



CITY OF SPRING PARK
CITY COUNCIL AGENDA
NOVEMBER 20, 2017 – 7:00 PM
SPRING PARK CITY HALL

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ADOPT MEETING AGENDA
4. ADOPT CONSENT AGENDA*
 - a. Special Work Session Meeting Minutes from November 2, 2017
 - b. Regular City Council Meeting Minutes from November 6, 2017
5. PUBLIC FORUM **
6. PRESENTATIONS & GUEST SPEAKERS
7. PUBLIC HEARINGS
8. PETITIONS, REQUESTS, & APPLICATIONS
9. ORDINANCES & RESOLUTIONS
 - a. Ordinance 17-05: Outdoor Storage
 - b. Ordinance 17-06: Public Nuisances
 - c. Resolution 17-18: Summary Publication of Ordinance 17-05
 - d. Resolution 17-19: Summary Publication of Ordinance 17-06
10. REPORTS OF OFFICERS AND COMMITTEES
 - a. Mayor & Council
 - b. City Staff
 - c. Contract Staff
11. NEW BUSINESS & COMMUNICATIONS
12. CLAIMS FOR PAYMENT
 - a. November 20, 2017 Claims
13. UPCOMING MEETINGS & TRAINING
 - a. November 21 – Fire Commission – 11:00 AM
 - b. November 22 – LMCD Regular Meeting – 6:00 PM
 - c. December 4 – Regular City Council Meeting with Truth in Taxation Hearing – 7:00 PM
 - d. December 6 – Police Commission – 8:00 AM
14. MISCELLANEOUS (INFORMATION ONLY)
 - a. PeopleService October Report
 - b. Mound Fire Department October Report
15. ADJOURNMENT

* The Consent Agenda lists those items of business which are considered to be routine, recommended for approval, and/or which need no discussion. The several separate items listed on the Consent Agenda are acted upon by one motion. There will be no separate discussion of these items unless a Council Member makes a request, in which event the item will be removed from the Consent Agenda and placed elsewhere on the regular agenda for Council discussion and action.

** Under Public Forum individuals may address the City Council about any item not contained on the regular agenda. Each speaker should keep their statements to three minutes to allow sufficient time for others. The Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.



CITY OF SPRING PARK
 SPECIAL WORK SESSION AGENDA
 NOVEMBER 2, 2017 – 6:00 PM
 SPRING PARK CITY HALL

CALL TO ORDER - The work session was called to order by Mayor Rockvam at 6:00 p.m.

Council Members Present: Jerry Rockvam, Mayor; Pamela Horton; Gary Hughes; Catherine Kane Palen, and Megan Pavot

Staff Present: Dan Tolsma, City Administrator; Mike Kuno; City Engineer; Al Brixius, City Planner ; and Theresa Schyma, City Clerk.

1. OUTDOOR STORAGE DISCUSSION

a. Attachments:

- i. Discussion Excerpts from Council & Planning Commission Meetings
- ii. Public Hearing Excerpts from May 10th, 2017 & July 12th, 2017
- iii. Public Comments Received
- iv. Proposed Ordinance
- v. Current Enforcement Policy

City Planner Brixius provided a summary and background on the outdoor storage and nuisance ordinance process. He discussed complaint-based enforcement, the history of resident complaints, and the fundamental differences between the existing Code and the proposed ordinances.

Mayor Rockvam wanted clarification that the proposed ordinances do not impact daily parking.

City Planner Brixius responded that the ordinances address outdoor storage not residential parking.

Council Member Hughes asked about the distinction between sheds and fish houses.

City Planner Brixius discussed the differences between temporary outdoor storage and permanent accessory structures.

Mayor Rockvam asked for clarification on setbacks “from the edge of the travel lane.”

City Administrator Tolsma suggested changing the language regarding street-side storage on County roads to clarify that outdoor storage needs to be located on private property. Currently the proposed ordinance only states that storage needs to be setback at least 20 feet from the edge of the travel lane and may not extend into any sidewalk area.

City Planner Brixius stated that the current City Code is very restrictive in regards to outdoor storage and is not able to be reasonably enforced. The Planning Commission crafted this ordinance with Spring Park’s unique lot sizes and landscape in mind. The proposed ordinances were drafted

with respect to how residents in this particular lake community actually make use of their lots. He stated that the ordinances were not drafted to target any specific person or lot in the community and that the language is more lenient than the current Code.

Council Member Hughes raised concerns about potentially putting a neighbor in violation with the proposed ordinances for their outdoor boat and trailer storage on Black Lake Road.

City Planner Brixius responded that with the current Code, outdoor storage of a boat is technically not allowed, so that person is in violation now but with the proposed ordinances they would not be. When drafting this ordinance the Planning Commission considered the unique size and shape of lots and the fact that setbacks are difficult on all City streets, including Black Lake Road, as they tend to be very narrow.

Michael Mason, 3950 Del Otero Avenue, asked if the complaint policy addressed complaints about neighboring properties from residents that live in buildings over two stories.

City Planner Brixius responded that there is not a provision in the policy that states you cannot make a complaint about a neighboring property if you live above two stories.

Mayor Rockvam stated that anybody who lives in property above two stories should have right to complain about an unsightly property.

Council Member Hughes asked for clarification on who can actually enforce the outdoor storage ordinance.

City Administrator Tolsma responded that as the administrator he is able to enforce the Code or designate certain individuals to enforce on the City's behalf.

Council Member Pavot would like the definitions to be consistent about who can enforce the Code since language was removed from the recently approved contract with the Orono Police Department regarding the services they provide.

The City Council briefly discussed outdoor storage for commercial properties and the consensus was to look at the commercial outdoor storage ordinance after the residential ordinance is complete.

Council Member Horton asked the Council if they would feel comfortable adding language into the complaint policy about residents who live above two stories not being able to complain about a neighboring property so that it is fair for single-family homes living near high-rise properties.

Council Member Pavot stated that if a property is in violation then it needs to be addressed and does not matter if the person reporting the violation lives above two stories. She added that screening requirements for single-family residential properties are not different based on whether or not they are located next to a property with more than two stories.

Mayor Rockvam agreed and stated that residents above two stories should be legally entitled to the same reporting rights as others residents.

City Planner Brixius asked the Council if they were comfortable with the proposed ordinances enough for them to be considered at a regular meeting. He asked if there were any further questions regarding outdoor storage or if the Council wanted any additional changes to be made.

The City Council consensus was to add language regarding street-side storage on County roads to clarify that outdoor storage needs to be located on private property.

The City Council consensus was that the ordinances were ready to be moved to a regular meeting for a vote.

2. ASSET MANAGEMENT DISCUSSION

City Engineer Kuno announced that the City has received a grant from the Metropolitan Council to cover 25% of the cost for the sewer lining project that is scheduled for this year.

City Engineer Kuno presented the infrastructure condition review including:

- Streets – pavement condition
- Sanitary sewer
- Watermain break history and pressure
- Storm sewer
- Proposed project phasing plan for three priority areas including Sunset Drive, West Arm Road West and Black Lake Road
- Hennepin County projects and how those projects impact the scheduling of City projects
- 2018 improvements
- Funding options
- Next steps including a preliminary engineering report and televising the sanitary sewer on Shoreline Drive, Interlachen Road, and Del Otero Avenue

City Engineer Kuno stated that none of the City streets are currently failing so the recommendation about whether to replace or simply mill and overlay a street will be driven by the need for utility replacement.

City Engineer Kuno discussed his meeting with Fire Chief Pederson about hydrant coverage in Spring Park. Fire Chief Pederson indicated approximately five areas of concern because of access, capacity, gap in coverage, and/or age of structure. During the hydrant flushing in the spring of 2018 the Fire Department will also be conducting flow tests.

Mayor Rockvam asked how difficult it would be to underground power lines at the same time as replacing roads.

City Engineer Kuno responded that burying utilities isn't difficult but it can be expensive.

Mayor Rockvam questioned where the funding will come from for the 2018 projects on Shoreline Drive and Interlachen Road.

City Engineer Kuno responded that there are various ways for the City to pay for improvement projects. He added that creating utility districts is becoming a more popular option as a way for

cities to pay for improvements. He continued that funding is also a reason he is suggesting doing a preliminary engineering report as one of the next steps.

Council Member Hughes asked if it would be wise to consider laying down fiber optic cables while the roads are being repaired and/or replaced.

City Administrator Tolsma responded that while the road is dug up it is not very expensive or uncommon to add a conduit for future use.

Mayor Rockvam questioned how long the projects on Shoreline Drive and Sunset Drive would take.

City Engineer Kuno responded that it depends on how many sections need to be replaced but that it could be one full construction season when you factor in adjoining roads.

Council Member Kane Palen asked how residents, businesses, and customers will be protected during that time.

City Engineer Kuno responded that the projects will occur in phases and contractors would be restricted to specific dates and routes to ensure the impact to residents and businesses is as minimal as possible.

Council Member Kane Palen stated that she wants to see details on all funding options available.

City Administrator Tolsma responded that typically the City will work with Ehlers for suggestions and recommendations on the funding mechanisms that could be utilized.

City Engineer Kuno asked the Council to read through the materials provided and contact him with any questions so that his recommendations can be discussed in more detail at a future work session.

3. ADJOURN – The work session was adjourned by unanimous consent at 8:37 p.m.

Date Approved: November 20, 2017

Theresa Schyma, City Clerk

Dan Tolsma, City Administrator



4/b

CITY OF SPRING PARK
CITY COUNCIL AGENDA
NOVEMBER 6, 2017 – 7:00 PM
SPRING PARK CITY HALL

1. CALL TO ORDER - The meeting was called to order by Mayor Rockvam at 7:00 p.m.

Council Members Present: Jerome P. Rockvam, Mayor; Pamela Horton; Gary Hughes; Catherine Kane Palen; and Megan Pavot

Staff Present: Dan Tolsma, City Administrator; Nancy Jensen Back, City Attorney; and Theresa Schyma, City Clerk

2. PLEDGE OF ALLEGIANCE – Mayor Rockvam led the audience in the Pledge of Allegiance.

3. ADOPT MEETING AGENDA

M/Hughes, S/Kane Palen to adopt the meeting agenda.

Motion carried 5-0.

4. ADOPT CONSENT AGENDA

- a. Work Session Meeting Minutes from October 16, 2017
- b. Regular City Council Meeting Minutes from October 16, 2017
- c. Orono Police Contract Renewal (corrected)
- d. Resolution 17-16: Authorizing JPA with the Bureau of Criminal Apprehension

RESOLUTION NO. 17-16

RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE CITY OF SPRING PARK ON BEHALF OF ITS CITY ATTORNEY AND POLICE DEPARTMENT

This resolution appears as Resolution No. 17-16.

- e. Resolution 17-17: Designating Annual Polling Place

RESOLUTION NO. 17-17

RESOLUTION DESIGNATING ANNUAL POLLING PLACE

This resolution appears as Resolution No. 17-17.

M/Pavot, S/Horton to adopt the Consent Agenda.

City Administrator Tolsma stated that the proposed contract that was included in tonight's agenda packet has some language that has since been corrected in regards to the date of the contract.

Motion carried 5-0.

5. PUBLIC FORUM – None.
6. PRESENTATIONS & GUEST SPEAKERS – None.
7. PUBLIC HEARINGS – None.
8. PETITIONS, REQUESTS, & APPLICATIONS

a. Back Channel Brewing Special Event Application for Saturday, Nov. 25th – Josh Leddy, owner Back Channel Brewing, was available for questions regarding the special event application for their official grand opening party on November 25. Mr. Leddy discussed the maximum capacity of the brewery and tent, brewery and security staffing levels, conversations with the Mound Fire Department about first responder scenarios, and the hours of live music and placement of speakers for minimal noise impact on surrounding residential properties.

City Administrator Tolsma discussed the draft list of conditions that was included in the memo for Item #8a. He stated that City staff have been working with the brewery owners, and are using an abundance of caution, since this is the first special event at the brewery.

M/Kane Palen, S/Pavot to approve Back Channel Brewing Special Event Application No. 17-08 for November 25 with live music allowed from 5 – 9 p.m. as well as the list of conditions that was included in the memo for Item #8a.

Motion carried 5-0.

9. ORDINANCES & RESOLUTIONS – None.
10. REPORTS OF OFFICERS AND COMMITTEES

a. Mayor & Council – Mayor Rockvam discussed the October 26 Annual Planning Commission Recognition Dinner.

Mayor Rockvam questioned why the City Attorney is at every regular meeting. He stated that informal discussion at work sessions is helpful but most items discussed at the regular meetings need formal review.

City Attorney Jensen Beck stated that it is a Council decision and she has had previous City Councils that have scheduled her to attend work sessions only unless there was a pertinent item on the regular meeting agenda.

M/Pavot, S/Horton to direct the City Attorney to only attend City Council work sessions unless there is a pertinent agenda item that would require her to also attend regular City Council meetings.

Motion carried 5-0.

- b. City Staff – None.

c. Contract Staff – None.

11. NEW BUSINESS & COMMUNICATIONS – None.

12. CLAIMS FOR PAYMENT

a. November 6, 2017 Claims

M/Hughes, S/Horton to approve all claims for payment.

Motion carried 5-0.

Mayor Rockvam questioned the electronic and security upgrades for City Hall.

City Administrator Tolsma responded that all electronic upgrades are complete and the security upgrades are continuing but should be complete by the end of 2017.

13. UPCOMING MEETINGS & TRAINING

- a. November 8 – LMCD Regular Meeting – 7:00 PM
- b. November 9 – LMCC – 7:00 PM
- c. November 14 – Administration Committee – 12:00 PM
- d. November 15 – Comprehensive Plan Committee – 6:00 PM
- e. November 20 – City Council Work Session – 6:00 PM
- f. November 20 – Regular City Council Meeting – 7:00 PM

14. MISCELLANEOUS (INFORMATION ONLY)

a. MFD Press Release

Council Member Pavot discussed fire information signs that were recently delivered to apartment buildings in Spring Park. She stated that the Council has been working with Fire Chief Pederson to identify un-monitored apartment buildings and add appropriate signage with information for residents.

15. ADJOURNMENT

M/Hughes, S/Horton to adjourn the City Council Meeting at 7:21 p.m.

Motion carried 5-0.

Date Approved: November 20, 2017

Theresa Schyma, City Clerk

Dan Tolsma, City Administrator



REQUEST FOR COUNCIL ACTION

Meeting Date: 11/20/2017

Agenda Item: 9

Spring Park – Outdoor Storage Regulations
Ordinance 17-05 Zoning Amendment
Ordinance 17-06 Nuisance Code

RECOMMENDED ACTION:

Approval of the attached ordinance amending the Spring Park Zoning and Shoreland Ordinance Section 42-44 J; Section 42-52 R Definitions; Section 42-64 Accessory Buildings, Uses and Equipment pertaining to zoning regulations for outdoor storage within residential zoning districts.

Approval of the attached ordinance amending the Spring Park City Code Section 18-181 Definitions and Section 18-184 Public Nuisances Affecting Peace and Safety within the City of Spring Park.

BACKGROUND:

For the past year, the Spring Park Planning Commission has been studying and preparing draft ordinance language to regulate outdoor storage on single and two family lots with regard to type of items and number of items that may be stored on a lot, location on the lot, screening of storage, and duration of seasonal storage.

The impetus of this study was the number of complaints the City received over the condition of properties related to outdoor storage of junk, debris, vehicles, etc. that detracted from the neighborhood appearance, the private enjoyment of the neighboring property, and the potential impact on the value of adjoining lots.

Current regulations do not provide the specific measurements to allow strong enforcement. Past efforts of enforcement were often argued due to the lack of clarity and specific standards for outdoor storage.

In drafting the proposed new regulations, the Planning Commission was sensitive to the following characteristics of the community that influence outdoor storage:

1. The City is characterized by small narrow lots. This influences the available space for outdoor storage on individual lots. It also brings outdoor storage in

close proximity to adjoining neighboring lots who may be burdened by its location and appearance.

2. Spring Park is a lake community. The availability of the lake creates a need to allow property owners the storage of their recreational vehicles, i.e., campers, boats personal watercraft, ATVs, and snowmobiles. Recognition of this creates a need to have regulations that allow for the storage of these vehicles and seasonal storage of docks, boat lifts, and other lake equipment.
3. The zoning and nuisance code ordinance amendments attempt to provide a clear definition of junk and derelict vehicles to allow City staff to pursue enforcement of the properties that have abused this issue in the past.

Throughout this process, the City has posted draft regulations on the City's website to solicit reviews and comments. The Planning Commission conducted two public hearings to allow residents to comment on the regulations for changes. The Planning Commission included changes to the ordinances in response to resident comments and inquiries. After extensive review and debate, the Planning Commission closed the public hearing in July and on August 9, 2017, the Planning Commission recommended the attached ordinance amendments to the City Council for approval.

The City Council conducted a workshops on September 14, October 16 and November 2, 2017 to review the draft Zoning and City Code amendments that were recommended by the Planning Commission in August for Council consideration. Throughout the Council discussion, issues were raised regarding the required setbacks for street side outdoor storage, specifically the setback from the street for recreational vehicles. At the conclusion of the Council discussion, the following changes were made:

Street Side Setbacks:

1. The ordinance has been changed to require a three foot street setback from local dead end streets and a five foot setback from the street for local through streets.
2. The setback along a County road was changed to establish the 20 foot setback from the County road travel lane rather than edge of street. This will still keep storage out of the County street right-of-way but reduces the impact on the lot.

Side Yard Setbacks:

1. We changed "parking pad" to read "recreational vehicle storage pad."
2. We changed the corner lot side yard setback from 10 feet to five feet. We also established the County road setback to be measured from the County road travel lane.

Through the Council workshops it was recognized that the proposed changes to the ordinance expanded the types of recreational vehicle storage in both type and number, included other types of outdoor storage typical to lake community residential uses. These changes make the outdoor storage more lenient than current regulations. The

locational requirements are reasonable in light of the lot sizes and residential development patterns of Spring Park providing opportunities for residents to have outdoor storage while protecting neighbors from unsightly yards. The Council reviewed all features of the ordinance and changes were limited to those listed above.

POLICY CONSIDERATION:

The attached amendments have undergone extensive reviews in an attempt to establish clear regulations for the treatment of outdoor storage on residential lots. The ordinance includes the Council's requested changes. These regulations have been drafted to aid in the enforcement responding to received nuisance complaints.

FINANCIAL CONSIDERATIONS:

None.

Attachments:

- Ordinance 17-05 Zoning Amendment
- Ordinance 17-06 Nuisance Code Amendment

Prepared by: Alan Brixius, City Planner

Reviewed by: Alan Brixius, City Planner
Dan Tolsma, City Administrator

Recommended for
Approval by: Spring Park Planning Commission 8/9/17 and City Staff

**CITY OF SPRING PARK
HENNEPIN COUNTY, MINNESOTA**

ORDINANCE NO. 17-05

**AN ORDINANCE AMENDING CITY OF SPRING PARK ZONING / SHORELAND
ORDINANCE SECTION 42-44 J, SECTION 42-52 R DEFINITIONS, SECTION 42-64
ACCESSORY BUILDINGS, USES AND EQUIPMENT, WITHIN THE CITY OF
SPRING PARK, MINNESOTA**

**THE CITY COUNCIL OF THE CITY OF SPRING PARK, MINNESOTA
ORDAINS AS FOLLOWS:**

Section 1. Definitions, Section 42-38D. is hereby amended to add the following:

Derelict Vehicles: Any motorized vehicle, trailer, watercraft, or recreational vehicle that meets any of the following criteria: unlicensed; inoperable (immediate startup and moving under its own power); unmaintained related to the condition of the vehicles appearance and immediate operation; vehicles used as storage containers. This requirement does not intend to prohibit the outdoor storage of antique or classic cars that are in good repair, are covered, and holding a pioneer, collector, classic, or street rod vehicle license from the State of Minnesota, pursuant to Minnesota Statutes Section 168.10.

Section 2. Definitions, Section. 42-44J. is hereby amended as follows:

Junk or refuse. Any scrap, waste, reclaimable material or debris, whether or not stored or used in conjunction with dismantling, processing, salvaging, storing, baling, disposal or other use or disposition. Junk includes, but is not limited to, unlicensed vehicles or RVs, inoperable vehicles or RVs, derelict vehicles or RVs, unmaintained vehicles or RVs, tires, vehicle parts, equipment, paper, rags, metal, glass, building materials, household appliances, brush, wood and lumber.

Section 3. Definitions, Section 42-52R. is hereby amended as follows:

Recreational vehicle. Self-propelled vehicles, trailers, or vehicle(s) stored on the trailer itself that can be pulled by a motor vehicle of less than fourteen thousand (14,000) pounds GWT, which are used primarily for recreational-leisure time activities including, but not limited to campers, tent trailers, motor homes or other vehicles used for temporary living quarters, boats, canoes, kayaks, personal watercraft, all-terrain vehicles, snowmobiles, golf carts, race cars, stock cars, motorcycles, utility trailers, watercraft trailers, off-road vehicles and similar vehicles or equipment. A trailer which contains multiple vehicles shall be considered one recreational vehicle.

Section 4. Section 42-530, Outside Storage, Residential, Commercial and Industrial Uses is hereby amended to add the following language:

DIVISION 13. - OUTSIDE STORAGE, RESIDENTIAL, COMMERCIAL AND INDUSTRIAL USES:

- (a) All outside storage of materials and equipment for residential uses shall be stored within a building or fully screened so as not to be visible from adjoining properties, except for the following:
 - (1) Clothesline pole and wire.
 - (2) Not more than three (3) licensed and motorized recreational vehicles or trailers owned by the lot owner, subject to the following conditions:
 - a. Street side storage:
 - 1. All permitted recreational vehicle storage must be on a driveway or paved surface.
 - 2. On local streets: all permitted recreational vehicle storage must meet the following street setbacks:
 - i. Dead end local streets: Three (3) foot setback from back of curb or edge of street surface.
 - ii. Through local street: Five (5) foot setback from back of curb or edge of street surface.
 - iii. Recreational vehicles shall not extend into any sidewalk or trail.
 - 3. On county roads: all permitted recreational vehicle storage must be located on private property and setback at least twenty (20) feet from the edge of the travel lane of the street and may not extend into any sidewalk area.
 - 4. Permitted recreational vehicle storage shall not interfere with stormwater drainage or be located over an existing utility.
 - 5. The storage or parking of recreational vehicles cannot compromise off street parking.
 - 6. On a corner lot, no storage may be placed within the traffic visibility triangle setback. The traffic visibility triangle is defined as beginning at the corner of a lot located at the intersection of two

streets and extending twenty feet (20') along both lot lines and then diagonally connecting the twenty foot (20') setbacks.

7. Docks and boat lifts for non-riparian lots having lake access may be stored in the street side yard of property provided:
 - i. Equipment is set back a minimum of twenty (20) feet from the edge of the street surface and the equipment does not obstruct traffic visibility along the street.
 - ii. Dock storage shall be neatly stacked to a height not to exceed four (4) feet.

b. Side yard storage:

1. All permitted recreational vehicle storage in a side yard must be on an area surfaced with asphalt, concrete, paver blocks, grass pavers, or crushed rock with a border that prevents erosion. The total impervious surface must meet the hard surface standards of the respective district.
2. All permitted recreational vehicle storage must be set back at least two feet (2') from the side yard property line.
3. Permitted recreational vehicle or trailer storage shall not interfere with stormwater drainage or divert stormwater to neighboring properties.
4. No recreational vehicle storage pad shall be located within a drainage or utility easement.
5. On a corner lot, all permitted recreational vehicle storage must be set back at least five feet (5') from the street edge abutting a local street right-of-way and twenty feet (20') from the edge of the street travel lane on a county road.

c. Lakeside storage:

1. No recreational vehicle storage in a floodplain area except as follows.
2. Between March 1 and November 30, licensed boats and motorized personal watercraft owned by the lot owner may be stored on the lakeshore side of any lot.

3. Between October 1 and May 15, snowmobiles and ATVs may be stored on the lakeshore side of any lot.
 4. Properties may store manual propulsion lake equipment (canoes, paddle boats, water bikes, etc.) on the lake side of a property provided that:
 - i. The equipment carries current registration as required by State Statute.
 - ii. The equipment is owned by the property owner or occupant of the property.
 - iii. The equipment is intended for use by manual propulsion.
 5. Docks, boat lifts and associated boat equipment may be stored on the lakeside of a property provided that they meet the following requirements:
 - i. Docks and boat equipment may only be stored from September 1 through May 30.
- d. Rear yard (non-riparian lots):
1. All permitted recreational vehicle storage within the rear yard shall be set back at least five (5) feet from any side or rear lot line.
 2. All storage within the rear yard shall be screened from adjoining properties or public streets. Said screening shall consist of landscaping or a fence that provides year round screening of seventy-five (75) percent opacity, and a minimum height of six (6) feet.
 3. Rear yard outdoor storage may be placed on grass surfaces. Property owners may provide a storage area surfaced of asphalt, concrete, paver blocks, or grass pavers provided the total hard cover of the lot meets the hard surface requirements of the respective zoning district.
- (3) One (1) ice fishing house provided it meets the following requirements:
- a. The structure must meet all setback requirements of an accessory structure in the subject district.
 - b. The structure cannot be a permanent accessory building.

- c. The structure cannot be used for the storage of items or junk.
 - d. The structure must be kept in good condition, meaning that the exterior is not showing signs of deterioration, the fish house is movable, and the storage area is kept from weeds and/or debris.
 - e. The structure must have current registration as required by State Statute.
- (4) Construction and landscaping materials currently part of an active project provided that:
- a. The project is completed within thirty (30) days or is affiliated with a building permit on site.
 - b. The equipment and materials cannot be scrap, salvage, or junk.
- (5) On and off street parking of currently registered and operable passenger vehicles and trucks not to exceed a gross weight of twelve-thousand (12,000) pounds.
- (6) Lawn furniture or furniture used and constructed explicitly for outdoor use.
- (7) Lakeside or side yard exterior storage of firewood for the purpose of consumption only by the person or persons on whose property it is stored. Firewood storage shall not exceed one (1) cord of wood having dimensions not exceeding four (4) feet high, four (4) feet wide and eight (8) feet in length. Three (3) cords of firewood may be stored on a residential property provided it is set back a minimum of fifteen (15) feet from a house or an adjoining lot.
- (8) Stationary recreational equipment provided the equipment does not meet the definition of "recreational vehicle" and does not exceed two-hundred (200) square feet in impervious surface.

Section 5. Effective Date. This ordinance shall be in full force and effective immediately upon its passage and publication.

ADOPTED by the City Council of Spring Park this _____ day of _____, 2017.

CITY OF SPRING PARK

By _____
Jerome P. Rockvam, Mayor

ATTEST:

By _____
Theresa Schyma, City Clerk

**CITY OF SPRING PARK
HENNEPIN COUNTY, MINNESOTA**

ORDINANCE NO. 17-06

**AN ORDINANCE AMENDING SPRING PARK CITY CODE SECTION 18-181
DEFINITIONS, AND SECTION 18-184. PUBLIC NUISANCES AFFECTING PEACE
AND SAFETY WITHIN THE CITY OF SPRING PARK, MINNESOTA**

**THE CITY COUNCIL OF THE CITY OF SPRING PARK, MINNESOTA
ORDAINS AS FOLLOWS:**

Section 1. Sec. 18-181 Definitions is hereby amended to add the following underlined language:

Hoop Housing. A tunnel made of polyethylene, usually semi-circular, square or elongated in shape.

Junk or refuse. Any scrap, waste, reclaimable material or debris, whether or not stored or used in conjunction with dismantling, processing, salvaging, storing, baling, disposal or other use or disposition. Junk includes, but is not limited to, unlicensed vehicles or RVs, inoperable vehicles or RVs, derelict vehicles or RVs, unmaintained vehicles or RVs, tires, vehicle parts, equipment, paper, rags, metal, glass, building materials, household appliances, brush, wood and lumber.

Derelict Vehicles: Any motorized vehicle, trailer, watercraft, or recreational vehicle that meets any of the following criteria: unlicensed; inoperable (immediate startup and moving under its own power); unmaintained related to the condition of the vehicles appearance and immediate operation; vehicles used as storage containers. This requirement does not intend to prohibit the outdoor storage of antique or classic cars that are in good repair, are covered, and holding a pioneer, collector, classic, or street rod vehicle license from the State of Minnesota, pursuant to Minnesota Statutes Section 168.10.

Recreational vehicle (RV). Any self-propelled vehicles or vehicles stored on the trailer itself and that can be pulled by a motor vehicle of less than fourteen thousand (14,000) pounds GWT, which are used primarily for recreational-leisure time activities including, but not limited to campers, tent trailers, motor homes or other vehicles used for temporary living quarters, boats, canoes, kayaks, personal watercraft, all-terrain vehicles, snowmobiles, golf carts, race cars, stock cars, motorcycles, utility trailers, watercraft trailers, off-road vehicles and similar vehicles or equipment.

Section 2. Sec. 18-184. - Public Nuisances Affecting Peace and Safety is hereby amended to add the following underlined language:

The following are declared to be nuisances affecting peace and safety:

- (1) All trees, hedges, signs, billboards or other structures or obstructions which prevent persons from having a clear view of all traffic approaching an intersection.
- (2) All signs, awnings and other structures or obstructions hanging or extending over the streets or sidewalks and so situated or constructed as to endanger public safety.
- (3) The permission or allowance by any person or entity who owns or controls any property abutting any sidewalk of any obstruction of encroachment upon or blockage of any such sidewalk by any object, vehicle or structure.
- (4) The permission or allowance by any person or entity who owns or controls any property at any intersection of streets, alleys or public thoroughfares and/or abutting any street, alley, public thoroughfare or sidewalk of any shrub, hedge or fence bordering upon any such street, alley, thoroughfare or sidewalk to grow or be of a height exceeding 60 inches or to any height which obstructs the vision of persons driving a vehicle on any such street, alley or public thoroughfare.
- (5) The placing, storing or keeping of derelict or inoperable machinery, equipment, vehicles, recreational vehicles, or appliances, or junk or debris outdoors within the city.
- (6) The placing, storing, parking, or keeping of derelict vehicles as defined in Sec. 18-181 of this ordinance outdoors within the City.
- (7) The placing, storing, or keeping of construction or landscaping materials or equipment for more than thirty (30) days outdoors within the City.
- (8) The placing, storing, or keeping of hoop housing.

Section 3. Effective Date. This ordinance shall be in full force and effective immediately upon its passage and publication.

ADOPTED by the City Council of Spring Park this ____ day of _____, 2017.

CITY OF SPRING PARK

By _____
Jerome P. Rockvam, Mayor

ATTEST:

By _____
Theresa Schyma, City Clerk

**CITY OF SPRING PARK
SPRING PARK, MINNESOTA**

RESOLUTION 17-18

**RESOLUTION APPROVING SUMMARY PUBLICATION OF AN ORDINANCE
AMENDING CHAPTER 42 OF THE SPRING PARK CITY CODE REGARDING
OUTDOOR STORAGE REGULATIONS**

WHEREAS, on November 20, 2017 the Spring Park City Council adopted Ordinance No. 17-05 amending Chapter 42 of the Spring Park City Code regarding outdoor storage regulations; and

WHEREAS, the Spring Park City Council has determined that the publication of the title and a summary of Ordinance No. 17-05 would clearly inform the public of the intent and effect of the Ordinance; and

NOW, THEREFORE, BE IT RESOLVED, that the Spring Park City Council authorizes that the following summary is hereby approved for official publication:

**SUMMARY PUBLICATION
ORDINANCE NO. 17-05**

**AN ORDINANCE AMENDING CITY OF SPRING PARK ZONING / SHORELAND
ORDINANCE SECTION 42-44 J, SECTION 42-52 R DEFINITIONS, SECTION 42-64
ACCESSORY BUILDINGS, USES AND EQUIPMENT, WITHIN THE CITY OF
SPRING PARK, MINNESOTA**

This summary of the ordinance is published pursuant to Minnesota Statue 331A.01, Subd. 10.

On November 20, 2017 the Spring Park City Council adopted Ordinance No. 17-05 amending Chapter 42 of the Spring Park City Code regarding outdoor storage regulations.

This ordinance establishes different location requirements and performance standards for permanent and seasonal outdoor storage on residential lots. Additionally, the ordinance defines recreational vehicles as self-propelled vehicles or vehicle(s) stored on the trailer itself that can be pulled by a motor vehicle of less than twelve-thousand (12,000) pounds, which are used primarily for recreational-leisure time activities including, but not limited to campers, tent trailers, motor homes or other vehicles used for temporary living quarters, boats, canoes, kayaks, personal watercraft, all-terrain vehicles, snowmobiles, golf carts, race cars, stock cars, motorcycles, utility trailers, watercraft trailers, off-road vehicles and similar vehicles or equipment.

Copies of the ordinance are available for public inspection in the City Clerk's office during normal business hours or upon request by calling Spring Park City Hall at 952-471-9051.

ADOPTED by the City Council of the City of Spring Park this 20th day of November 2017.

Approved:

Jerome P. Rockvam, Mayor

Attest:

Theresa Schyma, City Clerk

**CITY OF SPRING PARK
SPRING PARK, MINNESOTA**

RESOLUTION 17-19

**RESOLUTION APPROVING SUMMARY PUBLICATION OF AN ORDINANCE
AMENDING CHAPTER 18 OF THE SPRING PARK CITY CODE REGARDING
PUBLIC NUISANCES AFFECTING PEACE AND SAFETY**

WHEREAS, on November 20, 2017 the Spring Park City Council adopted Ordinance No. 17-06 amending Chapter 18 of the Spring Park City Code regarding public nuisances affecting peace and safety; and

WHEREAS, the Spring Park City Council has determined that the publication of the title and a summary of Ordinance No. 17-06 would clearly inform the public of the intent and effect of the Ordinance; and

NOW, THEREFORE, BE IT RESOLVED, that the Spring Park City Council authorizes that the following summary is hereby approved for official publication:

**SUMMARY PUBLICATION
ORDINANCE NO. 17-06**

**AN ORDINANCE AMENDING SPRING PARK CITY CODE SECTION 18-181
DEFINITIONS, AND SECTION 18-184. PUBLIC NUISANCES AFFECTING PEACE
AND SAFETY WITHIN THE CITY OF SPRING PARK, MINNESOTA**

This summary of the ordinance is published pursuant to Minnesota Statue 331A.01, Subd. 10.

On November 20, 2017 the Spring Park City Council adopted Ordinance No. 17-06 amending Chapter 18 of the Spring Park City Code regarding public nuisances affecting peace and safety.

This Ordinance creates definitions for hoop houses, junk, refuse, and derelict vehicles; prohibits outdoor storage of inoperable or derelict vehicles and hoop houses within the City; and limits the time for outdoor storage of construction or landscaping materials.

Copies of the ordinance are available for public inspection in the City Clerk's office during normal business hours or upon request by calling Spring Park City Hall at 952-471-9051.

ADOPTED by the City Council of the City of Spring Park this 20th day of November 2017.

Approved:

Jerome P. Rockvam, Mayor

Attest:

Theresa Schyma, City Clerk



Date: November 14, 2017

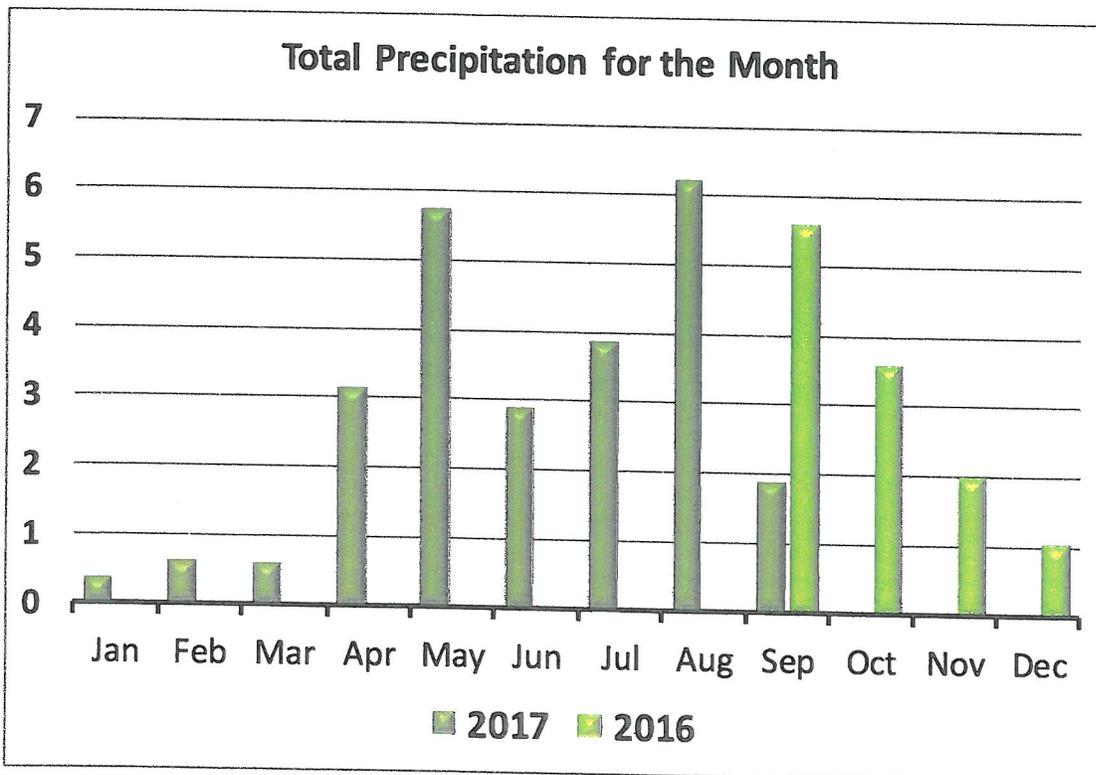
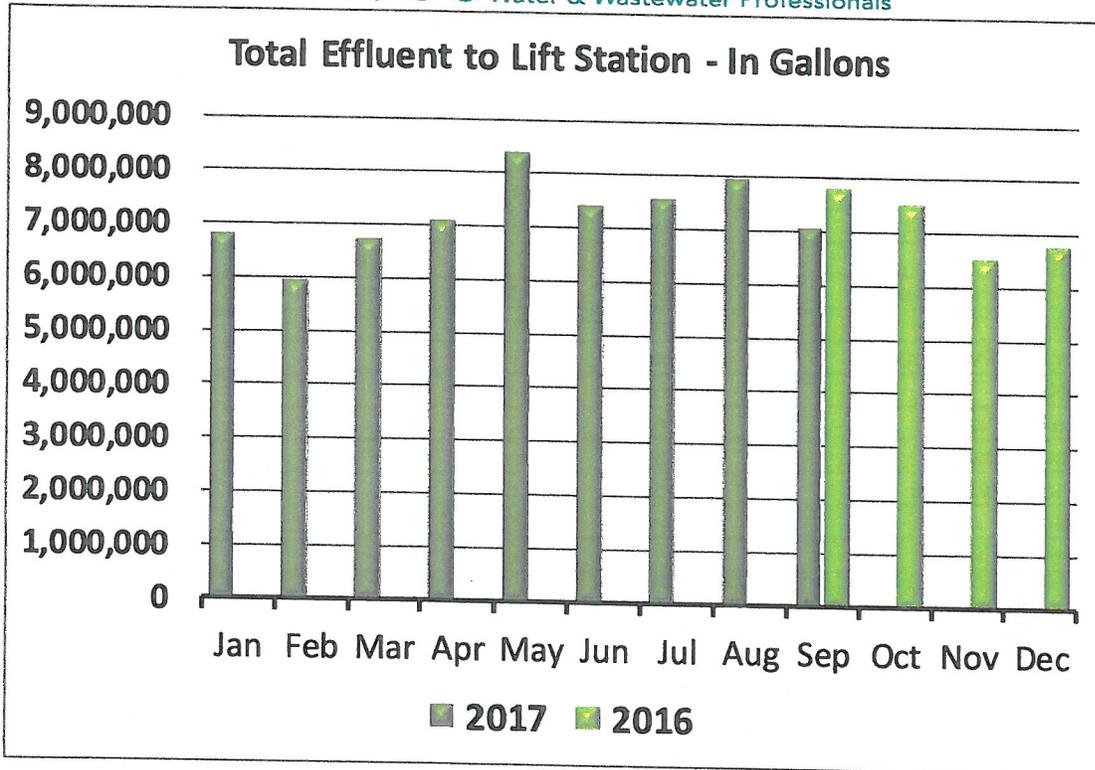
To: City of Spring Park

From: Dallas Roggeman, Operator

O & M Report: September 2017

Spring Park Operations and Maintenance

- The water tower interior robotic inspection was completed. We did find some paint starting to chip around the water level line. Some ice can form mainly around the water level lines in the winter more so the colder the year. The water tower settings are changed in the winter months and are ran at more frequent intervals at less volume to get mixing more often and water level changes more frequently. This helps minimize ice buildup. Other than this, things looked good. For more information please ask to see the full inspection report and the contractor's recommendations.
- Installed new/repared window screens around the city hall.
- Collected our annual TTHM (Total Tri-Halo Methane) samples and sent them to the state.
- Working with Sharon on collecting billing information and numbers to send to the MPCA as part of the compensation and reimbursement agreement for the water plant upgrade. The agreement is for the state to pay for the operations and maintenance of the facility for one year but shall not exceed \$24,300.00 (its looking like we will be using the full amount if they are onboard with everything we submit). The dates are July 24, 2017 thru July 23, 2018.
- Trying to keep up with the leaves around the storm drains daily as I travel from point A to point B. It's kind of a losing battle though this time of year. We are scheduled to have the street sweepers in town, soon.
- The rock chip from the seal coat project on Warren Ave was swept up, and the lines were re-painted.
- We finally got all the phone lines/system switched over to the new setup. All the alarm systems were carefully monitored and tested until things were working without a hitch.
- The Tennis court contractors were in town, and filled in the cracks and repainted them. Pickle ball lines were also added to both courts.
- While putting up the flags for Labor Day, we replaced about 30 of the flag poles. A bunch of them were bent during one of our storms with high winds.



PeopleService INC.

Water & Wastewater Professionals

Water	Units	September-17	August-17	September-16
Average Daily Pumped	gallons	201,640	207,139	185,447
Maximum Daily Pumped	gallons	244,000	241,000	232,000
Total Monthly Pumped	gallons	6,049,200	6,421,300	5,563,400
Well #1 Pumped	gallons	2,289,900	2,421,700	0
Well #1 Average Pumped	gallons	76,330	78,119	0
Well #2 Pumped	gallons	3,727,800	3,954,700	0
Well #2 Average Pumped	gallons	124,260	127,571	0
Well #3 Pumped	gallons	0	0	5,634,300
Well #3 Average Pumped	gallons	0	0	181,752
Fluoride used	gallons	9.1	9.8	9.0
Fluoride Average used	gallons	0.3	0.3	0.3
Poly Phosphate used	pounds	136.1	151.6	0.0
Poly Phosphate Average used	pounds	4.5	4.9	0.0
Chlorine used	lbs	122	193	119
Chlorine Average used	lbs	4	6	4
Wastewater				
Effluent Flow				
Maximum Daily Pumped Wastewater	gallons	264,480	311,330	294,260
Average Daily Pumped Wastewater	gallons	235,670	256,260	260,030
Lift Station Effluent to Met Council	gallons	7,070,060	7,944,050	7,800,840
Precipitation	inches	1.88	6.23	5.60

Completed Work Order General Report

WO# 25671.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p>Created 9/5/2017</p> <p>Printed</p> <p>Scheduled 9/1/2017</p> <p>Delinquent 10/1/2017</p> <p>Completed 9/6/2017</p> </div>
Equipment	6308-WELL-3	Well #3		
Location	6308- Spring Park			
Task	MONTHLY-PM			
Instructions	Conduct draw down test. Examine well head for unusual wear or vandalism.			
Notes	DRAW DOWNS ARE RECORDED DAILY ON SCADA SYSTEM. THIS WELL IS STRICTLY BACKUP CURRENT READING: 1968.5			

WO# 25672.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p>Created 9/5/2017</p> <p>Printed</p> <p>Scheduled 9/1/2017</p> <p>Delinquent 10/1/2017</p> <p>Completed 9/6/2017</p> </div>
Equipment	6308-WELL-2	Well #2		
Location	6308- Spring Park			
Task	MONTHLY-PM			
Instructions	Grease shaft bearing, observe oil level in sight glass. Inspect unit for abnormal wear. Conduct draw down test.			
Notes	DRAW DOWNS ARE RECORDED DAILY ON SCADA SYSTEM CURRENT READING: 4167.0			

WO# 25673.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p>Created 9/5/2017</p> <p>Printed</p> <p>Scheduled 9/1/2017</p> <p>Delinquent 10/1/2017</p> <p>Completed 9/6/2017</p> </div>
Equipment	6308-WELL-1	Well #1		
Location	6308- Spring Park			
Task	MONTHLY-PM			
Instructions	Grease shaft bearing, observe oil level in sight glass. Inspect unit for abnormal wear. Conduct draw down test.			
Notes	DRAW DOWNS ARE RECORDED DAILY ON SCADA SYSTEM CURRENT READING: 4079.6			

WO# 25674.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p>Created 9/5/2017</p> <p>Printed</p> <p>Scheduled 9/1/2017</p> <p>Delinquent 10/1/2017</p> <p>Completed 9/6/2017</p> </div>
Equipment	6308-HS-PUM-2	High Service Pump #2		
Location	6308- Spring Park			
Task	QPM Quarterly Preventatvie Maintenance			
Instructions	Grease upper and lower units. Observe oil level thru site glass. Inspect for abnormal wear. Lubriplate Synthetic SFL-1 Food Machinery Lubricant/Grease and can get it at ISC Companies 12905 HWY 55 Minneapolis MN			
Notes	CURRENT READING: 4889.6			

WO# 25675.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p>Created 9/5/2017</p> <p>Printed</p> <p>Scheduled 9/1/2017</p> <p>Delinquent 10/1/2017</p> <p>Completed 9/6/2017</p> </div>
Equipment	6308-HS-Pum-1	High Service Pump #1		
Location	6308- Spring Park			
Task	QPM Quarterly Preventatvie Maintenance			
Instructions	Grease upper and lower units. Observe oil level thru site glass. Inspect for abnormal wear. Lubriplate Synthetic SFL-1 Food Machinery Lubricant/Grease and can get it at ISC Companies 12905 HWY 55 Minneapolis MN			
Notes	CURRENT READING: 5008.1			

WO#	25676.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00
Create Reason	Triggered by Calendar		Created By		jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p>Created 9/5/2017</p> <p>Printed</p> <p>Scheduled 9/1/2017</p> <p>Delinquent 10/1/2017</p> <p>Completed 9/6/2017</p> </div>	
Equipment	6308-GSF	Gravity Sand Filter						
Location	6308- Spring Park							
Task	MPM Monthly Preventative Maintenance							
Instructions	Flush PVC line above backwash sludge tank into the backwash sludge tank until clean (there is a piece of PVC pipe with a coupler attachment to hook up to drain this)							
Notes								

WO#	25667.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00
Create Reason	Triggered by Calendar		Created By		jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p>Created 9/5/2017</p> <p>Printed</p> <p>Scheduled 9/2/2017</p> <p>Delinquent 10/2/2017</p> <p>Completed 9/6/2017</p> </div>	
Equipment	6308-EWS	Eye Wash Station						
Location	6308- Spring Park							
Task	MPM Monthly Preventative Maintenance							
Instructions	Flush eye wash and inspect for proper working order.							
Notes								

WO#	25677.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00
Create Reason	Triggered by Calendar		Created By		jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p>Created 9/5/2017</p> <p>Printed</p> <p>Scheduled 9/1/2017</p> <p>Delinquent 10/1/2017</p> <p>Completed 9/6/2017</p> </div>	
Equipment	6308-CL-G-MON	Chlorine Gas Monitor						
Location	6308- Spring Park							
Task	MPM Monthly Preventative Maintenance							
Instructions	Test sensor and alarm system. Place a teaspoon of calcium hypochlorite into a plastic bottle and keep the bottle capped until ready to test the sensor. Open the bottle and place the mouth near the sensor. The DVM reading will rise rapidly. Immediately remove the bottle as it is best to expose the sensor to the high concentrations as briefly as possible. If the sensor does not respond when the bottle is held near the sensor, the sensor must be replaced. Confirm red light on building is working.							
Notes								

WO#	25727.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00
Create Reason	Triggered by Calendar		Created By		jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p>Created 9/5/2017</p> <p>Printed</p> <p>Scheduled 9/1/2017</p> <p>Delinquent 10/1/2017</p> <p>Completed 9/8/2017</p> </div>	
Equipment	5308-LS-6	Lift Station #6						
Location	5308-Spring Park							
Task	MPM Monthly Preventative Maintenance							
Instructions	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Collect and record amperage draw for each pump. 5. Inspect overall condition of lift station. 							
Notes	PUMP #1 AMPS: 38.0 METER #1: 7573.1 PUMP #2 AMPS: 38.0 METER #2: 7645.5 PUMP #3 AMPS: 38.3 METER #3: 7354.9							

WO# 25728.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p>Created 9/5/2017</p> <p>Printed</p> <p>Scheduled 9/1/2017</p> <p>Delinquent 10/1/2017</p> <p>Completed 9/8/2017</p> </div>
Equipment	5308-LS-5	Lift Station #5		
Location	5308-Spring Park			
Task	MPM Monthly Preventative Maintenance			
Instructions	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Collect and record amperage draw for each pump. 5. Inspect overall condition of lift station. 			
Notes	PUMP 1 AMPS: 5.8, 5.7, 5.6 METER #1: 867.8 PUMP 2 AMPS: 5.8, 5.8, 5.6 METER #2: 849.3			

WO# 25729.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p>Created 9/5/2017</p> <p>Printed</p> <p>Scheduled 9/1/2017</p> <p>Delinquent 10/1/2017</p> <p>Completed 9/8/2017</p> </div>
Equipment	5308-LS-4	Lift Station #4		
Location	5308-Spring Park			
Task	MPM Monthly Preventative Maintenance			
Instructions	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Collect and record amperage draw for each pump. 5. Inspect overall condition of lift station. 			
Notes	PUMP 1 AMPS: 8.0, 7.6, 7.4 METER #1: 753.1 PUMP 2 AMPS: 8.5, 8.2, 8.1 METER #2: 2677.0			

WO# 25730.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p>Created 9/5/2017</p> <p>Printed</p> <p>Scheduled 9/1/2017</p> <p>Delinquent 10/1/2017</p> <p>Completed 9/8/2017</p> </div>
Equipment	5308-LS-3	Lift Station #3		
Location	5308-Spring Park			
Task	MPM Monthly Preventative Maintenance			
Instructions	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Collect and record amperage draw for each pump. 5. Inspect overall condition of lift station. 			
Notes	PUMP 1 AMPS: 6.4, 6.2, 6.4 METER #1: 2021.1 PUMP 2 AMPS: 6.3, 6.0, 6.1 METER #2: 2061.9			

WO#	25731.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00
Create Reason	Triggered by Calendar			Created By	jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p>Created 9/5/2017</p> <p>Printed</p> <p>Scheduled 9/1/2017</p> <p>Delinquent 10/1/2017</p> <p>Completed 9/8/2017</p> </div>	
Equipment	5308-LS-2		Lift Station #2					
Location	5308-Spring Park							
Task	MPM Monthly Preventative Maintenance							
Instructions	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Collect and record amperage draw for each pump. 5. Inspect overall condition of lift station.							
Notes	PUMP 1 AMPS: 5.8, 5.6, 5.7 METER #1: 7574.0 PUMP 2 AMPS: 5.8, 5.8, 5.8 METER #2: 7558.4							

WO#	25732.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00
Create Reason	Triggered by Calendar			Created By	jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p>Created 9/5/2017</p> <p>Printed</p> <p>Scheduled 9/1/2017</p> <p>Delinquent 10/1/2017</p> <p>Completed 9/8/2017</p> </div>	
Equipment	5308-LS-1		Lift Station #1					
Location	5308-Spring Park							
Task	MPM Monthly Preventative Maintenance							
Instructions	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Collect and record amperage draw for each pump. 5. Inspect overall condition of lift station.							
Notes	PUMP 1 AMPS: 5.9, 6.3, 6.0 METER #1: 4530.9 PUMP 2 AMPS: 5.7, 6.3, 5.8 METER #2: 2281.9							

WO#	25733.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00
Create Reason	Triggered by Calendar			Created By	jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p>Created 9/5/2017</p> <p>Printed</p> <p>Scheduled 9/1/2017</p> <p>Delinquent 10/1/2017</p> <p>Completed 9/6/2017</p> </div>	
Equipment	5308-GEN		Generators					
Location	5308-Spring Park							
Task	MPM Monthly Preventative Maintenance							
Instructions	Tools Required: wrenches, funnels, oil and coolant Check all fluids levels. Generators #1, 2, 3, 5 run automatically weekly, the WTP, #6 (runs the 1st Wednesday of every month) and the portable needs to be run manually.							
Notes								

WO#	25734.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00
Create Reason	Triggered by Calendar			Created By	jfanciullo		<div style="border: 1px solid black; padding: 5px;"> <p>Created 9/5/2017</p> <p>Printed</p> <p>Scheduled 9/1/2017</p> <p>Delinquent 10/1/2017</p> <p>Completed 9/6/2017</p> </div>	
Equipment	5308-EXT		Fire Extinguishers					
Location	5308-Spring Park							
Task	MPM Monthly Preventative Maintenance							
Instructions	Inspect, tip upside down bang with rubber hammer, check to see if charged.							
	Tools Required: rubber hammer, pen							
Notes								

WO# 25735.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By jfanciullo		Created 9/5/2017
Equipment	5308-BLW-2	Air Stripper Blower #2		Printed
Location	5308-Spring Park			Scheduled 9/1/2017
Task	QPM Quarterly Preventatvie Maintenance			Delinquent 10/1/2017
Instructions	To get the blower hour meter readings off of the VFD Hit the ESC button Click on the drive mon tab then click on the monitoring tab and scroll down to run time the open end bearing 6208, south grease zerk or see diagram on name plate Should received 1 squirt of grease with my Napa grease gun and the drive end 6311 should receive .9 teaspoons of grease, roughly 7 squirts with my Napa Grease gun There are no removable drain plugs that we need to worry about. Tools: Napa grease gun, Polyrex em grease, Paper towels			Completed 9/6/2017
Notes	CURRENT READING: 455			

Report Totals	Downtime Hours 0	Part Cost	\$0.00
		Labor Cost	\$0.00
		Vendor Cost	\$0.00
		Equip/Tool Cost	\$0.00
		Total Cost	\$0.00

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NOV - 6 REC'D

2017 MOUND FIRE DEPARTMENT ACTIVITY REPORT
Emergency Response and Firefighter Hours Detail

MONTH: **October**

City	Call Type	2017				2016			
		Month	Firefighter	YTD	YTD	Month	Firefighter	YTD	YTD
		Calls	Hours	Calls	Hours	Calls	Hours	Calls	Hours
MOUND	Fire	6	76	128	2905	12	245	106	2188
	Rescue	15	267	165	2711	14	257	145	2452
	Duty Officer	0	0	19	22	5	6	35	36
MINNETONKA BEACH	Fire	3	67	21	394	0	0	15	395
	Rescue	0	0	4	61	0	0	6	128
	Duty Officer	0	0	3	3	0	0	0	0
MINNETRISTA	Fire	3	40	33	561	4	84	39	740
	Rescue	5	75	28	498	6	118	27	517
	Duty Officer	1	1	4	4	1	1	5	5
SHOREWOOD	Fire	0	0	2	27	0	0	2	47
	Rescue	0	0	4	70	1	15	4	65
	Duty Officer	0	0	1	1	0	0	0	0
SPRING PARK	Fire	3	35	18	337	1	9	21	339
	Rescue	8	162	59	930	8	134	68	1136
	Duty Officer	0	0	5	6	0	0	7	7
MUTUAL AID	Fire	1	22	13	351	1	11	15	554
	Rescue	0	0	3	41	0	0	1	10
STAND BY	Weather, Special Event, Etc.	0	0	0	0	0	0	0	0
Total Activity All Cities	Fire	16	240	215	4575	18	349	198	4263
	Rescue	28	504	263	4311	29	524	251	4308
	Duty Officer	1	1	32	36	6	7	47	48
	Stand By	0	0	0	0	0	0	0	0
	TOTAL	45	745	510	8922	53	880	496	8619

Monthly Activity by Call Category	2017	2016
COMMERCIAL	4	3
RESIDENTIAL	33	38
OTHER (OUTSIDE/ROADWAY/LAKE/OPEN AREA/MISC)	8	12
SERVICE CALLS (Smoke/CO Detectors)	1	5
LEGITIMATE FIRE ALARMS	2	2
FALSE FIRE ALARMS	3	1

MUTUAL AID AND TRAINING/MAINTENANCE SUMMARY	2017		2016	
	Month	YTD	Month	YTD
MUTUAL AID CALLS RECEIVED	1	3	0	5
MUTUAL AID CALLS GIVEN	1	16	1	16
TRAINING/MAINTENANCE HOURS	566.25	3900.75	580.5	3951

NOV - 6 REC'D

Mound Fire Department Incident Reports - Spring Park October, 2017

FIRE NO.	DATE	CITY	ADDRESS	FIRE/ RESCUE	DESCRIPTION	ACTION TAKEN	FF HOURS
489	10/19/2017	Spring Park	4300 Shoreline Drive	Fire	Alarm - Fire	Investigated	12
490	10/19/2017	Spring Park	4770 West Arm Road	Fire	Haz Cond - Gas Leak	Ventilated	17
499	10/24/2017	Spring Park	4100 Spring St, #307	Fire	Haz Cond - Gas Odor	CO levels found	6
Total Fire Calls				3	Total Fire Hours		35

468	10/2/2017	Spring Park	4492 West Arm Road	Rescue	EMS	Transported	24
476	10/10/2017	Spring Park	4201 Sunset Drive	Rescue	EMS	Unknown Transport	17
494	10/21/2017	Spring Park	4364 Shoreline Drive	Rescue	EMS	Unknown Transport	19
495	10/21/2017	Spring Park	4201 Sunset Drive	Rescue	EMS	Transported	19
496	10/22/2017	Spring Park	2450 Island Drive, #222	Rescue	EMS	Transported	13
505	10/26/2017	Spring Park	4559 Shoreline Drive, \$104	Rescue	EMS	Cancelled	16
507	10/28/2017	Spring Park	4364 Shoreline Drive	Rescue	EMS	Cancelled upon arrival	23
509	10/30/2017	Spring Park	4515 Shoreline Drive	Rescue	EMS	No Transport	31
Total Rescue Calls				8	Total Rescue Hours		162

Total Duty Officer Calls				0	Total Duty Officer Hours		0

TOTAL FIRE, RESCUE & DUTY OFFICER CALLS				11	TOTAL FIRE, RESCUE & DUTY OFFICER HOURS		197
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Mound Fire Department

NOV - 6 RECD

City of Spring Park
January - October, 2017

Fire Alarm / False Alarm Report

Fire No	Date	Address	Alarm Type			Activity or Action Taken	False Alarm	Pre-ventable
			Fire	Smoke	CO			
14	1/10/2017	4208 West Arm Drive			x	Nothing found	N	N
112	4/4/2017	4527 Shoreline Drive	x			Resident Pulled Alarm	Y	Y
145	4/25/2017	2380 Island Drive	x			Canceled enroute	Y	Y
146	4/25/2017	4501 Shoreline Drive, #124	x			Burnt Food	N	Y
221	6/10/2017	4527 Shoreline Drive	x			Burnt Food - Ventilated	N	Y
357	8/5/2017	2400 Interlachen Road		x		Burnt Food	N	Y
452	9/22/2017	4300 Shoreline Drive	x			Low Pressure Alarm	N	Y
420	9/6/2017	4527 Shoreline Drive		x		Burnt Food	N	Y
489	10/19/2017	4300 Shoreline Drive	x			Investigated	Y	Y

2017 YTD TOTALS

FIRE ALARM	6			False Alarms	3	
SMOKE DETECTOR		2		Legitimate Alarms	6	
CO DETECTOR			1	Preventable		8
TOTAL - ALL ALARMS	9					