SPRING PARK
On Lake Minnetonka

CITY OF SPRING PARK
WORK SESSION AGENDA
JANUARY 16, 2018 – 6:00 PM
SPRING PARK CITY HALL

(Work Session discussion times are approximate)

1. 6:00 – FOOD TRUCKS DISCUSSION
2. 6:20 – 2017 CITY PRIORITIES RECAP
3. 6:25 – 2018 CITY PRIORITIES DISCUSSION
4. MISCELLANEOUS
5. 6:55 – ADJOURN

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2017 City of Spring Park Priorities & Issues

2017 Priorities for City Council

- Asset Management Study
  - Use findings to prioritize projects on the capital improvement plan Study completed, discussion of projects will continue into 2018.
- Fee Schedule (Specifically: sewer, building permits, & recycling) Council discussing at 12/18 work session
- Comprehensive Plan Draft version of the plan will be presented to PC in January 2018
- Private sewer I&I plan and funding options Needs further discussion

2017 Priorities for City Staff

- Bring quarterly E-newsletter in house Done
  - Begin overseeing all social media Done
- Begin comprehensive code recodification Continue into 2018
- Resident guide
- Implement consistent template for applications and forms Several forms have been updated, work in progress
- Records retention & file organization
  - Document imaging & storage Options have been researched, implement in 2018
  - Organize existing policies, contracts, variances, & conditional use permits Contracts have been organized. Policies, variances, & CUPs still need work.
- Water plant air stripper start-up and troubleshooting Done

General Long-Term Issues in the City

- Water & Sewer infrastructure
- Outdoor storage ord. Residential done, work on commercial in 2018
- Rental inspection ord. Council consensus is to do something in 2018
- Private sewer line I&I policy & inspections Needs further discussion
- Road widths and conditions Will be handled on case by case basis
- Redevelopment Ongoing – Back Chanel Brewery Opened, Super America site has been purchased for a new plumbing company, Interest has been shown regarding the Gillet property for a high density housing redevelopment.
- Levy rate (public safety & bond repayments) Making progress - transferring $65k to cover general fund for FY 2018 (down from $117k for FY 2017)

Back-Burner Projects

- City Hall Security Upgrades (+/- $7,500) Done
- Phone System Upgrade (+/- $5,000) Done

- Server Upgrade (+/- $18,000) Done
- AEDs (+/- $5,000) Done
- Additional Community Garden Plots (+/- $1,500) Done
- Handicap accessibility & misc. city hall upgrades Complete in 2018

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2018 City of Spring Park Priorities & Issues

2018 Priorities for City Council

- Asset Management Study
  - Use findings to prioritize projects on the capital improvement plan
- Playgrounds
- Comprehensive Plan
- Potential Redevelopment
- Commercial Outdoor Storage
- Rental Ordinance

2018 Priorities for City Staff

- Continue work on comprehensive code recodification
- Resident guide
- Records retention & file organization
  - Document imaging & storage
  - Organize existing policies, contracts, variances, & conditional use permits
  - Discard old files & documents that are no longer needed per the State retention schedule

General Long-Term Issues in the City

- Water & Sewer infrastructure
- Outdoor storage ord.
- Rental inspection ord.
- Private sewer line I&I policy & inspections
- Road widths and conditions
- Redevelopment
- Levy rate (public safety & bond repayments)
- Public works facility

Back-Burner Projects

- Accessibility improvements to City Hall
- City Hall maintenance projects: carpet, paint, council chairs, windows