail
- 10 mile – on Shadywood Rd, just S of N Shore Dr, at E side fire hydrant. No PK nail.
- 11 mile – 4044 Sunset Dr, Spring Park – at the W edge of the US Post Office front door. No PK nail.
- 12 mile – on trail, on wooden floored bridge, 4 1/2 N side railing sections W of E end of flooring. No PK nail.
- 13 mile – on Belmont Ln, 6m S of first driveway on W. PK nail at road edge.



Measured by: Bruce Leasure  
Measured on: 29 August 2014



Date: March 23, 2018

To: City of Spring Park

From: Dallas Roggeman, Jason Ziermann, Operators

O & M Report: February 2018

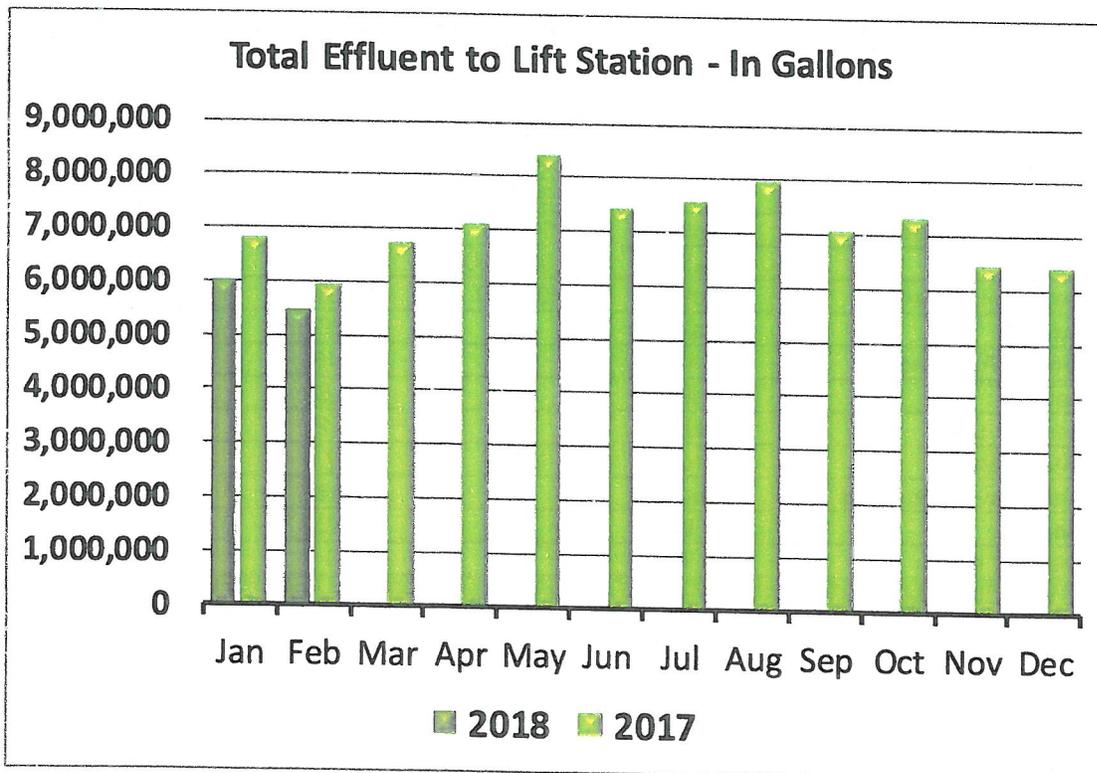
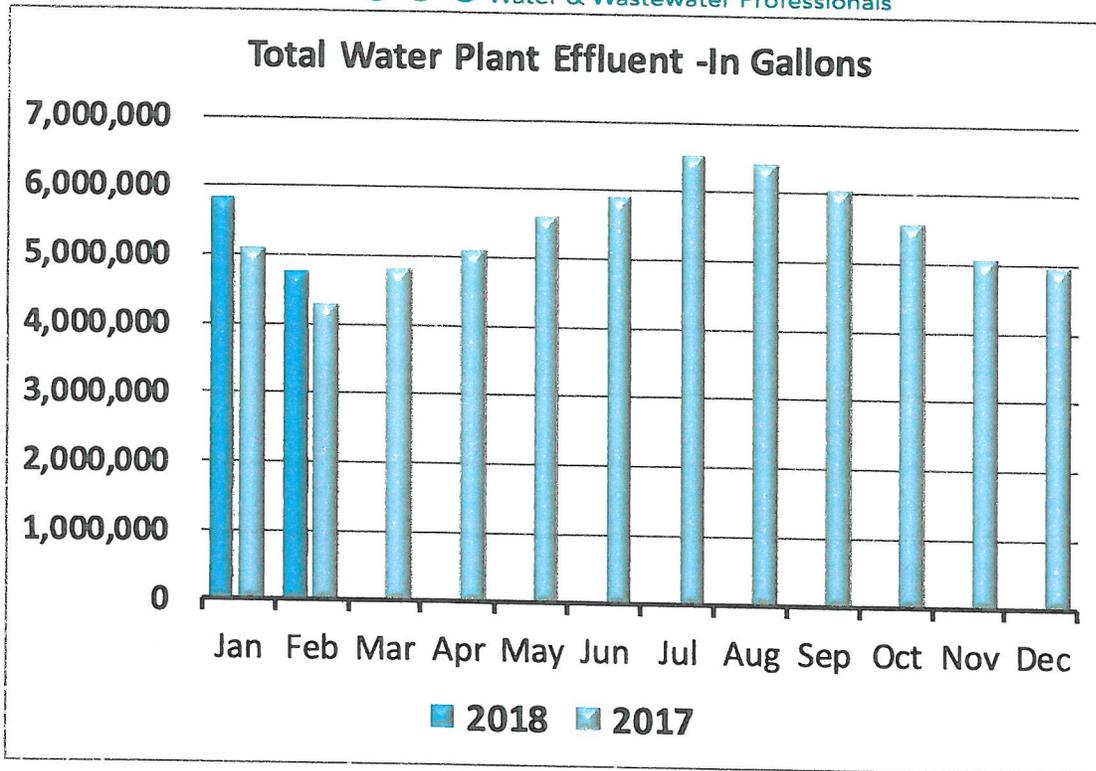
**Spring Park Operations and Maintenance**

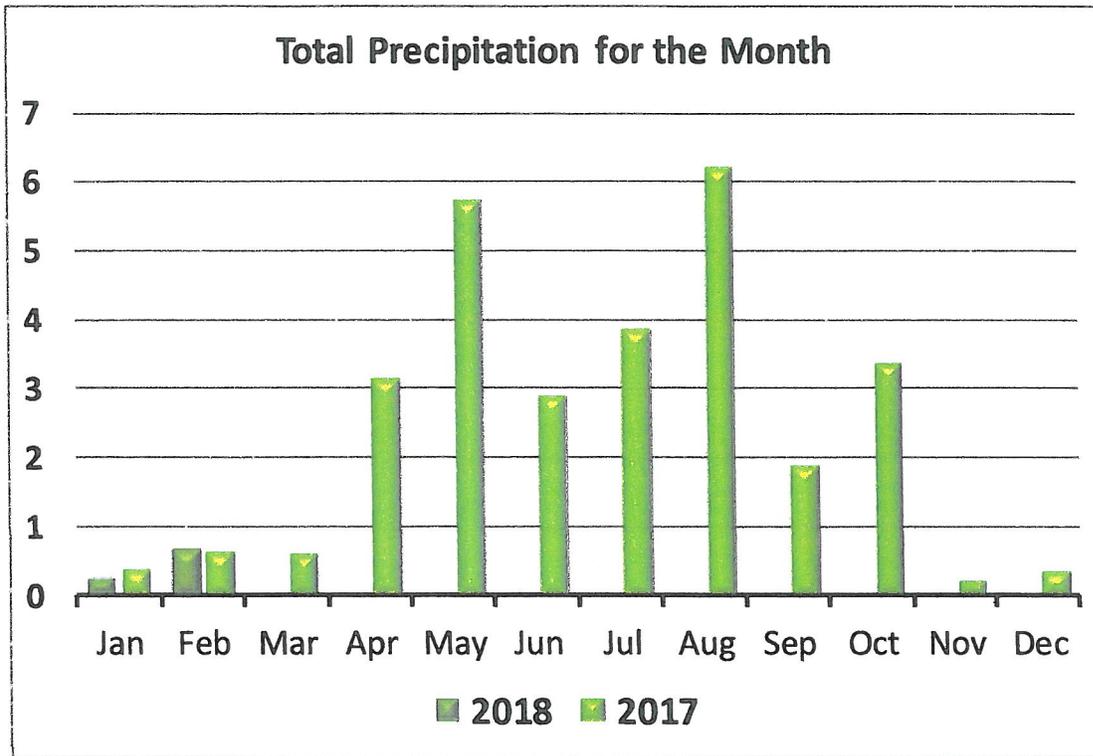
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- Submit locate plans and maps to contractors for their design and work of underground boring of new and upgraded utilities.
- Working on the MS4 storm water discharge permit with Mike Kuno.
- Responded to an alarm at the water treatment facility when the backwash waste valve did not open properly at the start of a backwash cycle. The backwash waste valve opening and draining the filter is the first step in the backwash sequence. The valve did not open and the high service pump that takes water from the clear-well and forces it up through the filter for cleaning just kept pumping to the water tower as it thought it was conducting a backwash. So, the problem is that the high service pumps did not turn off when they should so we are not pumping iron/rust build up off the bottom of the clear-well and potentially air locking the pumps. Luckily with the team viewer app I have on my phone, I could log into the system and shut the pumps down while I was on my way in. I have our integrator working on programming this into our system. As far as the valve goes, I have adjusted the worm gear setting so the valve is not closing quite as tight as it was, allowing it to open easier. The valves on your filter, are obsolete as are parts for them. Usually the gears are the first thing to go, they are not available anywhere so I have brought a spare into a machine shop to have a few extra made. There are direct replacements for these valves but I think we are fine as of now. I have re-read this paragraph a dozen times and am even confusing myself. To make a long story short (or even longer) I have it under control. That is if you have not moved on to the next topic by now.
- Jason and I have been working on the poly-phosphate pump/system that has been air locking from time to time. What we found was a fitting had loosened over time with the vibration of the pump allowing air into the system slowing down our pumping rate. We have also added a check valve to the injection point of this system so if the chemical feed line were to ever break or blow off, we would not fill up the room with water as it is attached to a main water line.
- On my way home from a less than stellar ice fishing adventure on Minnetonka, I noticed a manhole lid was ripped off its base during snow removal. It ended up being a manhole for electrical. Jason came in and got everything put back together.



- Had an inspection with the Minnesota Department of Health on our water and distribution system. Everything checked out great.
- As temperatures rise and snow starts melting and running off we run into the problem of standing water. We try to dig small trenches where we can to keep the water off the roads but with a lot of the town not have curb, gutter, and proper elevation changes, there is only so much that can be done. We also try to keep storm drains open although the snow plows bury them.
- As you probably have heard, we had another watermain break. This time at the intersection of Shoreline Dr. and Park Ln. It was another spiral fracture in the pipe, like the last couple have been. We were very lucky on the placement of this one, as we could valve it off and fix it without anybody losing water which is especially nice for everyone on a Saturday afternoon and evening. We did have to borrow a little bit of water from Orono to keep the section from Fletchers to the main break pressurized, but not much. Hennepin County permits have been filed, the road has a temporary patch on it, road signs have been removed, and all is good.
- Other Miscellaneous tasks include: operate our backup well #3, train backup PeopleService employees on all duties, shovel at the city hall, water plant, and as needed at the lift stations, attend meetings, have chemicals delivered and fill as needed, water shut-offs and turn-ons as needed, monitor street lights for proper operation, install and repair water meters and readers as needed, monitor poly phosphate levels in the water, complete water and sewer locates as needed, get bids for miscellaneous projects, completed the monthly fluoride report and sent to the state, took (2) monthly bacteria water samples, conducted field tests on the water weekly, monitored lift stations, completed monthly work orders and maintenance on all equipment, daily rounds/logs at the WTP, lower flags to half-staff and raise as needed, clean.





		February-18	January-18	February-17
<b>Water</b>				
<b>Average Daily Pumped</b>	gallons	170,354	187,884	153,507
<b>Maximum Daily Pumped</b>	gallons	300,000	229,000	199,000
<b>Total Monthly Pumped</b>	gallons	4,769,900	5,824,400	4,298,200
<b>Well #1 Pumped</b>	gallons	1,819,100	1,959,400	259,200
<b>Well #1 Average Pumped</b>	gallons	64,968	63,206	9,257
<b>Well #2 Pumped</b>	gallons	2,926,000	3,152,000	362,300
<b>Well #2 Average Pumped</b>	gallons	104,500	101,677	12,939
<b>Well #3 Pumped</b>	gallons	0	7,600	3,718,700
<b>Well #3 Average Pumped</b>	gallons	0	245	132,811
<b>Fluoride used</b>	gallons	6.5	6.6	8.2
<b>Fluoride Average used</b>	gallons	0.2	0.2	0.3
<b>Poly Phosphate used</b>	pounds	87.2	117.0	0.0
<b>Poly Phosphate Average used</b>	pounds	3.1	3.8	0.0
<b>Chlorine used</b>	lbs	90	103	145
<b>Chlorine Average used</b>	lbs	3	3	5
<b>Wastewater</b>				
<b>Effluent Flow</b>				
<b>Maximum Daily Pumped Wastewater</b>	gallons	213,320	209,610	223,860
<b>Average Daily Pumped Wastewater</b>	gallons	195,080	193,520	212,790
<b>Lift Station Effluent to Met Council</b>	gallons	5,462,350	5,999,000	5,958,090
<b>Precipitation</b>	inches	0.63	0.21	0.62

Completed Work Order General Report

3/2/2018

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WO#	27446.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00
<b>Create Reason</b>	Triggered by Calendar	<b>Created By</b>	jfanciullo					
<b>Equipment</b>	6308-WELL-PUM-2 Well Pump #2							
<b>Location</b>	6308- Spring Park							
<b>Task</b>	BIANNUAL PM							
<b>Instructions</b>	Tools Required: crescent wrench, funnel, bucket, oil and grease Do not over fill, use instructions from printed manual and on name plates. GE Specs 4 oil: D6B6A- Napa R&O Hydraulic oil 85-101 use ball bearing grease, spec D6A2C5, polyurea grease on major bearing top bi annually all motor frames are #324, Wells are 25 HP, Service Pumps are 40 Hp with max RPM 1755, both have upper and lower bearings. Lubriplate Synthetic SFL-1 Food Machinery Lubricant/Grease and can get it at ISC Companies 12905 HWY 55 Minneapolis MN on lower bearing (shaft) and can be greased daily if desired							
<b>Notes</b>	GREASED LOWER BEARINGS AND CHECK DAILY							

<b>Created</b>	2/1/2018
<b>Printed</b>	
<b>Scheduled</b>	2/1/2018
<b>Delinquent</b>	3/3/2018
<b>Completed</b>	2/14/2018

WO#	27447.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00
<b>Create Reason</b>	Triggered by Calendar	<b>Created By</b>	jfanciullo					
<b>Equipment</b>	6308-WELL-PUM-1 Well Pump #1							
<b>Location</b>	6308- Spring Park							
<b>Task</b>	BIANNUAL PM							
<b>Instructions</b>	Tools Required: crescent wrench, funnel, bucket, oil and grease Do not over fill, use instructions from printed manual and on name plates. GE Specs 4 oil: D6B6A- Napa R&O hydraulic oil 85-101 use ball bearing grease, spec D6A2C5, polyurea grease on motor bearing (top) bi-annually all motor frames are #324, Wells are 25 HP, Service Pumps are 40 Hp with max RPM 1755, both have upper and lower bearings. Lubriplate Synthetic SFL-1 Food Machinery Lubricant/Grease and can get it at ISC Companies 12905 HWY 55 Minneapolis MN on lower bearing (shaft) and can be greased daily if desired							
<b>Notes</b>	GREASE LOWER BEARINGS WEEKLY							

<b>Created</b>	2/1/2018
<b>Printed</b>	
<b>Scheduled</b>	2/1/2018
<b>Delinquent</b>	3/3/2018
<b>Completed</b>	2/14/2018

WO#	27448.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00
<b>Create Reason</b>	Triggered by Calendar	<b>Created By</b>	jfanciullo					
<b>Equipment</b>	6308-WELL-3 Well #3							
<b>Location</b>	6308- Spring Park							
<b>Task</b>	MONTHLY-PM							
<b>Instructions</b>	Conduct draw down test. Examine well head for unusual wear or vandalism.							
<b>Notes</b>								

<b>Created</b>	2/1/2018
<b>Printed</b>	
<b>Scheduled</b>	2/1/2018
<b>Delinquent</b>	3/3/2018
<b>Completed</b>	2/14/2018

WO#	27449.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00
<b>Create Reason</b>	Triggered by Calendar	<b>Created By</b>	jfanciullo					
<b>Equipment</b>	6308-WELL-2 Well #2							
<b>Location</b>	6308- Spring Park							
<b>Task</b>	MONTHLY-PM							
<b>Instructions</b>	Grease shaft bearing, observe oil level in sight glass. Inspect unit for abnormal wear. Conduct draw down test.							
<b>Notes</b>								

<b>Created</b>	2/1/2018
<b>Printed</b>	
<b>Scheduled</b>	2/1/2018
<b>Delinquent</b>	3/3/2018
<b>Completed</b>	2/14/2018

<b>WO#</b> 27450.01	<b>Type</b> Scheduled	<b>Priority</b> 5	<b>Downtime Hours</b>	<b>Total Cost</b> \$0.00
<b>Create Reason</b>	Triggered by Calendar	<b>Created By</b> jfanciullo		<b>Created</b> 2/1/2018  <b>Printed</b> <b>Scheduled</b> 2/1/2018 <b>Delinquent</b> 3/3/2018 <b>Completed</b> 2/14/2018
<b>Equipment</b>	6308-WELL-1	Well #1		
<b>Location</b>	6308- Spring Park			
<b>Task</b>	MONTHLY-PM			
<b>Instructions</b>	Grease shaft bearing, observe oil level in sight glass. Inspect unit for abnormal wear. Conduct draw down test.			
<b>Notes</b>				

<b>WO#</b> 27451.01	<b>Type</b> Scheduled	<b>Priority</b> 5	<b>Downtime Hours</b>	<b>Total Cost</b> \$0.00
<b>Create Reason</b>	Triggered by Calendar	<b>Created By</b> jfanciullo		<b>Created</b> 2/1/2018  <b>Printed</b> <b>Scheduled</b> 2/1/2018 <b>Delinquent</b> 3/3/2018 <b>Completed</b> 2/14/2018
<b>Equipment</b>	6308-HS-PUM-2	High Service Pump #2		
<b>Location</b>	6308- Spring Park			
<b>Task</b>	BAM Bi-Annual Preventative Maintenance			
<b>Instructions</b>	Tools Required: crescent wrench, funnel, bucket, oil and grease Do not over fill, use instructions from printed manual and on name plates. GE Specs 4 oil: D6B6A-Napa R&O Hydraulic oil 85-101 use ball bearing grease, spec D6A2C5, polyurea grease on major bearing (top) biannually all motor frames are #324, Wells are 25 HP, Service Pumps are 40 Hp with max RPM 1755, both have upper and lower bearings. Lubriplate Synthetic SFL-1 Food Machinery Lubricant/Grease and can get it at ISC Companies 12905 HWY 55 Minneapolis MN on lower bearing (shaft) and can be greased daily if desired			
<b>Notes</b>				

<b>WO#</b> 27452.01	<b>Type</b> Scheduled	<b>Priority</b> 5	<b>Downtime Hours</b>	<b>Total Cost</b> \$0.00
<b>Create Reason</b>	Triggered by Calendar	<b>Created By</b> jfanciullo		<b>Created</b> 2/1/2018  <b>Printed</b> <b>Scheduled</b> 2/1/2018 <b>Delinquent</b> 3/3/2018 <b>Completed</b> 2/14/2018
<b>Equipment</b>	6308-HS-Pum-1	High Service Pump #1		
<b>Location</b>	6308- Spring Park			
<b>Task</b>	BAM Bi-Annual Preventative Maintenance			
<b>Instructions</b>	Tools Required: crescent wrench, funnel, bucket, oil and grease Do not over fill, use instructions from printed manual and on name plates. GE Specs 4 oil: D6B6A - Napa R & O Hydraulic oi 85-101 use ball bearing grease, spec D6A2C5, polyurea grease on major bearing (top) bi annually all motor frames are #324, Wells are 2S HP, Service Pumps are 40 Hp with max RPM 1755, both have upper and lower bearings. Lubriplate Synthetic SFL-1 Food Machinery Lubricant/Grease and can get it at ISC Companies 12905 HWY 55 Minneapolis MN on lower bearing (shaft) and can be greased daily if desired			
<b>Notes</b>				

<b>WO#</b> 27453.01	<b>Type</b> Scheduled	<b>Priority</b> 5	<b>Downtime Hours</b>	<b>Total Cost</b> \$0.00
<b>Create Reason</b>	Triggered by Calendar	<b>Created By</b> jfanciullo		<b>Created</b> 2/1/2018  <b>Printed</b> <b>Scheduled</b> 2/1/2018 <b>Delinquent</b> 3/3/2018 <b>Completed</b> 2/14/2018
<b>Equipment</b>	6308-GSF	Gravity Sand Filter		
<b>Location</b>	6308- Spring Park			
<b>Task</b>	MPM Monthly Preventative Maintenance			
<b>Instructions</b>	Flush PVC line above backwash sludge tank into the backwash sludge tank until clean (there is a piece of PVC pipe with a coupler attachment to hook up to drain this)			
<b>Notes</b>				

<b>WO#</b> 27445.01	<b>Type</b> Scheduled	<b>Priority</b> 5	<b>Downtime Hours</b>	<b>Total Cost</b> \$0.00
<b>Create Reason</b>	Triggered by Calendar	<b>Created By</b> jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p><b>Created</b> 2/1/2018</p> <p><b>Printed</b></p> <p><b>Scheduled</b> 2/2/2018</p> <p><b>Delinquent</b> 3/4/2018</p> <p><b>Completed</b> 2/14/2018</p> </div>
<b>Equipment</b>	6308-EWS	Eye Wash Station		
<b>Location</b>	6308- Spring Park			
<b>Task</b>	MPM Monthly Preventative Maintenance			
<b>Instructions</b>	Flush eye wash and inspect for proper working order.			
<b>Notes</b>				

<b>WO#</b> 27454.01	<b>Type</b> Scheduled	<b>Priority</b> 5	<b>Downtime Hours</b>	<b>Total Cost</b> \$0.00
<b>Create Reason</b>	Triggered by Calendar	<b>Created By</b> jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p><b>Created</b> 2/1/2018</p> <p><b>Printed</b></p> <p><b>Scheduled</b> 2/1/2018</p> <p><b>Delinquent</b> 3/3/2018</p> <p><b>Completed</b> 2/14/2018</p> </div>
<b>Equipment</b>	6308-DHD	Dehumidifiers		
<b>Location</b>	6308- Spring Park			
<b>Task</b>	PREVENTATIVE MAINTENANCE			
<b>Instructions</b>	Check filters and replace if needed. Assure drain line is clear.			
<b>Notes</b>	CHANGED ON 2/1/18			

<b>WO#</b> 27455.01	<b>Type</b> Scheduled	<b>Priority</b> 5	<b>Downtime Hours</b>	<b>Total Cost</b> \$0.00
<b>Create Reason</b>	Triggered by Calendar	<b>Created By</b> jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p><b>Created</b> 2/1/2018</p> <p><b>Printed</b></p> <p><b>Scheduled</b> 2/1/2018</p> <p><b>Delinquent</b> 3/3/2018</p> <p><b>Completed</b> 2/14/2018</p> </div>
<b>Equipment</b>	6308-CL-G-MON	Chlorine Gas Monitor		
<b>Location</b>	6308- Spring Park			
<b>Task</b>	MPM Monthly Preventative Maintenance			
<b>Instructions</b>	Test sensor and alarm system. Place a teaspoon of calcium hypochlorite into a plastic bottle and keep the bottle capped until ready to test the sensor. Open the bottle and place the mouth near the sensor. The DVM reading will rise rapidly. Immediately remove the bottle as it is best to expose the sensor to the high concentrations as briefly as possible. If the sensor does not respond when the bottle is held near the sensor, the sensor must be replaced. Confirm red light on building is working.			
<b>Notes</b>				

<b>WO#</b> 27456.01	<b>Type</b> Scheduled	<b>Priority</b> 5	<b>Downtime Hours</b>	<b>Total Cost</b> \$0.00
<b>Create Reason</b>	Triggered by Calendar	<b>Created By</b> jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p><b>Created</b> 2/1/2018</p> <p><b>Printed</b></p> <p><b>Scheduled</b> 2/1/2018</p> <p><b>Delinquent</b> 3/3/2018</p> <p><b>Completed</b> 2/14/2018</p> </div>
<b>Equipment</b>	6308-AIR STRIPPER BLOWERS	BLOWERS FOR AIR STRIPPER		
<b>Location</b>	5308-Spring Park			
<b>Task</b>	MONTHLY-PM			
<b>Instructions</b>	CLEAN THE FILTER OF THE BLOWER THAT IS RUNNING AND ALTERNATE BLOWERS. TAKE HOUR METER READING OFF OF VFD BY SELECTING THE ESC BUTTON, PRESS THE DOWN MENU TAB, THEN PRESS THE MONITORY TAB AND SCROLL DWON TO RUN TIME.			
<b>Notes</b>	CHANGE WORK ORDER TASKS AS FILTERS FOR THESE BLOWERS ARE NON-CLEANABLE			

<b>WO#</b> 27502.01	<b>Type</b> Scheduled	<b>Priority</b> 5	<b>Downtime Hours</b>	<b>Total Cost</b> \$0.00
<b>Create Reason</b>	Triggered by Calendar	<b>Created By</b> jfanciullo		<b>Created</b> 2/1/2018  <b>Printed</b> <b>Scheduled</b> 2/1/2018 <b>Delinquent</b> 3/3/2018 <b>Completed</b> 2/12/2018
<b>Equipment</b>	5308-LS-6	Lift Station #6		
<b>Location</b>	5308-Spring Park			
<b>Task</b>	MPM Monthly Preventative Maintenance			
<b>Instructions</b>	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Collect and record amperage draw for each pump. 5. Inspect overall condition of lift station.			
<b>Notes</b>	PUMP #1: 391 PUMP #2: 390 PUMP #3: 375			

<b>WO#</b> 27503.01	<b>Type</b> Scheduled	<b>Priority</b> 5	<b>Downtime Hours</b>	<b>Total Cost</b> \$0.00
<b>Create Reason</b>	Triggered by Calendar	<b>Created By</b> jfanciullo		<b>Created</b> 2/1/2018  <b>Printed</b> <b>Scheduled</b> 2/1/2018 <b>Delinquent</b> 3/3/2018 <b>Completed</b> 2/12/2018
<b>Equipment</b>	5308-LS-5	Lift Station #5		
<b>Location</b>	5308-Spring Park			
<b>Task</b>	MPM Monthly Preventative Maintenance			
<b>Instructions</b>	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Collect and record amperage draw for each pump. 5. Inspect overall condition of lift station.			

<b>Notes</b>				
<b>WO#</b> 27504.01	<b>Type</b> Scheduled	<b>Priority</b> 5	<b>Downtime Hours</b>	<b>Total Cost</b> \$0.00
<b>Create Reason</b>	Triggered by Calendar	<b>Created By</b> jfanciullo		<b>Created</b> 2/1/2018  <b>Printed</b> <b>Scheduled</b> 2/1/2018 <b>Delinquent</b> 3/3/2018 <b>Completed</b> 2/14/2018
<b>Equipment</b>	5308-LS-4	Lift Station #4		
<b>Location</b>	5308-Spring Park			
<b>Task</b>	MPM Monthly Preventative Maintenance			
<b>Instructions</b>	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Collect and record amperage draw for each pump. 5. Inspect overall condition of lift station.			

<b>Notes</b>				
<b>WO#</b> 27505.01	<b>Type</b> Scheduled	<b>Priority</b> 5	<b>Downtime Hours</b>	<b>Total Cost</b> \$0.00
<b>Create Reason</b>	Triggered by Calendar	<b>Created By</b> jfanciullo		<b>Created</b> 2/1/2018  <b>Printed</b> <b>Scheduled</b> 2/1/2018 <b>Delinquent</b> 3/3/2018 <b>Completed</b> 2/12/2018
<b>Equipment</b>	5308-LS-3	Lift Station #3		
<b>Location</b>	5308-Spring Park			
<b>Task</b>	MPM Monthly Preventative Maintenance			
<b>Instructions</b>	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Collect and record amperage draw for each pump. 5. Inspect overall condition of lift station.			

**Notes**

Completed Work Order General Report

<b>WO#</b> 27506.01	<b>Type</b> Scheduled	<b>Priority</b> 5	<b>Downtime Hours</b>	<b>Total Cost</b> \$0.00
<b>Create Reason</b>	Triggered by Calendar	<b>Created By</b> jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p><b>Created</b> 2/1/2018</p> <p><b>Printed</b></p> <p><b>Scheduled</b> 2/1/2018</p> <p><b>Delinquent</b> 3/3/2018</p> <p><b>Completed</b> 2/12/2018</p> </div>
<b>Equipment</b>	5308-LS-2	Lift Station #2		
<b>Location</b>	5308-Spring Park			
<b>Task</b>	MPM Monthly Preventative Maintenance			
<b>Instructions</b>	<ol style="list-style-type: none"> <li>1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project.</li> <li>2. Inspect and clean floats.</li> <li>3. If level indicator verify operating properly.</li> <li>4. Collect and record amperage draw for each pump.</li> <li>5. Inspect overall condition of lift station.</li> </ol>			

Notes

<b>WO#</b> 27507.01	<b>Type</b> Scheduled	<b>Priority</b> 5	<b>Downtime Hours</b>	<b>Total Cost</b> \$0.00
<b>Create Reason</b>	Triggered by Calendar	<b>Created By</b> jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p><b>Created</b> 2/1/2018</p> <p><b>Printed</b></p> <p><b>Scheduled</b> 2/1/2018</p> <p><b>Delinquent</b> 3/3/2018</p> <p><b>Completed</b> 2/12/2018</p> </div>
<b>Equipment</b>	5308-LS-1	Lift Station #1		
<b>Location</b>	5308-Spring Park			
<b>Task</b>	MPM Monthly Preventative Maintenance			
<b>Instructions</b>	<ol style="list-style-type: none"> <li>1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project.</li> <li>2. Inspect and clean floats.</li> <li>3. If level indicator verify operating properly.</li> <li>4. Collect and record amperage draw for each pump.</li> <li>5. Inspect overall condition of lift station.</li> </ol>			

Notes

<b>WO#</b> 27508.01	<b>Type</b> Scheduled	<b>Priority</b> 5	<b>Downtime Hours</b>	<b>Total Cost</b> \$0.00
<b>Create Reason</b>	Triggered by Calendar	<b>Created By</b> jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p><b>Created</b> 2/1/2018</p> <p><b>Printed</b></p> <p><b>Scheduled</b> 2/1/2018</p> <p><b>Delinquent</b> 3/3/2018</p> <p><b>Completed</b> 2/12/2018</p> </div>
<b>Equipment</b>	5308-GEN	Generators		
<b>Location</b>	5308-Spring Park			
<b>Task</b>	MPM Monthly Preventative Maintenance			
<b>Instructions</b>	<p>Tools Required: wrenches, funnels, oil and coolant</p> <p>Check all fluids levels.</p> <p>Generators #1, 2, 3, 5 run automatically weekly, the WTP, #6 (runs the 1st Wednesday of every month) and the portable needs to be run manually.</p>			

Notes

<b>WO#</b> 27509.01	<b>Type</b> Scheduled	<b>Priority</b> 5	<b>Downtime Hours</b>	<b>Total Cost</b> \$0.00
<b>Create Reason</b>	Triggered by Calendar	<b>Created By</b> jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p><b>Created</b> 2/1/2018</p> <p><b>Printed</b></p> <p><b>Scheduled</b> 2/1/2018</p> <p><b>Delinquent</b> 3/3/2018</p> <p><b>Completed</b> 2/14/2018</p> </div>
<b>Equipment</b>	5308-EXT	Fire Extinguishers		
<b>Location</b>	5308-Spring Park			
<b>Task</b>	MPM Monthly Preventative Maintenance			
<b>Instructions</b>	<p>Inspect, tip upside down bang with rubber hammer, check to see if charged.</p> <p>Tools Required: rubber hammer, pen</p>			

Notes

<b>Report Totals</b>	<b>Downtime Hours</b> 0	<b>Part Cost</b>	\$0.00
		<b>Labor Cost</b>	\$0.00
		<b>Vendor Cost</b>	\$0.00
		<b>Equip/Tool Cost</b>	\$0.00

# Orono Police Department

*Proudly Serving Orono, Minnetonka Beach, Mound and Spring Park  
Dedicated to Fairness, Service, Pride and Quality*

The Orono Police Department cordially invites you to join us for an educational opportunity that explores the topic of Use of Force. Across the United States today there is an enormous amount of scrutiny on police officers and the level of force used during encounters with the public; especially as it pertains to deadly force encounters. This educational opportunity will provide you with a foundation and background with regarding all levels of use of force decisions police make regularly. By providing this unique insight into a highly sensitive topic we hope to provide a much more transparent view from a police officer perspective.

**Topics discussed :** *Use of Force Defined, U.S. Constitution and Minnesota case law, Levels of force, Traffic Stops related circumstances* and much more. Most importantly, this will be mainly a hands on course which will allow participants to be actively engaged by playing the role of police officers having to make decisions based on scenerios taken from real life examples.

- When:** Saturday May 12, 2018
- Where:** Orono Police Department (2730 Kelley Parkway Orono)
- Time:** 1pm-5pm
- Cost:** FREE

Refreshments and snacks will be provided. RSVP to either [cstensrud@ci.orono.mn.us](mailto:cstensrud@ci.orono.mn.us) or [cfarniok@ci.orono.mn.us](mailto:cfarniok@ci.orono.mn.us) or call 952-249-4700 by **April 09, 2018**.

Hope to see you there.  
Sincerely,

Sgt. Chad Stensrud  
Orono Police Department

CC. Chief Correy Farniok