

THE BELOW ORDINANCE WILL BE CONSIDERED AT THE
DECEMBER 3, 2018 CITY COUNCIL MEETING

POSTED: NOVEMBER 20, 2018

CITY OF SPRING PARK
SPRING PARK, MN

ORDINANCE 18-04

AMENDMENT AND RESTATEMENT OF CITY CODE
APPENDIX A – BUILDING CODE SCHEDULE OF FEES AND CHARGES

CITY OF SPRING PARK
BUILDING CODE FEE SCHEDULE

Effective Date: January 1, 2019

Residential Fees

(for permits that are issued over-the-counter and have flat-rate fees)

*(Definition of residential: **IRC-1 Single Family Dwelling:** Any building that contains one dwelling unit used, intended, or designed to be built, used, rented, leased, let, or hired out to be occupied, or occupied for living purposes. **IRC-2 Two-Family Dwelling:** Any building that contains two separate dwelling units with separation either horizontal or vertical on one lot used, intended, or designed to be built, used, rented, leased, let, or hired out to be occupied, or occupied for living purposes. **IRC-3 – Townhouse:** Definition: A single-family dwelling unit constructed in a group of two or more attached units in which each unit extends from the foundation to the roof and having open space on at least two sides of each unit. Each single-family dwelling unit shall be considered to be a separate building. Separate building service utilities shall be provided to each single-family dwelling unit when required by other chapters of the State Building Code. **IRC-4 Accessory Structure:** Definition: A structure not greater than 3000 ft² in floor area, and not over two stories in height, the use of which is customarily accessory to and incidental to that of the dwelling(s) and which is located on the same lot.*

Maintenance Permit Fees:

- Re-Roof: \$50.00 see handout for when building permit is required
- Re-Side: \$50.00 see handout for when building permit is required
- Re-Window: \$50.00 replacement of same size windows (Exception: egress windows – see handout)
- Re-Door (Exterior): \$50.00 replacement of same-size exterior doors
- Garage (overhead) door: \$50.00 replacement of same size doors

Zoning Permit Fees:

- Shed (under 200 sq. ft.) \$50.00 no state surcharge
- Fence (under 7' in height) \$50.00 no state surcharge
- Retaining Wall (under 4' in height) \$50.00 no state surcharge
(Fences over 7' in height and retaining walls over 4' in height require building permits submitted for plan review and are based on valuation)

Plumbing Permit Fees:

- New fixtures: \$10.00 per fixture, (\$75.00 minimum)
- Lawn Irrigation Systems: \$50.00
- Fixture Maintenance: \$50.00 (This permit is for replacing a previously existing fixture or appliance where only disconnecting and reconnecting of existing pipes or ducts is to be done. Changing vent systems, running new drain or supply lines, or replacing or installing new ductwork, pipes, or vents is not fixture maintenance. Examples include Sink, Toilet, Water Softener, or Water Heater Replacement.)

Mechanical Permit Fees:

- New appliances: \$37.50 per appliance (\$75.00 minimum) (for new construction only: furnace and A/C are considered one unit)
- Gas Line (with mechanical permit): \$15.00 per gas line, \$30.00 minimum
- Gas Line only permit: \$50.00
- Fire Place insert – see Above (Mechanical Permits)
- Fire Place masonry – Based on valuation (building permit required)
- Fixture Maintenance: \$50.00 (This permit is for replacing a previously existing appliance where only disconnecting and reconnecting of existing pipes or ducts is to be done. Changing vent systems, running new gas lines, or replacing or installing new ductwork, pipes, or vents is not fixture maintenance. Examples include Furnace, Boiler, or A/C Replacement.)

Commercial Fees (includes all projects not defined as residential on page 1)

ALL Commercial permit applications require plan review, and permit fees are based on valuation (includes, re-roof, re-side, re-window, and re-door).

Plumbing and Mechanical Permit Fees = Valuation Based Permits

Building Permit minimum: \$75.00

Plumbing minimum: \$75.00

Mechanical minimum: \$75.00

Gas line minimum (unless included with other mechanical work): \$50.00

Fire Sprinkler Systems require regular building permit; fees are based on valuation

Fire Alarm Systems require regular building permit; fees are based on valuation

Valuation Based Fees

(Residential and Commercial building permit fees when plan review is required)

Fee Schedule Base: 1997 +25%

Value up to (and including):		For the first:	Plus	For each additional:
\$1,200	\$75.00	1,200	-	
\$2,000	\$75.00	1,200	\$3.50	\$100 or fraction thereof
\$25,000	\$102.50	\$2,000	\$17.75	\$1,000 or fraction thereof
\$50,000	\$510.75	\$25,000	\$12.75	\$1,000 or fraction thereof
\$100,000	\$829.50	\$50,000	\$8.85	\$1,000 or fraction thereof
\$500,000	\$1272.00	\$100,000	\$7.10	\$1,000 or fraction thereof
\$1,000,000	\$4112.00	\$500,000	\$6.00	\$1,000 or fraction thereof
1,000,001 and up	\$7112.00	\$1,000,000	\$5.00	\$1,000 or fraction thereof

*Pursuant to MN Rules Chapter 1300.0160 subpart 3, Building permit valuations shall be set by the Building Official. For determining the permit valuation, the Building Official will use the supplied valuation with a minimum value as calculated by the current Building Valuation Data Table, published each May by the Department of Labor and Industry and other data, as needed, for projects not otherwise specified.

Building Permit Related Fees – commercial and/or residential

- **Plan Check/Document Evaluation fee:** 65% of the Permit Fee for Residential and Commercial Projects when valuation-based permits require plans/documents to be submitted for review, including required plumbing plan review.
- **Master Plan:** When submittal documents for similar plans are approved, plan review fees shall not exceed 25 percent of the normal building permit fee established and charged for the same structure. Plan review fees for the master plan review is 65% of the permit fee.
- **Review of state approved plans:** 25% of the plan review required by the adopted fee schedule (for orientation to the plans)
- **Residential Site Inspection (including initial S.E.C.):** required for all new construction (new homes, detached garages, accessory structures) \$50.00
- **Commercial Site Inspection (including initial S.E.C.):** required for all new construction (new buildings and accessory structures) \$90.00
- **S.E.C. (Soil and Erosion Control)** \$.0006 x permit valuation for all *Building* Permits except re-roof, re-side, window replacement, decks & interior remodels. Minimum \$150.00 new home or commercial construction, minimum \$50.00 on any other non-exempt construction.
- **Demolition Permit Fees:** Based on valuation
- **Exterior Structures:**
 - Retaining Wall (over 4' in height): based on valuation
 - Fence (over 7' in height): based on valuation
 - Sheds (over 200 sq. feet): based on valuation
 - Swimming Pools:
 - Seasonal Swimming Pools: \$50.00
 - Seasonal residential swimming pools requiring permits (over 24" and 5000 gallons, installed entirely above grade) are allowed to be installed with a single application and approval provided that the same pool is installed in the same location each year. Once approved, the pool may be put up and taken down any number of times. A site plan is required to be approved as a part of the permit submittal, and must be kept on site for review as needed.)
 - Permanent and In-ground Swimming Pools: Based on Valuation
- **Moved in Structures:**
 - **Pre-moved in single family dwelling – code compliance inspection:** \$175.00 plus travel time and mileage from municipality office (as calculated by Google maps)
 - **Pre-moved in accessory structure – code compliance inspection:** \$125.00 plus travel time and mileage from municipality office (as calculated by Google maps)
 - **Connection fee – Moved in structure:** \$200.00 (does not include foundation/interior remodel)
 - **Manufactured home installation:** \$275.00 (does not include foundation/interior remodel) plus connection fees (if applicable)
 - **Connection fee – plumbing:** \$50.00
 - **Connection fee – mechanical:** \$50.00
 - **Site work for manufactured, prefab, or moved in home (foundation, basement, etc.):** valuation based

Electrical Permits

A	Minimum Fee Per Inspection Trip – Includes 4 circuits (more than 4 see Section D below)	\$40.00
	Additional Inspection trips for Reinspection/Bonding/Equipotential Plane/etc.	\$40.00
B	Residential – one and two-family dwelling units (up to 3 trips included)	Per unit
	1. New Dwelling Unit, up to and including a 200 amp service.....	\$125.00
	2. New Dwelling Unit, 201 amp to 400 amp service.....	\$175.00
	3. Existing Dwelling unit, additions, alterations, or repairs up to & including a 200 amp service, fees as per C&D below but not to exceed.....	\$125.00
	4. Existing Dwelling Unit, additions, alterations, or repairs 201 amp to 40 amp service, fees as per C&D below but not to exceed.....	\$175.00
	5. New or Existing Dwelling unit, 401 amp service or above.....	See C & D
C	New or Upgraded Services, Temp. Services, Generators, Other power supply sources, or feeders to separate structures	Each
	1. Up to and including 200 amp service.....	\$50.00
	2. 201 amp to and including 400 amp service.....	\$100.00
	3. 401 amp to and including 800 amp service.....	\$200.00
	4. 801 amp service and above.....	\$300.00
D	Fees for circuits/feeders & Transformers	Per circuit
	1. 0 to 200 amp.....	\$10.00
	2. Above 200 amp.....	\$15.00
	3. Transformers up to 10 KVA.....	\$20.00
	4. Transformers over 10 KVA.....	\$30.00
E	Multi-Family Dwellings	Per unit
	1. Each dwelling unit	\$50.00
F	Alarm, Communication, Signaling Circuits, or less than 50 volts	Each
	1. Each system device or apparatus	\$0.50
G	For inspections not covered on this form or for required special inspections (hourly)	\$60.00
H	Commercial plan review fee (if required) is 25% of Total Permit Fee	
I	Work started or finished without permit is 2 times the required permit fee	

State Surcharge Fees

State Surcharge: Schedule is based on the currently adopted State Surcharge Table – per MN Statute 326B.148

State Surcharge is applicable on all permits unless otherwise noted.

Other Inspections and Fees

1.	Re-inspection Fee - A re-inspection fee may be assessed for each inspection or re-inspection when such portion of work for which inspection is called is not complete or when corrections called for are not made. On valuation-based building permits, this fee is not to be interpreted as requiring re-inspection fees the first time a job is rejected for failure to comply with the requirements of the code, but as controlling the practice of calling for inspections before the job is ready for such inspection or re-inspection. Re-inspection fees shall also be assessed when: 1) the address of the jobsite is not posted, 2) the inspection record card is not posted or provided at the worksite, 3) the approved plans are not readily available for the inspector, 4) full access to the site is not provided for the inspector, 5) the inspector is not met by the responsible individual (no show), 6) on residential (IRC) maintenance permits where corrections are required to be inspected, and 7) deviations from the approved plans occur without prior building official approval. Re-inspection fees are due on or before the re-inspection. Payment shall be made payable to the Municipality:	\$60 each
2.	Inspections outside of normal business hours (will include travel time both ways – 2 hour minimum):	\$75/hr.
3.	Inspections for which no fee is indicated, Miscellaneous and Special Services (1/2 hour minimum):	\$75/hr.
4.	Additional Plan Review required by changes, additions, or revisions to approved plans (½ hour minimum):	\$75/hr.
5.	Special Investigation fee (work started without obtaining a permit) – applies whether permit is issued or not:	100% of permit fee
6.	Copy charge (black/white 8 ½ x 11) – per side:	\$.25/sheet
7.	Copy charge (black/white 11 x 17 and 8 ½ x 14) – per side:	\$.50/sheet
8.	Copy charge (color 8 ½ x 11) – per side:	\$1.00/sheet
9.	Copy charge (color 11 x 17 and 8 ½ x 14) – per side:	\$2.00/sheet
10.	Print or Copy charge (large plan sheet)(color or black/white)	\$4.00
11.	Replacement permit card fee – short card (8 ½ x 7):	\$25.00
12.	Replacement permit card fee – long card (8 ½ x 14):	\$40.00
13.	License Look-Up (contractor license verification):	\$5.00
14.	Lead Certification (for eligible construction) (contractor Lead Certification Verification):	\$5.00
15.	Permit Renewal within 6 mos. of expiration (no plan changes, no code changes, new permit number):	50% of original permit fee
16.	Change of Use of occupancy classification:	\$100.00
17.	Pre-Final inspection (new home or structure) – 2 hour minimum:	\$75/hr.
18.	Temporary Certificate of Occupancy – Escrow (less costs to administer)**	\$1,000.00
19.	Refunds:	
	Plan review (if plan review has not started)	100%
	Plan review (if plan review has started - partial)	50%
	Plan review (if plan review has been completed)	0%
	Permit fee (if work has not started) within 6 months of permit issuance by municipality	75%
	Maintenance Permits	0%

Permit Valuation is based on supplied construction value with a minimum of the calculated value from the approved building department valuation schedule.

Last Date Printed:

**This would be a City imposed fee.