



CITY OF SPRING PARK
CITY COUNCIL AGENDA
APRIL 19, 2021 – 7:00 PM
SPRING PARK CITY HALL

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ADOPT MEETING AGENDA
4. ADOPT CONSENT AGENDA*
 - a. Approve Regular City Council Meeting Minutes from April 5, 2021
5. PUBLIC FORUM**
6. PRESENTATIONS & GUEST SPEAKERS
 - a. Jim Lundberg – Lake Minnetonka Cable Commission
7. PUBLIC HEARINGS
8. PETITIONS, REQUESTS, & APPLICATIONS
 - a. Tour de Tonka Special Event Application
9. ORDINANCES & RESOLUTIONS
10. REPORTS OF OFFICERS AND COMMITTEES
 - a. Mayor & Council
 - i. Public Works Discussion
 - b. City Staff
 - c. Contract Staff
11. NEW BUSINESS & COMMUNICATIONS
12. CLAIMS FOR PAYMENT
13. UPCOMING MEETINGS & TRAINING
 - a. April 21 – Fire Commission – 10:00 AM
 - b. April 28 – LMCD Work Session followed by Regular Meeting – 6:00 PM
 - c. May 3 – Regular City Council Meeting – 7:00 PM
14. MISCELLANEOUS (INFORMATION ONLY)
15. ADJOURNMENT

* The Consent Agenda lists those items of business which are considered to be routine, recommended for approval, and/or which need no discussion. The several separate items listed on the Consent Agenda are acted upon by one motion. There will be no separate discussion of these items unless a Council Member makes a request, in which event the item will be removed from the Consent Agenda and placed elsewhere on the regular agenda for Council discussion and action.

** Under Public Forum individuals may address the City Council about any item not contained on the regular agenda. Each speaker should keep their statements to three minutes to allow sufficient time for others. The Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.



CITY OF SPRING PARK
CITY COUNCIL MINUTES
APRIL 5, 2021 – 7:00 PM
SPRING PARK CITY HALL

1. CALL TO ORDER

The following Council Members were present: Jerome P. Rockvam, Mark Chase, Jeff Hoffman, Pamela Horton, and Gary Hughes. Mayor Rockvam chaired the meeting.

2. PLEDGE OF ALLEGIANCE

Rockvam led the audience in the Pledge of Allegiance.

3. ADOPT MEETING AGENDA

Council Member Hughes motioned, being seconded by Council Member Horton to approve the agenda as presented. On vote being taken, the motion was unanimously approved.

4. ADOPT CONSENT AGENDA

Council Member Horton motioned, being seconded by Council Member Hoffman to approve:

- a. Approve City Council Work Session Meeting Minutes from March 15, 2021
- b. Approve Regular City Council Meeting Minutes from March 15, 2021
- c. Approve Special City Council Work Session Meeting Minutes from March 23, 2021

On vote being taken, the motion was unanimously approved.

5. PUBLIC FORUM - none

6. PRESENTATIONS & GUEST SPEAKERS

- a. Hennepin County Sheriff David Hutchinson & Lieutenant Bill Gottwaldt

Sheriff Hutchinson thanked the Council for inviting him and thanked the Orono Chief of Police and staff for their work in the City of Spring Park. Hutchinson reported on the work being done in the Sheriff's office this past year and moving forward. He reported on staff, equipment, trainings, and upcoming events. He discussed the unrest in Minneapolis, his stance and backup resources.

Hughes inquired about wake boats and water safety on Lake Minnetonka. Gottwaldt stated he works closely with Lake Minnetonka Conservation District regarding issues with wake boats. If legislation goes through regarding wake boats, they will enforce the laws. Hughes asked about the 150 foot distance between boats and having issues with that. Gottwaldt stated all issues should be called in and a deputy will be sent out. Hutchinson stated marine owners and residents should call with complaints. Staffing available to handle complaints was also reviewed. Rockvam stated Hennepin County Water Patrol does a great job.

Chase asked if they saw anything on the lake that they wished the LMCD would implement or change. Gottwaldt stated that there a lot of different opinions, so they look at calls for service at specific locations and give input. Hutchinson stated he would like to see more staff and resources, so anything the Council could advocate for would be helpful.

7. PUBLIC HEARINGS – none

8. PETITIONS, REQUESTS, & APPLICATIONS

a. Lord Fletcher’s Restaurant 2021 Live Music Permit

Tolsma stated the live events are tentative but they are planning to move forward. He handed out draft conditions but there have not been any changes. They are planning on having more music during the earlier hours so hopefully that will make it easier for neighboring properties. There will also be more acoustic sets rather than rock. They are hopeful to get back to a normal summer. Tolsma reviewed how noise complaints are handled and staff sees no reason not to approve. Discussion was had on decibel (dB) measurements and testing.

Council Member Horton motioned, being seconded by Council Member Chase to approve claims for payment that have been submitted. On vote being taken, the motion was unanimously approved.

9. ORDINANCES & RESOLUTIONS - none

10. REPORTS OF OFFICERS AND COMMITTEES

a. Mayor & Council – none

Hoffman asked about addressing the landing on sunset and how we are going to proceed. Tolsma stated he has a meeting next week on site to get the best available options. He should have something to report the next meeting or the first meeting in May. Hoffman will attend that meeting with Tolsma to review options.

Chase reported he attended the Orono Police Commission meeting and stated they are adding a social worker program at no cost to the city. A social worker will follow up with repeat calls involving someone that might be dealing with mental illness. They are in a one-year trial period of the program and Chase will report back after the trial period.

b. City Staff - none

c. Contract Staff - none

11. NEW BUSINESS & COMMUNICATIONS – none

12. CLAIMS FOR PAYMENT

a. April 5, 2021 Claims

Council Member Hughes motioned, being seconded by Council Member Chase to approve claims for payment that have been submitted. On vote being taken, the motion was unanimously approved.

13. UPCOMING MEETINGS & TRAINING

- a. April 8 – LMCC – 7:00 PM
- b. April 14 – LMCD Work Session followed by Regular Meeting – 6:00 PM
- c. April 14 – Planning Commission Meeting – 6:00 PM
- d. April 19 – City Council Work Session – 5:00 PM

Tolsma asked to move the meeting to 5pm to give more time for the public works discussion.

- e. April 19 – Regular City Council Meeting – 7:00 PM

14. MISCELLANEOUS (INFORMATION ONLY)

Tolsma stated that Council can tour Orono public works facilities if interested. They can call the City Administrator 24 hours in advance and he will give tours.

15. ADJOURNMENT

There being no further discussion, Horton motioned, being seconded by Chase to adjourn the meeting at 7:37 p.m. On vote being taken, the motion was unanimously approved.

Jennifer Nelson, City Clerk

Dan Tolsma, City Administrator



STAFF MEMO

TOUR DE TONKA SPECIAL EVENT
PERMIT APPLICATION

1. **BACKGROUND:** The City of Spring Park has received a special event application for the 2021 Tour de Tonka. The Tour de Tonka is a large bike event to raise funds for Minnetonka Community Education. The event has several different routes ranging in length from 16 miles up to 100 miles. The proposed 48 mile route will come through Spring Park on the Dakota Rail Trail with riders traveling west to east. The event is scheduled for Saturday, August 7 from 9:00 a.m. to noon.
2. **DISCUSSION:** A representative from Minnetonka Community Education will attend a City Council meeting this summer to give a brief presentation on the event and to answer any questions from the Council.

Basic event information:

- No plans for sound amplification, vendors or concessionaires, and food or beverages in Spring Park;
- There is not a rest stop in Spring Park;
- Volunteers will use on-street parking;
- Event organizers are not requesting use of any City services or equipment;
- Event organizers will work closely with Three Rivers Park Police and the Orono Police Department (OPD) to ensure a safe riding experience for riders and for Spring Park residents; and
- Event organizers will have trail riders sweeping the course at the end of the event for sanitation and trash collection, though organizers will not be giving out anything to riders during their time in Spring Park.

The conditions that were approved for last year's event have been updated for the 2021 event and are attached. The event organizers will coordinate with the Mound Fire Department (MFD) and OPD prior to the event to ensure that all necessary safety precautions have been taken. Furthermore, the event organizers are aware they will need to comply with any additional conditions recommended by the MFD and OPD.

3. **FINANCIAL CONSIDERATIONS:** The application fee has been received.
4. **RECOMMENDATION:** Approve Special Event Permit Application #21-02 SP EV for the Tour de Tonka bike ride event on Saturday, August 7, 2021 with the attached list of conditions.

CONDITIONS TO 2021 TOUR DE TONKA SPECIAL EVENT

- 1) Event organizer will work with Three Rivers Park Police and /or Orono Police to provide uniformed officers or police reserves at Sunset Drive trail intersection crossing located in Spring Park to enforce trail rules and provide traffic control and assistance to Tour de Tonka participants. Any additional costs associated with this provision will be paid for by event organizer.
- 2) Event organizer will provide a minimum of two uniformed tour volunteers at the Kings Road trail intersection crossing to enforce trail rules and provide traffic control and assistance to Tour de Tonka participants. Additionally, event organizer will provide the city with a phone number where a Tour de Tonka official can be contacted on the day of the event.
- 3) Event organizer will provide on-bike patrols on the Spring Park section of the trail at least 45 minutes prior to the start of the event to inform trail users of the event.
- 4) Because the trail is not closed to the general public, event organizers will provide educational materials to the tour participants that instruct their riders about trail etiquette and how to safely traverse the trail. It is imperative that tour participants are furnished with information that states that the Dakota Rail Trail is a heavily used multi-purpose trail and that on the tour day it will be shared with regular weekend bikers, runners, pedestrians, etc. Tour participants will be instructed to adhere to common practices such as:
 - a. Calling out when passing pedestrians on the left.
 - b. Obeying stop signs unless signaled by police officer at roadway intersections.
 - c. Bike within the appropriate bike lane of the trail – not down the center line or across the centerline.
 - d. Do not pass pedestrians on the right.
 - e. Ride single file except when passing.
- 5) Event organizer will install informational signs at the Kings Road and Sunset Drive trail intersection crossings at least 2 hours prior to the start of the event.
- 6) Event organizer will issue a press release notice in one or more various local newspapers (Laker, Lakeshore Weekly, etc.) prior the event to notify area residents of the event.
- 7) Any additional conditions recommended by the Mound Fire Department and the Orono Police Department shall be complied with.
- 8) If the above conditions are not met the City of Spring Park reserves the right to deny future Tour de Tonka special event requests in the City of Spring Park.